

Upton Town Library Board of Trustees  
Upton Town Hall  
July 6, 2015  
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:05 p.m. The Library Trustees in attendance were: Charlotte Carr, Fran Gustman, Judith Katz, Katie Kelley, Joseph McMahon, John Minnucci and John Robertson, Jr., Others in attendance were: Matthew Bachtold, Library Director and Bill Taylor, Chairman of the Library Feasibility Committee.

A motion was made "to accept the agenda as printed." This motion was seconded and was approved unanimously.

A motion was made "to accept the Secretary's minutes as printed." This motion was seconded and was approved unanimously.

A motion was made "to accept the Treasurer's Report as printed." This motion was seconded and was approved unanimously. It was noted that the Treasurer's Report does not reflect the deposits made into the MEG fund this year.

The wage increases for Library employees as recommended in the FY '16 budget were approved at the adjourned Town Meeting on June 4<sup>th</sup>.

The status of the new library area was discussed. Two green paint spots need to be touched up as a result of the new door installation. A security camera will not be installed in the Reading Room.

Bill Taylor, Chairman of the Library Feasibility Committee, gave an update on the Planning Grant for Library Construction. Responses for the request for site proposals are due back to the Feasibility Committee by July 30<sup>th</sup>. The request is currently on the Upton town website for any townspeople interested.

Four architects sent proposals to the Feasibility Committee. The Designer Selection Committee will meet on Wednesday, July 8. The Committee will choose three architects and rank them in order. The top three will be interviewed and references will be checked before the selection of an architect is made. The Designer Selection Committee will present their recommendation to the Library Trustees at the August Trustees' meeting for the Board's final approval.

The Selectmen need to approve the charge for the Joint Committee and make the appointment of the Joint Committee members during the third week of July. There will be nine members on the committee. Five members will be appointed by the Library Trustees, and four will be appointed by the Selectmen. Janice Nowicki, Betty Consigli, Bill Taylor and Kelly McElreath are being considered for the positions appointed by the Selectmen. The five members appointed by the

Library Trustees will come from the present Feasibility Committee, including Steve Rakitin, Linda Arthur, Alan Rosenfield and Fran Gustman. There is one vacancy that needs to be filled.

The document with the charge for the Joint Library/Council on Aging Feasibility Committee was read and discussed.

A motion was made “to accept the charge to the Joint Library/Council on Aging Feasibility Committee. This charge will go into effect when the Selectmen approve the charge.” The motion was seconded.

A discussion took place to change the title of the committee to “Combined Library/Elder and Human Services Feasibility Committee.” The motion was amended to include the suggested change. It will read as follows: “to accept the charge to the Combined Library/Elder and Human Services Feasibility Committee. The charge will go into effect when the Selectmen approve the charge.” The motion was approved unanimously.

It was noted that by forming this committee, the Board is not endorsing the joint venture as the ultimate goal. The joint committee’s job will be to decide which proposal is more feasible, a shared building or a single, stand-alone library.

The two committees will run parallel for a while. The Upton Feasibility Committee will continue their charge until all issues with the forming of a joint committee are resolved.

A point of clarification was made. To the MBLC, “joint” means two towns. A “shared” building means two separate operations housed in one building.

A motion was made “to approve the following names for membership on the Joint Library/Council on Aging Feasibility Committee: Linda Arthur, Fran Gustman, Leah Hagan, Steve Rakitin and Alan Rosenfield”

This motion was seconded and was approved unanimously.

A motion was made “to approve Leah Hagan as a member of the Upton Town Library Feasibility Committee.” This motion was seconded and was approved unanimously.

All appointed members to the above committees must be sworn in by the Town Clerk once they are approved by the Selectmen.

A discussion took place regarding the philosophy of a shared building vs. a merged building. The pros and cons of each were discussed. All of these points will be reviewed by the architect.

It was reported that the Summer Reading Program participation is higher this summer than last summer. Many events have been planned for ages 6 through 10. Several local businesses have supported the program, including Price Chopper and Unibank.

Joe McMahon will contact St. Gabriel's to inquire if the church would consider selling off a parcel of its land for library use.

A motion "to adjourn the meeting at 8:38 p.m." was seconded, and passed unanimously.

The next meeting of the Upton Town Library Board of Trustees will take place on Monday, August 3, 2015 at 7:00 p.m. in the Upton Town Hall.

Respectfully submitted,

Charlotte Carr, Secretary  
Upton Town Library Board of Trustees