



# TOWN OF UPTON, MASSACHUSETTS

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## Community Center Building Committee

**RECEIVED**

By M. Denise Smith at 8:53 am, Jun 02, 2023

### **Meeting Agenda and Posting**

*This meeting/hearing of the Community Center Building Committee will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly*

#### **Community Center Building Committee**

**Tuesday June 6, 2023 @ 6pm In-Person and REMOTE**

**Location: COMMUNITY CENTER CONFERENCE ROOM**

#### **Microsoft Teams meeting**

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 295 319 907 649

Passcode: f94ksk

[Download Teams](#) | [Join on the web](#)

#### **Or call in (audio only)**

+1 469-262-1735,,186119504# United States, Dallas

Phone Conference ID: 186 119 504#

[Find a local number](#)

#### **AGENDA ITEMS:**

1. Review and approve tonight's agenda
2. Approve Minutes from May 16th
3. OPM Update
  - Construction payment requisitions to review and approve
  - Pella Windows refund
  - Two Zone building security change – add motion sensor
  - Parking Lot re-design – Town
  - Additional fencing around condensers and generator – Town
  - Generator Status
  - Punch List Update
4. Architect Update
  - Mike Kennedy Report – T2 Response
  - Landscaping Update
  - Playground Update

5. Building Dedication Ceremony
6. Town Punch List Update (attached)
7. Signs
  - Autism Communication Board - installed
  - Building Dedication Plaque – waiting on updated proof
  - Trash / Trash Containers
8. Other topics not reasonably anticipated by the Chair 48 hours in advance
9. Public Comments
10. Next Meeting
11. Adjournment

### Town Punch List – updated May 31

#### IT/AV/Security/Phones

Item	Responsible	Status
1. Sunset Sound to install amplifier and assisted hearing devices	Bob Magli	Scheduled for June 2nd
2. Install Dell Optiplex boxes for PolyComm systems	IT	Conf Room DONE
3. Sunset Sound staff training on monitors and sound system	Bob Magli and Joe L?	Need to schedule training
4. Sunset Sound install fourth camera on pole	Bob Magli	Waiting on lift truck
5. Install 6 Apple TV devices	IT	Started install...
6. We need a Charter Cable account for building...	IT	IT to order
7. Equipment that's been ordered but not received: Aruba 303P AP to be installed by Data Room and Ext. AP	IT/WCA	Status?
8. Install BVT Video loop on all of the monitors in the building (except Events of the day monitor)	IT	For dedication...

#### Signs

Item	Responsible	Status
9. Jim Brochu Plaque	CCBC	Delivered. Install for dedication
10. John Robertson Plaque	Library Trustees	Sunshine Sign?