

TOWN CLERK

Town of Upton



Massachusetts

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UPTON, MASSACHUSETTS 01568

**CERTIFICATION OF PROCEEDINGS  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
ADJOURNED ANNUAL TOWN MEETING**

**May 7, 2010**

Called to order at 7:30 pm by Moderator David Loeper.

During this meeting, 331 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, Tracey Tardy and M. Denise Smith, meeting the necessary quorum of 40 voters.

Michael Goodwin, Chairman of the Board of Selectmen, addressed the voters. The Pledge of Allegiance was recited and a moment of silence was offered for the residents who have passed away over the past year and for the soldiers fighting overseas. Selectmen Goodwin also took a moment to recognize and thank James R. Bates for his years of service to the Town of Upton.

By unanimous consent, guest present were: Antonio Fernandes and Jay Byer, Mendon Upton Regional School Administration; Blythe Robinson, Town Manger; Patricia Cantor, Town Counsel, Jon Miguel, UCTV; Fred Aponte, Accountant; Jamie Gardner, Holly Whalen, Upton COA; Michelle Sanford, Town Crier; Krista Perry, Milford Daily News; Tim Dodd, Kate Donoghue, Carol and Jamie Wilde, Liz Kadra.

Moderator discussed the role of *Consent Calendar* at Town Meeting. A motion is made to unanimously approve a certain number of articles with one vote. If any voter objects to an article being included in the unanimous vote, the article is held, discussed and voted in the appropriate order of the warrant.

**Unanimous Consent:** Upon motion of Michael Goodwin, was moved that the Town vote by unanimous consent the following articles that have not been requested "hold"; those [consent calendar] articles being: 2, 4, 11, 12, 13, 14, 15, and 16.

**Moderator declared the motion approved unanimously**

**Acted Upon Time Certain:** Upon motion of Michael Goodwin, it was moved that the Town vote the following articles, all dealing with monies to be raised and appropriated, be moved to date certain Tuesday, June 15, 2010 at 7:30 pm. Article numbers: 18, 19, 36, 37, 38, 39, 40, 41, and 42

**Moderator declared the motion approved unanimously**

**ARTICLE 2:** **Unanimous consent** that the Town vote to accept the reports of all Town Officers and Appointed Committees, as printed in 2009 Town Report, with the Exception of the Finance Committee Report which will be addressed in Article three (3) of this Warrant.

**ARTICLE 3:** Upon motion of Jonathan Calianos, it was moved that the Town vote to fix the salaries and compensation of all officers of the Town as provided by chapter 41, Section 108, M.G.L. as amended, and to raise and appropriate, or transfer, such sums as may be necessary to defray expenses of the Town Departments for the ensuing year. It was further moved that the Town raise and appropriate by taxation all monies for items as recommended which have not been requested hold, and that all monies set in this Article are for fiscal year beginning July 1 2010 and ending June 30, 2011.

Favorable recommendation from Finance Committee

The following line number was held and voted separately: 212

**Moderator declared the motion approved unanimously**

**Please see the budget at the end of the Proceedings.**

**ARTICLE 4:** **Unanimous consent** that the Town vote to authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2009, in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes therefore payable within one year in accordance with M.G.L., chapter 44, Section 17.

**ARTICLE 5:** Upon motion of Kenneth Glowacki, it was moved that the Town vote to raise and appropriate the sum of Three hundred sixty-nine thousand twenty six dollars (\$369,026.00) in conformity with M.G.L. chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal period which begins on July 1, 2010 through June 30, 2011.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**ARTICLE 6:** Upon motion of Charles Marsden, it was moved that the Town vote to raise and appropriate the sum of Eighteen thousand dollars (\$18,000.00) to be used for a reserve amount for the revaluation through the Board of Assessors.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**ARTICLE 7:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Act Reserved Fund Balance Undesignated Fiscal Year 2011 to the Community Preservation

Committee Administrative Expense Account (24-300-3249-1000) for Fiscal Year 2011, beginning July 1, 2010.

Favorable recommendation from Community Preservation

**The Moderator declared the motion carried unanimously**

**ARTICLE 8:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Sixteen thousand dollars (\$16,000.00) from the Community Preservation Act Fund – Affordable Housing (24-300-3243-1000) to a reserve account for the analysis and creation of a plan and strategy for Upton affordable housing, such project to be under the management of the Upton Housing Partnership Committee and to be completed within two years.

