



# TOWN OF UPTON, MASSACHUSETTS

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## BOARD OF SELECTMEN

Memo To: Board of Selectmen  
From: Blythe C. Robinson, Town Manager  
Date: March 6, 2015  
Re: Town Manager's Weekly Report

### Warrants:

- Payroll: \$ 93,050.89
- Expense Warrant: \$ 102,227.33

### For Your Information/Follow Up:

- Thankfully this week was one that didn't include much snow! We were able to turn our attention to snow removal, primarily on Main Street starting at Millhaus apartments and working towards Town Hall. We'll continue that in the week ahead. Our crews were also able to get out and start patching the potholes that have been created with such bad weather. That will be an on-going process into spring.
- MEMA has asked for more information about a series of four storms that started in late January, and we're gathering the costs we accumulated over the approximately one month period. There is a possibility of greater FEMA funding because of it.
- We received our official word on health insurance increases for next year, which will be 10.9%. This is primarily due to the experience of our group, and the influence of medical trend. I understand that the average increase of all groups in MIIA this year was about 9%.
- A reminder that the annual town meeting warrant closes on March 15<sup>th</sup>, any articles planned by committees or petition need to be turned in by that date.
- This week we advertised openings for two part-time police department Communications Officers (Dispatchers). These are to fill one shift a week or others as they become available. The deadline is the 19<sup>th</sup>.
- The closing took place on 2 Grove Street on Tuesday. We are now in the process of retaining the services of a housing relocation specialist who will implement the State required process to relocate the tenant to comparable housing. We are also seeking insurance coverage for the property.
- The Library Board of Trustees approved the recommendation of the Feasibility Committee to hire Vertex Engineering as the owner's project manager. I've begun the process of negotiating a contract with them for this service.

**BOARD OF SELECTMEN**  
Robert J. Fleming, Chairman  
Kenneth E. Picard  
James A. Brochu

**TOWN MANAGER**  
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