



TOWN OF UPTON, MASSACHUSETTS

COUNCIL ON AGING

May 2016 Director's Report

May- Older Americans Month "Blaze a Trail"

Programs/Events Held During the Month of May

- Lunch Trip to The Three Seasons at BVT
- Trip to JJ's Ice Cream
- Continental Breakfast
- Walking Club's "Walk in the Park".
- Wellness Talks with Jessica
- Men's Club Supper- last one until September
- Friends of Rachel BVT Dinner
- Weekly Blood Pressure Checks
- Birthday Bash
- Senator Moore Office Hours
- Mother's Day Celebration and Musical Journey featuring Tommy Rull. Thank you Upton Cultural Council!
- Annual Spaghetti Supper. Thank you Upton Police Department!!!
- Cinco de Mayo Celebration
- Nipmuc Fine Arts Festival
- Elder Law Education Program presented by the Mass. Bar Association. A special thanks to Attorney Jason Port.
- Summer Kickoff Cookout/Hot Dog Bar
- Hat Factory Employee Reunion

Save the Date

June is Hunger Awareness Month- Food Drive

- June 14th 2nd Annual Go the Distance Walk
- June 15th Trip to the Movies
- June 20th Father's Day Summer Cookout
- June 29th Birthday Bash
- August 12th "Jukebox Oldies Dance" with DJ's Adam Webster and Dave O

See *The Upton Chronicle* and the bulletin board for more events.

COUNCIL ON AGING DIRECTOR
Janice Read Nowicki

SOCIAL SERVICES COORDINATOR
Jessica Mauro
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Thank you to Nipmuc High School Student Sarah Nasif. Sarah organized a Gardening Day to beautify the surroundings at the Upton Center as part of her BVYLS Youth Leadership Academy project. Sarah and “her crew” did a great job! Many thanks to all who volunteered and donated!

Respectfully submitted,

Janice Read Nowicki, Director

CODE ENFORCEMENT DEPARTMENT - MONTHLY REPORT

MAY

2016

PERMITS ISSUED:

	CURRENT MONTH	F.Y.T.D.
Building Division: ***	31	369
Wiring Division:	21	276
Plumbing:	10	112
Gas:	7	108

REVENUES GENERATED:

Building Division:	\$ 20,198.20	\$ 169,615.25
Wiring Division:	\$ 2,414.00	\$ 27,723.16
Plumbing:	\$ 1,550.00	\$ 12,910.00
Gas:	\$ 645.00	\$ 8,265.00

New Homes F.Y. To Date: 43



TOWN OF UPTON, MASSACHUSETTS

DEPARTMENT OF PUBLIC WORKS

June 16, 2016

RE: DPW Monthly Report for May, 2016

Operations:

1. Cemetery Division:
 - (2) full burials / (1) cremations, (0) Saturday burial
 - Prep for Memorial Day

2. Parks Division:
 - Bark Mulched at Police Department and Town Common
 - Routine Maintenance

3. Forestry Division:
 - Tree removal on Grove St

4. Highway Division:
 - Replaced 12 street signs throughout Town
 - Paved (8) tons for road repair work throughout Town
 - Rebuilt 16 catch basin and man-hole structures in the Merriam Way sub-division and Barbara's Path area.
 - Completed Street Sweeping
 - Completed catch basin cleaning
 - Completed line painting of crosswalks and parking lots throughout Town.
 - Cleaned drainage swales on North Street
 - Trimming sight lines at street intersections

5. Water Division:
 - Water Consumption for May – 11.06 M.G./ daily avg. - 0.356 mgd. Increase of 17,000 gpd from previous month.
 - Hydrant Flushing completed.
 - (0) Service leak and zero main breaks to report
 - (3) new water meter installs and (4) replacement
 - Submitted W/S monthly reports to MassDEP and EPA
 - Working on the Consumer Confidence Report (CCR) for MassDEP
 - Received completed CDM report for West River St Well pump test, along with scope and estimate for new emergency stand-by generator
 - Completed monthly and quarterly drinking water quality sampling

TOWN MANAGER
Blythe C. Robinson

DIRECTOR OF PUBLIC WORKS
Vincent J. Roy.
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6. Sewer Division:

- Wastewater treated for May = 5.48 M.G., daily avg = 0.177 mgd, decrease of 100,000 from the previous month

7. Stormwater:

- No CMRSWC meeting in May.
- Continue mapping Town MS4 with BETA Engineering for preparation of new permit requirements

Projects:

1. TIP Project (Hartford Ave, High St, Hopkinton Rd

- - CCTV'd MS4 on Hartford Ave (N), High, and Hopkinton Rd in preparation for TIP project

2. I/I Study – Working with CDM Smith to develop a project list based on the latest I/I report as well as previous investigation studies and reports – **No new developments this past month.**

3. Kiwanis Upper Parking Lot –

- a. Trees and stumps have been cleared from the construction site.
- b. Kaszowski Bros Contracting has begun construction of the Parking Lot.

