



# TOWN OF UPTON, MASSACHUSETTS

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## AFFORDABLE HOUSING TRUST

### Meeting Minutes

Tuesday, September 26, 2023

5:30 pm, Town Hall – Room GO7 & Microsoft Teams

#### Members Present:

- Jeannie Brooks
- Maureen Dwinell
- Brian Gallagher
- Gina Geraci
- Katherine Robertson

#### Guests: Mike Antonellis, Joe Laydon

1. Meeting Called to Order at 5:30
2. Minutes from August 22, 2023.
  - a. Maureen D I made motion to approve. Brian G. seconded. Vote unanimous.
3. Treasurer's Report:
  - a. Brian G. distributed financial report.
    - i. Current Balance in AHT Account is \$21,651.56. Separate account under AHT for Housing Production Plan \$7,518.61. Brian G. to follow up on whether that is a credit or debit. Brian G. also to seek further clarification on actual expenses and account status.
    - ii. Discussion of process for purchase of 28 Hartford Avenue North
    - iii. Discussion of CPC funds and process for transferring CPC Affordable Housing funds to the AHT. \$882,000+/- currently in CPC designated for Affordable Housing. There are two placeholders on the November 7<sup>th</sup> Town Meeting warrant, one for \$100,000 for AHT support, pre-permitting activities for 28 Hartford Avenue North and other potential properties. The second warrant item requests \$15,000 for an Affordable Housing Plan.
4. Discussion on 28 Hartford Avenue and next steps. Jeannie B. to work with Mike to set up meeting with Habitat for Humanity and develop an RFP.
5. Discussion on staffing & support. Continued to October 24<sup>th</sup> meeting.
6. Discussion on whether AHT might be interested in a property on East/Taft Street. AHT members were not interested in controlling other sites until it divests itself of the Hartford Avenue North parcel.
7. Overview of an upcoming ZBA meeting for a proposed 40B project on 47 Main Street.
8. Next meeting scheduled for October 24, 2023, at 5:30
9. Meeting adjourned at 6:53.

#### **AFFORDABLE HOUSING TRUST**

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