Favorable recommendation from Community Preservation

**The Moderator declared the motion carried unanimously**

**ARTICLE 9:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Fourteen thousand eighty-one dollars and forty-six cents (\$14,081.46) from the Community Preservation Act Fund Undesignated 2005 (24-300-3320-2005) and Thirty-five thousand, nine hundred eighteen dollars and fifty-four cents (\$35,918.54) from the Community Preservation Act Trust Fund Undesignated 2006 (24-300-3320-2006) for a total of Fifty-thousand dollars (\$50,000.00) to a reserve account for the preservation of the Howard Leland Memorial Field which involves drainage and irrigation improvements, such project to be under the management of the Recreation Commission and to be completed within two years.

Favorable recommendation from Community Preservation

**The Moderator declared the motion carried unanimously**

**Article 10:** Upon motion of Rena Richard, it was moved to pass over Article 10.

Favorable recommendation from Community Preservation

**The Moderator declared the motion carried unanimously**

**ARTICLE 11: Unanimous Consent** that the Town vote to establish a revolving fund, to be known as the Conservation Commission “Wetland By-Law Fund” in accordance with M.G.L., chapter 44, § 53E ½. The purpose of this fund will be to pay some of the cost of reviewing Wetlands Filings; processing Certificates of Compliance, and essential functions of the Conservation Commission. Monies to be deposited into this fund will be fees collected from residents who have filed for activities under the Wetlands Protect Act and/or the Town of Upton Wetlands By-Law. Expenditures from this fund will be authorized by the chairperson of the Conservation Commission. The balance of this Fund will not exceed the sum of Ten thousand dollars (\$10,000.00) at any time. Expenditures from this fund shall not exceed receipts into the fund, in any given year.

**ARTICLE 12: Unanimous Consent** that the Town vote to establish a revolving fund, to be known as the Board of Health “Curbside Bulk Items Fund” in accordance with M.G.L., chapter 44, § 53E ½, as recommended by the Board of Selectmen. The purpose of this fund will be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund will be fees collected from residents who have bulk items removed. The balance of this account will not exceed the sum of Ten thousand dollars (\$10,000.00) at any time. Expenditures from this fund shall not exceed receipts into the fund, in any given year, and expenditures will be authorized by the chairperson of the Board of Health.

**ARTICLE 13: Unanimous Consent** that the town vote to establish a revolving fund, as recommended by the Board of Selectmen, for the Upton Town Library in accordance with M.G.L. chapter 44, § 53E½, The purpose of this fund shall be to replace items lost or damaged by those who borrow materials, to replace items used in activities for which a fee is paid and to purchase new materials. Receipts to this fund shall be monies paid by borrowers for lost or damaged materials, for overdue fines or by patrons using the copier and printing facilities and by purchasers of used library materials. The fund at any time shall not exceed Six thousand dollars (\$6,000.00). The Library Director, with the approval of the Library Board of Trustees, shall be authorized to expend from this fund but at no time exceeding more than the available balance in the revolving fund.

**ARTICLE 14: Unanimous Consent** that the Town vote to establish a revolving fund, to be known as the Council on Aging Fund in accordance with M.G.L., chapter 44, § 53A, as recommended by the Board of Selectmen. The purpose of this fund will be to provide programming for the elderly of Upton as administered through the Senior Center and the Council on Aging. Monies to be deposited in this fund shall be Monies donated for this purpose. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be authorized to expend from this fund. Expenditures from this fund shall not exceed Ten thousand dollars (\$10,000.00), or the total of receipts into the fund, in any given year.

**ARTICLE 15: Unanimous Consent** that the Town vote to establish a departmental revolving fund for the Upton Historical Commission in accordance with M.G.L. chapter 44, § 53A, as recommended by the Board of Selectmen. The purpose of this fund shall be to restore and repair cemetery markers in the first burying ground on Grove Street and for plaques and markers to designate historic sites and buildings, and to preserve historic sites of Town owned property. Receipts to this fund shall be Monies donated by individuals, corporations and other organizations. The Historical Commission will give approval to expend from this fund but at no time exceeding Ten thousand dollars (\$10,000.00), or more than the available balance in said revolving fund.

**ARTICLE 16: Unanimous Consent** that the Town vote to accept the provisions of Chapter 44 section 53E1/2 of the M.G.L. and authorize the establishment of a Recreation Commission Revolving Fund Account to be administered by the Recreation Commission to collect fees for the use of and to fund all operating expenses of the various Recreation Programs administered by the Recreation Commission with an annual expenditure amount not to exceed One hundred twenty-five thousand dollars (\$125,000.00). Expenditures from this fund will be authorized by the chairperson of the Recreation Commission.