4. VFW Playground – surveillance camera project – need to schedule a meeting in the near future, low priority project right now.... **No new developments this past month.**

Equipment Purchases:

1. Completed work on Dump Body for Truck 24 (10 Wheel Dump Truck)

Report of the Library Director for May 2016

Summer reading – new circulation staff – lawn maintenance issues.

Circulation

May circulation activity was 4,126. This is 6.2% lower than last month, but 5.6% higher than May of 2015.

Laptops: 1. Nooks: 0. Games: 16.

Unique Patrons

May 2016: on June 6, Upton Library had 1,530 items checked out to 624 unique patrons.

Digital Content Use

BYKI: was not used in May.

Overdrive: eBook circulation to Upton patrons: 430, eAudio circulations: 184.

Wowbrary: We have 162 active subscribers to Wowbrary. (+0)

New Patron Registrations: 13 new patrons registered in May

New Items: We added 293 items to the collection in May.

Passport Applications: processed in May: 7.

Programs

Library book group: 7 people met on May 25.

Senior book group: 8 people met on May 10.

Thursday storytime 4 sessions, averaged 13 children.

TinyTots lapsit 4 sessions, averaged 7 children.

Library Table: 4 visits, averaged 5 patrons and 13 items.

ESL classes: 2 classes, averaged 2 students.

Friends of the Library –Meeting Fri, June 10th, at 11am.

New Museum pass – Davis Farmland. FULTI is sponsoring the Summer Reading Kickoff.

Plans for Next Month

- 1) Train Circulation Clerk
- 2) End of fiscal year financials
- 3) Start of summer reading program.

Special Events

Read to a therapy Dog program: 1 sessions, average 2 children.

Third grade field trip visit to library on May 25th.

Upcoming June Events

Summer Reading registration begins June 14.

Kickoff with Little Red Wagon, Nipmuc HS courtyard, June 21st 6pm

Teen cooking program at Library, Weds, June 29, 3pm

Frisbee show, Nipmuc HS gym, Thurs, June 30, 10:30am

Planning and Design Grant

Two proposals have been received in response to our RFP for a library site. The feasibility committee will review the proposals on June 13, and make a recommendation for how to proceed. Re-evaluating town-owned sites that we had previously stopped considering is likely to be part of the discussion.

Library Restroom Renovations

Project on hold until mid summer, when I will discuss scope and funding options with the Town Manager.

Knowlton-Risteen Lawn / plantings

DPW employees inspected the plantings on the Main street side of the building and concluded that they do not need to be moved, but they will monitor and trim the trees and bushes when required.

A new issue has arisen: the trees on the lawn are badly infested with gypsy moth caterpillars this year, leading to caterpillars all over our sidewalks and crawling on the building. The DPW will be evaluating to see if any action is required.

Circulation Clerk Position

We have a new circulation clerk who has started work at the Library.

Join me in welcoming Sue Roecker to the staff.

She will be working a reduced schedule until the end of June and then her full 19 hours per week beginning in July.

Vacation / Sick Leave carry-over into FY17

Library Director – Vacation: 80 hours, Sick Leave: 320 hours (max allowed).

Children's Librarian – Vacation: 32 hours, Sick Leave: 280 (hours may vary if additional time is used in June.)

Summer Reading Program

The summer reading program is ready to start off with registration on June 14 and the kickoff event on June 21.

The program will follow a similar format as last year: an optional reading log, a weekly incentive/prize from the treasure chest to encourage library visits, a variety of on-site and off-site events scattered through the summer, including our traditional visits from Little Red Wagon theater group and the Lil Folk Farm petting zoo.

Our finale event will be an art project at the library, decorating your own summer reading tote bag to take home.

I have attached the summer reading flyer / schedule that will be included in the registration packet.

Upton Fire and Emergency Medical Services Monthly Report

May 2016



Brush 1 remounted to new surplus Chassis May 2016

Upton Fire – EMS Department Report May 2016

The Fire and EMS Department responded to a total of 88 emergency calls for service during the month; 62 EMS calls and 26 fire calls. Of the 62 EMS calls, ALS services were required for 29 of the incidents.

