



TOWN OF UPTON, MASSACHUSETTS

BOARD OF SELECTMEN

Memo To: Board of Selectmen
From: Blythe C. Robinson, Town Manager
Date: April 18, 2014
Re: Town Manager's Weekly Report

Warrants:

- Payroll: \$ 69,925.51
- Expense Warrant: \$ 78,108.71

For Your Information/Follow Up:

- The Town Hall project site is very busy these days with many trades on site working on their aspects of the job. We ran into an issue this week with the south wall of the building. The contractor was digging so that the waterproofing could be installed, and found the foundation in this area is in tough shape. Digging was stopped and the engineer called out to evaluate the situation so he could advise on the best course of action to repair this area. It may be an expensive fix and need to be covered from the project contingency. The furniture selections are largely complete and we anticipate being a little under budget this time. We want to have a few dollars set aside for anything we might have overlooked once we move back in.
- There will be a "drug take back" day at the Police Station on Saturday April 26th. Residents who wish to safely dispose of prescription drugs will be able to drop them off at the station. The Board of Health also has obtained a container so that residents will be able to do this on an ongoing basis, which is great because we want to keep such materials out of the waste stream, particularly from entering the wastewater treatment plant.
- Upton's Comprehensive Emergency Management Plan has been updated. The updates have been filed with and approved by the Massachusetts Emergency Management Agency Planning division.
- We received one proposal for the sale of the two lots owned by the Town on Orchard Street. We have referred the proposal to Town Counsel for advice on how best to proceed.
- We have put up on public surplus the 10 wheel dump/plow truck that has been replaced by the refurbished vehicle obtained from FEMA last year. The reserve price for this 1985 truck with over 80,000 miles on it is \$6,000. So far we have a beginning bid of \$3,000 and 11 days to go.
- I'm sure no one needs reminding that Monday is Patriot's Day and also Marathon Monday. Hopkinton is expecting about 40,000 runners and all that goes with that, so it is advised to not head that direction until after they take off for Boston. We will have a few people from both Police and Fire there providing support. The public safety response is

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enormous this year – usually there is one federal agent assigned to Hopkinton for the race, this year there are 75.

- The Board of Health is planning to hold a household hazardous waste collection day on Saturday, April 26th at the DPW. Also related to this day, the Public Works Department will have seedling trees available for free to residents who would like one, courtesy of a grant available in celebration of Arbor Day.
- The Board of Health will also be holding a paper shredding day on May 31st. That event will be in the parking lot on Route 140 in front of the playground.
- The Town is due to receive \$47,897 from the State's release of \$30 million in Chapter 90 funds to make emergency or pothole repairs. We've executed the standard contract and will let you know how we plan to use those funds this spring to make necessary repairs.
- The Green Community Designation Committee will be putting on a presentation regarding the stretch code next Tuesday, April 22nd in the Fire Station Training Room at 7:00 PM for anyone who might be interested to learn more about this.
- For those celebrating Easter, please have a very happy holiday. As a reminder, Town Offices are closed on Monday.