



Finance Committee Report

Fiscal Year 2023
Budget Recommendation

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Account Number/Name Summary

Account Number	Name	Account Number	Name
135	Accountant	752	Interest on Short Term Debt
232	Ambulance Service	151	Legal Department
292	Animal Control	945	Liability Insurance
299	Animal Disposal Service	610	Library
141	Assessors	159	Management Information Systems
630	Beach	123	Manager
510	Board of Health	300	MURSD Assessment
241	Building Inspector	650	Parks
300	BVT Assessment	916	Payroll Taxes - Medicare
159	Cable Committee	152	Personnel
137	Capital Budget Committee	175	Planning Board
491	Cemetery	210	Police
291	Civil Defense	192	Town Public Buildings
161	Clerk	163	Registration
171	Conservation Committee	132	Reserve Fund
541	Council on Aging	911	Retirement
725	Debt Service - Short Term Interest	710	Retirement of Debt
215	Dispatcher	122	Selectmen
421	DPW	440	Sewer
294	DPW Parks Forestry & Cemetery	820	State Assessments
291	Emergency Management	158	Tax Title Foreclosure
131	Finance Committee	113	Town Meetings Elections
133	Finance Department	114	Town Moderator
220	Fire/EMS Dept	990	Transfers Out
522	Health Service	145	Treasurer Collector
422	DPW Highway Construction Maintenance	950	Trust Fund Committee
423	DPW Highway Snow Ice	913	Unemployment Compensation
691	Historical Committee	543	Veterans
184	Housing Authority	433	Waste Removal
751	Interest on Long Term Debt	450	Water

Finance Committee Report – Budget Overview



TOWN OF UPTON, MASSACHUSETTS

FINANCE COMMITTEE

Dear Voters:

The Finance Committee would like to recognize the significant contributions made by the now former Town Manager during his tenure. These contributions include, but are in no way limited to, improvements implemented for the budget process and the overall financial health of the Town. We are in a better position now than we were when Mr. Brindisi arrived.

The Finance Committee is pleased to present its recommended operating budget for Fiscal Year 2023 ("FY 23"). Our recommended FY23 budget is \$27,029,028, which fully funds the continuation of services, and represents an overall increase of \$1,360,217 or 5.3% when compared against FY22 Appropriations through the Special Town Meeting of November 2021. Similar to past years, the Finance Committee has carefully considered all proposed spending while keeping a close eye on the tax burden placed on residents. The findings and recommendations are presented to the Finance Committee who are then responsible for reviewing, discussing, and recommending direction for all financial matters.

This recommended operating budget is balanced. The Budget Variance Overview table shows the year over year changes in terms of dollars and % increase along with a brief comment explaining the driver(s) for the variance. A few items to highlight for the Town voters to be aware of:

- The Town's debt service line items reflect the changes based on the Community Center approval and related start of construction in the amount of \$675,205; in which includes a debt exclusion amount of \$525,205.
- Mendon Upton Regional School District (MURSD) has requested an increase of \$520,704, while Blackstone Valley Tech (BVT) has requested an increase of \$8,764 Respectively, these represent 3.9% and 0.7% increases vs FY22 Appropriations.
- Within the warrant articles, the Finance Committee is recommending that the Town spend \$1.3M from Free Cash. These purchases include a town hall server, DPW front-end loader, engineering services for the Grove Street bridge along with a new Council on Aging minibus. It should be noted that the Grove Street bridge project will have additional construction-related costs that will need to be addressed in future years. There are other recommended capital purchases, but they are proposed to be funded through the respective enterprise accounts (by design).
- At this time, there is no recommendation for Article 23 due to a lack of details and specific request for funding.

FINANCE COMMITTEE

Paul Flaherty, Co-Chair

Stephen Bern, Co-Chair

Shawn Craig

Nick Ensko

Rick McGuire

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Along with these items, the Town continues to follow their financial plan by proposing to continue to meet the financial reserve policy goals to have 10% in stabilization, continue road improvements, fund the Town's Pension and OPEB obligations and strategically address some of the capital needs of the Town. These practices allow for the Town to establish higher bond ratings which allow for lower interest rates and favorable municipal financial standing. This was proven to be beneficial when the Town approved the Community Center and completed some other refinancing activities.

With respect to Salaries, when compared to the FY 22 Appropriations through the Special Town Meeting of November 2021, the overall increase for FY23 is \$350,065 or 5.6%. This increase includes the following:

- Retirement Fund increase of 11%, (\$85k) – Worcester County Retirement
- Non-Union COLA increase of 1.5% (\$43k)
- Non-Union Step increases (\$40k) *This is an estimate. The step increases require performance appraisals and objectives to be met or exceeded.*
- Police increase of 3.8% (\$63k) This includes both contractual and structure changes
- Fire / EMS increase of 1.3% (\$9k) This includes some structure changes
- DPW increase of 8.8% (\$107k) This includes contractual and an added resource

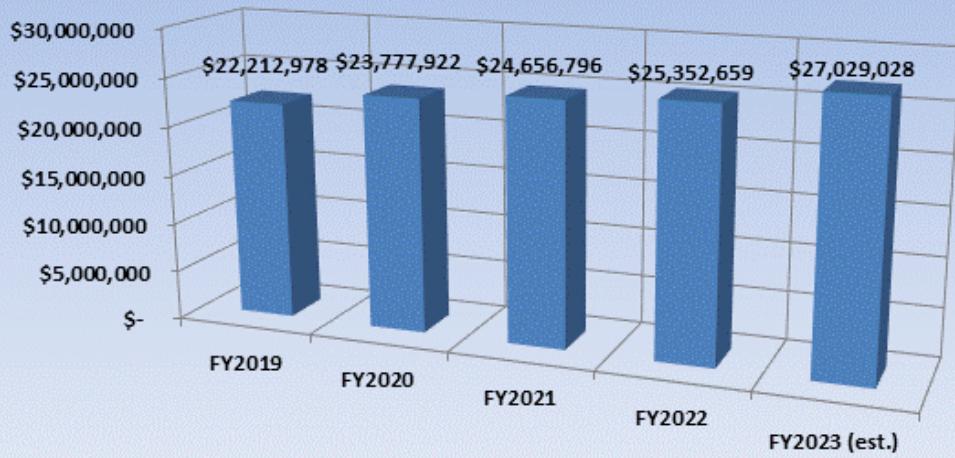
As a result of the pandemic, the Town has received various forms of funding, most notably the American Rescue Plan Act (ARPA) in the amount of \$2.3M. The Town continues to review the funding requirements and allowable uses. As can be expected, these one-time funds come with guidelines that will need to be understood prior to any decisions being made.

In closing, the Finance Team continues to monitor the Town's financial health while addressing challenges from increasing school budgets, repairs for facility and road infrastructure, increased costs to dispose of trash, and funding mandated future retirement obligations (Pension and OPEB). Given these challenges, the Finance Committee believes that we should continue following the financial policies in place, remain proactive by saving whenever possible along with looking to take advantage of low interest rates and favorable municipal financial position.

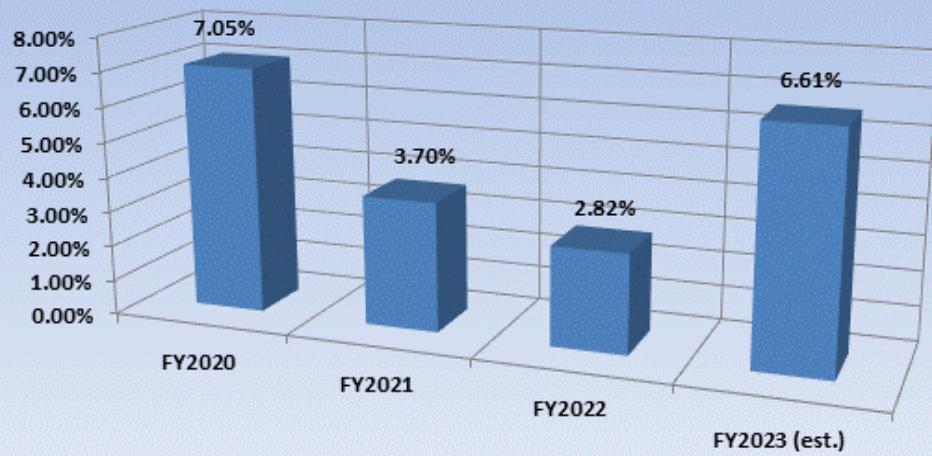
General Fund Operating Budget Variance Overview

