

**Annual Report  
of the  
Town Officers  
of the  
TOWN OF UPTON**

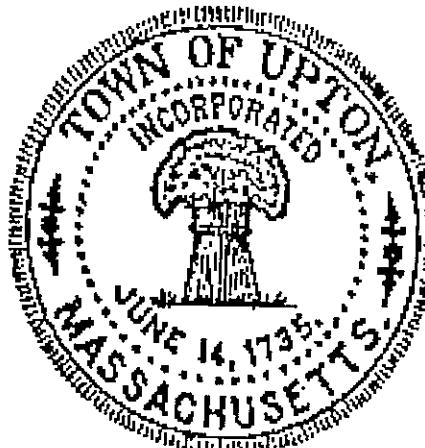
**For The Year Ending December 31, 2004**



**New Memorial Elementary School  
Construction Completed 2004**

The new Memorial Elementary School shown on the cover was opened in September 2004. Thanks go out to the Feasibility and Memorial School Building Committees, the Upton Members of the Regional District School Committee and the Citizens of the Town of Upton.

Annual Report  
of the  
**Town Officers**  
of the  
**TOWN OF UPTON**



for the  
**YEAR ENDING DECEMBER 31, 2004**

Printed by the Yankee Press, Hopedale MA 01747

**U.S. SENATORS**

John F. Kerry of Boston  
Edward M. Kennedy of Boston

**CONGRESSMAN**

Richard E. Neal

**STATE SENATOR, SECOND WORCESTER DISTRICT**

Guy W. Glodis of Worcester

**REPRESENTATIVE, NINTH WORCESTER DISTRICT**

George N. Peterson, Jr. of Grafton

**SHERIFF OF WORCESTER COUNTY**

John M. Flynn of Worcester

**TREASURER/CHAIRMAN**

Michael J. Donoghue of Worcester

**CLERKS OF COURT, WORCESTER COUNTY**

Francis A. Ford

**REGISTER OF PROBATE AND INSOLVENCY**

Stephen G. Abraham

**REGISTER OF DEEDS, WORCESTER COUNTY**

Anthony J. Vigliotti, Esq. of Worcester

**DISTRICT ATTORNEY**

John J. Conte of Worcester

## TOWN OF UPTON

Incorporated June 14, 1735

2004 - Town Census	6,988
2003 - Town Census	7,052
2002 - Town Census	7,228
2001 - Town Census	6,529
2000 - Town Census	6,369
2000 - Federal Census	5,642
1995 - State Census (no longer conducted)	
1990 - Federal Census	4,677
1985 - State Census	4,260
1980 - Federal Census	3,884
1975 - State Census	3,777
1970 - Federal Census	3,484
1965 - State Census	3,502
1960 - Federal Census	3,127
1955 - State Census	2,921
1950 - Federal Census	2,656

## **“DOWN THROUGH THE YEARS”**

**1735 — Approximately 50 Families**

1790	833	1860	1,986
1800	854	1870	1,989
1810	995	1880	2,203
1820	1,088	1890	1,878
1830	1,167	1900	1,937
1835	1,410	1930	2,026
1840	1,658	1940	2,249
1850	2,018	2000	6,369

Town Comprises 21.81 Square Miles

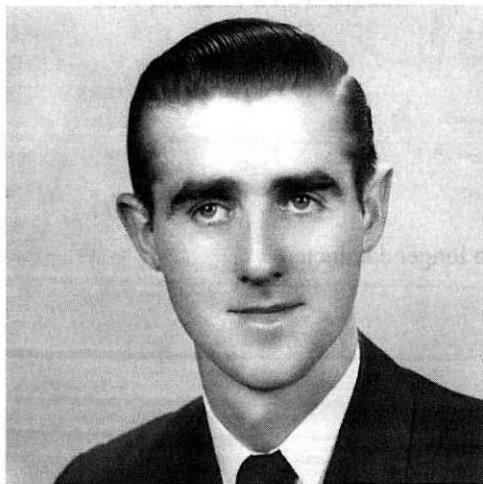
Land 13,853.3 acres Water 104.7 acres

Town Highways = 74.00 miles

Pratt Hill — approximately 595 ft. above mean sea level

To make the township of Upton, named for a village in Worcestershire, England, lands belonging to the Towns of Mendon, Uxbridge, Sutton and Hopkinton were set off by the General Court. First town meeting in the John Sadler house, Mendon Street was August 8, 1735.

