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By M. Denise Smith at 10:06 am, Mar 05, 2025

TOWN OF UPTON, MASSACHUSETTS

PERSONNEL BOARD

Meeting Posting & Agenda

March 20, 2025

7:00 P.M.

Town Hall Room G07

- 1.0 Call Meeting to Order**
- 2.0 Review the Meeting Agenda**
- 3.0 Approval of Previous Meeting Minutes**
- 4.0 Discussion Items**
 - 4.1 Discuss Updates to Job Description
 - 4.1.1 Recreation Program Director
 - 4.2 Update PPPM Policies
 - 4.2.1 Use of Earned Sick Time
 - 4.2.2 Compensatory Time off Policy
 - 4.2.3 Longevity
 - 4.2.4 Merit Program
- 5.0 New Business***
- 6.0 Adjourn Meeting**

**This item is included to acknowledge that there may be matters not reasonably anticipated by the Chair that could be raised during the public comment period by other members of the Committee, by staff or others.*