#	Department Name	Budget Amounts			Variance		Comment	
		FY22	Nov STM	FY22 Total	FY23	\$		
113	Town Meetings Elections	\$9,500	\$0	\$9,500	\$25,400	\$15,900	167.4%	Three elections plus additional precinct
114	Town Moderator	\$600	\$0	\$600	\$600	\$0	0.0%	No change
122	Board of Selectmen	\$361,220	\$0	\$361,220	\$380,407	\$19,187	5.3%	COLA and Step Increase plus Town Planner expense
123	Town Manager	\$45,600	\$0	\$45,600	\$58,600	\$13,000	28.5%	Community Center Parking Agreement plus Geese Control (FY22 article)
131	Finance Committee	\$1,000	\$0	\$1,000	\$1,000	\$0	0.0%	No change
132	Reserve Fund	\$25,000	\$0	\$25,000	\$25,000	\$0	0.0%	No change
133	Finance Department	\$347,735	\$0	\$347,735	\$380,645	\$32,910	9.5%	Valuation reports plus increase in software and licensing, COLA and Step Increase
137	Capital Budget Committee	\$1,000	\$0	\$1,000	\$1,000	\$0	0.0%	No change
151	Legal	\$82,000	\$0	\$82,000	\$82,000	\$0	0.0%	No change
152	Personnel	\$25,200	\$0	\$25,200	\$25,200	\$0	0.0%	No change
158	Tax Title Foreclosure	\$35,000	\$0	\$35,000	\$27,500	-\$7,500	-21.4%	Decrease in Tax Title Auction Expense
159	Management Information Systems	\$141,400	\$0	\$141,400	\$209,216	\$67,816	48.0%	Increase in IT contract, transfer of VADAR and additional cloud costs
161	Town Clerk	\$121,363	\$0	\$121,363	\$126,224	\$4,861	4.0%	COLA plus Step Increase
163	Registration	\$4,700	\$0	\$4,700	\$4,950	\$250	5.3%	Increase for Postage
171	Conservation Commission	\$62,751	\$0	\$62,751	\$65,328	\$2,577	4.1%	COLA plus Step Increase
175	Planning Board	\$29,842	\$0	\$29,842	\$30,800	\$958	3.2%	COLA plus Step Increase
184	Housing Authority	\$2,250	\$0	\$2,250	\$2,250	\$0	0.0%	No change
192	Town Public Buildings	\$132,137	\$0	\$132,137	\$160,739	\$28,602	21.6%	Increase in Utilities, Preventative Maint and Cleaning (Community Center)
210	Police Department	\$1,850,767	\$24,000	\$1,874,767	\$1,950,511	\$75,744	4.0%	COLA plus Step Increase and Increase in Cruiser Gas
220	Fire / EMS Dept	\$1,310,930	\$0	\$1,310,930	\$1,327,890	\$16,960	1.3%	Structure change (Safety Director) COLA plus Step Increase
241	Code Enforcement	\$197,722	\$0	\$197,722	\$202,215	\$4,493	2.3%	COLA plus Step Increase
291	Emergency Management	\$9,500	\$0	\$9,500	\$9,500	\$0	0.0%	No change
292	Animal Control	\$27,063	\$0	\$27,063	\$28,076	\$1,013	3.7%	COLA plus Step Increase
294	DPW Parks Forestry & Cemetery	\$265,287	\$17,000	\$282,287	\$328,179	\$45,892	16.3%	Additional Laborer plus COLA and increased fuel costs
300	Education - MURSD	\$13,681,705	-\$169,583	\$13,512,122	\$14,032,826	\$520,704	3.9%	Driven by increases to Minimum Local Contribution and Transportation, offset by reduced Operational Additional.
300	Education - BVT	\$1,321,102	\$0	\$1,321,102	\$1,329,866	\$8,764	0.7%	Slight increase due to budget cost increase offset by reduced enrollment (86 to 82)
421	DPW	\$504,401	\$8,238	\$512,639	\$524,667	\$12,028	2.3%	COLA plus Step Increase
422	DPW Highway Construction Maintenance	\$327,799	\$0	\$327,799	\$328,562	\$763	0.2%	Decrease in Building Utilities
423	DPW Snow & Ice Removal	\$260,000	\$0	\$260,000	\$260,000	\$0	0.0%	No change
433	Waste Removal	\$585,000	\$0	\$585,000	\$597,850	\$12,850	2.2%	Increase in Curbside Services (Trash plus recycling)
491	Cemetery	\$21,995	\$0	\$21,995	\$21,995	\$0	0.0%	No change
510	Board of Health	\$121,598	\$0	\$121,598	\$123,327	\$1,729	1.4%	COLA plus Step Increase
522	Health Service	\$49,919	\$0	\$49,919	\$50,885	\$966	1.9%	COLA
541	Council on Aging	\$213,440	\$0	\$213,440	\$208,259	-\$5,181	-2.4%	Decrease in Building Maintenance
543	Veterans Services	\$34,184	\$0	\$34,184	\$30,983	-\$3,201	-9.4%	Reduction to cover unforeseen circumstance
610	Library	\$289,401	\$0	\$289,401	\$299,960	\$10,559	3.6%	COLA plus Step Increase
630	Beach	\$50,940	\$0	\$50,940	\$53,550	\$2,610	5.1%	Increase in minimum wage for Beach Staff
691	Historical Commission	\$1,000	\$0	\$1,000	\$1,000	\$0	0.0%	No change
710	Retirement of Debt	\$242,000	\$0	\$242,000	\$511,735	\$269,735	111.5%	Increase in Principal Debt Service - Community Center
725	Debt Service - Short Term Interest	\$195,000	\$0	\$195,000	\$420,158	\$225,158	115.5%	Increase in LT Interest - Community Center
820	State Assessments	\$60,701	\$0	\$60,701	\$60,701	\$0	0.0%	No change
911	Retirement	\$692,102	\$0	\$692,102	\$768,250	\$76,148	11.0%	Increase in Pension Appropriation
913	Unemployment Compensation	\$31,500	\$0	\$31,500	\$32,000	\$500	1.6%	Increase in Unemployment Compensation Estimate
916	Payroll Taxes - Medicare	\$83,000	\$0	\$83,000	\$85,500	\$2,500	3.0%	Increase in Estimated Payroll Taxes (employee share)
945	Liability Insurance	\$1,394,555	\$0	\$1,394,555	\$1,438,748	\$44,193	3.2%	Increases to Property & Casualty and Retiree Health Expenses
950	Trust Fund Committee	\$1,750	\$0	\$1,750	\$1,750	\$0	0.0%	No change
990	Transfers Out	\$100,000	\$436,497	\$536,497	\$100,000	-\$436,497	-81.4%	FY22 STM - transfer to Stabilization
	Warrant Articles - Raise & Appropriate	\$0	\$0	\$0	\$293,226	\$293,226		Road Improvements plus Assessor Valuation
	TOTAL	\$25,352,659	\$316,152	\$25,668,811	\$27,029,028	\$1,360,217	5.3%	
	TOWN TOTAL (excl. Education)	\$10,349,852	\$485,735	\$10,835,587	\$11,666,336	\$830,749	8.0%	

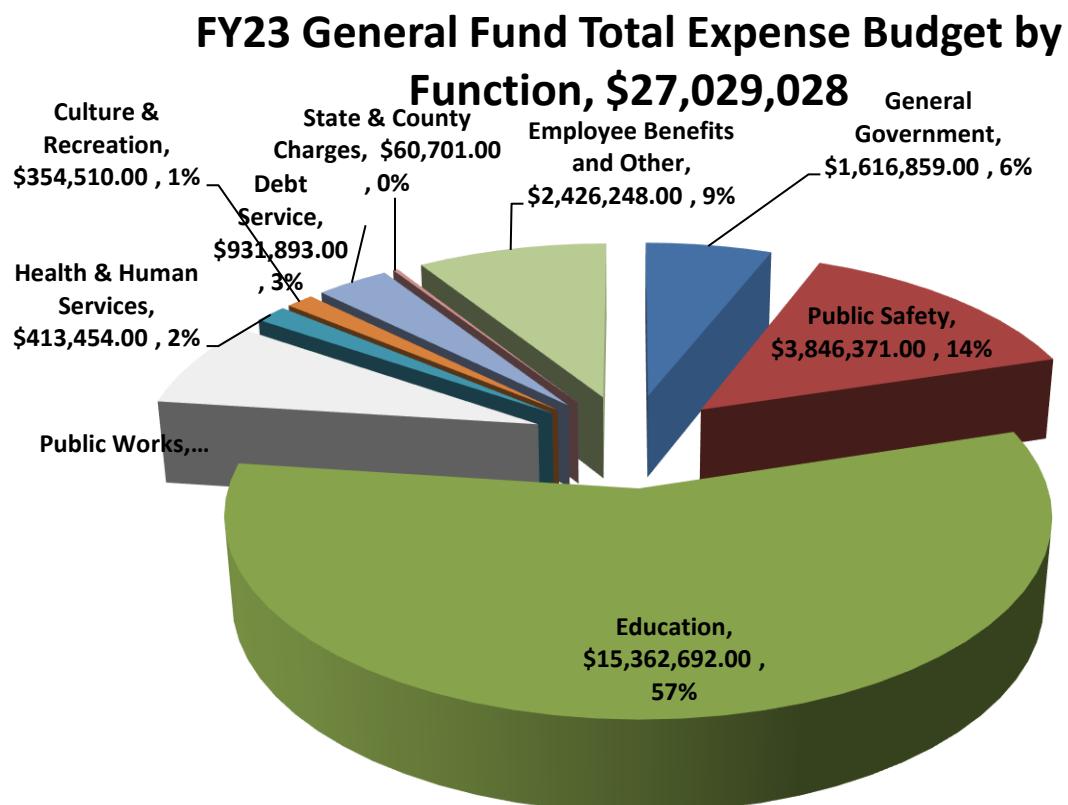
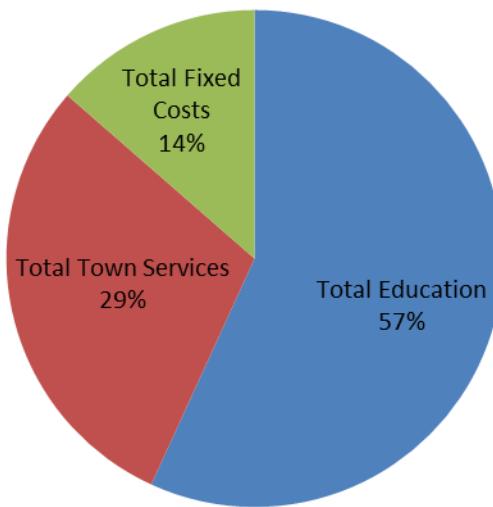
General Fund Budget Amount from Raise and Appropriate, Free Cash & General Stabilization Fund Appropriation



General Fund Budget % increase Year over Year (YOY) from Raise and Appropriate, Free Cash & General Stabilization Appropriation



FY23 General Fund Total Expense Budget, \$27.0MIL



FY 2023 Line-Item Budget Detail

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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01: General Fund

113 Town Meetings Elections

Expenses

0100-113-5400-5421 Town Meetings Elections

<u>Total 0100-113-5400-5421</u>	22300	9,500.00	25,400.00	167.37%
Total: Expenses	22,300.00	9,500.00	25,400.00	167.37%
Total Budget:	22,300.00	9,500.00	25,400.00	167.37%

114 Town Moderator

Salaries

0100-114-5100-5111 Moderator Salary

<u>Total 0100-114-5100-5111</u>	500	500.00	500.00	0.00%
Total: Salaries	500.00	500.00	500.00	0.00%

Expenses

0100-114-5400-5421 Moderator Expense

<u>Total 0100-114-5400-5421</u>	100	100.00	100.00	0.00%
Total: Expenses	100.00	100.00	100.00	0.00%
Total Budget:	600.00	600.00	600.00	0.00%

122 Selectmen

Salaries

0100-122-5100-5100 Selectmen-Wages

<u>Total 0100-122-5100-5100</u>	287124	321,970.00	336,157.00	4.41%
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0100-122-5100-5110 Selectmen - Salaries

<u>Total 0100-122-5100-5110</u>	1750	1,750.00	1,750.00	0.00%
Total: Salaries	288,874.00	323,720.00	337,907.00	4.38%

Expenses

0100-122-5400-5421 Selectmen Expense

<u>Total 0100-122-5400-5421</u>	29500	29,500.00	29,500.00	0.00%
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0100-122-5400-5423 Town Manager Expense

<u>Total 0100-122-5400-5423</u>	8000	8,000.00	8,000.00	0.00%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
0100-122-5400-5426	Town Planner Expense				
<i>Total 0100-122-5400-5426</i>		0	0.00	5,000.00	100.00%
Total: Expenses		37,500.00	37,500.00	42,500.00	13.33%
Total Budget:		326,374.00	361,220.00	380,407.00	5.31%

123 Manager

Expenses

0100-123-5400-5426 Town Manager Misc. Expense

<i>Total 0100-123-5400-5426</i>	49632.36	45,600.00	58,600.00	28.51%
Total: Expenses	49,632.36	45,600.00	58,600.00	28.51%
Total Budget:	49,632.36	45,600.00	58,600.00	28.51%

131 Finance Committee

Expenses

0100-131-5400-5421 Finance Committee Expense

<i>Total 0100-131-5400-5421</i>	1000	1,000.00	1,000.00	0.00%
Total: Expenses	1,000.00	1,000.00	1,000.00	0.00%
Total Budget:	1,000.00	1,000.00	1,000.00	0.00%

132 Reserve Fund

Expenses

0100-132-5700-5781 Finance Committee Reserve

<i>Total 0100-132-5700-5781</i>	25000	25,000.00	25,000.00	0.00%
Total: Expenses	25,000.00	25,000.00	25,000.00	0.00%
Total Budget:	25,000.00	25,000.00	25,000.00	0.00%

133 Finance Department

Salaries

0100-133-5100-5100 Finance Department - Wages

<i>Total 0100-133-5100-5100</i>	0	243,383.00	260,562.00	7.06%
0100-133-5100-5110 Finance Department - Assessors - Salaries	0	1,750.00	1,750.00	0.00%