## IN MEMORIAM



**David I. Aldrich**  
Part-time Police Officer 30 years  
Volunteer Firefighter 20 years



**Elinor A. (Hall) Perkins**  
Upton Water Department Clerk 30+ years  
Treasurer/Collector Clerk 18 years

## IN MEMORIAM



**Alice Walker**

Initiated School Lunch program in Upton's Memorial School  
and Blackstone Valley Technical High School  
Upton Library Trustee 1984-1997  
Upton Girl Scout Leader



**Royce Edwards Beatty**

Water/Wastewater Commission 1976-1983  
DPW Feasibility Building Committee  
Capital Budget Committee

## IN MEMORIAM



**Mark A. LaRose**  
Volunteer Upton Firefighter



**Robert Ramsey**  
Board of Health 1971-1972

## **TOWN OFFICERS FOR 2004**

### **MODERATOR**

David C. Loeper term expires 2005

### **TOWN CLERK**

Kelly McElreath term expires 2007

### **SELECTMEN**

Alan Leslie Rosenfield, Esq. term expires 2005  
David M. Lunny, Esq. term expires 2006  
Joan E. Shanahan term expires 2007

### **COLLECTOR-TREASURER**

Kenneth W. Glowacki term expires 2006

### **ASSESSOR OF TAXES**

Charles T. Marsden term expires 2006  
Glenn H. Fowler term expires 2007  
Anthony W. Bonina term expires 2005

### **MENDON-UPTON REGIONAL SCHOOL DISTRICT COMMITTEE**

Cynthia Robertson term expires 2005  
Kathleen O'Neill term expires 2006  
Colette E. Rooney term expires 2007

### **CEMETERY COMMISSION**

Richard L. Randall term expires 2006  
Robert R. Richard term expires 2007  
William H. Sadler term expires 2005

### **PLANNING BOARD**

Thomas C. Davidson term expires 2005  
Raymond P. Smith term expires 2006  
Paul W. Carey term expires 2007  
Kenneth E. Picard term expires 2009  
Rufin Van Bossuyt term expires 2008

### **BOARD OF HEALTH**

Americo J. Binaco term expires 2005  
Marsha A. Paul term expires 2006  
Susan L. Cudmore term expires 2007

### TRUSTEES OF PUBLIC LIBRARY

Laurie S. Wodin	term expires 2006
John Robertson, Jr.	term expires 2006
Kathleen E. Kelley	term expires 2007
Charlotte L. Carr	term expires 2005
George A. Klink	term expires 2005
Robin Silva	term expires 2006
Linda D. White	term expires 2007
Kelly E. Carey	term expires 2007
Pauline H. Marquis	term expires 2005
David M. Anderson	(relocated) term expires 2005

### TRUSTEES OF THE MENDON-UPTON LIBRARY DISTRICT

John Robertson, Jr.	term expired 2006
Charlotte Carr	term expires 2007
Katherine M. Stanton	term expires 2005

### RECREATION COMMISSION

Michael R. Rooney	term expires 2006
Joseph K. Poirier	term expires 2005
Jacqueline Pilot	term expires 2007

### CONSTABLES

Terms expires (2007)

James R. Bates	Barbara Burke
Christos Stamopoulos	Karen L. Varney
Jerome Owczarzak	

### UPTON HOUSING AUTHORITY

Rena Richard	term expires 2005
Mildred F. Morin	term expires 2006
William S. Evans	term expires 2008
James Maloney	term expires 2009
Judith F. McGee (appointed by the Department of Communities and Development)	term expires 2006

### FINANCE COMMITTEE

(Elected Members)

Penny P. Kelley	term expires 2006
Steve McCaw	term expires 2007
Lawrence E. Delgrego	(resigned) term expires 2005
Mark W. Silvestri	term expires 2005

