



TOWN OF UPTON, MASSACHUSETTS

PERSONNEL BOARD

Meeting Minutes: July 1, 2015

Location: G07 Conference Room, Town Hall, 1 Main Street

Members Present: Chairwoman Debbie Amorelli, Bob Carnegie, Dave Scribner, Jane Gienger, Mike Goodwin

Others Present: Town Manager Blythe Robinson, DPW Director Vincent Roy

1. The meeting was called to order by Chairwoman Debbie Amorelli at 6:04 P.M.
2. Upon motion by Bob Carnegie, the Board unanimously approved the meeting minutes of May 6, 2015.
3. No vouchers to be signed.
4. The Board extended its heartfelt thanks to Mike Goodwin for his service as Chairman over the past several years. All expressed their best wishes for a safe and enjoyable expedition to his new home.
5. The Board reviewed the one application received for the COA Van Driver position. By unanimous consent the Board recognized and recommended that the candidate proceed to the next step in the hiring process.
6. The Board screened/reviewed nine applications for the Water & Wastewater Operator in Training position. By unanimous consent four candidates were qualified to proceed to the next step in the hiring process. Bob Carnegie will be assisting with the interview process.
7. The Town Manager then updated the Board on the Budget:
The budget is now set for FY2016. The budget includes a COLA. Any adjustments to be made will be taken care of at the November Special Town Meeting.
8. The Town Manager advised the Board that effective today all town insurance policies were renegotiated (with the exception of Health Insurance). A significant drop in premiums moved the town to change carriers.
9. The meeting adjourned at 6:32 PM upon motion by Jane Gienger.

Respectfully Submitted,
Deborah Teta
Personnel Board Assistant

Documents Referenced: Application for COA Van Driver position, Applications for Water/Wastewater Operator in Training, FY16 Budget

PERSONNEL BOARD

Debra Amorelli, Chairwoman
Mike Goodwin
Robert Carnegie
Jane Gienger
David Scribner

TOWN MANAGER

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