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
Total: Salaries			245,133.00	262,312.00	7.01%
Expenses					
0100-133-5200-5243 Finance Department - Accounting and Auditing Services					
<i>Total 0100-133-5200-5243</i>		0	19,000.00	19,000.00	0.00%
0100-133-5200-5246 Finance Department/Town Accountant - GASB 74/75 Compliance					
<i>Total 0100-133-5200-5246</i>		0	3,250.00	6,300.00	93.85%
0100-133-5400-5421 Finance Department/Town Accountant Expense					
<i>Total 0100-133-5400-5421</i>		0	5,552.00	2,000.00	-63.98%
0100-133-5400-5422 Finance Department/Treasurer-Collector Expense					
<i>Total 0100-133-5400-5422</i>		0	40,200.00	38,918.00	-3.19%
0100-133-5400-5423 Finance Department/Assessors Expense					
<i>Total 0100-133-5400-5423</i>		0	34,600.00	52,115.00	50.62%
Total: Expenses					
Total Budget:			347,735.00	380,645.00	9.46%

135 Accountant

Salaries

0100-135-5100-5100 Town Accountant Wages

<i>Total 0100-135-5100-5100</i>	49431	0.00	0.00	100.00%
Total: Salaries	49,431.00	0.00	0.00	100.00%

Expenses

0100-135-5200-5243 Audit Financial Records

<i>Total 0100-135-5200-5243</i>	19000	0.00	0.00	100.00%
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0100-135-5200-5246 Town Accountant - GASB 74/75 Compliance

<i>Total 0100-135-5200-5246</i>	7000	0.00	0.00	100.00%
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0100-135-5200-5310 Town Accountant-Accounting Program Maintenance

<i>Total 0100-135-5200-5310</i>	3552	0.00	0.00	100.00%
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0100-135-5400-5421 Town Accountant Expense

<i>Total 0100-135-5400-5421</i>	2000	0.00	0.00	100.00%
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Total: Expenses

31,552.00	0.00	0.00	100.00%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
	Total Budget:	80,983.00	0.00	0.00	100.00%

137 Capital Budget Committee

Expenses

0100-137-5400-5421 Capital Budget Committee Expense

<i>Total 0100-137-5400-5421</i>	1000	1,000.00	1,000.00	0.00%
Total: Expenses	1,000.00	1,000.00	1,000.00	0.00%
Total Budget:	1,000.00	1,000.00	1,000.00	0.00%

141 Assessors

Salaries

0100-141-5100-5100 Assessors-Wages

<i>Total 0100-141-5100-5100</i>	55356	0.00	0.00	100.00%
0100-141-5100-5110 Assessors - Salaries				
<i>Total 0100-141-5100-5110</i>	1750	0.00	0.00	100.00%
Total: Salaries	57,106.00	0.00	0.00	100.00%

Expenses

0100-141-5200-5242 Assessor - SoftwareHardware

<i>Total 0100-141-5200-5242</i>	9650	0.00	0.00	100.00%
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0100-141-5200-5243 Assessors - Interim Valuations

<i>Total 0100-141-5200-5243</i>	12000	0.00	0.00	100.00%
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0100-141-5200-5311 Assessors - Mapping

<i>Total 0100-141-5200-5311</i>	4175	0.00	0.00	100.00%
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0100-141-5200-5313 Assessors - Training

<i>Total 0100-141-5200-5313</i>	2000	0.00	0.00	100.00%
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0100-141-5400-5421 Assessor Expense

<i>Total 0100-141-5400-5421</i>	4000	0.00	0.00	100.00%
Total: Expenses	31,825.00	0.00	0.00	100.00%

Total Budget:

88,931.00	0.00	0.00	100.00%
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145 TreasurerCollector

Salaries

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
0100-145-5100-5100	TreasColl - Wages				
<i>Total 0100-145-5100-5100</i>		66914	0.00	0.00	100.00%
0100-145-5100-5111	TreasColl - Salary				
<i>Total 0100-145-5100-5111</i>		64335	0.00	0.00	100.00%
	Total: Salaries	131,249.00	0.00	0.00	100.00%
Expenses					
0100-145-5400-5421	TreasColl Expense				
<i>Total 0100-145-5400-5421</i>		40900	0.00	0.00	100.00%
	Total: Expenses	40,900.00	0.00	0.00	100.00%
	Total Budget:	172,149.00	0.00	0.00	100.00%

151 Legal Department

Expenses				
0100-151-5200-5302	Town Counsel Expense			
<i>Total 0100-151-5200-5302</i>		67000	82,000.00	82,000.00
	Total: Expenses	67,000.00	82,000.00	82,000.00
	Total Budget:	67,000.00	82,000.00	82,000.00

152 Personnel

Expenses				
0100-152-5400-5421	Personnel Committee Expense			
<i>Total 0100-152-5400-5421</i>		1200	1,200.00	1,200.00
	Total: Expenses	24,000.00	24,000.00	24,000.00
	Total Budget:	25,200.00	25,200.00	25,200.00

158 Tax Title Foreclosure

Expenses				
0100-158-5400-5421	Tax Title Auction Expense			
<i>Total 0100-158-5400-5421</i>		15000	15,000.00	7,500.00

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
0100-158-5700-5782	Tax Titles Foreclosures				
<i>Total 0100-158-5700-5782</i>		20000	20,000.00	20,000.00	0.00%
Total: Expenses		35,000.00	35,000.00	27,500.00	-21.43%
Total Budget:		35,000.00	35,000.00	27,500.00	-21.43%

159 Management Information Systems

Expenses

0100-159-5400-5421 Management Information Systems - Expense

<i>Total 0100-159-5400-5421</i>	131405.39	141,400.00	209,216.00	47.96%
Total: Expenses	131,405.39	141,400.00	209,216.00	47.96%
Total Budget:	131,405.39	141,400.00	209,216.00	47.96%

161 Clerk

Salaries

0100-161-5100-5100 Town Clerk - Wages

<i>Total 0100-161-5100-5100</i>	161557	115,013.00	119,724.00	4.10%
Total: Salaries	161,557.00	115,013.00	119,724.00	4.10%

Expenses

0100-161-5400-5421 Town Clerk Expense

<i>Total 0100-161-5400-5421</i>	6350	6,350.00	6,500.00	2.36%
Total: Expenses	6,350.00	6,350.00	6,500.00	2.36%
Total Budget:	167,907.00	121,363.00	126,224.00	4.01%

163 Registration

Expenses

0100-163-5400-5421 Registrar of Voters Expense

<i>Total 0100-163-5400-5421</i>	4700	4,700.00	4,950.00	5.32%
Total: Expenses	4,700.00	4,700.00	4,950.00	5.32%
Total Budget:	4,700.00	4,700.00	4,950.00	5.32%

171 Conservation Committee

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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Salaries

0100-171-5100-5113 Conservation Comm. - Clerk Wages

<u>Total 0100-171-5100-5113</u>	44525	49,751.00	52,328.00	5.18%
Total: Salaries	44,525.00	49,751.00	52,328.00	5.18%

Expenses

0100-171-5400-5421 Conservation Commission Expense

<u>Total 0100-171-5400-5421</u>	9000	9,000.00	9,000.00	0.00%
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0100-171-5400-5422 Beaver Control

<u>Total 0100-171-5400-5422</u>	4000	4,000.00	4,000.00	0.00%
Total: Expenses	13,000.00	13,000.00	13,000.00	0.00%

Total Budget:

57,525.00	62,751.00	65,328.00	4.11%
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175

Planning Board

Salaries

0100-175-5100-5110 Planning Board - Salaries

<u>Total 0100-175-5100-5110</u>	2750	2,750.00	2,750.00	0.00%
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0100-175-5100-5113 Planning Bd. Clerk Wages

<u>Total 0100-175-5100-5113</u>	20023	20,408.00	21,316.00	4.45%
Total: Salaries	22,773.00	23,158.00	24,066.00	3.92%

Expenses

0100-175-5200-5305 Regional Planner

<u>Total 0100-175-5200-5305</u>	2214	2,264.00	2,314.00	2.21%
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0100-175-5400-5421 Planning Board Expense

<u>Total 0100-175-5400-5421</u>	4420	4,420.00	4,420.00	0.00%
Total: Expenses	6,634.00	6,684.00	6,734.00	0.75%

Total Budget:

29,407.00	29,842.00	30,800.00	3.21%
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184

Housing Authority

Salaries

0100-184-5100-5110 Housing Authority - Salaries

<u>Total 0100-184-5100-5110</u>	2250	2,250.00	2,250.00	0.00%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
	Total: Salaries	2,250.00	2,250.00	2,250.00	0.00%
	Total Budget:	2,250.00	2,250.00	2,250.00	0.00%

192 Town Public Buildings

Salaries

0100-192-5100-5100 Town Bldg. Wages Custodian

Total 0100-192-5100-5100	0	48,637.00	50,739.00	4.32%
Total: Salaries		48,637.00	50,739.00	4.32%

Expenses

0100-192-5400-5421 Town Bldg. Expense

Total 0100-192-5400-5421	88027.54	83,500.00	110,000.00	31.74%
Total: Expenses	88,027.54	83,500.00	110,000.00	31.74%
Total Budget:	88,027.54	132,137.00	160,739.00	21.65%

210 Police

Salaries

0100-210-5100-5100 Police Wages

Total 0100-210-5100-5100	1615249	1,623,567.00	1,713,311.00	5.53%
Total: Salaries	1,615,249.00	1,623,567.00	1,713,311.00	5.53%

Expenses

0100-210-5200-5210 Police Utilities

Total 0100-210-5200-5210	41000	39,200.00	39,200.00	0.00%
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0100-210-5200-5241 Police Building Maintenance

Total 0100-210-5200-5241	33300	34,300.00	34,300.00	0.00%
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0100-210-5200-5313 Police Training

Total 0100-210-5200-5313	18000	18,000.00	18,000.00	0.00%
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0100-210-5400-5421 Police Expense

Total 0100-210-5400-5421	29900	28,400.00	28,400.00	0.00%
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0100-210-5400-5481 Police Cruiser Gas

Total 0100-210-5400-5481	28000	30,000.00	40,000.00	33.33%
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0100-210-5400-5482 Police Cruiser Maintenance

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
Total 0100-210-5400-5482		12000	12,000.00	12,000.00	0.00%
0100-210-5400-5581	Police Clothing Allowance				
Total 0100-210-5400-5581		20300	20,300.00	20,300.00	0.00%
0100-210-5800-5810	Police Capital - New Cruiser				
Total 0100-210-5800-5810		55000	45,000.00	45,000.00	0.00%
	Total: Expenses	237,500.00	227,200.00	237,200.00	4.40%
	Total Budget:	1,852,749.00	1,850,767.00	1,950,511.00	5.39%

220 Fire/EMS Dept

Salaries

0100-220-5100-5100 Fire/EMS Dept - Wages

Total 0100-220-5100-5100	986907	998,640.00	1,012,100.00	1.35%
Total: Salaries	986,907.00	998,640.00	1,012,100.00	1.35%

Expenses

0100-220-5200-5210 Fire/EMS Dept. - Utilities

Total 0100-220-5200-5210	47500	48,895.00	48,895.00	0.00%
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0100-220-5200-5221 Fire/EMS Dept. - Ambulance Billing Services

Total 0100-220-5200-5221	0	11,000.00	11,000.00	0.00%
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0100-220-5200-5241 Fire/EMS Dept. Bldg. Maintenance

Total 0100-220-5200-5241	31500	31,500.00	31,500.00	0.00%
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0100-220-5200-5313 Fire/EMS Dept. - Training

Total 0100-220-5200-5313	21000	21,000.00	21,000.00	0.00%
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0100-220-5400-5421 Fire/EMS Dept. Expense

Total 0100-220-5400-5421	38150	36,100.00	36,100.00	0.00%
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0100-220-5400-5422 Fire/EMS Dept. - Ambulance Service - Licensing & Certification

Total 0100-220-5400-5422	0	4,500.00	4,500.00	0.00%
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0100-220-5400-5423 Fire/EMS Dept. - Ambulance Service Supplies

Total 0100-220-5400-5423	0	38,000.00	38,000.00	0.00%
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0100-220-5400-5424 Fire/EMS Dept. - Paramedics Expense

Total 0100-220-5400-5424	0	5,000.00	5,000.00	0.00%
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0100-220-5400-5481 Fire/EMS Dept-Vehicle Fuel

Total 0100-220-5400-5481	14000	14,000.00	17,500.00	25.00%
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0100-220-5400-5482 Fire/EMS Dept. Vehicle Maint.