**APPOINTED BY THE BOARD OF SELECTMEN**

**ADMINISTRATIVE ASSISTANT**

James R. Bates term expires 2006

**CLERK TO BOARD OF SELECTMEN**

Karen L. Varney term expires May 2005

**TOWN COUNSEL**

Kopelman and Paige, P.C. term expires May 2005

**TOWN ACCOUNTANT**

Robert A. Perkins term expires May 2005

**CLERK TO TOWN ACCOUNTANT**

Ann L. Perkins term expires May 2005

**POLICE COMMISSIONERS**

Alan Leslie Rosenfield, Esq. term expires May 2005

David M. Lunny, Esq. term expires May 2006

Joan E. Shanahan term expires May 2007

**CHIEF OF POLICE**

Thomas B. Stockwell term expires June 2006

**POLICE SERGEANTS**

Alan J. Cyr term expires May 2006

Bruce D. Rivard term expires May 2006

Michael J. Bradley, Jr. term expires May 2006

**FULL TIME POLICE OFFICERS**

Carl A. Ambrosino term expires May 2006

Michael D. Benjamin term expires May 2006

Michael F. Lupachini term expires May 2006

Erik M. Mager term expires May 2006

Lisa C. Vass term expires May 2006

Kostantinos D. Agiomavritis term expires May 2006

Dean S. Paine term expires May 2006

Kenneth C. Harold term expires May 2006

**CLERK TO THE POLICE DEPARTMENT**

Paula Deiana term expires May 2005

### **PART TIME POLICE OFFICERS**

Lt. Rodney B. Marchand  
Robert J. Miller

term expires May 2005  
term expires May 2005

### **RESERVE POLICE OFFICERS** (terms expire May, 2005)

Douglas Tripp  
Rocco Addeo

Dustin Fitch

### **SPECIAL POLICE OFFICERS** (terms expire May, 2005)

Aldo B. Consigli, Sr.  
Matthew Rankins  
Jeffrey White  
Deborah LaRose

Lee Capistran  
James R. Bates (relocated)  
Kenneth Pederson Jr.

John Johnson  
David M. Anderson  
Alicia Pincince

### **HONORARY SPECIAL POLICE OFFICERS** (terms expire May, 2005)

Donald R. Keniston  
John LeBrun  
John Saucier

Henry J. Poirier, Jr.  
Joanne Kinney  
Bruno Regaini

Robert Coffin  
Fred M. Hebb

### **COMMUNICATIONS OFFICER**

Thomas B. Stockwell

term expires May 2006

### **FULL-TIME COMMUNICATIONS OFFICER**

Dustin Fitch (Senior Communications Officer)  
Matthew Rankins  
Deborah LaRose  
Alicia Pincince

term expires May 2006  
term expires May 2006  
term expires May 2006  
term expires May 2007

### **PART TIME COMMUNICATIONS OFFICERS** (terms expire May, 2005)

Paula Deiana  
Donna Fitch  
Lisa Crawford  
Tracee L. Perkins  
Shanna J. Jackman  
Karen J. Terry

### **BOARD OF FIRE ENGINEERS**

(terms expire May 2005)  
Michael J. Bradford, Sr.  
Richard J. Henderson, Sr.  
Michael J. Marchand

**DIRECTOR, EMERGENCY MEDICAL SERVICE**

Brian F. Kemp

term expires May 2005

**ASSISTANT DIRECTOR, EMERGENCY MEDICAL SERVICE**

(terms expire May 2005)

Jeffrey C. Young

Barbara Harris

**INFECTION CONTROL COORDINATOR**

Americo J. Binaco

term expires 2005

**DIRECTOR OF EMERGENCY MANAGEMENT**

Brian F. Kemp

term expires May 2005

(Following terms expires May 2005)

**PARKING CLERK WARRANT OFFICER**

Carol A. Owczarzak

**DOG OFFICER**

Keith W. Fitzpatrick

**DIRECTOR OF VETERANS' GRAVES**

Richard L. Randall

**DIRECTOR OF VETERANS' SERVICES**

Robert J. Miller

**FOREST FIRE WARDEN**

Michael J. Bradford Sr.

