



*Cemetery Commission  
One Main St. Box 12  
Upton, MA 01568*

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Meeting Notice

And

Agenda

For

May 27, 2016

*Location:* Upton Town Hall - at 09:00 AM

*Time:* 9:00 a.m.

Meeting called to order at 9:12 a.m.

**Review minutes of last meeting**

Moved to approve minutes of May 19, 2016 meeting as amended. So voted.

**Discuss several proposed policy procedures for modification or approval**

Still in progress. Commissioners noted that they needed to create a policy/procedure for the repurchase of lots.

**Discuss land for sale on Main Street/Conservation regulations relevant to planned use.**

Installation of drains will likely require ConComm review and approval if there are wetlands on the site.

**Discuss maximum lot loading as proposal for new policy definition**

Moved to amend our policy on fees to include \$50 charge to add the burial of cremated remains to an existing lot, with no additional charge for perpetual care. The usual burial fee will apply (\$200 weekdays/\$250 weekends). So voted.

**\*\* 48 hour notice for meeting of Boards and Committees \*\***

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**Verification of current records to ground monuments for section 37 on site at Lakeview.**

**Plan next meeting**

**Plan Commissioner of the Day support for the current period**

**Other topics not anticipated by the chair, if any.**

**Other**

Visit from Mr and Mrs Adleman – wanted information on Upton burials to post on the Upton Historical Society website. Mr Fowler gave Mr Adleman an Excel extract of the burial and lot records from the Access database. Mr Adleman agreed to let the Commission know if he discovered any corrections that needed to be made.

The Commissioners agreed to visit the cemetery to take measurements/shoot headings/field engineering at the Carpentier/Rivard lots

One request for a burial on Saturday, June 4. Will mark grave location today.

Cross-referencing Town Clerk records to Cemetery Commission records

Talked to Bob Richards re burial permits/obituaries that he had collected.

*Moved to adjourn meeting at 9:38 a.m. So voted.*

*Adjourn the meeting*

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