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
Total 0100-220-5400-5482		50750	50,750.00	50,750.00	0.00%
0100-220-5400-5581	Fire/EMS Dept. Clothing Allowance				
Total 0100-220-5400-5581		11950	14,950.00	14,950.00	0.00%
0100-220-5800-5852	New Equipment				
Total 0100-220-5800-5852		35950	36,595.00	36,595.00	0.00%
	Total: Expenses	250,800.00	312,290.00	315,790.00	1.12%
	Total Budget:	1,237,707.00	1,310,930.00	1,327,890.00	1.29%

232 Ambulance Service

Expenses

0100-232-5400-5421 Ambulance Service Supplies

Total 0100-232-5400-5421	38000	0.00	0.00	100.00%
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0100-232-5400-5422 Amb. Service - Licensing and Certification

Total 0100-232-5400-5422	4500	0.00	0.00	100.00%
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0100-232-5800-5810 Paramedics Expense

Total 0100-232-5800-5810	5800	0.00	0.00	100.00%
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0100-232-5800-5820 Ambulance Billing

Total 0100-232-5800-5820	11000	0.00	0.00	100.00%
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Total: Expenses

59,300.00	0.00	0.00	100.00%
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Total Budget:

59,300.00	0.00	0.00	100.00%
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241 Code Enforcement

Salaries

0100-241-5100-5100 Code Enforcement - Wages

Total 0100-241-5100-5100	166766	174,222.00	178,715.00	2.58%
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Total: Salaries

166,766.00	174,222.00	178,715.00	2.58%
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Expenses

0100-241-5400-5421 Code Enforcement Expense

Total 0100-241-5400-5421	23500	23,500.00	23,500.00	0.00%
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Total: Expenses

23,500.00	23,500.00	23,500.00	0.00%
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Total Budget:

190,266.00	197,722.00	202,215.00	2.27%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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291 Emergency Management

Expenses

0100-291-5400-5535 Emergency Management - Expense

<u>Total 0100-291-5400-5535</u>	3000	3,000.00	3,000.00	0.00%
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0100-291-5800-5850 Emergency Mgmt - Reverse 911 System

<u>Total 0100-291-5800-5850</u>	6500	6,500.00	6,500.00	0.00%
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Total: Expenses

9,500.00	9,500.00	9,500.00	0.00%
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Total Budget:

9,500.00	9,500.00	9,500.00	0.00%
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292 Animal Control

Salaries

0100-292-5100-5111 Animal Control Wages

<u>Total 0100-292-5100-5111</u>	22029	22,363.00	23,376.00	4.53%
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Total: Salaries

22,029.00	22,363.00	23,376.00	4.53%
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Expenses

0100-292-5200-5271 Kennel Rental

<u>Total 0100-292-5200-5271</u>	1000	1,000.00	1,000.00	0.00%
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0100-292-5400-5421 Animal Control Expense

<u>Total 0100-292-5400-5421</u>	3700	3,700.00	3,700.00	0.00%
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Total: Expenses

4,700.00	4,700.00	4,700.00	0.00%
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Total Budget:

26,729.00	27,063.00	28,076.00	3.74%
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294 DPW Parks Forestry & Cemetery

Salaries

0100-294-5100-5100 DPW Parks Forestry & Cem.- Wages

<u>Total 0100-294-5100-5100</u>	160352	160,352.00	220,462.00	37.49%
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Total: Salaries

160,352.00	160,352.00	220,462.00	37.49%
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Expenses

0100-294-5200-5242 DPW Parks - Lawn Maintenance

<u>Total 0100-294-5200-5242</u>	33475	33,475.00	34,475.00	2.99%
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0100-294-5200-5301 DPW Parks Forestry & Cemetery - Aquatic Weed Control

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
Total 0100-294-5200-5301		13000	13,000.00	13,000.00	0.00%
0100-294-5200-5311	DPW Parks - Forestry Expense				
Total 0100-294-5200-5311		47000	47,000.00	47,000.00	0.00%
0100-294-5200-5313	DPW Parks - Training				
Total 0100-294-5200-5313		400	400.00	400.00	0.00%
0100-294-5400-5422	DPW Parks - General Expense				
Total 0100-294-5400-5422		6062	6,062.00	6,542.00	7.92%
0100-294-5400-5481	DPW Parks Forestry & Cem. - Vehicle Fuel				
Total 0100-294-5400-5481		2298	2,298.00	2,900.00	26.20%
0100-294-5400-5482	DPW Parks Forestry & Cem. - Veh. Maint. Repair				
Total 0100-294-5400-5482		1300	1,300.00	1,300.00	0.00%
0100-294-5400-5581	DPW Parks - Clothing Allowance				
Total 0100-294-5400-5581		1400	1,400.00	2,100.00	50.00%
Total: Expenses		104,935.00	104,935.00	107,717.00	2.65%
Total Budget:		265,287.00	265,287.00	328,179.00	23.71%

300 Education

Salaries

0100-300-5100-5110 MURSD - Salaries

Total 0100-300-5100-5110	1750	1,750.00	1,750.00	0.00%
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0100-300-5100-5111 BVT - Salaries

Total 0100-300-5100-5111	500	500.00	500.00	0.00%
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Total: Salaries

2,250.00	2,250.00	2,250.00	0.00%
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Expenses

0100-300-5200-5621 Mendon-Upton Operating Expense

Total 0100-300-5200-5621	12223378	13,274,020.00	13,645,046.00	2.80%
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0100-300-5200-5622 Mendon-Upton Debt Exclusions

Total 0100-300-5200-5622	418875	405,935.00	386,030.00	-4.90%
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0100-300-5200-5625 Blackstone Valley Operating Expense

Total 0100-300-5200-5625	1323812	1,305,557.00	1,315,075.00	0.73%
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0100-300-5200-5626 Blackstone Valley Capital Assessment

Total 0100-300-5200-5626	15629	15,045.00	14,291.00	-5.01%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
	Total: Expenses	13,981,694.00	15,000,557.00	15,360,442.00	2.40%
	Total Budget:	13,983,944.00	15,002,807.00	15,362,692.00	2.40%

421 DPW

Salaries

0100-421-5100-5100 DPW - Wages

Total 0100-421-5100-5100	487713	489,401.00	509,667.00	4.14%
Total: Salaries	487,713.00	489,401.00	509,667.00	4.14%

Expenses

0100-421-5200-5200 DPW Consultant

Total 0100-421-5200-5200	15000	15,000.00	15,000.00	0.00%
Total: Expenses	15,000.00	15,000.00	15,000.00	0.00%
Total Budget:	502,713.00	504,401.00	524,667.00	4.02%

422 DPW Highway ConstructionMaintenance

Expenses

0100-422-5200-5210 DPW Building Utilities

Total 0100-422-5200-5210	28748	28,748.00	26,768.00	-6.89%
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0100-422-5200-5241 DPW Building Maintenance

Total 0100-422-5200-5241	8500	8,500.00	8,500.00	0.00%
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0100-422-5200-5242 DPW - Contracted Services

Total 0100-422-5200-5242	37500	37,500.00	37,500.00	0.00%
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0100-422-5200-5244 DPW - Animal Disposal Services

Total 0100-422-5200-5244	1200	1,200.00	1,200.00	0.00%
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0100-422-5200-5250 DPW - Stormwater Management Plan

Total 0100-422-5200-5250	80600	80,600.00	80,600.00	0.00%
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0100-422-5200-5313 DPW - Training

Total 0100-422-5200-5313	2750	2,750.00	2,750.00	0.00%
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0100-422-5400-5421 DPW Expense

Total 0100-422-5400-5421	31633	31,233.00	32,784.00	4.97%
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0100-422-5400-5481 DPW Vehicle Fuel

Total 0100-422-5400-5481	25908	25,908.00	27,100.00	4.60%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
0100-422-5400-5482	DPW Vehicle Maintenance				
<i>Total 0100-422-5400-5482</i>		53660	53,660.00	53,660.00	0.00%
0100-422-5400-5530	DPW - Highway Material				
<i>Total 0100-422-5400-5530</i>		22500	22,500.00	22,500.00	0.00%
0100-422-5400-5531	DPW - Oiling Paving				
<i>Total 0100-422-5400-5531</i>		31000	31,000.00	31,000.00	0.00%
0100-422-5400-5581	DPW - Clothing Allowance				
<i>Total 0100-422-5400-5581</i>		4200	4,200.00	4,200.00	0.00%
Total: Expenses		328,199.00	327,799.00	328,562.00	0.23%
Total Budget:		328,199.00	327,799.00	328,562.00	0.23%

423 DPW Snow & Ice Removal

Expenses

0100-423-5400-5535	Snow Removal			
<i>Total 0100-423-5400-5535</i>		310000	260,000.00	260,000.00
Total: Expenses		310,000.00	260,000.00	260,000.00
Total Budget:		310,000.00	260,000.00	260,000.00

433 Waste Removal

Expenses

0100-433-5200-5293	Waste Removal - Disposal			
<i>Total 0100-433-5200-5293</i>		109000	120,000.00	120,000.00
0100-433-5200-5296	Waste Removal - Curbside Services			
<i>Total 0100-433-5200-5296</i>		456000	465,000.00	477,850.00
Total: Expenses		565,000.00	585,000.00	597,850.00
Total Budget:		565,000.00	585,000.00	597,850.00

491 Cemetery

Salaries

0100-491-5100-5110	Cemetery Commission - Salaries			
<i>Total 0100-491-5100-5110</i>		1750	1,750.00	1,750.00

