



TOWN OF UPTON, MASSACHUSETTS
Upton Cultural Council

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By M. Denise Smith at 8:41 am, Oct 12, 2023

Agenda

Date: Tuesday October 17, 2023

Time: 7:00 PM – 9:00 PM

Virtual Meeting

Microsoft Teams meeting

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Meeting ID: 298 444 566 028

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1. Call meeting to order, roll call of members
2. Review agenda, vote to approve.
3. Review and approve meeting minutes from 9/19/23
4. Treasurer's report
 - Funds distributed
 - UCC funds available
5. Update: FY 2023 Grants and dates of events:
https://docs.google.com/spreadsheets/d/1Bsj1twIQHGTjWLdBc_nBjZ0aHjZo09Z6yPe51kDdGk/edit?usp=sharing
6. Upcoming Grant cycle dates
 - August 31, 2023: Deadline to update local guidelines and priorities (done)
 - September 1, 2023: LCC online application opens
 - September 30, 2023: Heritage Day (see below)
 - October 17, 2023: LCC application deadline
 - October 17, 2023: Deadline to complete first and second section of our Financial Report Extended to the grant voting meeting

- **Early December: Set date to meet to discuss and approve Grants: Send denials out ASAP, 2 weeks later send acceptances.**
- January 1, 2023: File annual report for Upton Annual Report
- January 17, 2024: Deadline to complete our Annual Report by submitting our Grant Decisions Report

7. Discussion on what event UCC can bring forward that most benefits the community.

- Megan: update on Genealogy workshop
 - Saturday 10/28 from 10-12 am at the Upton CC
 - Flyers by Alice
 - Promotion ideas:

10. Fundraising and UCC promotion:

- Heritage Day: Withdrew d/t weather
- United Parish Holiday Fair: date?
- Selling glasses and coasters
- Raffle for quilt and beach parking pass

11. Public Comment: Members of the public may present concerns regarding committee work or resources for additional investigation or other matters

12. New Business: Any matters that may not reasonably be anticipated by the chair that could be raised during the public comment period, by the public through any other means, or by other members of the committee.

13. Next meeting date – Tuesday November 21, 2023 (third Tuesday of the month)

14. Vote to Adjourn