**ARTICLE 17:** Upon motion of Michael Goodwin, it was moved that the Town vote to borrow, the sum of Two hundred thirty-nine thousand, twenty-four dollars (\$239,024.00) to be used for the construction and/or improvement of Town Roads, and to be reimbursed by the Commonwealth under M.G.L. Chapter 90, for Upton's apportionment for Fiscal Year 2011, beginning July 1, 2010.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**ARTICLE 20:** Upon motion of Heather Applegate, it was moved that the Town vote to raise and appropriate, the sum of Eight-hundred twelve thousand forty-four dollars (\$812,044.00), for the purpose of supplementing the Town's share of the assessment for the Mendon-Upton Regional School District and for the purposes of funding the Town's operating budget and capital expenses; provided that such appropriation shall be contingent upon passage of a Proposition 2½ (so-called) override ballot question vote permitting the Town to assess the additional amount of Eight-hundred twelve thousand forty-four dollars (\$812,044.00) in real estate and personal property taxes for the fiscal year beginning July 1, 2010 in accordance with Chapter 59, Section 21C of the Massachusetts General Laws.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**ARTICLE 21:** Upon motion of Jonathan Calianos, it was moved that the Town vote pursuant to Chapter 40, Section 5B of the Massachusetts General Laws to transfer the sum of Sixty-six thousand, eight-hundred fourteen dollars (\$66,814.00) from the Mendon-Upton Regional School District Fiscal Year 2010 Operating Expense budget (01-300-5200-5621) to the Mendon-Upton Regional School District, MURSD, Stabilization Account for the purpose of funding operational expenses of the Mendon-Upton Regional School District.

Favorable recommendation from the Finance Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

**ARTICLE 22:** Upon motion of Tom Giblin, it was moved that the Town vote to amend the first paragraph of Section II.B of the Personnel By-law regarding the definition of Hiring Authority by adding to the end of the paragraph the words, Planning Board or Town Manager.

**The Moderator declared the motion carried unanimously**

**ARTICLE 23:** Upon motion of Tom Giblin, it was moved that the Town vote to delete the second paragraph of Section II.C of the Personnel By-Law regarding the membership of the Personnel Board and replace it with the Paragraph below:

At the beginning of each fiscal year the Personnel Board shall meet and elect one member as Chairperson. The Personnel Board shall meet as required. A quorum for the Personnel Board shall be three members and all matters will be decided by the vote of a majority of the members present.

**The Moderator declared the motion carried unanimously**

**ARTICLE 24:** Upon motion of Greg Trussell, it was moved that the Town vote to amend Section III.C of the Personnel By-law regarding Employee Conduct -- Conflict of Interest by adding the following bullet point at the end of this list:

All employees must complete and comply with the ethics training requirements of Chapters 268A and 268B of the Massachusetts General Laws, which include completion of training within 90 days of the date of hire and repeated every 2 calendar years during their employment (refer to MGL Chapters 268A and 268B).

**The Moderator declared the motion carried unanimously**

**ARTICLE 25:** Upon motion of Seema Kenney, it was moved that the Town vote to delete Section IV.C. of the Personnel By-Law regarding Applicant Screening and Selection and replace it with the Section below:

**IV. C. Applicant Screening and Selection**

Applications will be accepted by the Personnel Coordinator within the period of time specified on the position announcement. All applications received after the deadline has passed shall not be considered, but will be retained in the event that the position must be reposted.

Once the application deadline has passed, the Hiring Authority, Department Head and the Personnel Board will screen all applications. Candidates who appear to meet the minimum requirements for the position shall be considered for interviews. In the event that there are more than five qualified candidates, the Hiring Authority, Department Head and the Personnel Board may elect to interview only those candidates who appear to be most qualified. The Interview Team may recommend the position be reposted if it is in the best interest of the Town. It is important that the results of the screening and selection process are documented fully.

An interview team or search committee comprised of the Hiring Authority (or designee), Department Head (or designee from the Hiring Authority in the case of an available Department Head position) and a representative of the Personnel Board will interview those candidates most qualified for the position. In some cases, repetitive interviews will be used to narrow the field of candidates. All interviews shall comply with applicable state law.

Following the interview, the interview team will verify references and will recommend to the Hiring Authority candidates (if appropriate, first, second, third choice) for employment, a proposed starting salary within the currently approved budget and employment date. The Hiring Authority will make final approval regarding employment, transfers, promotion, and starting salary of any prospective employee. Should the first recommended candidate not be hired, for any reason, the Hiring Authority may, at its discretion, extend an offer to other candidates if so recommended by the interview team.

The Hiring Authority's office will notify the Department Head, the Personnel Coordinator, the Personnel Board and the individual to be employed, promoted, or transferred of the starting salary

and starting date. In the case of transfer or promotion, the Hiring Authority's Office will communicate with all affected departments in an attempt to determine a mutually compatible starting date.

