

Cemetery Commission  
Meeting Minutes  
April 22, 2016

In attendance: Glenn Fowler, Bill Taylor

Mr. Fowler called the meeting to order at 9 a.m.

Agenda

**Review minutes of last meeting**

The minutes of the last meeting were not ready to review/approve so this was deferred to the following meeting.

**Discuss monthly report of the Commission to the Town Manager and Board of Selectmen**

Mr. Taylor reviewed Mr. Fowler's draft of the monthly report, a brief discussion ensued and a minor amendment was made to the draft. Mr. Taylor moved to approve the amended report. So voted.

**Discuss proposed policy procedures for modification or approval**

The proposed Commissioner of the Day policy/procedure was reviewed. Mr. Taylor moved to approve it. So voted.

The proposed Dress Code policy was reviewed. Mr. Taylor suggested a few changes and moved to approve the amended Dress Code policy. So voted.

**Discuss land offered on East Street**

Jeffery Searles discussed with Mr. Fowler offering the town two lots on East Street (adjacent to the Rockwood Meadows development) for use for cemetery purposes. Mr. Taylor agreed to investigate the lots to determine if they might be suitable.

**Discuss land for sale on Main Street**

The Commissioners discussed whether or not this site might be suitable for cemetery purposes. The owner of this land offered it to the town for use for a new public library; however, the Library Feasibility Committee determined it was not suitable for library purposes, in part because there are wetlands on the property. A site visit made in connection with the library feasibility assessment also revealed that the water table may be 1-2 feet from the surface as that was the water level in an old well at the time of the visit. Mr. Taylor agreed to discuss with the Conservation Commission the feasibility of installing an interceptor drain on the property. If that can be done, the site might be suitable for cemetery purposes.

The Commissioners acknowledged that any new cemetery site would need to be acquired through the Chapter 30B RFP process.

**Discuss maximum lot loading as proposal for new policy definition**

The Commissioners discussed the need to determine whether to permit the interment of cremated remains above previous burials, and, if so, how many would be permitted and at what cost, if any. No decision was made, and the Commissioners will take this up at future meetings.

**Plan next meeting**

The Commissioners agreed to meet weekly on Fridays at 9AM over the next few months.

**Plan Commissioner of the Day support for the current period**

Mr. Fowler explained the COD process and agreed to act as the COD.

**Other topics not reasonably anticipated by the Chair, if any**

Mr. Pederson of William-Pederson Funeral Home requested that the Commission waive the \$200 burial fee for Richard Randall, a town employee who worked at Lakeview Cemetery for many years. Mr. Taylor moved to waive the fee. So voted.

Meeting adjourned at 10:30 a.m.