



TOWN OF UPTON, MASSACHUSETTS

Community Center Building Committee

RECEIVED

By M. Denise Smith at 10:21 am, Aug 14, 2023

Meeting Agenda and Posting

This meeting/hearing of the Community Center Building Committee will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in any specific item on this agenda should make plans for in-person vs. virtual attendance accordingly

Community Center Building Committee

Tuesday August 22, 2023 @ 6pm In-Person and REMOTE

Location: COMMUNITY CENTER CONFERENCE ROOM

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 211 805 235 382

Passcode: Ro5vHy

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-262-1735,,268384554#](#) United States, Dallas

Phone Conference ID: 268 384 554#

[Find a local number](#)

AGENDA ITEMS:

1. Review and approve tonight's agenda
2. Approve Minutes from July 18th
3. OPM Update
 - Construction payment requisitions to review and approve
 - Punch List Update
4. Architect Update
 - Landscaping Update
 - Playground Update
5. Town Punch List (see attached)
 - Fence and Playground
 - Parking Lot Update

6. Signs
 - Building Dedication Plaque
 - Additional Carry-in Carry-out Signs
7. Other topics not reasonably anticipated by the Chair 48 hours in advance
8. Public Comments
9. Next Meeting
10. Adjournment

Community Center Punch List – updated Aug 14 2023

AV Punch List

Item	Responsible	Status
1. Connect video from NVR to Police Station	Sunset Sound	Completed
2. Provide staff training on monitors and sound system equipment	Sunset Sound	Monday Aug 14
3. Replace camera on pole	Sunset Sound	Completed

IT Punch List

Item	Responsible	Status
4. Set up Charter Cable account	IT	IT to order
5. Equipment that's been ordered but not received: Aruba 303P AP to be installed by Data Room and External AP	IT WCA	Status?
6. Add Air Print to printer in Business Center	IT	Status?

Signs

Item	Responsible	Status
7. Additional Carry-in Carry-out signs	Town	Purchased
8. Sunshine Sign quote for Dedication Plaque	CCBC	Approved by CCBC 6/20

Miscellaneous

Item	Responsible	Status
9. Remove dead trees along brook – might need ConCom approval	Town	
10. Parking Lot upgrade	Town	Nitsche working on as-builts
11. Arrange for Charging Station to be installed	Town	Contact NGRID once parking lot work underway
12. Fencing along slope, generator, compressors	Town	DW has quote