All new employees shall supply proof of citizenship or valid verification of permission for employment in the United States (I-9 form). All payroll and personnel changes and additions necessitated by the employment, transfer, or promotion of any individual will be reported on the Employee Action Form. The Employee Action form is the official record of employment status: It details every change in status including address, title, position, wage and salary adjustments, and longevity information. The employee's supervisor will complete the form and forward the form to the Department Head and the Hiring Authority for approval. To the extent possible, the Employee Action Form should be received by the Hiring Authority before the employee begins employment with the Town. Upon receipt and approval, the Hiring Authority will forward copies to the Treasurer-Collector or Town Accountant, the Department Head, the Personnel Coordinator and the Personnel Board.

**The Moderator declared the motion carried by majority**

**ARTICLE 26:** Upon motion of Greg Trussell, it was moved that the Town vote to delete the last paragraph of Section IV.F of the Personnel By-law regarding Employee Orientation and replace it with the paragraph below:

The new employee will also meet with the Personnel Coordinator who is responsible for explaining the Town's Personnel Policies and Benefits and terms of employment. The new employee shall sign acknowledging receipt of the Personnel By-law of the Town of Upton. In addition, the Personnel Coordinator will give the new employee the summary of the State Ethics Law, receipt of which will also be acknowledged with a signature, which will then be filed with the Town Clerk. The new employee will be reminded to complete the State Ethics training on-line within 90 days to provide the Town Clerk with their certificate of completion. All appropriate forms (i.e. income tax deductions, life insurance, group health insurance, and retirement forms) should also be completed during this meeting with the Personnel Coordinator.

**The Moderator declared the motion carried unanimously**

**ARTICLE 27:** Upon motion of Tom Giblin, it was moved that the Town vote to amend Section IX.D of the Personnel By-law regarding Life Insurance by changing the amount listed from Ten thousand dollars (\$10,000.00) to Twenty thousand dollars (\$20,000.00).

**The Moderator declared the motion carried unanimously**

**ARTICLE 28:** Upon motion of John Sicurella, it was moved that the Town vote to insert the paragraph below as Section IX.E. of the Personnel By-law regarding AD&D Insurance.

AD&D Insurance

Regular full time and part time employees may choose to enroll in a voluntary AD&D plan. This plan is an option to all non-union town employees working regular part-time and regular full-time hours. This is a voluntary plan administered by the Town. Monthly premium costs are paid for by the participating employees.

**The Moderator declared the motion carried unanimously**

**ARTICLE 29:** Upon motion of John Sicurella, it was moved that the Town vote to insert the paragraph below as Section IX.F. of the Personnel By-law regarding Dental Insurance and then renumber the subsequent Parts of Section IX as G thru J:

Dental Insurance

Regular full time and part time employees may choose to enroll in a voluntary dental plan. This plan is an option to all non-union town employees working regular part-time and regular full-time hours. This is a voluntary plan administered by the Town. Monthly premium costs are paid for by the participating employees.

**The Moderator declared the motion carried unanimously**

**ARTICLE 30:** Upon motion of Seema Kenney, it was moved that the Town vote to insert the two paragraphs below after the third paragraph of Section VII.C - Harassment - of the Personnel By-law:

Harassment may result from conduct by the employer or the employer's agents, vendors, supervisory employees, coworkers or non-employees. Harassment may also result from conduct occurring either on or off the worksite.

Harassment refers to behavior which is unwelcome. Examples of conduct that a reasonable person might find hostile or abusive include: unsolicited remarks, gestures, physical contact, display or circulation of sexually suggestive or insulting written materials or pictures that debilitate morale, and that therefore interfere with work effectiveness.

**The Moderator declared the motion carried unanimously**

**ARTICLE 31:** Upon motion of Seema Kenney, it was moved that the Town vote to delete the second paragraph of Section VII.D - Safety Policies and Procedures of the Personnel By-law and insert the two paragraphs below:

The Hiring Authority and the Personnel Coordinator shall be notified immediately of all accidents. The Department Head should conduct a full investigation with the appropriate organizations (i.e. Health care) when an accident occurs on the job. The finding should be sent to the Hiring Authority and the Personnel Coordinator for proper disposition.

Any work related injury where recovery lasts for more than 30 work days is automatically subject to the Early Intervention Plan described in M.G.L. Chapter 32, Section 5B. At such time as a work related injury requires this intervention, the Personnel Coordinator shall be notified in order to begin the assembly of the required team of partners who will follow the employee's rehabilitation and return to work.

**The Moderator declared the motion carried unanimously**

**ARTICLE 32:** Upon motion of Kelly McElreath, it was moved that the Town vote to accept the provisions of Massachusetts General Law Chapter 53, Section 9A, which provides for the final date for obtaining blank nomination papers for nomination to Town office shall be

forty-eight week-day hours prior to the hour on which nomination papers are required to be submitted to the registrars of voters for certification.

