



TOWN OF UPTON, MASSACHUSETTS

BOARD OF SELECTMEN

Memo To: Board of Selectmen
From: Blythe C. Robinson, Town Manager
Date: June 10, 2016
Re: Town Manager's Weekly Report

Warrants:

- Payroll: \$ 96,500.52
- Expense Warrant: \$ 80,647.64

For Your Information/Follow Up:

- Hazardous waste day went very well last Saturday. The Board accommodated over 300 cars and there were a number who made multiple trips. Staff collected payment for bulk items, TV's, refrigerators and the like totaling almost \$5,500 which covered the cost of collection and disposal of those items. Residents are reminded that next year the event will ONLY be for hazardous materials. However, the cost to get rid of bulk items at the street will go down and people can get rid of them throughout the year on their collection day, rather than waiting until June.
- I am very pleased to announce that the Town was awarded a State grant in the amount of \$30,016 from the Community Compact Information Technology program. Our project is to upgrade our electronic permitting system to one that is more user friendly for our residents and contractors, and that creates more internal efficiencies to how we do business. We'll be working to implement that over the next few months. The State received \$16 million in requests from over 120 communities for just \$2 million available. Only 52 communities were awarded grants, so we've very pleased we were chosen.
- We have selected a firm to develop a comprehensive set of financial policies and procedures. As you may recall we were awarded a state grant as part of joining the community compact to get this work done, and it has been an item that our outside auditors have urged us to do for several years. We next need to negotiation a contract and begin work this summer.
- Summer road work has started. Grove Street was closed for a portion of the week to install a replacement culvert and drainage pipes. The rest of the street will be done after July 1st when further funds approved at Town Meeting are available. As you may recall, work is also planned on Westborough Road, North Street, and Crockett Road. A number of streets will also be receiving crack sealing work over the summer.
- There are a number of upcoming Town events that you may want to be aware of:
 - Police Fishing Derby – June 11th
 - Board of Health – Paper Shredding Collection – June 25th
 - Men's Club fireworks – June 25th

BOARD OF SELECTMEN
James A. Brochu, Chairman
Robert J. Fleming
Gary Daugherty

TOWN MANAGER
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