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
	Total: Salaries	1,750.00	1,750.00	1,750.00	0.00%
	Expenses				
0100-491-5200-5241	Cemetery Maintenance				
Total 0100-491-5200-5241		20245	20,245.00	20,245.00	0.00%
	Total: Expenses	20,245.00	20,245.00	20,245.00	0.00%
	Total Budget:	21,995.00	21,995.00	21,995.00	0.00%
510	Board of Health				
	Salaries				
0100-510-5100-5100	Health Board - Wages				
Total 0100-510-5100-5100		69046	70,055.00	71,784.00	2.47%
0100-510-5100-5110	Health Board - Salaries				
Total 0100-510-5100-5110		1750	1,750.00	1,750.00	0.00%
	Total: Salaries	70,796.00	71,805.00	73,534.00	2.41%
	Expenses				
0100-510-5200-5210	Health Board - Food Inspections				
Total 0100-510-5200-5210		2843	2,783.00	2,783.00	0.00%
0100-510-5200-5310	Demolition of Buildings				
Total 0100-510-5200-5310		10	10.00	10.00	0.00%
0100-510-5400-5421	Board of Health Expense				
Total 0100-510-5400-5421		3900	4,000.00	4,000.00	0.00%
0100-510-5400-5422	Health Board - Trash Bags				
Total 0100-510-5400-5422		32000	32,000.00	32,000.00	0.00%
0100-510-5400-5423	BOH - Hazardous Waste				
Total 0100-510-5400-5423		7000	7,000.00	7,000.00	0.00%
0100-510-5400-5424	Beaver Management				
Total 0100-510-5400-5424		4000	4,000.00	4,000.00	0.00%
	Total: Expenses	49,753.00	49,793.00	49,793.00	0.00%
	Total Budget:	120,549.00	121,598.00	123,327.00	1.42%
522	Health Service				

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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Salaries

0100-522-5100-5111 Nurse Wages

<u>Total 0100-522-5100-5111</u>	37944	38,487.00	39,260.00	2.01%
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0100-522-5100-5120 Nurse Wages - Blackstone IMA

<u>Total 0100-522-5100-5120</u>	9396	9,532.00	9,725.00	2.02%
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Total: Salaries

47,340.00	48,019.00	48,985.00	2.01%
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Expenses

0100-522-5400-5421 Health Service Expense

<u>Total 0100-522-5400-5421</u>	1900	1,900.00	1,900.00	0.00%
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Total: Expenses

1,900.00	1,900.00	1,900.00	0.00%
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Total Budget:

49,240.00	49,919.00	50,885.00	1.94%
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541

Council On Aging

Salaries

0100-541-5100-5100 Council on Aging - Wages

<u>Total 0100-541-5100-5100</u>	165598	168,079.00	173,029.00	2.95%
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Total: Salaries

165,598.00	168,079.00	173,029.00	2.95%
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Expenses

0100-541-5200-5241 COA - Building Maintenance

<u>Total 0100-541-5200-5241</u>	24761	24,761.00	14,630.00	-40.92%
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0100-541-5400-5421 COA Expense

<u>Total 0100-541-5400-5421</u>	22100	20,600.00	20,600.00	0.00%
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Total: Expenses

46,861.00	45,361.00	35,230.00	-22.33%
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Total Budget:

212,459.00	213,440.00	208,259.00	-2.43%
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543

Veterans

Salaries

0100-543-5100-5100 Veterans Service - Wages

<u>Total 0100-543-5100-5100</u>	9609	9,584.00	9,983.00	4.16%
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Total: Salaries

9,609.00	9,584.00	9,983.00	4.16%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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Expenses

0100-543-5400-5421 Veterans Service Expense

<u>Total 0100-543-5400-5421</u>	1000	1,000.00	1,000.00	0.00%
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0100-543-5700-5770 Veterans Benefits

<u>Total 0100-543-5700-5770</u>	27800	23,600.00	20,000.00	-15.25%
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Total: Expenses

Total: Expenses	28,800.00	24,600.00	21,000.00	-14.63%
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Total Budget:

Total Budget:	38,409.00	34,184.00	30,983.00	-9.36%
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610 Library

Salaries

0100-610-5100-5100 Library-Wages

<u>Total 0100-610-5100-5100</u>	216086	220,208.00	230,026.00	4.46%
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0100-610-5100-5110 Library - Salaries

<u>Total 0100-610-5100-5110</u>	4750	4,750.00	4,750.00	0.00%
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Total: Salaries

Total: Salaries	220,836.00	224,958.00	234,776.00	4.36%
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Expenses

0100-610-5400-5422 Library - Postage Expense

<u>Total 0100-610-5400-5422</u>	1000	1,000.00	1,000.00	0.00%
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0100-610-5400-5582 Library Expense

<u>Total 0100-610-5400-5582</u>	65763	63,443.00	64,184.00	1.17%
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Total: Expenses

Total: Expenses	66,763.00	64,443.00	65,184.00	1.15%
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Total Budget:

Total Budget:	287,599.00	289,401.00	299,960.00	3.65%
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630 Beach

Salaries

0100-630-5100-5110 Recreation - Salaries

<u>Total 0100-630-5100-5110</u>	1750	1,750.00	1,750.00	0.00%
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0100-630-5100-5111 Recreation - Wages

<u>Total 0100-630-5100-5111</u>	0	0.00	0.00	100.00%
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0100-630-5100-5112 Recreation - Beach

<u>Total 0100-630-5100-5112</u>	24650	26,190.00	28,800.00	9.97%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
Total: Salaries		26,400.00	27,940.00	30,550.00	9.34%
Expenses					
0100-630-5400-5421	Recreation - Misc Exp. Beach Programs				
<u>Total 0100-630-5400-5421</u>		7000	7,000.00	7,000.00	0.00%
0100-630-5800-5840	Recreation - Site Improvements				
<u>Total 0100-630-5800-5840</u>		16000	16,000.00	16,000.00	0.00%
Total: Expenses		23,000.00	23,000.00	23,000.00	0.00%
Total Budget:		49,400.00	50,940.00	53,550.00	5.12%

691 Historical Commission

Expenses				
0100-691-5400-5421	Historical Commission Expense			
<u>Total 0100-691-5400-5421</u>		1000	1,000.00	1,000.00
Total: Expenses		1,000.00	1,000.00	1,000.00
Total Budget:		1,000.00	1,000.00	1,000.00

710 Retirement Of Debt

Expenses				
0100-710-5900-5923	Long Term Principal			
<u>Total 0100-710-5900-5923</u>		83900	242,000.00	511,735.00
Total: Expenses		83,900.00	242,000.00	511,735.00
Total Budget:		83,900.00	242,000.00	511,735.00

725 Debt Service - Short Term Interest

Expenses				
0100-725-5900-5924	Short Term Interest			
<u>Total 0100-725-5900-5924</u>		336022.86	100,000.00	0.00
0100-725-5925-5923	Long Term Interest			
<u>Total 0100-725-5925-5923</u>		7077.14	95,000.00	420,158.00
Total: Expenses		343,100.00	195,000.00	420,158.00

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
	Total Budget:	343,100.00	195,000.00	420,158.00	115.47%

820 State Assessments

Expenses

0100-820-5630-5640 Air Pollution Control

<i>Total 0100-820-5630-5640</i>	2575	2,575.00	2,575.00	0.00%
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0100-820-5630-5662 Boston Metro District

<i>Total 0100-820-5630-5662</i>	54326	54,326.00	54,326.00	0.00%
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0100-820-5630-5699 RMV Surcharge

<i>Total 0100-820-5630-5699</i>	3800	3,800.00	3,800.00	0.00%
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Total: Expenses

60,701.00	60,701.00	60,701.00	0.00%
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Total Budget:

60,701.00	60,701.00	60,701.00	0.00%
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911 Retirement

Salaries

0100-911-5100-5172 Worc. Cty Retirement Pension Fund

<i>Total 0100-911-5100-5172</i>	633584	692,102.00	768,250.00	11.00%
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Total: Salaries

633,584.00	692,102.00	768,250.00	11.00%
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Total Budget:

633,584.00	692,102.00	768,250.00	11.00%
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913 Unemployment Compensation

Salaries

0100-913-5100-5171 Unemployment Compensation Fund

<i>Total 0100-913-5100-5171</i>	31000	31,500.00	32,000.00	1.59%
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Total: Salaries

31,000.00	31,500.00	32,000.00	1.59%
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Total Budget:

31,000.00	31,500.00	32,000.00	1.59%
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916 Payroll Taxes - Medicare

Salaries

0100-916-5100-5173 Medicare

<i>Total 0100-916-5100-5173</i>	83000	83,000.00	85,500.00	3.01%
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Total: Salaries

83,000.00	83,000.00	85,500.00	3.01%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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Total Budget:	83,000.00	83,000.00	85,500.00	3.01%
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945 Liability Insurance

Expenses

0100-945-5700-5741 Bond Town Officers

Total 0100-945-5700-5741	1200	1,200.00	1,200.00	0.00%
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0100-945-5700-5743 Insurance

Total 0100-945-5700-5743	1342900	1,393,355.00	1,437,548.00	3.17%
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Total: Expenses

1,344,100.00	1,394,555.00	1,438,748.00	3.17%
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Total Budget:

1,344,100.00	1,394,555.00	1,438,748.00	3.17%
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950 Trust Fund Committee

Salaries

0100-950-5100-5110 Trust Fund Committee -Salaries

Total 0100-950-5100-5110	1750	1,750.00	1,750.00	0.00%
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Total: Salaries

1,750.00	1,750.00	1,750.00	0.00%
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Total Budget:

1,750.00	1,750.00	1,750.00	0.00%
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990 Transfers Out

Expenses

0100-990-5200-5200 Other Financing Uses Transfers Out

Total 0100-990-5200-5200	905000	100,000.00	100,000.00	0.00%
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Total: Expenses

905,000.00	100,000.00	100,000.00	0.00%
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Total Budget:

905,000.00	100,000.00	100,000.00	0.00%
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Total for: 01-General Fund

24,974,571.29	25,352,659.00	26,735,802.00	5.46%
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03: Articles

500 Warrant Articles

Expenses

0300-500-5023-5001 ATM FY23 05/05/2022 A9 DPW - Town Roads Construction and Improvements

Total 0300-500-5023-5001	0	0.00	283,226.00	100.00%
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0300-500-5023-5002 ATM FY23 05/05/2022 A13 BOA - Recertification Year Property Valuation Work

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
<u>Total 0300-500-5023-5002</u>		0	0.00	10,000.00	100.00%
Total: Expenses			0.00	293,226.00	100.00%
Total Budget:			0.00	293,226.00	100.00%
Total for: 03-Articles			0.00	293,226.00	100.00%

25: Revolving

421 DPW

Expenses

2502-421-5580-5580 Parks & Recreation Revolving - Other Expenses

<u>Total 2502-421-5580-5580</u>	0	0.00	0.00	100.00%
Total: Expenses	0.00	0.00	0.00	100.00%
Total Budget:	0	0.00	0.00	100.00%

510 Board of Health

Expenses

2508-510-5580-5580 BOH Bulk Item Revolving - Other Expenses

<u>Total 2508-510-5580-5580</u>	0	0.00	0.00	100.00%
2510-510-5580-5580 Insurance Recovery BOH - Vaccines - Other Expenses				
<u>Total 2510-510-5580-5580</u>	0	0.00	0.00	100.00%
2516-510-5700-5700 BOH - Title V Revolving Fund - Other Expenses				
<u>Total 2516-510-5700-5700</u>	0	0.00	0.00	100.00%
Total: Expenses	0.00	0.00	0.00	100.00%
Total Budget:	0	0.00	0.00	100.00%

