

**BOARD OF
ASSESSORS
MEETING
MINUTES**

January 27, 2016

Town Hall 1 Main St., Upton, MA 01568

**Chairman James Earl, Assessor Kelly McElreath, Department
Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order by
2 Chairman Earl @ 4:10 p.m.

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4 Attendees: Assessor James Earl, Assessor Kelly McElreath and Department Coordinator Tracey Tardy
5

6 Glenn Fowler stopped by the meeting to review the Curley/ Wagner property that the Collectors office
7 wanted to have abated under MGL chapter 58 sec.8. Per the State the property is not eligible for
8 abatement as it just needed to be put into the correct owners name and they are responsible for the taxes
9 as they should have known they owed them. Mr. Fowler wanted the Assessors to write a police as to
10 when the 58.8 could be used. Assessor McElreath stated that no policy was needed as it is already State
11 Law and must be followed. A motion was made by Chairman Earl not to abate the Curley/Wagner
12 property map 032-021 under chapter 58 sec 8. Second: Assessor McElreath, majority vote by the Board
13

14 Motion was made by Assessor McElreath to accept the meeting minutes from January 6, 2015. Second:
15 Chairman Earl, majority vote by the Board.
16

17 Vouchers were approved; Motor vehicle abatement applications and certificates were approved.
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19 A discussion took place regarding the opening on the Board and the need to fill all positions. It was
20 agreed that Assessor McElreath would speak with Michelle from the Town Crier and have an article
21 placed in the paper so the town's people will be aware that new members are needed.
22

23 A discussion took place regarding the GIS CMRPC as to the amount that will be in the budget for the
24 Assessors this year. It was agreed that the Assessors will pick up the cost for FY17 and have CMRPC
25 help fix the mapping errors and help with the deed research to get them fixed.
26

27 The Town Manager had asked for the growth amount in valuation and tax revenue. The Board reviewed
28 the information from the Department Coordinator and agreed with the value and revenue. Assessor
29 McElreath made a motion to give the estimated growth figure of \$325,000 in tax revenue and
30 \$17,500,000 in value to the town manager for budget purposes. Second: Chairman Earl, Majority vote by
31 the Board
32

33 2 abutters list were approved one for 32 Southboro Rd and one for 78 Main St
34

35 A discussion took place regarding 2 seminars that will be coming up 1 is a user's group meeting for the
36 Patriot system put on by Northeast Revaluation Group on March 4 and the other is March 15 put on by
37 the State for all towns in a certifications year. The meetings will be attended by Chairman Earl and the
38 Department Coordinator.
39

40 The Board discussed the letter from Ms. Carey regarding the value of her property located next to a piece
41 of property that is being foreclosed on Hartford Ave South. Assessor McElreath will be contacting Ms.
42 Carey per her request in the letter to speak with her about the value.
43

44 Next the Board reviewed paperwork sent in from the Narragansett Indian Tribe to have their property
45 exempt. It was decided that before a meeting would take place with the Tribe more research needed to be
46 done regarding exemption of property, have the taxes been paid, what are the guidelines for charitable

47 exemptions. The Department Coordinator will be reaching out to Pam Davis the Assessor for Everett that
48 specializes in 3ABC forms and exempt properties as well are doing research on the state website and
49 checking with the Collectors office to see if any back taxes are outstanding. This information will be
50 discussed at a future meeting and the Board will then schedule a meeting with the Tribe members.

51
52 6 abatement applications were approved.

53
54 The Board reviewed the work plan/ time line for the certification that will need to be sent to the state.
55 The Department Coordinator will be meeting with the state regarding the work plan and schedule on Feb.
56 9th.

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58 December permits were not complete so they were not reviewed at this meeting.

59
60 December deeds were reviewed.

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62 The meeting was adjourned @ 5:12 p.m.

63
64 Respectfully Submitted,

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66
67 Tracey Tardy, Department Coordinator