



TOWN OF UPTON, MASSACHUSETTS

Library Feasibility Committee

MINUTES

Committees: Library Feasibility Committee

Meeting Day, Date, Time: Wednesday, September 7, 2016, 7:00 PM

Location: Little Town Hall

LIBRARY FEASIBILITY COMMITTEE

William Taylor, Chair

Linda Arthur, Vice Chair

Fran Gustman, Secretary

Leah Hagen, Kelly McElreath

Steve Rakitin, Alan Rosenfield, Esq.

ASSOCIATE MEMBERS

John Robertson, Jr., Chair Library Board of Trustees

Matthew Bachtold, Library Directory

Jeffery McElravy, Principal, Tecton

NOT PRESENT: Linda Arthur, Kelly McElreath, Steve Rakitin, John Robertson

1. Call meeting to order / review agenda. The meeting was called to order at 7:00 pm.
2. Site Selection
 - a. Review site plans for Maplewood Cemetery and Milford St. and assess feasibility.
 - Milford St.: The newest site plan shows a 40-car parking lot and 50% street frontage, with a loss of 3000 sf of playground.
 - Maple Ave.: the new site plan shows a driveway from Victoria Dr. It was recommended to move the drive to Maple Avenue. The rental is \$900,/mo, \$10,800 annually, with COI adjustments.
 - A Motion was made to adopt the Milford site as the most appropriate for the library. The vote was tied, with 2 in favor and 2 against. A Motion was made to adopt the Maplewood site as the most appropriate for the library. This vote was also tied, with 2 in favor and 2 against. Both motions failed. Bill will consider a meeting of a full committee to reconsider the issue.
 - Re. the Milford St. site, Matt will talk to the fire chief about access and Bill will talk to the VFW.
 - b. Decide on a site for further investigation, or decide to pursue other options. Oct 7 is the deadline for grant money. Library Trustees must decide whether to submit a grant application or not.
3. Discuss/decide on schedule for spending remaining feasibility funds. \$9,000.00 is left. Matt consulted the MBLC, which can allow an extension for spending the money and for filing the report or we can use the money to investigate another project.

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4. Review/update project schedule as needed. NA
5. Financial/budget review. NA
6. Board of Library Trustees update. NA
7. Approve minutes of July 25 and August 18, 2016. A Motion was made and accepted to approved the minutes of July 25. The vote to approve the minutes of August 18 was postponed.
8. Audience participation. None.
9. Future meeting date(s). TBA
10. Other topics not reasonably anticipated by the Chairman 48 hours in advance. None
11. Adjournment. The meeting was adjourned at 8:15.

Submitted by: Fran Gustman, Secretary

Date: September 20, 2016

Copy: Town Clerk
Library Trustees