541 Council On Aging

Expenses

2504-541-5580-5580 COA Revolving - Other Expenses

<u>Total 2504-541-5580-5580</u>	0	0.00	0.00	100.00%
Total: Expenses	0.00	0.00	0.00	100.00%
Total Budget:	0	0.00	0.00	100.00%

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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610 Library

Expenses

2503-610-5580-5580 Library Revolving - Other Expenses

Total 2503-610-5580-5580	0	0.00	0.00	100.00%
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Total: Expenses

0.00	0.00	0.00	100.00%
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Total Budget:

0	0.00	0.00	100.00%
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630 Beach

Expenses

2501-630-5580-5580 Recreation Revolving - Other Expenses

Total 2501-630-5580-5580	0	-500.00	0.00	-100.00%
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Total: Expenses

0.00	-500.00	0.00	-100.00%
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Total Budget:

0	-500.00	0.00	-100.00%
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Total for: 25-Revolving

0.00	-500.00	0.00	-100.00%
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60: Enterprise

450 Water

Salaries

6000-450-5100-5100 General Labor

Total 6000-450-5100-5100	270866	271,350.00	301,717.00	11.19%
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6000-450-5100-5172 Worcester Cty Retirement Pension Fund

Total 6000-450-5100-5172	31560	34,470.00	38,952.00	13.00%
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Total: Salaries

302,426.00	305,820.00	340,669.00	11.40%
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Expenses

6000-450-5400-5421 Water Expenses

Total 6000-450-5400-5421	339127.56	343,169.00	347,486.00	1.26%
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6000-450-5700-5780 Water Extra Unforeseen Expenditures

Total 6000-450-5700-5780	50000	50,000.00	50,000.00	0.00%
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6000-450-5800-5810 Water Capital Outlay

Total 6000-450-5800-5810	108914.89	0.00	0.00	100.00%
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Total: Expenses

498,042.45	393,169.00	397,486.00	1.10%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
	Total Budget:	800,468.45	698,989.00	738,155.00	5.60%

710 Retirement Of Debt

Expenses

6000-710-5900-5923 Long Term Debt Principal

<i>Total 6000-710-5900-5923</i>	264500	224,500.00	195,775.00	-12.80%
Total: Expenses	264,500.00	224,500.00	195,775.00	-12.80%
Total Budget:	264,500.00	224,500.00	195,775.00	-12.80%

751 Interest On Long Term Debt

Expenses

6000-751-5915-5923 Long Term Debt Interest

<i>Total 6000-751-5915-5923</i>	43966.86	35,581.00	48,900.00	37.43%
Total: Expenses	43,966.86	35,581.00	48,900.00	37.43%
Total Budget:	43,966.86	35,581.00	48,900.00	37.43%

752 Interest On Short Term Debt

Expenses

6000-752-5925-5924 Short Term Interest - BAN

<i>Total 6000-752-5925-5924</i>	39328.14	30,000.00	0.00	-100.00%
Total: Expenses	39,328.14	30,000.00	0.00	-100.00%
Total Budget:	39,328.14	30,000.00	0.00	-100.00%
Total for: 60-Enterprise	1,148,263.45	989,070.00	982,830.00	-0.63%

61: Enterprise

440 Sewer

Salaries

6100-440-5100-5100 General Labor

<i>Total 6100-440-5100-5100</i>	263275	263,760.00	293,362.00	11.22%
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6100-440-5100-5172 Worcester Cty Retirement Pension Fund

<i>Total 6100-440-5100-5172</i>	31560	34,470.00	38,952.00	13.00%
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Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
Total: Salaries		294,835.00	298,230.00	332,314.00	11.43%
Expenses					
6100-440-5400-5421	Waste Water Expenses				
<i>Total 6100-440-5400-5421</i>		<i>328666.56</i>	<i>329,697.00</i>	<i>334,004.00</i>	<i>1.31%</i>
6100-440-5700-5780	Waste Water Extra Unforeseen Expenditures				
<i>Total 6100-440-5700-5780</i>		<i>30000</i>	<i>30,000.00</i>	<i>30,000.00</i>	<i>0.00%</i>
6100-440-5800-5810	Wastewater Capital Outlay				
<i>Total 6100-440-5800-5810</i>		<i>100000</i>	<i>100,000.00</i>	<i>0.00</i>	<i>-100.00%</i>
Total: Expenses		458,666.56	459,697.00	364,004.00	-20.82%
Total Budget:		753,501.56	757,927.00	696,318.00	-8.13%

710 Retirement Of Debt

Expenses

6100-710-5900-5923	Long Term Debt Principal			
Total 6100-710-5900-5923	17000	8,500.00	14,000.00	64.71%
Total: Expenses	17,000.00	8,500.00	14,000.00	64.71%
Total Budget:	17,000.00	8,500.00	14,000.00	64.71%

751 Interest On Long Term Debt

Expenses

6100-751-5915-5923	Long Term Debt Interest			
Total 6100-751-5915-5923	4625	2,037.00	5,000.00	145.46%
Total: Expenses	4,625.00	2,037.00	5,000.00	145.46%
Total Budget:	4,625.00	2,037.00	5,000.00	145.46%
Total for: 61-Enterprise	775,126.56	768,464.00	715,318.00	-6.92%

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
Budget Total Summary					
Articles					
	Expenses				
		0.00	0.00	293,226.00	0.00%
	Total for Fund: Articles	0.00	0.00	293,226.00	0.00%
General					
	Expenses				
		19,483,377.29	19,713,215.00	20,765,988.00	5.34%
	Salaries				
		5,491,194.00	5,639,444.00	5,969,814.00	5.86%
	Total for Fund: General	24,974,571.29	25,352,659.00	26,735,802.00	5.46%
Revolving					
	Expenses				
		0.00	-500.00	0.00	-100.00%
	Total for Fund: Revolving	0.00	-500.00	0.00	-100.00%
Waste Water Enterprise					
	Expenses				
		480,291.56	470,234.00	383,004.00	-18.55%
	Salaries				
		294,835.00	298,230.00	332,314.00	11.43%
	Total for Fund: Waste Water Enterprise	775,126.56	768,464.00	715,318.00	-6.92%
Water Enterprise					
	Expenses				
		845,837.45	683,250.00	642,161.00	-6.01%
	Salaries				
		302,426.00	305,820.00	340,669.00	11.40%
	Total for Fund: Water Enterprise	1,148,263.45	989,070.00	982,830.00	-0.63%
	Total Budget:	26,897,961.30	27,109,693.00	28,727,176.00	5.97%

Upton Budget - FY 2023 - SUMMARY

AccountNumber	AccountName	Approved Budget FY 2021	Approved Budget FY 2022	Finance Committee FY 2023	% Change
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Annual Town Meeting 5 May 2022 Warrant



TOWN OF UPTON, MASSACHUSETTS

Annual Town Meeting 5 May 2022 Warrant

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet at said Nipmuc Regional High School, 90 Pleasant Street, Upton, MA on Thursday, May 5, 2022 punctually at Seven o'clock in the evening, to act on the Articles in the warrant.

ARTICLE 1: To hear reports of all Town Officers and Appointed Committees; or, to take any other action relative thereto.

**Explanation/
Submitted by:** Town Reports/Board of Selectmen

ARTICLE 2: To see if the Town will vote to fix the salaries and compensation of all officers of the Town as provided by M.G.L. Chapter 41, §108, and to raise and appropriate or transfer from available funds¹, such sums as may be necessary to defray expenses of the Town Departments for FY 2023; or, to take any other action relative thereto.

**Explanation/
Submitted by:** Annual Town Operating Budget/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Water Enterprise Fund as set forth below for FY 2023; or, to take any other action relative thereto.

That the following sums be appropriated for the Water Enterprise Fund:

Wages & Salaries	\$301,717
Expenses	386,438
Capital Outlay	0
Debt	244,675
Extra/Unforeseen	50,000
Total	\$982,830

And that **\$982,830.00** be raised for such purposes as follows:

Department receipts	\$860,493
Retained Earnings	-0-
*Tax Levy	\$122,337

¹ Note that this warrant uses the words "transfer from available funds" to refer to transfers from Free Cash (previously described as "appropriate from available unappropriated funds in the Town Treasury") and/or transfers from appropriations made at prior Town Meetings (previously described as "transfer").

*(NOTE: As raised and appropriated under Article 2)

Explanation/

Submitted by: Annual budget for Water Enterprise Fund/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 4:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Wastewater Enterprise Fund as set forth below for FY 2023; or, to take any other action relative thereto.

That the following sums be appropriated for the Wastewater Enterprise Fund:

Wage & Salaries	\$ 293,362
Expenses	372,956
Capital Outlay	-0-
Debt	19,000
Extra/Unforeseen	30,000
Total	\$715,318

And that **\$715,318** be raised for such purposes as follows:

Department receipts	\$ 595,318
Retained Earnings	120,000

Explanation/

Submitted by: Annual budget for Wastewater Enterprise Fund/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 5:

To see if the Town will vote to approve annual spending limits for FY 2023 for revolving funds established in Section 7 of Title 2, Chapter 25, of the General Bylaws, in accordance with G.L. Chapter 44, §53E ½, and for the Treasurer/Collector Tax Title Revolving Fund, in accordance with M.G.L. Chapter 60, §15B, with such expenditure limits to be applicable for each fiscal year until such time as Town Meeting votes, prior to July 1 in any year, to increase the same for the ensuing fiscal year; provided, however, that at the request of the entity authorized to expend such funds, the Board of Selectmen, with the approval of the Finance Committee, may increase such limit, for that fiscal year only, all as set forth below; or to take any other action relative thereto:

Authorized Revolving Funds (G.L. c.44, §53E ½)	Fiscal Year Expenditure Limit
Board of Health "Curbside Waste and Recycling Fund"	\$15,000
Board of Health "Title V Fund"	\$10,000
Conservation Commission "Wetlands Revolving Fund"	\$20,000

Conservation Commission “Storm Water By- Law Fund”	\$7,000
Council on Aging Programming	\$10,000
Land Stewardship Committee “Community Garden Fund”	\$2,000
Land Stewardship Committee “Land Stewardship Fund”	\$10,000
Town Library Fund	\$6,000
Recreation Commission	\$260,000
Authorized Revolving Fund (G.L. c.60, §15B)	Fiscal Year Expenditure Limit
Treasurer/Collector Tax Title	\$15,000

Explanation/

Submitted by:

To approve spending limits for the various town revolving funds, to be applicable from year to year unless later changed by Town Meeting/Board of Selectmen.

Recommendation: Favorable Action Finance Committee

ARTICLE 6:

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for PEG Access and Cable Related Fund as set forth below for FY 2023; or, to take any other action relative thereto.

That the following sums to be appropriated for the Peg Access and Cable Related Fund:

Wage & Salaries	\$44,000
Expenses	\$ 3,200
Capital Outlay	\$20,000
<u>Extra/Unforeseen</u>	<u>\$10,000</u>
Total	\$77,200

And that **\$77,200** to be raised for such purposes as follows:

Department receipts	\$77,200
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Explanation/

Submitted by:

In November 2019, the town voted to accept the provisions of General Laws Chapter 44, Section 53F 3/4, establishing a special revenue fund known as the PEG Access and Cable Related Fund in order to reserve cable franchise fees and other cable related revenues for appropriation by Town Meeting to support PEG access services and oversight and renewal of the cable franchise agreement. / Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 7: To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of Sixty-Five Thousand Nine Hundred Twenty-Six dollars (\$65,926), or any other sum, into the Stabilization Fund; or to take any other action relative thereto.

