



Town of Upton, Massachusetts

Construction Notification Form and Checklist

It is the responsibility of the Applicant to become familiar with the Town of Upton's Stormwater Bylaw and Stormwater Regulations prior to submitting any application for a proposed project.

Trigger for Completing This Application

Complete this Form if:

- The proposed project will disturb more than 5,000 square feet of land but *less than* one acre (43,560 square feet) of land, OR
- The proposed project will involve stockpiling more than 100 cubic yards of excavated soil or fill.

Also refer to the separate Erosion and Sediment Control Plan Application included in this package to determine if that Application applies to the proposed project.

Fees Associated with this Application

1. Filing Fee

The filing fee for this Application is \$25 and covers reasonable costs and expenses of Town staff in connection with review and consideration of the proposed project.

The filing fee is non-refundable.

The filing fee does not guarantee that the decision will be in favor of the Applicant.

2. Review Fee

No review fee is associated with this Application.

Review Time Associated with this Application

No review period is associated with this Application. However, this Form shall be submitted at least 10 days prior to commencement of site clearing or stockpiling activities.

Applicant Information

Owner: _____

Address: _____

Street Address

Suite/Unit #

City

State

ZIP Code

Home Phone: () _____ Fax: () _____

Email Address: _____

Operator/Tenant (if different than Owner)

Name: _____

Address: _____

Street Address

Suite/Unit #

City

State

ZIP Code

Home Phone: () _____ Fax: () _____

Email Address: _____

Notification Requirements

Prior to the commencement of all construction activities, the following information shall be provided to the Conservation Commission or their Authorized Representative.

For all sections, attach additional materials as needed.

<input type="checkbox"/>	Describe the nature of the proposed project. Include a sketch of the proposed project location.
<i>Comments:</i>	
<input type="checkbox"/>	Provide additional pertinent stormwater-related information. This may include an engineered site plan, prepared and stamped by a Massachusetts Registered Professional Engineer or a Certified Professional In Erosion and Sediment Control, that shows existing drainage and proposed drainage systems. It may also include a complete Stormwater Management Plan, as deemed applicable because of the size or character of the development project or because of the natural conditions at the site.
<i>Comments:</i>	
<input type="checkbox"/>	Describe all measures to be implemented at the site to prevent the offsite discharge of sediment.
<i>Comments:</i>	
<input type="checkbox"/>	Identify all construction materials (fuel, solvents, paints, glue, thinners, etc.) to be used at the site, including the plan for preventing the pollution of stormwater, including the storage and disposal plan for waste containers and/or materials.
<i>Comments:</i>	

The erosion control system shall be inspected by the Conservation Commission or their Authorized Representative prior to disturbing the site.

The applicant shall be responsible for maintaining and/or removing this system at project completion.

The Upton Conservation Commission or their Authorized Representative may require any additional information or data deemed appropriate and/or may impose such conditions or stormwater management measures as may be deemed necessary to the preservation of public health and safety.