**INSPECTOR OF BUILDINGS**

Patrick H. Roche

**ASSISTANT INSPECTOR OF BUILDINGS**

Maurice E. Capistran

**LOCAL INSPECTOR OF BUILDINGS**

Diana DelGrosso

**SECRETARY TO CODE ENFORCEMENT DEPARTMENT**

Jennifer L. Deeter

**MEASURER OF WOOD, BARK AND LUMBER**

Robert A. Page

**GAS INSPECTOR**  
Walter A. Hopkins

**ASSISTANT GAS INSPECTOR**  
Thomas E. French

**OIL BURNER INSPECTOR**  
Michael J. Bradford Sr.

**DIRECTOR (INSPECTOR) OF WIRING**  
John Poirier

**ASSISTANT DIRECTOR OF WIRING**  
David A. Stanley

**DISABILITY AFFAIRS GRIEVANCE COORDINATOR**  
Anita Sundelin

**CUSTODIAN OF TAX TITLE PROPERTIES**  
Kenneth W. Glowacki

**DELEGATE, CENTRAL MASS. REGIONAL PLANNING**  
Raymond P. Smith

**ALTERNATE DELEGATE**  
James R. Bates Jr.

**SUPERINTENDENT OF PEST CONTROL**  
Donald R. Keniston

**COUNTY ADVISORY BOARD MEMBER**  
Alan Leslie Rosenfield, Esq.

**PUBLIC WEIGHERS**  
Jane Richard  
Robert R. Richard

**FINANCE COMMITTEE**

Stephen M. Bern  
Paul T. Flaherty

term expires 2005  
term expires 2006

**CONSERVATION COMMISSION**

Sandra Lajoie	term expires 2007
Christine Scott	term expires 2007
Michael Penko	term expires 2005
Jeffrey C. Young	term expires 2005
Margaret Carroll	term expires 2005
Trish Stefanko	term expires 2005
Thomas Dodd	term expires 2007
Jeffrey T. Ramsey (Associate) (resigned)	term expires 2007

**REGISTRAR OF VOTERS**

George P. Kennedy (R), Chairman	term expires 2006
Eleanor R. Broderick (D)	term expires 2007
Susan A. Bonina (D)	term expires 2006
Kelly A. McElreath, ex-officio, Clerk	term expires 2007

**HISTORICAL COMMISSION**

Stephen A. Minichiello	term expires 2005
Barbara E. Burke	term expires 2005
David Mackey	term expires 2005
Russell W. Wood	term expires 2006
John Morrel	term expires 2006
Rita E. Horsey (resigned)	term expires 2007
Jonathan Meagher	term expires 2005
Cathy Taylor	term expires 2005

**ZONING APPEAL BOARD**

John LeBrun	term expires 2006
Stedman Briggs	term expires 2007
Joseph D. Lurie	term expires 2005

**ASSOCIATE MEMBER, ZONING APPEAL BOARD**

James R. Bates Jr.	term expires 2007
Richard Desjardins	term expires 2007
Roger I. Bartlett	term expires 2007

**DIRECTOR - COUNCIL FOR THE AGING**

Anita Sundelin	Term expires 2005
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**ASSISTANT TO THE DIRECTOR - COUNCIL FOR THE AGING**

Holly Whalen	Term expires 2005)
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**SOCIAL SERVICES COORDINATOR - COUNCIL FOR THE AGING**

Ann Davidson	term expires 2005
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**COUNCIL FOR THE AGING**  
(terms expire 2005)

Lydia Fitton  
Jean Hale  
Gilbert A. Peck (resigned)  
Betty Marengo  
Grace Aldrich  
Brett Garceau

Karen Intinarelli  
Elizabeth Evans  
Joan Burrell  
Lola Stanley  
Edna Lariviere  
Virginia Cyr

(terms expire 2006)

Steve Goodman (resigned)

Rev. Jan Gregory-Charpentier

**UPTON TECHNOLOGY COMMITTEE**  
(terms expire 2005)

Jeffrey C. Young  
Michael D. Fahey  
Robert Pray

William C. Young  
Rick Kasten

**CULTURAL COUNCIL**  
(term expires 2008)

Lori A. Natterstad  
Regina Young  
Donna Gavin

Doreen C. Chancellor  
Elizabeth Collins

Linh T. Reilly  
Vanessa Majkut  
LoAnn Lien

**CABLE TELEVISION ADVISORY COMMITTEE**  
(terms expire 2005)

Glenn Fowler  
Jeffrey C. Young

Eva P. Fowler  
R. Michael Wresinski

Robert Pray

**AQUATIC WEED CONTROL COMMITTEE**  
(terms expires 2007)

Charles E. Pedersen

James R. Bates, Jr.

