



TOWN OF UPTON, MASSACHUSETTS

BOARD OF SELECTMEN

Memo To: Board of Selectmen
From: Blythe C. Robinson, Town Manager
Date: March 28, 2014
Re: Town Manager's Weekly Report

Warrants:

- Payroll: \$ 85,999.85
- Expense Warrant: \$ 842,859.76

For Your Information/Follow Up:

- There was a structure fire at a house on Mechanic Street on Thursday evening. The occupants of the home were all able to evacuate safely and the Fire Department at this point estimates \$50,000 in damage. The Fire Marshal has been called in, but at this point we don't know the cause of it, which they believe as contained to the basement.
- The Personnel Board met this week and approved the salaries for non-union employees next year and has forwarded those to the Finance Committee. On Tuesday they held several meetings for employees at which the consultant for the Classification and Compensation Plan gave a presentation on the new plan and answered questions about that.
- The CPC will be meeting next week as they usually do on the first Wednesday of each month. They will be touring the Town Hall at 6:30 PM prior to starting their regular meeting. If you would like to attend please let us know so we can make arrangements.
- The warrant for Town Meeting is out in draft form and has 44 articles at this point. Once the budget is finalized I expect we will remove a couple of those.
- The COA, in conjunction with Tri Valley is planning to have a volunteer luncheon on Friday, April 11th to recognize all of the volunteers that assist at the Upton Center. Watch your email inbox for an invitation to this event.
- The storm water coalition that we are involved with as part of the grant from CMRPC has been meeting regularly. They held a meeting this week to go over joint efforts and to have a speaker from US EPA. It is anticipated that the MS4 permit will be coming out in 2014. The group has been trying to quantify the possible costs that the coalition and each town will have to comply with that new permit. The speaker from the EPA gave a presentation on storm water utilities which some communities have set up as a way to manage and pay for the obligations that they'll have in this area in the future. As you might imagine there is general concern about what those costs might be for communities in the future and how to fund that obligation.
- We believe that the final invoices are in for snow and ice, providing that Mother Nature doesn't throw us any other curve balls. The snow/ice deficit is about \$130,000 now.

BOARD OF SELECTMEN
James A. Brochu, Chairman
Robert J. Fleming
Kenneth E. Picard

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- There are several responses to proposals due next week for services. Those include:
 - Ambulance Billing Services
 - On Call Engineering Services
 - Refuse and Recycling Services n Friday applications are due for the Department Specialist in the COA, and the Cable TV Assistant.