



TOWN OF UPTON, MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

June 1, 2016

Memo To: Board of Selectmen
Subject: Contract Award – Borden and Remington.
Drinking Water & Wastewater Treatment Chemicals Contract 17-5

On May 25, 2016 the Town opened bids from two (2) vendors for drinking water and wastewater treatment chemicals. The invitation for bids was solicited under Commonwealth M.G.L. Chapter 30B which covers all public works supplies and services. Based upon the specifications and quantity of potassium hydroxide (KOH) solicited in the bid document, the low bid for the next three years was received from Borden and Remington, of 63 Water St. Fall River, MA. in the amount of (1st) **\$35,221.00**, (2nd) **\$35,221.00**, and (3rd) **\$35,568.00**. Based upon the bid submission, I recommend that the Board of Selectmen deem Borden and Remington, Inc. a responsive and responsible bidder and award a contract. The available funding source for the KOH is the FY17 Water Enterprise operating budget.

Given that the value of the contract exceeds \$25,000, I am requesting that the Board of Selectmen review this recommendation, take action to approve the contract and provide the Town Manager with authorization to execute it on the Town's behalf. Please let me know if you have any further questions about this request, or need any additional information.

Sincerely,

Vincent J. Roy
Director of Public Works

Cc: Blythe Robinson, Town Manager
Scott Hennessey, Water & Sewer Division Supervisor
File

TOWN MANAGER
Blythe C. Robinson

DIRECTOR OF PUBLIC WORKS
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