**The Moderator declared the motion carried by majority**

**ARTICLE 33:** Upon motion of Kelly McElreath, it was moved that the Town vote to amend the Town of Upton General By-Laws, Title 2, Municipal Government and Finance, Chapter 1, Town Meetings. Section 2A, to read as follows:

The Annual Adjourned Meeting for the transaction of all business other than the Election of Town Officers and the determination of matters to be by ballot, shall be held at **7:00 PM** on the Thursday following the first Monday in May of each year.

**The Moderator declared the motion carried by majority**

**ARTICLE 34:** Upon motion of Michael Bradley, it was moved that the Town vote to amend the Town of Upton General By-Laws by adding to Title 4 a new Chapter 8, Soliciting, Canvassing and Peddling, the text of which was available at the Town Clerk and Board of Selectmen's Office and which is also set forth in the handout provided at the Town Meeting.

**The Moderator declared the motion carried unanimously**

**ARTICLE 35:** Upon motion of Michael Goodwin, it was moved that the Town vote to accept the provisions of the two paragraphs inserted following the seventh paragraph of Massachusetts General Law Chapter 60A, §1 entitled: Excise tax on motor vehicles, assessments and levy; exemption; abatements for theft of motor vehicles, as provided by Chapter 182 of the Acts of 2008, §§16 and 117.

**The Moderator declared the motion carried unanimously**

Upon motion of William Young, it was moved to adjourn the Annual Town Meeting at 9:25 pm to time certain, Tuesday, June 15, 2010 at 7:30 pm.

**Motion passed unanimously.**

**PROCEEDINGS  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
ADJOURNED ANNUAL TOWN MEETING (cont'd)**

**June 15, 2010**

Called to order at 7:30 pm by Moderator David Loeper.

During this meeting, 89 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke and M. Denise Smith meeting the necessary quorum of 40 voters. A total of 354 voters were present for the meeting on May 6, 2010 and June 15, 2010.

By unanimous vote, guests present were Patricia Cantor, Town Counsel; Jon Miguel, UCTV; Krista Perry, Milford Daily News; Michelle Sanford, Town Crier; Fred Aponte, Town Accountant; Blythe Robinson, Town Manager.

**ARTICLE 18:** Upon motion of Michael Goodwin, it was moved that the Town vote to raise and appropriate, the sum of One hundred sixty one thousand one hundred dollars (\$161,100.00) for the purpose of a subsidy, to operate the Wastewater Enterprise Fund, and to vote the Fiscal Year 2011 budget as submitted below.  
That the following sums be appropriated for the Waste Water Enterprise Fund.

Wage & Salaries	\$176,908.00
Expenses	191,950.00
Capital Outlay	-0-
Debt	-0-
Extra/Unforeseen	1,142.00
<b>Total</b>	<b>\$370,000.00</b>

And that **\$370,000.00** be raised as follows:

Department receipts	208,900.00
Retained Earnings	-0-
Tax levy	161,100.00
Free cash	-0-

Favorable recommendation from the Finance Committee

**Moderator declared the motion carried by majority**

**ARTICLE 19:** Upon motion of Michael Goodwin, it was moved that the Town vote to raise and appropriate from available funds a sum of money to operate the Water Enterprise Fund.  
That the following sums be appropriated for the Water Enterprise Fund.

Wages & Salaries	\$134,801.00
Expenses	252,400.00
Capital Outlay	-0-
Debt	-0-
Extra/Unforeseen	2,799.00
<b>Total</b>	<b>\$390,000.00</b>

And that **\$390,000.00** be raised as the following:

Department receipts	\$418,958.00
Retained Earnings	-0-
Tax Levy	-0-
Free Cash	-0-

Favorable recommendation from the Finance Committee

**Moderator declared the motion carried by majority**

**ARTICLE 36:** Upon motion of Robert Fleming, it was moved that the Town vote to raise and appropriate the sum of Sixteen thousand dollars (\$16,000.00) for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water discharges from the Town's existing small municipal separate storm sewer systems (MS4s). The Phase II NPDES storm water requirements are mandated by the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection.

Favorable recommendation from the Finance Committee

**Moderator declared the motion carried unanimously**

**ARTICLE 37:** Upon motion of Michael Goodwin, it was moved that the Town vote to raise and appropriate the sum of One hundred thousand dollars (\$100,000.00) for the construction of a salt shed pursuant to U.S. EPA and MassDEP storm water regulations.

Unfavorable recommendation from the Finance Committee

Unfavorable recommendation from the Capital Budget Committee

**Upon motion of Robert Fleming, it was moved to table Article 37.**

**Moderator declared the motion carried unanimously**

**ARTICLE 38:** Upon motion of Robert Fleming, it was moved that the Town vote to raise and appropriate the sum of One hundred ten thousand dollars (\$110,000.00) for purchase of two 1-ton dump trucks for use within the DPW Highway Division.