Notable Incidents:

05/05/2016 6 River Street – Reported kitchen fire - appliance
05/09/2016 35 North Street – Equipment accident with serious injuries
05/19/2016 Pleasant Street – Motor vehicle rollover with injuries
05/26/2016 Fowler Street – Motor Vehicle Collision with serious injuries

<u>Date</u>	<u>Description</u>
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The Upton Fire and EMS Department received and provided mutual aid to other departments during the month as follows:

Responded To:

<u>Date</u>	<u>Description</u>
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05/14/2016	Northbridge, station coverage- structure fire
05/25/2016	Northbridge, ALS ambulance
05/26/2016	Auburn, ALS ambulance – station coverage during funeral

Received From:

<u>Date</u>	<u>Description</u>
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None

Fire – EMS Training:

At regular monthly training on May 2nd firefighters and EMS staff received combined training provided by the Central Massachusetts Critical Incident Stress Response Team. At a meeting on May 16th firefighters and EMT's were provided training on Team Building instructed by Will Brown of All One Health.

Personnel:

Probationary Firefighter Conner Shults completed Firefighter I and II training at the Barnstable Firefighting Academy.

Lieutenant Bonnie Lopez attended the first annual A. Michael Mullane Firefighter Health and Safety Symposium on May 19th and 20th sponsored by the Boston Fire Department.

Permits/Inspections:

Department inspectors conducted 13 Smoke Detector (26F) and Carbon Monoxide Detector Inspections during the month.



Engine 1 drafting recently at the Rockwood Lane water tank

Incidents May 2015:

EMS: 58 Calls

Fire: 27 Calls

Total Calls 85

Respectfully submitted,

Aaron Goodale
Fire – EMS Chief

UPTON POLICE
&
COMMUNICATIONS

MONTHLY REPORT

MAY 2016



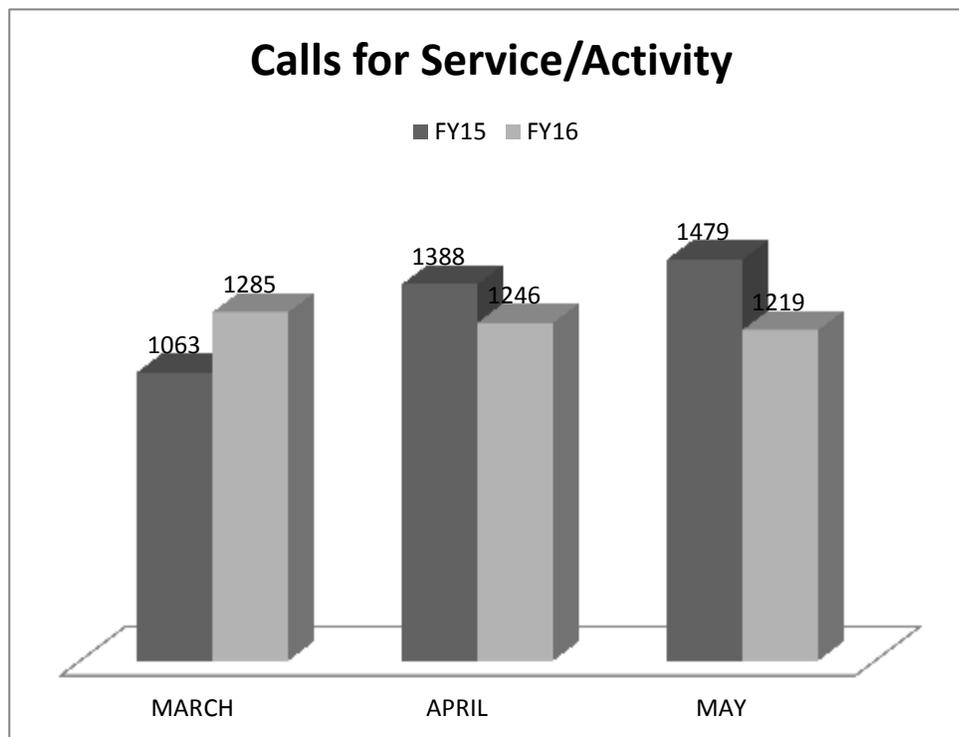
CHIEF MICHAEL J. BRADLEY, JR.
JUNE 13, 2016

