



TOWN OF UPTON, MASSACHUSETTS
Upton Cultural Council

Agenda

March 8, 2023 7:00pm-8:00pm Virtual Meeting

1. Call meeting to order, roll call of members
 - a. Lyn Haggerty (Meeting Chair), Robin Jokela, Jennifer Conrad, Megan Ronzio, Kate Baden, Alice Gentili (Recording Secretary)
2. Review agenda, vote to approve
 - a. Motion to accept agenda - Megan
 - b. Second - Robin
 - c. All in favor
3. Review and approve meeting minutes from January 11, 2023.
 - a. Motion to approve meeting minutes - Megan
 - b. Second - Robin
 - c. All in favor
4. Welcome new members
 - a. Welcome Kate Baden who has been sworn in
 - b. Shelley Glassman to be sworn in by next meeting
5. Discuss updates to the Town of Upton website list of members:
 - a. Six active members: Megan Ronzio, Chair, Lyn Haggerty, Treasurer, Alice Gentili, Recording Secretary, Robin Jokela, Member, Kate Baden, Member, Shelley Glassman, member, Jennifer Conrad, ex-facto board member, Shelley Ryan, ex-facto board member (ex-facto member = members taking a year off)
 - b. Lyn - term of membership is six years
6. Report from Alice social media: FY 2023 Grants and dates of events
 - a. Alice has created a time table of promotions received by grantees and when they are posted on social media: [2023 Grants Promotion](#)
 - i. Upton Historical Society 2/20/23
 - ii. Memorial Elementary Sheryl Faye 3/8/2023
 - iii. Hopkinton Center for the Arts *She Grooves* 2/13, 2/27, 3/18(TC)
 - iv. More to come as events are scheduled
 - b. Discuss press release of all UCC grants awarded for FY23/Alice's input
 - i. Will do within next month

- c. Discussion information on grant events being held at the new Community Center: The current Library is scheduled to close April 15, 2023 and the new Library is scheduled to open May 1, 2023. This may impact the dates the grantee's had scheduled events. June 14th is the date of the Community Center Opening Ceremony.
7. Discuss release of MCC/UCC survey to the public/Alice's input.
 - a. Megan will release copy of last years survey
 - b. Kate suggests create text boxes for "other"
 - c. We'll push it out once ready
8. MCC/UCC Card to Culture: <https://massculturalcouncil.org/organizations/card-to-culture/>
 - a. Mass Cultural Council is proud to partner with the Executive Office of Health and Human Services' Department of Transitional Assistance, Massachusetts Health Connector, and the Women, Infants, & Children (WIC) Nutrition Program on Card to Culture, the nation's most comprehensive effort to expand cultural access for low-income families.
 - b. Discussion: Spread word to the community
 - i. What are local agencies included on the Card to Culture Card?
 - c. Lyn will send to Alice to come up with a directory
9. Treasurer's Report (did note vote to accept treasurer's report)
 - a. Discuss Locally raised funds – fundraising, to date we have \$860.00 in the account to bring forth a program: See clarification from MCC guidelines
 - i. Locally-raised funds and any interest earned from state funds can be distributed at the discretion of the LCC at any time during the year, if the funds go to support the arts, humanities, or sciences. Mass Cultural Council also recommends that locally-raised funds distributed or spent by the LCC meet the other substantive requirements set forth in the state and local eligibility criteria; however, unlike state funds, prior Mass Cultural Council approval for expenditure of local funds is not required
 - b. Discuss Fundraising materials in inventory available
 - i. About 25 glasses available
 - c. Discuss FY 22/Grant spreadsheet
 - 📄 Upton Cultural Council FY22 Grants Funding
 - i. Still awaiting requests for reimbursements
 - d. Discuss FY 23/Grant spreadsheet
 - 📄 FY23 Grants spreadsheet (1)
10. Discussion on what event UCC can bring forward that most benefits the community.
 - a. Count on \$1000 as our budget
 - b. Megan - let's look at survey results
 - c. Jen - Community center will be open will be good to have then
 - d. Robin's list:
 - i. Photography

- ii. Genealogy
 - iii. History of Upton
 - iv. Heritage day
 - v. Nature hike
 - vi. Knitting, crocheting, other craft
 - vii. English language learner class
- e. Kate B - art show at new community center - elevating the community through art
- i. What is the plan for artwork in the community center
 - ii. Leeann Murphy would be instrumental in a display
 - iii. Supplies - display boards - Steve Rakitan
- f. Call for artists - picnic tables and lifeguard chairs
- g. Call for artists - Murals
- h. Call to Artists – discuss how this would work: funding supplies for the event to the artist, our contribution advertising the event on our Facebook page and other media outlets
- i. Wait it out and see what need arise at the community center
 - j. Adding an event to an upcoming community event.
11. Public Comment: Members of the public may present concerns regarding committee work or resources for additional investigation or other matters
- a. None
 - b. Lyn - upcoming community clean-up
12. New Business: Any matters that may not reasonably be anticipated by the chair that could be raised during the public comment period, by the public through any other means, or by other members of the committee
- a. None
13. Set the next meeting date – April 12th
14. Vote to Adjourn - 8:30
- a. Motion to adjourn - Megan
 - b. Second - Kate
 - c. All in favor