



TOWN OF UPTON, MASSACHUSETTS

BOARD OF SELECTMEN

Memo To: Board of Selectmen
From: Blythe C. Robinson, Town Manager
Date: June 27, 2014
Re: Town Manager's Weekly Report

Warrants:

- Payroll: \$ 82,776.33
- Expense Warrant: \$ 464,959.74

For Your Information/Follow Up:

- The numbers have come in from MURSD regarding the refinancing of some of their debt and the placement of the Miscoe Hill project debt. Good news for us, the savings from what had been previously certified by the district is \$23,858 for Upton this fiscal.
- Congratulations go out to Kelly McElreath for graduating with honors from the Masters Certificate Program at Suffolk University. Sponsored by Suffolk and the MMA, Kelly completed five graduate level courses over the past year attending class for 25 Friday's over the past year. We are proud of her achievement, and her growth in knowledge will be an asset to the Town.
- The Town Hall project continues to be very busy. We are wrapping up the installation of the replacement section of water main on Warren Street. That has held up the prep work for exterior painting on that side of the building. Installation of sheetrock and plaster is also close to completion, with the Main Hall ceiling being the last area of focus. We've been busy selecting the interior signage colors and names so that work can get started. The contractor is trying to set up a pre-installation meeting for the elevator to ensure that process goes smoothly.
- The Fire Department Ladder truck sold on the public surplus auction site for \$4,000.
- Construction to make the exterior repairs to the Police Station continues this week and is going very well. The repairs are almost complete, and one last section of cornice is being installed. The finish coat of EFIS will go up the first two weeks in July. We have obtained pricing from the contractor to address the handicap railing and the concrete ramp and walkways. It appears that we'll be able to replace the railings, and most but not all of the concrete. We'll address the concrete most in need and delay the other sections to another time.
- The Board of Health has been fielding calls from residents regarding noise and smell issues that the neighborhood believes are coming from the yard on Maple Avenue. The noise is related to vacuum lines on the pellet plant that will be enclosed in 2 -3 weeks. The smell is from railroad ties that were delivered earlier this spring, but which have a

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more noticeable odor now that warmer weather has set in. The railroad is looking at options to minimize the smell. The ties aren't going to be relocated, because they need to be kept close to where they will be installed.

- The Personnel Board has qualified 11 applicants to be interviewed for the two Firefighter/Paramedic positions and all three Animal Control Officer applicants. Applications close for the DPW summer laborers (2), COA Van Driver 8 hours/week, and fill-in DPW Department Specialist on July 3rd. We've also advertised for the COA Social Services Coordinator and that recruitment is open until July 17th.
- The Planning Board met this week and took up the status of the Crosswinds subdivision. I understand that they did vote to release some of the lots, however the developer will need to satisfy five conditions before the Chairman will sign off on that, one of which includes the payment of the engineering fees and taxes on the lots due to the Town.
- The Recreation Commission will soon be advertising their summer concert series! Taking advantage of the beautiful new pavilion at Kiwanis Beach, the first of series of concerts will be Sunday, July 13th at 5:00 PM. Hope to see you there.
- The Town Accountant has sent out his memos on year-end process – all boards and departments are reminded that invoices are due to the Accountant no later than July 4th. With just a few days to go in the fiscal year, please take a moment to look that over and ensure that all invoices are turned in on time, encumbrances processed if needed, or call if you have any questions.