

Upton Town Library Board of Trustees  
Upton Town Hall  
September 9, 2015  
Minutes

The Upton Town Library Board of Trustees' regular monthly meeting was called to order at 7:03 p.m. The Library Trustees in attendance were: Charlotte Carr, Judith Katz, Katie Kelley, Joseph McMahon, John Minnucci, John Robertson, Jr. and Laurie Wodin. Others in attendance were: Matthew Bachtold, Library Director and Bill Taylor, Chairman of the Joint Library/Council on Aging Feasibility Committee.

A motion was made "to accept the agenda as printed." This motion was seconded and was approved unanimously.

A motion was made "to accept the Secretary's minutes of August 3, 2015, as amended." This motion was seconded and was approved unanimously.

A motion was made "to accept the Treasurer's Report as printed." This motion was seconded and was approved unanimously.

It was reported that the Feasibility Committee has not begun to evaluate the potential sites for the proposed Joint Library/Council on Aging building.

The contract with Tecton Architects has been signed. The next meeting with the Feasibility Committee and the architect will be on September 14.

A Town Meeting will be held on November 17, 2015. A warrant has been opened for this meeting.

As stated in the August 3, 2015 minutes, the owner of the property at 149 Main Street, Kevin Lobisser, has contacted the Selectmen about the possibility of exchanging his property (3.5 acres) for a parcel of town land. The Selectmen intend to make a proposal concerning this possibility at the Town Meeting in November.

There has been a change to the Joint Library/Council on Aging Feasibility Committee. Adjunct members will now become Associate Members. Associate Members will be able to vote, if necessary, to meet the quorum requirements.

A motion was made "to accept Draft 7 of the document which changes Adjunct Members to Associate Members of the Joint Library/Council on Aging Feasibility Committee." This motion was seconded and was approved unanimously.

A motion was made “to appoint Matthew Bachtold and John Robertson, Jr. as Associate Members of the Joint Library/Council on Aging Feasibility Committee.” This motion was seconded and was approved unanimously.

Two reports are due to the MBLC. The first part of the annual report which includes statistics about the Upton Library was due in August. The second part of the annual report which includes the financial report is due on October 15<sup>th</sup>.

The library’s Action Plan is due to the MBLC in December.

It was noted that the Town’s Capital Improvement Plan has the possibility of a new Upton library slated for 2019.

The first prototype for the Upton Library Smart Phone App is up and running. It can be accessed from the Apple App Store.

A motion “to adjourn the meeting at 8:07 p.m.” was seconded and passed unanimously.

The next regular meeting of the Upton Town Library Board of Trustees will be held on Monday, October 5, 2015.