UPTON POLICE DEPARTMENT

CALLS FOR SERVICE/ACTIVITY MAY 2016

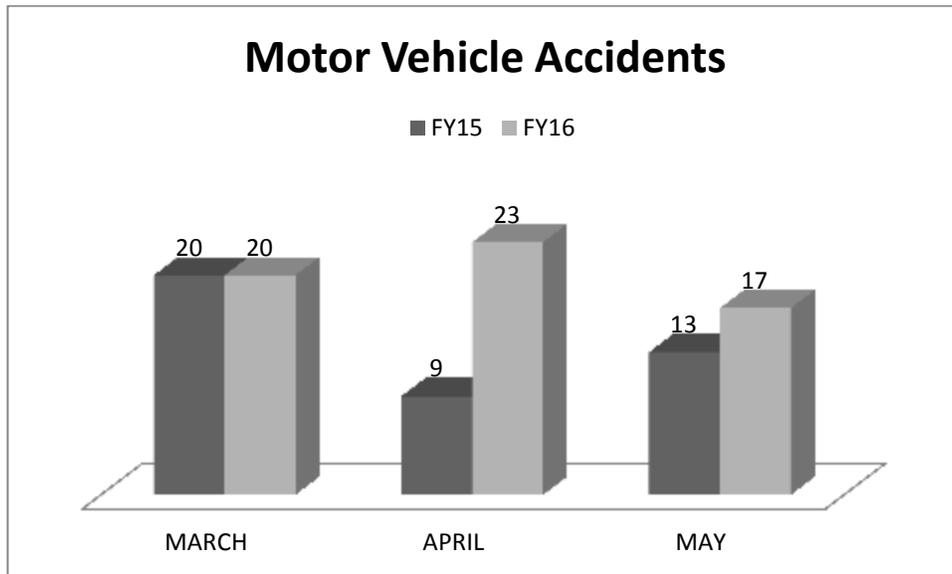
The following is a partial list of calls for service/activity for May 2016:

Alarms	14	Motor Vehicle Complaints	17
Animal Complaints	3	Motor Vehicle Crash	17
Assist EMS	43	Motor Vehicle Lockouts	4
Assist other agency	16	MV Violations	357
Assistance (General)	45	OUI	3
Building Checks	143	Parking Complaint/Viol	8
Child Seat Installation	2	Roadway Obstruction	9
Criminal Motor Vehicle Viol	26	Serve Legal Process	8
Disabled MV	9	Suicidal Person	5
Domestic /Disturbance	11	Suspicious Person	24
Fire Department Assists	14	Trespass	1
Fraud/Scam	4	Vandalism	4
Illegal Dumping	2	Well Being Check	8
Larceny	10	Wires Down	1
Lost/Missing Person	5	911 – Hopedale	83



MOTOR VEHICLE ACCIDENTS BY LOCATION – MAY 2016

East Street	1
Glenview Street	1
Hopkinton Road	1
Lodge Avenue	1
Main Street	4
Maple Avenue	1
Plain Street	1
Pleasant Street	2
Warren Street	1
Westboro Road	2
West Main Street	2



TRAINING FOR POLICE & COMMUNICATIONS –MAY 2016

Monthly EIP Training (Police) – Department meeting and training on PMAM software update for Policies and Procedures, including monthly testing

CEMLEC Training – Officer Lupachini attended his monthly SWAT training event.

EVENTS FOR MAY

Police Department Pasta Dinner – Held on Wednesday, May 4th at the Upton Center.

Police Accreditation – The Police Department was awarded our three year Accreditation Award at a ceremony on May 5th at The Connors Center in Dover, MA

Loyalty Day Parade – The parade was held on May 15th starting at Memorial School at 11:00AM and traveled down Main Street to the VFW.

FUTURE EVENTS

Upton Police Department Fishing Derby – The 27th annual Fishing Derby is scheduled for Saturday, June 11th at Pratt Pond

Men’s Club Annual Fireworks Celebration – Scheduled for Saturday, June 25th at BVT/Nipmuc.

UCTV Monthly Update for May 2016

Purchased:

- HDMI to Composite Video converter \$79.00

Repaired:

-

Scrapped:

-

Activities:

1. Web had 99 views from Town Website and a bunch more from Youtube sites.
2. Regular schedule of events with school committee, selectmen and Be My Guest are going well.
3. Produced a special for 3rd. grade Government Day.
4. Produced BVT School Committee and offered for circulation to all 13 towns via web, Youtube and DVD.
5. Telvieu Server has developed a dislike for certain shows. Example 15 minute show for 3rd. Grade Government day crashed the server 4 out of 5 times it was scheduled to play. No explanation from Support yet.
6. Telvue had issues with replication server which supports our Bulletin Boards. All appeared normal here, but viewers were not receiving our updates. That was fixed around 5/27/16 after 10 days of failures.
7. Telvue also has issues with our Channel 13 BB where only junk shows up. Still working on this for a couple of weeks now! Still no solution in site. Continuing to work it...
8. Ran test for live production of Nipmuc Graduation successfully in preparation for 6/3/16 event.

Glenn Fowler, UCTV Local Access Provider