

# MEETING MINUTES FOR DPW Building Committee

## I. MEETING DETAILS

**Chairperson:** Paul Flaherty

**Secretary:** Jon Moen

**Date:** 07/23/2025

**Time:** 7:00PM

**Location:** Virtual Meeting

**Street Address:** 1 Main Street room 203

**City:** Upton

**State:** M.A. Zip: 01568

## II. ATTENDANCE

- ☒ Dan Lazarz
- ☒ Andy Leonard
- ☒ Paul Flaherty
- ☒ Jon Moen
- ☐ David O'Brien
- ☒ John Westerling
- ☐ John Johnson
- ☒ Dennis Westgate
- ☒ Joseph Laydon
- ☐ Denise Smith
- ☒ Steve Kirby
- ☐ Jon Lemieux
- ☒ Mike Richard
- ☒ Tony Wespiser
- ☒ JP Parnas
- ☐
- ☐

## III. CALL TO ORDER

Paul calls the meeting to order.

## IV. OLD BUSINESS

Vertex provided a presentation of where we are at with the project at this time and provided two options to review for a path forward.

## V. NEW BUSINESS

After some discussion, committee decided that we did not have enough information to decide on one of the two options that Vertex provided in their presentation.

Community outreach needs to be started by the committee, conversation was had host a table during Heritage Day in Upton. The table would have a rendering of the proposed building, some highlights on why it is needed and have an email address for questions or comments from the town so concerns and comments can be addressed early.

Next meeting to be 8/20/25 to review updates from W&S and Vertex.

The plan would be to meet ever 3 weeks with the following meetings 9/11/25, and 10/1/25.

Meeting minutes were approved with a note to change the chairperson to Paul Flaherty.

## **VI. ADJOURNMENT**

Paul Flaherty called for the meeting to end at 8:17pm seconded by Dan Lazarz and approved by Dan Lazarz, Paul Flaherty, Jon Moen, Andy Leonard and John Westerling in a roll call vote.

Minutes submitted by: Jon Moen Date: 7/23/2025