Nancy Thompson

**PERSONNEL BOARD**

Seema-Jayne Kenney  
Herman Meisner  
Robert J. Fleming  
Monty Rosen  
Alfred C. Holman

term expires 2007  
term expires 2007  
term expires 2007  
term expires 2005  
term expires 2005

**CLERK TO THE PERSONNEL BOARD**

Melissa Ducette (resigned 9/04)  
Diane Judd

term expires 2007  
term expires 2005

**DISABILITY AFFAIRS COMMITTEE**

Anita Sundelin

term expires 2005

**DEVELOPMENT AND INDUSTRIAL COMMISSION**

(terms expire 2005)

Harvey J. Trask

David Sarkisian

Henry Poirier, III

**DEPARTMENT OF PUBLIC WORKS DIRECTOR**

Durwood A. Tetreault

term expires 2006

**ASSISTANT SUPERVISOR OF HIGHWAYS**

John Johnson

**WATER/WASTEWATER ADVISORY COMMITTEE**

(terms expires 2005)

John Sicurella

Walter A. Hopkins

Robert H. Snow

Richard E. Dupre

Carmen Stellato

Jeffrey G. Hershberger

**WATER/WASTEWATER SUPERINTENDENT**

Ronald SanSouci

term expires 2005

**CLERK, DEPARTMENT OF PUBLIC WORKS**

Carol A. Peterson

term expires 2005

**TREE WARDEN**

Donald R. Keniston

**UPTON COMMISSION ON DISABILITY**

(term expires May 2005)

Anita Sundelin

Joan E. Shanahan

Karen Intinarelli

**COMMUNITY PRESERVATION ACT COMMITTEE**

(Appointments made per 2003 By-law)

Appointed by the Board of Selectmen

Ellen Arnold

term expires 2005

Margaret Carroll

term expires 2006

Don Arthur

term expires 2007

**Other Appointed Members**

Russ Wood

Paul Carey

Rena Richard

Richard Holmes

Chris Scott

**ZONING BY-LAW REVIEW COMMITTEE**  
(Appointed August 2004 - term expires May 2005)

David M. Lunny, Esq.  
Thomas Davidson  
Patrick H. Roche  
Harvey J. Trask, Esq.  
Christine Sullivan  
Sandy Bravo

Shari McInerny  
John LeBrun  
Michael Penko  
Gene Bernat  
Gary Bohan

**APPOINTED BY THE BOARD OF HEALTH**

**BOARD CLERK**  
Diane E. Tiernan

**AGENT**  
Maxine Kogut

**ANIMAL INSPECTOR**  
Charlotte Newell

**BURIAL AGENT**  
Kelly A. McElreath

**ASSISTANT BURIAL AGENT**  
Kenneth M. Pedersen, Jr.

**FOOD INSPECTOR**  
Marsha Paine

**PLUMBING INSPECTOR**  
Walter A. Hopkins

**ASSISTANT PLUMBING INSPECTOR**  
Thomas E. French

**TOWN PHYSICIAN**  
Donna Krauth, M.D.

**TOWN NURSE**  
Patricia Parent

## **APPOINTED BY THE MODERATOR**

### **FINANCE COMMITTEE**

Jonahan Calianos  
Keith James

term expires 2006  
term expires 2005

## **APPOINTED BY THE PLANNING BOARD**

### **MASTER PLAN COMMITTEE**

**(terms expire 2005)**

Don Arthur  
Rich Gazoorian

Harvey Trask (resigned)  
Ken Picard

Kelly Carey  
Lee DiFilippo

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

WORCESTER, ss.

To either of the Constables of the Town of Upton

**GREETING:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at

**001**

Town Hall, Upton MA

**on TUESDAY, THE SECOND DAY OF MARCH, 2004, from 7:00 am to 8:00 pm**  
for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE ..... FOR THIS COMMONWEALTH  
STATE COMMITTEE MAN ..... SENATORIAL DISTRICT  
STATE COMMITTEE WOMAN ..... SENATORIAL DISTRICT  
WARD OR TOWN COMMITTEE ..... CITY OR TOWN

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 27th day of January 2004.

Upton Board Of Selectmen:

Joan E. Shanahan, Chairman  
Alan Leslie Rosenfield, Esq.  
David M. Lunny, Esq.

A true copy, Attest:  
James R. Bates, Constable  
January, 29, 2004

## **CONSTABLE ATTEST PAGE**

WORCESTER ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Upton by posting up attested copies of the same at the Town Hall Building, Library Building, and the Upton U.S. Post Office at least fourteen days (14), before the date of the meeting, as within directed.

James R. Bates, Constable  
April 21, 2004

## **PROCEEDINGS OF PRESIDENTIAL PRIMARY ELECTION MARCH 2, 2004**

Judith McGee, Election Clerk called the meeting to order with the reading of the Warrant. Barbara Burke, Warden, declared the polls open at 7:00 am.

