

Board of Selectmen

Town of Upton



Massachusetts

BOARD OF SELECTMEN

Kenneth E. Picard, Chairman

James A. Brochu

Robert J. Fleming

TOWN MANAGER

Blythe C. Robinson

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Memo To: Board of Selectmen
From: Blythe C. Robinson, Town Manager
Date: August 10, 2012
Re: Town Manager's Weekly Report

Warrants:

- Payroll: \$ 91,344.12
- Expense Warrant: \$119,858.71

For Your Information/Follow Up:

- On Tuesday officials from the State came out to inspect the property on South Street as part of our application for a PARC Grant. We should hear by the middle of October on whether or not we will be awarded a grant towards the purchase of this parcel.
- The new website project continues to move along. On August 15th Virtual Town Hall will be out for a day of meetings with town departments and boards to discuss with them how to set up their various pages, and give them tips on what types of things to offer on each page based on their experience with other towns.
- On Thursday the Town Clerk, Police Chief and I had a meeting with the School Superintendent and Memorial School principal to talk about the plan to move the Town Hall offices to the school in June of next year. We got a better idea of the space they have available for us, and discussed the issues we anticipate such as security, public access, parking, etc. We think this location will work very well!
- As I mentioned at the meeting on Tuesday, we had received a petition from Dr. Donald Taylor asking that a special town meeting be called to ask the voters to take a stand on rejecting the US Supreme Court's ruling in Citizen's United and to amend the constitution to establish that human beings, not corporations are persons entitled to constitutional writes. The Town Clerk reviewed the list of signatures and determined that he had obtained less than 200, so a Town Meeting did not have to be called solely for this issue. I have spoken to him and he has decided that he would like the Board to discuss it at one of their meetings, and have the petition on the special town meeting warrant in November. Given the school schedule it looks like Wednesday, November 14th is the date we suggest for the fall special town meeting.
- The RFP has been advertised seeking an architectural and engineering firm for the South Street project. Should the project be approved at a Special Town Meeting we would then

contract with the firm to complete design sufficient to submit plans to Planning and Conservation for approval.

- A bid will be advertised shortly for the chip seal application to Chestnut Street, Orchard Street and Grafton Road. Bids will be due at the end of the month.
- I will be away on vacation next week, and Chief Bradley will be the Acting Town Manager. Due to my absence I will not be sending out a report next week.