Favorable recommendation from the Finance Committee

Favorable recommendation from the Capital Budget Committee

**Moderator declared the motion carried by majority**

**ARTICLE 39:** Upon motion of Michael Goodwin, it was moved that the Town vote to raise and appropriate the sum of Seventy thousand dollars (\$70,000.00) for the lease/purchase of one 5-ton dump truck for use within the DPW Highway Division.

Unfavorable recommendation from the Finance Committee

Favorable recommendation from the Capital Budget Committee

**Moderator declared the motion carried by majority**

**ARTICLE 40:** Upon motion of Robert Fleming, it was moved that the Town vote to transfer the sum of Thirty-five thousand dollars (\$35,000.00) for the purchase of a ¾- ton pickup truck for use within the Wastewater Enterprise Division from the Wastewater Stabilization Account (85-300-3560-3418).

Favorable recommendation from the Finance Committee  
Favorable recommendation from the Capital Budget Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

**ARTICLE 41:** Upon motion of Joan Shanahan, it was moved that the Town vote to raise and appropriate, the sum of Twenty thousand dollars (\$20,000.00) to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. Chapter 40, §6.

Favorable recommendation from the Finance Committee

**Moderator declared the motion carried unanimously**

**ARTICLE 42:** Upon motion of Michael Goodwin, it was moved that the Town vote in accordance with Chapter 40, Section 5B of the Massachusetts General Laws to raise and appropriate the sum of One hundred thousand dollars (\$100,000.00) to the General Stabilization Fund.

Favorable recommendation from the Finance Committee  
Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion carried unanimously**

**The Moderator declared the motion carried unanimously**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Annual Town Meeting at 8:31 pm.

**Motion passed unanimously.**

A True Copy,  
ATTEST:

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Kelly A. McElreath  
Town Clerk

## Article 3: Budget

**FY '11**  
**Approved**

1	<b>ACCOUNTANT:</b>	
2	Wages	36,091
3	Salaries	-
4	Other Expense Detail	
5	Miscellaneous	2,000
6	Municipal Accounting Program	3,068
7	Total Departmental Expense	41,159
8	<b>ANIMAL CONTROL:</b>	
9	Wages	27,871
10	Salaries	-
11	Other Expense Detail	
12	Kennel Rental	2,000
13	Miscellaneous	1,000
14	Vehicle Expense	1,200
15	Total Departmental Expense	32,071
16	<b>BLACKSTONE VALLEY REGIONAL SCHOOL:</b>	
17	Other Expense Detail	
18	Expansion Debt Service	23,038
19	Town Funded Op Exp	319,104
20	Total Departmental Expense	342,142
21	<b>BOARD OF ASSESSORS:</b>	
22	Wages	42,180
23	Salaries	17,908
24	Other Expense Detail	
25	Interim / In Home Valuation	-
26	In Home Inspections	14,800
27	Mapping	2,950
28	Miscellaneous	3,700
29	Software	3,500

30	Total Departmental Expense	85,039
31	<b>BOARD OF HEALTH:</b>	
32	Wages	42,823
33	Salaries	2,428
34	Other Expense Detail	
35	Demolition/buildings	10
36	Miscellaneous	4,000
37	Food Inspector	2,472
38	Total Departmental Expense	51,733
39	<b>BOARD OF SELECTMEN:</b>	
40	Wages	196,529
41	Salaries	1,750
42	Other Expense Detail	
43	Office Supplies	5,000
44	Annual Audit	11,000
45	General Computer Account	29,000
46	General Expenses	2,000
47	Insurance	700,000
48	Medical Testing	2,000
49	Printing	8,000
50	Telephone	30,000
51	Architectural Retainer	1,000
52	Total Departmental Expense	986,279
53	<b>BONDING TOWN OFFICERS:</b>	
54	Other Expense Detail	
55	Miscellaneous	1,200
56	Total Departmental Expense	1,200
57	<b>CABLE ADVISORY</b>	
58	Wages	15
59	Salaries	-

60	Other Expense Detail	
61	Miscellaneous	-
62	Total Departmental Expense	15
63	<b>CAPITAL BUDGET COMMITTEE:</b>	
64	Other Expense Detail	
65	Miscellaneous	-
66	Total Departmental Expense	-
67	<b>CEMETERY COMMISSION:</b>	
68	Wages	-
69	Salaries	1,317
70	Other Expense Detail	
71	Miscellaneous	-
72	Total Departmental Expense	1,317
73	<b>CODE ENFORCEMENT:</b>	
74	Wages	139,742
75	Salaries	-
76	Other Expense Detail	
77	Continuing Education	1,500
78	Mileage	7,000
79	Miscellaneous	8,500
80	Office Expense	1,500
81	Total Departmental Expense	158,242
82	<b>CONSERVATION COMMISSION:</b>	
83	Wages	6,697
84	Salaries	-
85	Other Expense Detail	
86	Beaver Management	5,000
87	Miscellaneous	3,560
88	Total Departmental Expense	15,257
89	<b>COUNCIL ON AGING:</b>	
90	Wages	137,548
91	Salaries	