Explanation/
Submitted by: The Government Finance Officers Association recommends that municipalities maintain a stabilization account equal to or greater than two to three months of its operating expense or a minimum of 10%; bond ratings agencies review these ratios as a measure of financial strength; the Stabilization Account may be used for any legal purpose, including to maintain level services during difficult economic times or to serve as a funding source for important capital projects/Finance Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 8: To see if the Town will vote to accept and expend such sum or sums of money allotted or to be allotted to the Town from the Commonwealth of Massachusetts under the provisions of M.G.L. Chapter 90 or under any other state roadway reimbursement programs for FY 2023, and to authorize the Board of Selectmen to enter into a contract or contracts with the Massachusetts Department of Transportation Highway Division for such purposes; and further, to authorize the Treasurer with the approval of the Board of Selectmen, to borrow in anticipation of 100% reimbursement of said amounts; or, to take any other action relative thereto.

Explanation/
Submitted by: Annual Road repair appropriation from the Commonwealth/Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, the sum of Two Hundred Eighty-Three Thousand Two Hundred Twenty-Six dollars (\$283,226), or, any other sum, to be used for the construction and/or improvement of Town Roads to supplement those provided for under the Commonwealth of Massachusetts M.G.L. Chapter 90 Program; or, to take any other action relative thereto.

Explanation/
Submitted by: To provide for supplemental funding to address road repairs as called for in the Town's pavement management plan/Board of Selectmen.

Recommendation: Favorable Action Finance Committee

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of One Hundred Twenty-Five Thousand dollars (\$125,000) to fund the snow and ice deficit for FY 2023; or, to take any other action relative thereto.

Explanation/
Submitted by: This article is to fund additional costs for the removal of snow and ice in Upton/ Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Five Thousand dollars (\$5,000), or any other sum, to supplement the Town's "Conservation Fund"; or, to take any other action relative thereto.

Explanation/

Submitted by: To provide additional funding for the Town's Conservation Fund /Conservation Commission.

Recommendation: Favorable Action Finance Committee

ARTICLE 12 A: To see if the Town will vote to transfer from the undesignated fund balance of the Community Preservation Fund the following sums to the specified Community Preservation Fund reserve accounts to meet the requirements of M.G.L. Chapter 44B, §6, for FY23:

- Historic Resources Account - \$90,856
- Open Space Account - \$90,856
- Community Housing Account - \$90,856

and to place any remaining FY2023 CPA Trust Fund matching revenues in a so-called "FY2023 Undesignated Budgeted Reserve", or, to take any other action relative thereto.

Explanation/

Submitted by: We are requesting the transfer of 10% of local and CPA trust fund revenues to the three reserve accounts as required by law. Anticipated local revenue is \$490,462 and CPA trust fund matching grant is \$418,094 for a total of \$908,556. We request that \$90,856 be transferred to the Open Space, Historic Preservation and Affordable Housing Reserve Accounts and that the remainder stay in the undesignated fund/Community Preservation Committee.

Recommendation: Favorable Action Finance Committee

ARTICLE 12 B: To see if the Town will vote to act on the report of the Community Preservation Committee on the FY 2023 community preservation budget, and to appropriate the sum of Fifteen Thousand dollars (\$15,000), or any other amount, from the Community Preservation Fund FY 2023 estimated annual revenues to the Community Preservation Committee Administrative Expense Account for all necessary and proper administrative expenses of the Committee for FY 2023; or, to take any other action relative thereto.

Explanation/

Submitted by: To transfer an amount from estimated annual revenues for the administrative and operating costs of the Community Preservation Committee for FY 2023 /Community Preservation Committee.

Recommendation: Favorable Action Finance Committee

ARTICLE 12 C: To see if the Town will vote to transfer the total sum of Two Hundred Sixty-Six Thousand Four Hundred Seventy-Eight dollars (\$266,478.00) from the

Community Preservation Fund to meet the ninth-year payment of debt service owed on the General Obligation Town Hall Renovation Bonds, or, to take any other action relative thereto.

**Explanation/
Submitted by:**

To make the ninth-year principal and interest payments (with 10 years remaining) on the Town Hall bonds, to be paid from CPA monies consistent with the Town's vote to authorize the project / Community Preservation Committee

Recommendation: Favorable Action Finance Committee

ARTICLE 13:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of the sum of ten thousand dollars (\$10,000), or any other sum, for use by the Board of Assessors for recertification work required to comply with state law; including all expenses incidental and related, or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The requested appropriation would allow the Board of Assessors to carry out its on-going statutory responsibilities to re-evaluate Town properties/Board of Assessors.

Recommendation: Favorable Action Finance Committee

ARTICLE 14:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Sixty thousand dollars (\$60,000), or any other sum, for the purpose of replacing the Town Hall Server; including all expenses incidental and related, or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The Town Hall Server is over 8 years old and needs to be replaced/upgraded to support the IT functions of the Town. / Technology Committee

Recommendation: Favorable Action Finance Committee and Capital Budget

ARTICLE 15:

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of Three Hundred Fifty thousand dollars (\$350,000), or any other sum, for the purpose of replacing the ambulance for the Fire EMS Department; including all expenses incidental and related, or, to take any other action relative thereto.

**Explanation/
Submitted by:**

State Certified Ambulance to replace 2006 unit that does not have the necessary equipment and specifications to minimize the spread of infectious diseases including COVID-19. The new unit will be an infectious Disease Response Unit that features the following COVID-19 mitigation equipment:

- Ultraviolet filtration system in its air conditioning units. This feature is designed to keep viruses from spreading through the air to medical workers, drivers and patients.

- Sealed rear cab with driver monitor communications, along with a separate ultraviolet filtration system will protect the driver during transport procedures.
- Self-Loading Power Stretcher will reduce the number of responders with patient contact, minimizing the spread of infectious disease.
- Antimicrobial Grab Bars and anti-viral coatings on the interior that resist bacterial growth and are easy to clean. These new features will help to reduce the call out service time of the unit and increase the speed of the decontamination process/Fire EMS Department / Fire Department

Recommendation: Favorable Action Finance Committee and Capital Budget

ARTICLE 16: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Two Hundred Thirty-One Thousand dollars (\$231,000), or any other sum, to be used for the purchase of a new front-end loader; including all costs incidental and related; or, to take any other action relative and thereto.

**Explanation/
Submitted by:** The current loader was purchased new in 1996 and has served the Town well, operating well past the suggested manufacturer's useful life. This machine is used daily in the DPW and is a crucial component to most of the DPW activities, especially snow & ice. Because the Upton DPW strives to keep equipment in operation longer than the suggested manufacturers, useful life, the DPW is requesting that the old loader be retained for light use and to keep wear and tear hours off the new loader in hopes of extending its life. / DPW

Recommendation: Favorable Action Finance Committee and Capital Budget

ARTICLE 17: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four Hundred Thousand dollars (\$400,000), or any other sum, to be used for the design, permitting, and bid document preparation associated with the replacement of the Grove Street Bridge with accommodations for foot traffic and utilities; including all costs incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:** The Massachusetts Department of Transportation Bridge Inspection Team's report identified serious deficiencies within the bridge structure including critical deficiencies along the railings. This funding will provide a full design of a replacement bridge including accommodations for foot traffic and municipal water & wastewater utilities, permitting, and bid documents. / DPW

Recommendation: Favorable Action Finance Committee and Capital Budget

ARTICLE 18: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Five Hundred Fifty Thousand dollars (\$550,000), or any other sum, to be used for purchasing all of the necessary equipment, materials, permitting, engineering, and

bidding and construction labor, associated with providing the Town's two water storage tanks to be filled to capacity while maintaining appropriate water pressures throughout the Town's water system; including all costs incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The Department of Public Works is respectfully requesting \$550,000 funding from the Water Division's Retained Earnings at this year's Annual Town Meeting. The purpose of the funding is to provide all of the necessary equipment, materials, permitting, engineering, and bidding and construction labor, necessary for providing the ability for the Town's two (2) water storage tanks to be filled to capacity while maintaining appropriate water pressures throughout the Town's water system. This improvement was identified while assessing the impact of increased demand on the Town's water supply from proposed developments including the Grafton Upton Railroad. / DPW

Recommendation: Favorable Action Finance Committee and Capital Budget

ARTICLE 19:

To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Three Hundred Ten Thousand dollars (\$310,000), or any other sum, to be used for purchasing and installing a new backup generator at the Wastewater Treatment Facility and continuing the multi-phased I/I program as stipulated in the DEP's acceptance letter; including all costs incidental and related; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

The backup generator at the Wastewater Treatment Facility was identified as requiring replacement during Tighe & Bond's Comprehensive Assessment & Analysis. This generator is absolutely critical to maintaining treatment plant functions during the many power outages experienced annually. In addition, the I/I multi-phased program will require funding to continue in FY23 as stipulated in the DEP's acceptance letter. / DPW

Recommendation: Favorable Action Finance Committee and Capital Budget

ARTICLE 20:

To see if the Town will vote to authorize the Board of Selectmen to sell, lease or otherwise convey, in accordance with the provisions of M.G.L. Chapter 30B, the land and all improvements thereon, located at 0 Milford Street, shown as Assessor's Map 201-53 for such sum or sums and upon such conditions determined by the Board of Selectmen to be in the best interests of the Town, and to authorize the Board of Selectmen to execute any and all instruments, including deeds, leases or other agreements, and take all other actions necessary or appropriate to effectuate the vote taken hereunder; or, to take any other action relative thereto.

**Explanation/
Submitted by:**

To sell 0 Milford Street, the "GAR lot" through a competitive public bid process, in accordance with G.L. c.30B. This parcel will be sold in order to facilitate the development of the Town's center in accordance with the vision developed and accepted by the residents of Upton at May 2019 Town Meeting/Economic Development Committee

Recommendation:

ARTICLE 21: To see if the Town will vote to accept the provisions of the third sentence of M.G.L. Chapter 32, § 4(2)(b) allowing a reserve or permanent-intermittent police officer or a reserve, permanent-intermittent or call fire fighter retiring from the Town to receive, in addition to the five years of credit allowed pursuant to the preceding sentence of the statute, one day of full-time service credit for each day in any year which is subsequent to the fifth year following said appointment and on which a reserve or permanent-intermittent police officer or a reserve, permanent-intermittent or call fire fighter was assigned to and actually performed duty as a reserve or permanent-intermittent police officer or reserve, permanent-intermittent or call fire fighter; provided, however, that such service as a permanent-intermittent or call fire fighter shall be credited only if such fire fighter was later appointed as a permanent member of the fire department or, to take any other action relative thereto

Explanation/

Submitted by: To allow permanent fire department members to buyback retirement time to compensate for their on-call service / Board of Selectmen

Recommendation: Favorable Action Finance Committee

ARTICLE 22: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Forty-five Thousand dollars (\$45,000.00) or any other sum, to purchase a 14-passenger minivan including all expenses incidental and related, or, to take any other action relative thereto.

