

**Finance  
Committee  
MEETING  
MINUTES**

**July 12, 2023**

Upton Town Hall – Room 203

Paul Flaherty, Stephen Bern, Shawn Craig, Nick Ensko and Rick McGuire;  
Joe Laydon, Kenny Costa, Brett Simas, Maureen Dwinnell and Laura Hebb

- 1 The Finance Committee meeting was opened at 7:05 pm by Paul Flaherty.
- 2
- 3 **Meet with Board of Selectmen: Review/vote on year-end transfers:** Finance Director Kenny
- 4 Costa explained each of the transfers, six in total for a value of \$16,700. When paired with the
- 5 May 2 transfers, the total year end transfer amount is \$99,700.
- 6
- 7 Motion to approve the year end transfers per attached document dated July 12, 2023 was made
- 8 by Nick Ensko and seconded by Rick McGuire. Unanimous approval.
- 9
- 10 Mr. Laydon provided overview of the Paid Family and Medical Leave (PFML) and Family and
- 11 Medical Leave Act (FMLA) and how it may impact the Town of Upton. Sandy was getting
- 12 quotes for a private plan, which will be provided when they are available.
- 13
- 14 Mr. Laydon also touched on the proposed 2% increase for Worcester County Retirement to
- 15 account for inflation.
- 16
- 17 **Motion to adjourn** made by Paul Flaherty at 7:20pm, seconded by Nick Ensko. Unanimous
- 18 approval.
- 19
- 20 Respectfully submitted,
- 21 Stephen M. Bern, co-chair of the Finance Committee

FY 23 END OF YEAR TRANSFERS

DOC DATE 07/12/2023

GENERAL FUND	AMOUNT	FROM	ACCOUNT #	TO	ACCOUNT #	JUSTIFICATION
TRANSFER #1	\$500	Town Manager Misc. Expense	0100-123-5400-5426	Moderator Salary	0100-114-5100-5111	FY22 Elected Officials Stipend not paid.
TRANSFER #2	\$11,000	Town Counsel Expense	0100-151-5200-5302	Town Building Expense	0100-192-5400-5421	Unanticipated increase in utility bills for FY23
TRANSFER #3	\$250	Veterans Service - Expense	0100-543-5400-5421	Veterans Service - Wages	0100-543-5100-5100	Deficit is due to additional hours worked for Upton Veterans support not budgeted. Transfer is within the Veterans Department.
TRANSFER #4	\$2,500	Recreation - Site Improvements	0100-630-5800-5810	Recreation Beach Wages	0100-630-5100-5112	Deficit due to year end Beach - lifeguard services provided not budgted. Transfer is within Recreation Budget.
TRANSFER #5	\$700	Town Counsel Expense	0100-151-5200-5302	Town Building - Wages	0100-192-5100-5100	Deficit is due to additional hours worked for Town Building support not budgeted.
TRANSFER #6	\$1,750	Town Manager Misc. Expense	0100-123-5400-5426	Trust Fund Committee - Salaries	0100-950-5100-5110	FY22 Elected Officials Stipends not paid.

<b>TOTAL</b>	<b>\$16,700</b>
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