



TOWN OF UPTON, MASSACHUSETTS

Board of Library Trustees

RECEIVED

By M. Denise Smith at 3:11 pm, Nov 08, 2023

Meeting Posting & Agenda

Board of Library Trustees

Date/Time: Monday, November 13, 2023, 6:30 PM (EDT)

THIS IS A REMOTE MEETING

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 235 153 016 425

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[+1 469-262-1735,488948796#](#) United States, Dallas

Phone Conference ID: 488 948 796#

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AGENDA:

1. Open meeting and review agenda
2. Review and approve October 16, 2023 meeting minutes
3. Monthly Vouchers
4. Monthly Financial Report
5. FY'25 Budget
6. Director's Report – including but not limited to the following topics:
 - a. Children's Programs - staffing, schedule and registration
 - b. Monday Hours 9am-4pm, Vote to approve
 - c. Passport services and photo printer purchase
 - d. Donation box policy
7. Update on John Robertson Jr. Memorial Event on 12/9/23
8. Next meeting is December 11, 2023
9. Topics not reasonably anticipated by the Chairman 48 hours in advance
10. Audience participation
11. Adjournment

**** 48 hour notice for meeting of Boards and Committees ****

Town Clerk must receive your meeting posting, including agenda, at least 48 hours prior to the meeting.

The 48 hours notice cannot include Saturdays, Sundays or holidays.