Explanation/

Submitted by: The Council on Aging is requesting \$45,000 funding to purchase a 14-passenger minibus to replace the current 2010 model. The total purchase for the bus will be \$87,400. The Rockwood Meadows Van Donation Fund currently has \$42,400 to be used for the purchase of this new bus. The current mileage on this vehicle is 94,538. The bus is available 5 days a week from 8 to 4 to provide rides to medical appointments, grocery shopping and errands around Upton including the Town Hall, the Library, Post Office, hair dresser. / Elder Services

Recommendation: Favorable Action Finance Committee and Capital Budget

ARTICLE 23: To see if the Town will vote to authorize the Board of Selectmen, to acquire by gift, purchase, eminent domain or otherwise for conservation and passive recreation purposes the fee land totaling 94.22 acres, more or less, located off Mechanic and Fowler Street, and described on Assessors Map 14, Parcels 55 and 48; to be held in the care and custody of the Upton Conservation Commission in accordance with G.L. c.40, §8C, and for the preservation of such land or interests therein; that said Conservation Commission be authorized to accept grants, donations, and/or reimbursements from any entity that may provide funding for the acquisition and/or activities falling within the scope and intent of this article; and to execute, with approval of the Town Manager, all such agreements as may

be necessary on the part of the Town to effect such acquisition and/or such reimbursement; and, as may be necessary, to authorize the Board of Selectmen to convey a conservation restriction in such property to the Sudbury Valley Trustees or other qualified entity in accordance with M.G.L. Chapter 44B, §12(a); and as funding therefor, to raise and appropriate, transfer from available funds, including the Community Preservation Fund, the sum of \$965,000 and for the costs and expenses associated with the acquisition or, to take any other action relative thereto.

Explanation/

Submitted by: The purpose of this article is to permanently protect the 94 acres, which are privately owned and proposed by owner for withdrawal from the Chapter 61B program. This land is adjacent to Stefans Farm Open Space and will provide a trail connection between Stefans Farm and Upton State Forest, through the Robertson Family Conservation Restriction. The property is primarily forested and contains BioMap2 habitat and a certified vernal pool. It is identified as a Land Protection Focus Area in Upton's 2020 Open Space and Recreation Plan/Conservation Commission

Recommendation:

ARTICLE 24:

To see if the Town will vote to amend § 300-7.5. Large lot frontage reduction Zoning By-Law as on file with the Town Clerk or, to take any other action relative thereto.

Explanation/

Submitted by: The proposed changes would streamline the Large Lot Frontage Reduction (LLFR) application process and would more clearly delineate the criteria by which LLRF applications are evaluated by the Planning Board. / Planning Board

Recommendation:

ARTICLE 25:

To see if the Town will vote to accept as a public way the roadway known as Summers Circle, as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled “Layout Plan of Summers Circle” dated August 17, 2020, prepared by Guerriere & Halnon, Inc., and on file with the Town Clerk, and authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain, the fee to and/or easements in Summers Circle for all purposes for which public ways are used in the Town of Upton and any drainage, utility and/or other easements related thereto; or, to take any other action relative thereto.

Explanation/

Submitted by: To accept Summers Circle as a public way per the agreement between the Upton Planning Board and Grove Upton Development LLC/Board of Selectmen.

Recommendation:

ARTICLE 26: Citizens Petition

We, the citizens of The Town of Upton, MA., submit the following for the Warrant for the Annual Town Meeting of May 5, 2022.

To see if the citizens will enact legislation enshrining the right for committees and/or boards that are fully created through direct public election in the town of Upton to insert articles with relevance and respect for their domains for consideration by the citizens onto warrants for annual and special town meetings. As is the current practice, such articles would arise from majority vote of board/committee membership during open meetings. However, this application would be specific times when the majority of the board has been directly elected by the public and had NOT been appointed by other boards or actions as might be needed to fulfill responsibilities through elected members resigning or otherwise losing their positions.

JUSTIFICATION: Under current practice the elected Board of Selectmen determine all articles for consideration by the citizens for legislation and for funding or payment by the Town of Upton for all annual and special town meetings, save those articles submitted by citizen petition. Currently there are several additional boards consisting solely of publicly elected officials with responsibility to administer and oversee specific departments and activities of town employees. It has been the practices of the Board of Selectmen to review all articles (with expectation of Citizens' petitions) submitted for the warrant and determine if such meets the approval of the three-member Board of Selectmen, despite that such articles originate from elected boards of equal number or greater number of publicly elected officials. This in effect subjugates the will of these elected boards to the will of the board of selectmen. This proposal would permit all boards formed of only elected officials to place articles approved by majority vote of such boards for public consideration on all warrants before town meeting. This measure would also preclude articles arising from stacking otherwise elected bboard through appointment of multiple members. /Michelle Antinarelli et. al

ARTICLE 27: Citizens Petition

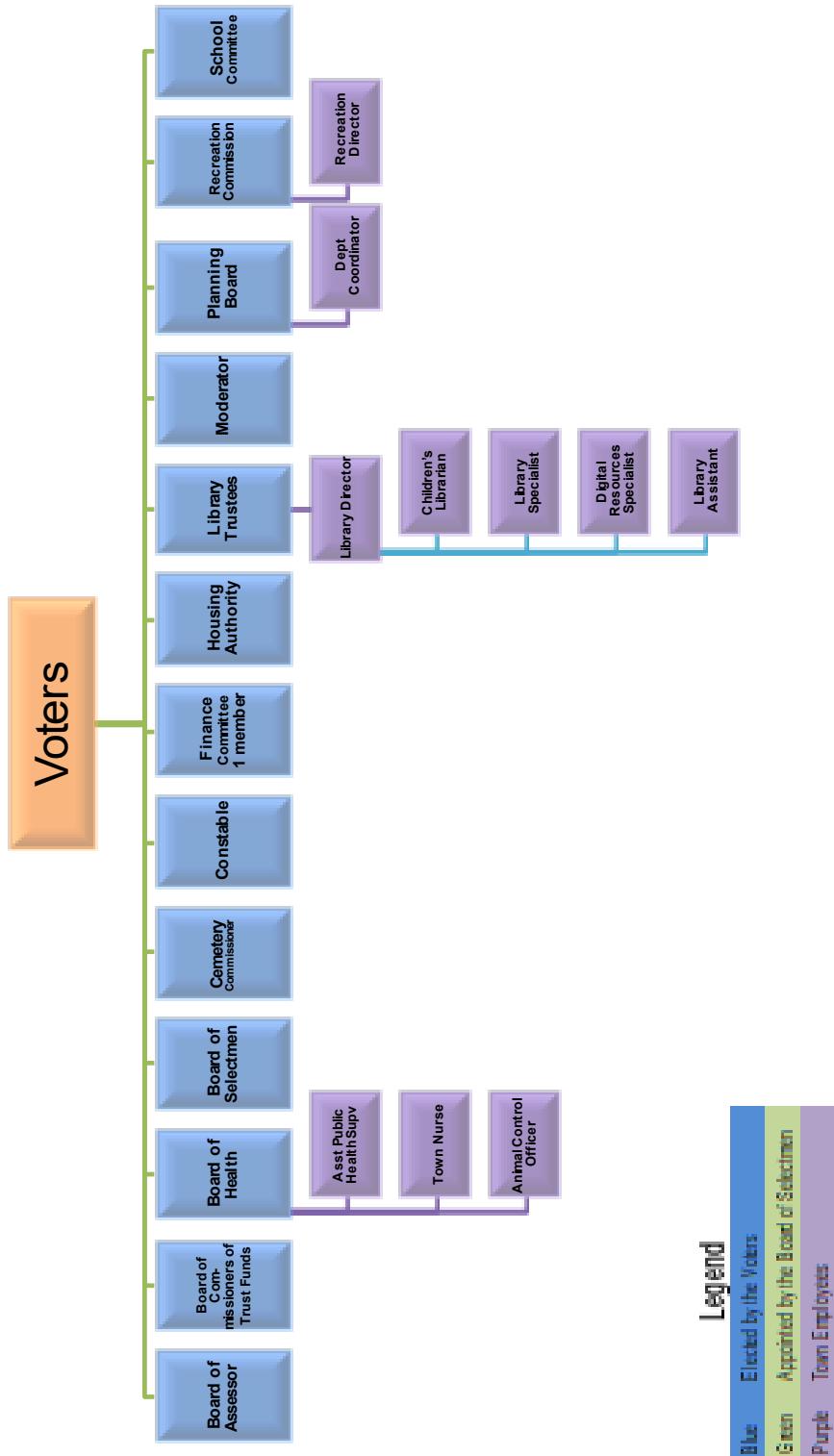
We, the citizens of The Town of Upton, MA., submit the following for the Warrant for the Annual Town Meeting of May 5, 2022.

To see if the Town will vote to buy down the tax rate by \$500,000 (five hundred thousand) or any other amount from free cash.

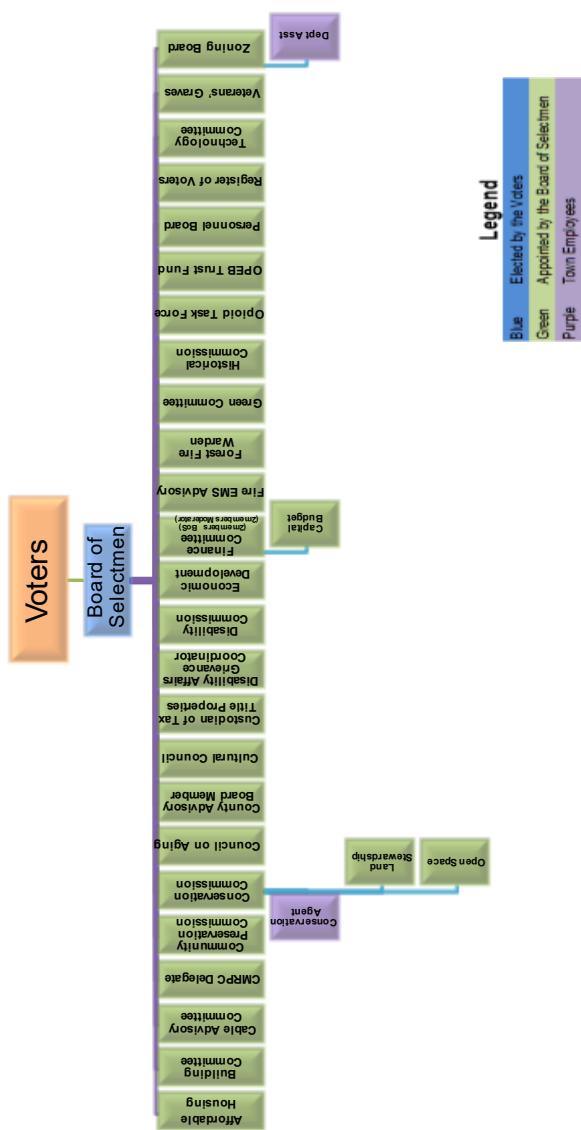
JUSTIFICATION: Under current practices the tax rate of any given year is set in advance of the annual town meeting when monies are requested for specific articles outside recurrent budgetary expenses. This requires the to "tax" in advance" of identified requests to provide a reservoir of monies without giving residents an opportunity to oppose or decline these expenses/Michelle Antinarelli et al.

Table of Organization

Town of Upton Elected Officials



Town of Upton Appointed Boards and Committees



Town of Upton FY23

