

**BOARD OF
ASSESSORS
MEETING
MINUTES**

March 25, 2015

Town Hall 1 Main St., Upton, MA 01568

**Chairman Glenn Fowler, Assessor Charles Marsden, Assessor
Teresa Ambrosino, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, Ground floor conference room, was called to order
2 by Chairman Fowler @ 6:30 p.m.

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4 Attendees: Chairman Glenn Fowler, Charles Marsden and Tracey Tardy
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6 The meeting minutes from March 11, 2015 were accepted.
7

8 6:40 p.m. James Earl from 110 High St. stopped by the meeting to express his interest in the
9 open position in the Assessor's office. Mr. Earl stated that he has real estate experience and was
10 on the Board of Assessors for a short time in the 80's. He had to leave the position as he had
11 taken on the bus company transportation for the Town and it had consumed more hours than
12 expected and he could not do both jobs and had to leave the Assessor's position as his fulltime
13 job took precedence. He wants to help the Board get the job done. Mr. Earl was looking for a
14 recommendation from the BOA office. Assessor Marsden suggested if he was interested in the
15 position he should write a letter of interest and give it to the BOS. Assessor Marsden also had
16 concerns as to the fact the he didn't believe the position had been officially advertised open by
17 the BOS as of yet and wanted to check on the laws. Chairman Fowler agreed with Assessor
18 Marsden but felt that Mr. Earl should take the 101 course required by the state in the month of
19 April even though he could not be considered or appointed until after April 30 so if Mr. Earl did
20 get appointment he would be all set to start with the Board.

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22 Mail was reviewed

23
24 Vouchers were approved
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26 Motor vehicle certificates were signed and applications were reviewed and approved
27

28 Reviewed February deeds
29

30 1 abutters list was certified for Hartford Ave South Lobisser property for a pole 023-032
31

32 Reviewed the accountants report
33

34 Chairman Fowler discussed parcel 015-153 owner unknown that in Fiscal 2014 through probate
35 the owner was found. Ken Glowacki would like to do a tax taking on it.
36

37 The Board reviewed the slide show from the open meeting law meeting and the frequently asked
38 questions from the AG's website that were specific to the Assessor's office.
39

40 The Coordinator asked Assessor Marsden when the bid or RFP would need to go out for the next
41 certification year. Assessor Marsden said the bid would need to take place in FY16 for
42 certification year FY17 and for the two interim years that follow.

43
44 Decisions were made on the final real estate abatements 6 were approved 2 were denied and 1
45 exemption was denied.

46
47 The Board reviewed the overlay accounts and the potential liability and found that the potential
48 liability exceeds the overlay balances and they will not be releasing any of the funds to overlay
49 surplus this year. The decision was based on the outstanding personal property, ATB cases,
50 possible 58.8 cases and underwater parcels i.e. mill pond etc.

51
52 The Coordinator asked how to come up with the average overlay amount each year and Assessor
53 Marsden explained it is in the overlay guidelines then the system rounds to the nearest amount to
54 that.

55
56 The next meeting will be scheduled for April 8th 2015

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58 The meeting was adjourned @ 8:17 p.m.

59
60 Respectfully Submitted,

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62
63 Tracey Tardy, Department Coordinator