



TOWN OF UPTON, MASSACHUSETTS

Board of Library Trustees

RECEIVED

By M. Denise Smith at 8:26 am, Oct 12, 2023

Meeting Posting & Agenda

Board of Library Trustees

Date/Time: Monday, October 16, 2023, 6:30 PM (EDT)

THIS IS A REMOTE MEETING

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 280 024 471 887

Passcode: 9xWENK

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-262-1735,359933827#](#) United States, Dallas

Phone Conference ID: 359 933 827#

[Find a local number](#)

AGENDA:

1. Open meeting and review agenda
2. Review and approve September 11, 2023, meeting minutes.
3. Monthly Vouchers
4. Monthly Financial Report
5. Director's Report – including but not limited to the following topics:
 - a. State Certification application
 - b. Trust Funds report
 - c. Building management - Kitchen and Room use
 - d. Hoopla borrowing limits (increase from 5 to 8 per month)
 - e. Author virtual talks program opportunity
6. Library Director Goals for FY'24
7. Next meeting is November 13, 2023
8. Topics not reasonably anticipated by the Chairman 48 hours in advance.
9. Audience participation
10. Adjournment

**** 48 hour notice for meeting of Boards and Committees ****

Town Clerk must receive your meeting posting, including agenda, at least 48 hours prior to the meeting.

The 48 hours notice cannot include Saturdays, Sundays or holidays.