



# TOWN OF UPTON, MASSACHUSETTS

## Conservation Commission

---

Meeting Minutes – Wednesday 10/28/2015

To: Members of Upton Conservation Commission  
CC: Kelly McElreath, Town Clerk  
From: Denise Smith, Administrative Assistant

### **Members Attending:**

Chris Scott, Mike Penko, Scott Heim, Tom Jango, Sandy Lajoie, Alan Miano and Marcella Stasa  
Mary Overholt (Associate); Selby (Agent)

### **7:00 PM Beaver Activity - Southboro Rd**

- Tom Jango gave an update; DPW is willing to move the material from the dam removal; do we still want to remove the dam? The water level is low and there has been no recent activity. Would create a 10-12 foot opening. As the Commission already voted to remove the dam we will move forward with doing so.
- Tom will contact Greg Trussell and have him coordinate w/ Vin Roy (DPW) about where to dump the material he removes.

### **7:10 PM Agent's Report**

- Per submitted report dated 10/15/15 thru 10/28/15.
- Reviewing the Merriam Way CRs; suggest having them re-surveyed; will see if we could use funds from the Wood Turtle account as this is their habitat.

### **7:30 PM General Business/Active Items**

**MM** – Motion to approve minutes from the 10/14/15 meetings – 2<sup>nd</sup> & approved.

**Website** – General updates.

**OSC** – Town counsel has reviewed the Ryan Parcel deed; they suggest a title search and that we should review the utility easement and inspect the property (site walk); also that we should verify that the boundaries shown on the plan; the Ryan's have proposed the name "Pixie's Park". Selby will walk the property; motion made to accept the name "Pixie's Park" – 2<sup>nd</sup> and approved. We will need to discuss with Blythe about the title search and boundary review.

**Admin/Finance** – Motion to sign voucher – 2<sup>nd</sup> & approved; NO meeting on 11/11 (Veteran's Day) or 11/25 (Thanksgiving) but will meet on Wednesday, November 18<sup>th</sup> at 7 pm in Rm 203.

**Whitney Conservation Area/Parking Easement** – Discussed w/ Blythe Glenn Odone's offer to do the survey pro-bono; we can accept his offer and send a letter to Greg. Need to create a team (3 members) to work w/ the Potheau's; the following items need to be finalized: 1) survey of parking easement; 2) mark the boundaries of the easement; 3) sign for the parking area; 4) location of the covered kiosk; 5) placement of the WCA sign on North St; and 6) snow removal policy and plan. Alan suggest that we meet w/ the Potheau's at the next BOS meeting to discuss these 6 items; goal is to finish the parking area; a suggestion was made to have Mr. Potheau plow the parking area and in turn he can park his truck in the lot, however, it was brought up that town counsel does not recommend Mr. Potheau do any maintenance on the property (easement), the Town should come up with its own plan; we should retain a private operator to plow; how are we going to delineate



**8:50 PM Continued General Business Items**

**Warren Town parcel** – potential name? Do we want to put up a sign for the trail which runs Coach Rd to Warren St; we should remove some of the structures (ramps/jumps) that have been built on the property for safety purposes?

**Turtle Project** – still waiting for the report.

**Moth Study** – Tom Dodd has identified 160 species.

**Forestry** – waiting for Mass Audubon input.

**Cook Property (Milford St)** – Chris still trying to contact the owner to set up a site visit.

**STM** – Tuesday, Nov. 17<sup>th</sup> – Conservation Fund warrant article.

**Finance Committee Meeting** – we’ve been invited to attend their meeting on Thursday 11/5/15 at 7:15 pm to discuss the use of Conservation Fund and the Stefan’s land access.

**Motions:**

- Motion to issue and sign the OOC for 12 Shore Dr – 2<sup>nd</sup> & approved.

**9:10 PM Motion to Adjourn – 2<sup>nd</sup> & Approved**

**Minutes approved on:** \_\_\_\_\_

_____	_____
_____	_____
_____	_____
_____	_____

**Document List – 10/28/15**

- 1) Con Com Agenda
- 2) Agent’s report 9/10 – 9/23/15
- 3) Sign-in sheet