



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Board of Assessors

**Meeting Day, Date, Time:** Wed. Jan. 28 ,2015 @ 6:30 p.m.

**Location:** Town Hall, 1 Main St. Ground floor conference

**Agenda:**

Open Meeting/Review Agenda

**RECEIVED**

*By Kelly A McElreath at 3:14 pm, Jan 15, 2015*

The Board has a meeting/working session to work on deeds/ plans, problems that may arise with maps or field cards. This is on going and done weekly. Site visits as needed and if known in advance the specific location will be listed.

Approve meeting minutes from 1/7/15

7:15 meet with Keith & Ellen Pennifold regarding value of 158 South St

7:30 meet with Mrs Cooper and Mrs Hebb regarding value of their 5 properties

review any mail that has been received

approve vouchers

review and approve any motor vehicle abatement applications & certificates processed

Review December permits

review abatement applications

Review Budget to be submitted to FinCom if Personal Board has provided wages and salaries

Sign/approve abatement certificates and denial letters

review plans from the Planning Board for 32 Plain St & Mendon St BOA map 30-5

Other topics not reasonably anticipated by the Board of Assessors 48 hours in advance.

Adjournment

**Town of Upton**

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**Massachusetts**

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48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**