



TOWN OF UPTON, MASSACHUSETTS
Upton Cultural Council

Agenda

Date: April 12, 2023

Time: 7:00 PM – 9:00 PM

Virtual Meeting

Microsoft Teams meeting

Join on your computer, mobile app or room device

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1. Call meeting to order, roll call of members
 - a. Megan Ronzio, Lyn Haggerty, Robin Jokela, Kate Baden, Shelley Glassman, Alice Gentili, Kate Craigen
2. Review agenda, vote to approve.
 - a. Lyn motion
 - b. Robin second
 - c. Approved
3. Review and approve meeting minutes from March 8, 2023.
 - a. Robin motion
 - b. Lyn second
 - c. Approved
4. Remote meeting permission extended until March 2025 (by MA Governor)
 - a. Will continue with virtual meetings going forward with the exception of the grant approval meeting
5. Treasurer's report
 - a. Distribution of funds
 - b. UCC account balance
 - c. Vote to approve Treasurer's report
 - i. Kate motion
 - ii. Shelley second
 - iii. Approved
6. Press release of grants awarded for FY23; will forward to local media.
 - a. Megan will forward press release to free press and to Alice for social media
7. Update: FY 2023 Grants and dates of events:
 - a. https://docs.google.com/document/d/142evlM_Fpz6a32Rn1o2Z_7TGdDBPmOtJOhCuu0erXtg/edit?usp=sharing
 - b. Discussion about historical society receiving funds at finish of project
8. Discussion on what event UCC can bring forward that most benefits the community.

- a. [Survey: Review results](#). Was sent out via social media, as well as town of Upton Facebook page, website, and twitter.
 - i. Discuss survey results - some surprises, further investigation of written responses at next meeting
 - ii. Communitywide gatherings
 - iii. Certain groups on which to focus low-income, teens, disabilities, etc
 - 1. Possibly include a sign language interpreter
 - 2. Town manager is ADA coordinator for town
 - 3. Express in wording the desire to accommodate disabilities
 - b. Kate: update on community center exhibit suggestion.
 - i. Reached out to Steve Rakitan and was directed to reach out to Matthew and Maggie at the library for info
 - 1. Would love to have artwork to rotate monthly or periodically
 - 2. Don't have funding for an artwork hanging system
 - 3. Have sections available to fill with artwork by local artists
 - 4. Kate will circle back after the center is up and running
 - c. Publicize the application process better for local artists/sponsors – how?
 - i. Table to future meeting
 - d. [See minutes from last meeting](#) for other ideas.
 - i. Alice to investigate Eyes on Owls
9. Member list update for Smart Simple and Sandy Hakala.

a.

Name	Member Status	Member Title	Appointment End Date
Lyn Haggerty	Active	Treasurer	07/20/2024
Megan Ronzio	Active	Chair	07/20/2024
Robin Jokela	Active	Member	07/01/2022
Alice Gentili	Active	Member	03/30/2022
Kate Baden	Active	Member	01/17/2024
Shelley Glassman	Active	Member	03/13/2024
Shelley Ryan	Former	Co-Chair	05/17/2022
Jennifer Conrad	Former	Member	05/17/2022
Sandra Leacu	Former	Member	07/20/2024
Dawn Pierkarski	Former	Member	06/07/2025

- b. MCC LCC Guidelines: *The term of membership for a council member is three years; members can serve a maximum of two consecutive terms, or a total of six years, unless the appointing authority removes a member before the expiration of a term. Members must remain off the council for a one-year interval before serving additional terms. Notwithstanding the expiration of a member's term, under the provisions of M.G.L. c. 10, § 58, a member with an expired term shall continue to "serve until the qualification of such member's successor." This rule is a "safe harbor" provision intended to avoid quorum problems for Councils when waiting for new appointments to be made. Councils*

and municipalities should not abuse this rule to allow members to serve endless or greatly extended terms. Membership and leadership transitions must be handled in a responsible and timely matter at the discretion of the municipality and Local Cultural Council.

- c. Take away - all members go into SmartSimple and change your dates
- 10. Public Comment: Members of the public may present concerns regarding committee work or resources for additional investigation or other matters
 - a. No public comment
- 11. New Business: Any matters that may not reasonably be anticipated by the chair that could be raised during the public comment period, by the public through any other means, or by other members of the committee.
 - a. No new business
- 12. Set the next meeting date – May 10th, 2023
- 13. Vote to Adjourn
 - a. Shelley motion
 - b. Lyn second
 - c. Approved