



# TOWN OF UPTON, MASSACHUSETTS

## Community Center Building Committee

### Meeting Minutes

**Date: January 25, 2023**

**Location: REMOTE ONLY**

#### **A: Call to Order**

Having a quorum, the meeting was called to order at 6:00 pm

#### **B: In Attendance**

Committee Members:

- Paul Flaherty, Vice-chair - REMOTE
- Dee Hakala – REMOTE
- Mike Howell - REMOTE
- Justin Pollard – NOT PRESENT
- Steven Rakitin, Clerk - REMOTE
- Don Spargo - REMOTE

Guests: Steve Kirby, The Vertex Companies, OPM – REMOTE  
Maggie Gundersen – Director Elder Affairs and Social Services - REMOTE

#### **C: Discussion**

##### **1. Approval of Construction Payment Requisitions:**

The following invoices (attached) were reviewed by the committee.

1. LaFrance Invoice 2053 Jan 2023 for water connection	24,000
2. LaFrance Invoice 2065 for sewer connection	23,100
<b>TOTAL</b>	<b>\$47,100</b>

A motion was made and seconded to approve payment for the two invoices listed above. Payment from to be paid from **Capital Construction Acct 3003-192-5800-5810**.

**2. Other topics not reasonably anticipated by the Chair 48 hours in advance.**

None

**3. Public Comments**

None

**D: Committee Actions**

1. A motion was made and seconded to approve payment of invoices listed above to be paid from the **Capital Construction Account 3003-192-5800-5810**. Motion was approved by unanimous roll call vote of all members in attendance.

**E: Next Meetings**

Next meeting is scheduled for **February 7, 2023** at **6 pm** In-person and Remote

**F: Meeting Adjourned**

Motion was made and seconded to adjourn at 6:07 pm. Motion was approved by unanimous roll call vote of all members in attendance.

Respectfully submitted

Steven R. Rakitin  
Clerk