		-
92	Other Expense Detail	
93	Electricity	8,000
94	Equip Maintenance	1,375
95	Gas (heat)	11,000
96	Membership Dues	300
97	Miscellaneous	1,000
98	Office Supplies	1,700
99	Programs	3,500
100	Rent	1
101	Supplies	-
102	Training	1,500
103	Transportation	12,000
104	Water and Sewer	1,500
105	Tri Valley Elder Services	-
106	Total Departmental Expense	179,424
107	<b>DEPT. OF PUBLIC WORKS:</b>	
108	Wages	381,827
109	Salaries	-
110	Other Expense Detail	
111	Animal Disposal	1,200
112	Cemetery Maintenance	36,000
113	DPW General Expense	27,900
114	DPW Contracted Services	20,000
115	DPW General Highway Materials	20,000
116	DPW Oil & Paving	27,000
117	DPW Snow Removal	210,000
118	DPW Building Utilities	23,100

119	DPW Building Maint	8,500
120	DPW Radio Maintenance	1,500
121	DPW Training	1,750
122	DPW Clothing Allowance	3,850
123	DPW Consultant	10,000
124	Forestry Expense	7,500
125	Parks Ramsey Building	4,000
126	Parks Lawn Maintenance	5,000
127	Pest Control	1,500
128	Vehicle Fuel	27,500
129	Vehicle Maintenance/Repair	33,000
130	Weed Control	6,500
131	StormWater Management	20,000
132	Water Operation & Maintenance	-
133	Water Main Breaks and Repair	-
134	W/W Treatment Plant Maintenance	-
135	W/W Toxicity Testing	-
136	W/W Training	-
137	Total Departmental Expense	877,627
138	<b>DISABILITY AFFAIRS COMM.:</b>	
139	Other Expense Detail	
140	Miscellaneous	-
141	Total Departmental Expense	-
142	<b>ELECTIONS &amp; TOWN MEETINGS:</b>	
143	Other Expense Detail	
144	Miscellaneous	7,500
145	Total Departmental Expense	7,500
146	<b>EMERGENCY MANAGEMENT</b>	
147	Wages	5,125

148	Salaries	-
149	Other Expense Detail	
150	Miscellaneous	468
151	Reverse 911 Support	5,000
152	Total Departmental Expense	10,593
153	<b>EMERGENCY MEDICAL SERVICES:</b>	
154	Wages	120,890
155	Salaries	-
156	Other Expense Detail	
157	Ambulance Supplies	12,932
158	Ambulance Maintenance	2,600
159	Clothing Allowance	1,750
160	Licensing & Certification	3,325
161	Miscellaneous Office & Billing	1,000
162	Training	2,500
163	Total Departmental Expense	144,997
164	<b>FINANCE COMMITTEE:</b>	
165	Other Expense Detail	
166	Miscellaneous	1,000
167	Total Departmental Expense	1,000
168	<b>FIRE DEPARTMENT:</b>	
169	Wages	432,441
170	Salaries	-
171	Other Expense Detail	
172	Building Maintenance	5,000
173	Clothing Allowance	4,000
174	Copier / Computer Maintenance	2,200
175	Fire Alarm Maintenance	1,000
176	Forest Fire Expenses	4,000
177	Fuel Expense	6,000

178	General Expenses	17,000
179	New Equipment	15,000
180	Radio Maintenance	3,000
181	Training Expense	3,000
182	Utilities Expenses	32,500
183	Vehicle Maintenance	13,500
184	Total Departmental Expense	538,641
185	<b>INTEREST PAID:</b>	
186	Other Expense Detail	
187	Fire Station	105,823
188	Stefan's Property	65,603
189	Water Tank Paint, Fire Truck	-
190	Route 140 Water Main	23,233
191	Total Departmental Expense	194,658
192	<b>LIBRARY:</b>	
193	Wages	159,381
194	Salaries	-
195	Other Expense Detail	
196	Library Materials	34,907
197	Library Network Membership	8,059
198	Miscellaneous Budget	8,000
199	Miscellaneous Credit	(6,676)
200	Total Departmental Expense	203,671
201	<b>MATURING DEBT:</b>	
202	Other Expense Detail	
203	Admin Fee - Sewer	3,558
204	Fire Station	185,500
205	Sewer Plant Upgrade	227,194
206	Stefan's Property	129,500
207	Water Tank Paint, Fire Truck	

