

**BOARD OF  
SELECTMEN  
MEETING  
MINUTES**

**January 27, 2015**

Town Hall

Chairman Robert J. Fleming; Selectman James Brochu; Town Manager,  
Blythe C. Robinson.

1 The meeting was called to order at 6:00pm. Chairman Fleming opened the meeting and reviewed  
2 the agenda.

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4 **INVITED GUESTS**

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6 Given the bad weather, Chairman Fleming noted that staff had notified the invited guests that we  
7 would reschedule them to the following week's meeting.

8  
9 **MINUTES**

10  
11 The Board decided to table this item until the next meeting when all three members are present.

12  
13 **DISCUSSION ITEMS**

14  
15 **Discuss Appointments to the Historical Commission**

16 This item was tabled until the next meeting.

17  
18 **Motion to Approve the Special Town Meeting Warrant- February 11, 2015**

19 The Board reviewed the warrant for the meeting which includes two items.

20  
21 **Motion #1:** Motion made by Selectman Brochu to execute the Special Town Meeting Warrant for  
22 the meeting on February 11, 2015.

23  
24 Majority Action: Chairman Fleming.

25  
26 **Motion to Approve Purchase & Sale Agreement – 2 Grove Street**

27 **Motion #2:** Motion made by Selectman Brochu to approve the Purchase & Sale Agreement for  
28 acquisition of the property at 2 Grove Street.

29  
30 Majority Action: Chairman Fleming.

31  
32 **Vote to Open a Warrant for the May 7, 2015 Annual Town Meeting**

33 **Motion #3:** Motion made by Selectman Brochu to open a warrant for a the Annual Town  
34 Meeting to be held on May 7<sup>th</sup>.

35  
36 Majority Action: Chairman Fleming.

37  
38 **Motion to Appoint Department Assistant to Personnel Board & Community Preservation**  
39 **Committee**

40 Ms. Robinson told the Board that the Chairpersons of the Personnel Board and Community  
41 Preservation Committee had jointly interviewed Ms. Teta and recommended that she be hired for

42 this position. Ms. Robinson also interviewed her and concurs. She asked the Board to ratify this  
43 and waive the 15 day waiting period.

44  
45 **Motion #4:** Motion made by Selectman Brochu to approve the hiring of Ms. Deborah Teta for  
46 the position of Department Assistant as recommended by the Town Manager.

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48 Majority Action: Chairman Fleming.

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50 FY 2015/2106 Budget Discussion

51 The Board decided to table this item until all members could be present on February 3<sup>rd</sup>.

52  
53 Discuss Acquisition of Conservation Land – North Street

54 Ms. Robinson provided the Selectmen an overview of the location of the land on North Street  
55 and the interest by the owners in donating it to the town for conservation purposes. She told the  
56 Board that such a donation is allowed under State law by a vote of the Board of Selectmen. It is  
57 one of the few reasons that an acquisition of real estate does not have to be authorized by Town  
58 Meeting. The Board decided to table this item until February 3<sup>rd</sup>.

59  
60 Motion to Approve BVT request for one day liquor license

61 The Board decided to table this item until all members could be present on February 3<sup>rd</sup>.

62  
63 Motion to Approve Payment - Franklin Paint Company

64 Ms. Robinson explained to the Board that we never received an invoice for the paint we used to  
65 paint crosswalks and parking lot lines on municipal property. It appears from speaking to the  
66 company that they'd undergone an internal upgrade of their billing system and for some reason  
67 an invoice wasn't generated. She recommended that it be paid and the Board consider using  
68 William Knowlton Trust Funds.

69  
70 **Motion #5:** Motion made by Selectman Brochu to approve payment to Franklin Paint and to  
71 remit payment from the William Knowlton Trust.

72  
73 Majority Action: Chairman Fleming.

74  
75 Discuss Town Manager's Annual Performance Evaluation

76 The Selectmen decided to table this item until the next meeting.

77  
78 **ADJOURN MEETING**

79  
80 **Motion #6:** At 6:15pm motion was made by Selectman Brochu to adjourn the regular meeting.

81  
82 Majority Action: Chairman Fleming

83  
84 Respectfully submitted,

85  
86 Blythe C. Robinson  
87 Town Manager