		-
208	Route 140 Water Main	125,000
209	Total Departmental Expense	670,752
210	<b>MENDON-UPTON REGIONAL SCHOOL:</b>	
211	Other Expense Detail	
212	Town Funded Operating Expenses	7,184,538
213	Capital Assessment	73,261
214	Nipmuc HS & Miscoe Bond	406,745
215	Memorial School Bond	554,900
216	Total Departmental Expense	8,219,445
217	<b>MISCELLANEOUS:</b>	
218	Other Expense Detail	
219	Historical Commission	1,000
220	Memorial Day	2,000
221	Medicare - PR Taxes	60,000
222	Weights and Measures	1,200
223	Parking Ticket Warrant Officer	1,000
224	Street Lighting	31,500
225	Unemployment Comp.	38,000
226	Total Departmental Expense	134,700
227	<b>MODERATOR:</b>	
228	Wages	-
229	Salaries	480
230	Other Expense Detail	
231	Miscellaneous	70
232	Total Departmental Expense	550
233	<b>MUNICIPAL BUILDINGS:</b>	
234	Other Expense Detail	
235	Miscellaneous	45,000
236	Total Departmental Expense	45,000
237	<b>NURSE - HEALTH SVCS:</b>	

238	Wages	29,760
239	Salaries	-
240	Other Expense Detail	
241	Miscellaneous	1,900
242	Total Departmental Expense	31,660
243	<b>PERSONNEL BOARD:</b>	
244	Wages	1,501
245	Salaries	-
246	Other Expense Detail	
247	Longevity Bonus	2,100
248	MMPA Membership	200
249	Miscellaneous	450
250	Training	400
251	Total Departmental Expense	4,651
252	<b>PLANNING BOARD:</b>	
253	Wages	15,818
254	Salaries	-
255	Other Expense Detail	
256	Advertising/Printing	1,200
257	CMRPC	1,350
258	Membership & Training	320
259	Miscellaneous	250
260	Office Supplies	500
261	Postage	300
262	Professional Services	2,100
263	Total Departmental Expense	21,838
264	<b>POLICE DEPARTMENT:</b>	
265	Wages	1,322,136
266	Salaries	-
267	Other Expense Detail	

268	Building Maintenance	15,000
269	Computer Maintenance	11,000
270	Cruiser	29,406
271	Cruiser Maintenance	10,000
272	Cruiser Gas	32,000
273	Clothing Allowance	15,500
274	General Expenses	22,500
275	Utilities	36,000
276	Total Departmental Expense	1,493,542
277	<b>POLICE DEPT. - COMMUNICATIONS:</b>	
278	Other Expense Detail	
279	Disp Clothing FT	3,400
280	Disp Clothing PT	400
281	Radio Maintenance	2,200
282	Total Departmental Expense	6,000
283	<b>RECREATION:</b>	
284	Wages	10,008
285	Salaries	-
286	Other Expense Detail	
287	Beach Program	8,000
288	Total Departmental Expense	18,008
289	<b>REGISTRARS OF VOTERS:</b>	
290	Wages	-
291	Salaries	996
292	Other Expense Detail	
293	Miscellaneous	3,000
294	Total Departmental Expense	3,996
295	<b>TOWN CLERK:</b>	
296	Wages	9,132
297	Salaries	48,740
298	Other Expense Detail	

299	Miscellaneous	2,350
300	Total Departmental Expense	60,222
301	<b>TOWN COUNSEL:</b>	
302	Other Expense Detail	
303	Miscellaneous	14,000
304	Total Departmental Expense	14,000
305	<b>TREASURER-COLLECTOR:</b>	
306	Wages	40,465
307	Salaries	50,064
308	Other Expense Detail	
309	Expenses	29,020
310	Tax Title Foreclosure	8,000
311	Tax Title Auction	-
312	Total Departmental Expense	127,550
313	<b>VETERANS SERVICES:</b>	
314	Wages	7,754
315	Salaries	-
316	Other Expense Detail	
317	Benefit Payments	2,000
318	Miscellaneous	500
319	Total Departmental Expense	10,254
320	<b>WASTE REMOVAL:</b>	
321	Other Expense Detail	
322	Curbside Pickup	257,000
323	Disposal	131,000
324	Trash Bags	32,000
325	Hazardous Waste	7,000
326	Total Departmental Expense	427,000
327	<b>Total Operating Expenses</b>	<b>15,161,731</b>

Salaries	123,685
Wages	3,165,734
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Total Salaries & Wages	3,289,418
Other Operating Expenses	11,872,313
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A True Copy,  
ATTEST:

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Kelly A. McElreath  
Town Clerk