Ballot clerks on duty at the check-in table were Kathleen Ramsey and Rena Richards. Paula Deiana and Margaret Libbey were on duty at the checkout table. At 3:00 pm, Joan Varney and Joy Foster reported to the check in table and Paula Leighton and Seema Kenney reported to the check out table.

At 8:01 pm the results of the election were printed from the Accu-Vote tabulation machine. There were 538 Democratic votes, 86 Republican votes, 3 Libertarian votes and 1 Green-Rainbow vote.

The following are the results of the election:

<b>Democratic Primary Results</b>		<b>State Committee Woman</b>	
Total Votes	538	Roberta R. Goldman	354
		Write Ins	2
<b>Presidential Preference</b>	<b># Votes</b>	<b>Blanks</b>	<b>182</b>
Richard Gephardt	0		
Joseph Liberman	3	<b>Town Committee</b>	,
Wesley K. Clark	3	Joan E. Shanahan	331
Howard Dean	19	Eleanor R. Broderick	303
Carol Moseley Braun	0	Mildred F. Morin	298
John Edwards	90	Mary Ann Sterry	288
Dennis J. Kucinich	12	James R. Bates	308
John F. Kerry	397	Margaret A. Libbey	298
Lyndon H. LaRouche, Jr	0	Karen M. Donovan	276
Al Sharpton	4	Susan A. Bonina	327
No Preference	1	Cynthia Robertson	324
Write Ins	1	Linda D. White	300
Blanks	8	Write Ins	10
		Blanks	1038
<b>State Committee Man</b>			
Guy William Glodis	380		
Write Ins	7		
Blanks	151		

<b>Republican Primary Results</b>		<b>Town Committee</b>	
Total Votes	86	Joseph K. Poirier	66
		Thomas F. Galloway	51
<b>Presidential Preference</b>	# Votes	William C. Young	56
George W. Bush	65	Herbert Altrath	47
Write Ins	3	Jacob Dunnell II	51
Blanks	5	Charlene M. Murphy	50
No Preference	13	Timothy C. Murphy	48
		George A. Klink	55
<b>State Committee Man</b>		Rose S. Klink	53
Brent J. Andersen	64	Kenneth W. Glowacki	66
Write Ins	0	William J. McCormick	51
Blanks	22	Judith F. McGee	52
<b>State Committee Woman</b>		Harvey J. Trask	62
Maria Anne S. Marulli-Hofmann	65	Alan L. Rosenfield	57
Write Ins	0	Carmen Stellato Jr	50
Blanks	21	Write Ins	0
		Blanks	2179
		Steven McCaw	8
		Lloyd Hamm Jr	8

<b>Libertarian Primary Results</b>		<b>State Committee Man</b>	
		Write Ins	2
Total Votes	3	Blanks	1
<b>Presidential Preference</b>	# Votes	<b>State Committee Woman</b>	
Jeffrey Diket	0	Write Ins	0
Ruben Perez	1	Blanks	3
Aaron Russon	0	<b>Town Committee</b>	
Michael Badnarik	0	Write Ins	3
Gary Nolan	0	Blanks	0
No Preference	0		
Write Ins	1		
Blanks	1		

**Green-Rainbow Primary  
Results**

		<b>State Committee Man</b>
Total Votes	1	Write Ins 0
		Blanks .1
<b>Presidential Preference</b>		<b># Votes</b>
Kent Mesplay	0	<b>State Committee Woman</b>
Lorna Salzman	0	Write Ins 0
Paul Glover	0	Blanks 1
David Cobb	1	
No Preference	0	<b>Town Committee</b>
Write Ins	0	Write Ins
Blanks	0	Blanks 1

The total number of ballots voted was 628, which included 31 absentee ballots. Warden Barbara E. Burke read the official results of the election at 8:21 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:25 pm.

Attest:  
Kelly A. McElreath  
Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS**  
**MAY 03, 2004**

**WORCESTER, ss.**

To either of the Constables of the Town of Upton in the County of Worcester:

**GREETINGS:**

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at the Town Hall in Upton on Monday, the Third day of May 2004, at Seven o'clock in the morning, then and there to act on the following articles:

**ARTICLE 1:** To choose necessary officers for the ensuing year, all to be voted for upon one ballot. The polls will be closed at 8:00 pm on the day of said meeting. The remaining articles in the Warrant will be acted on at an adjourned meeting in the Auditorium at the Nipmuc Regional Middle/High School, Thursday, May 06, 2004, punctually at 7:30 pm.

**ARTICLE 2:** To hear reports of all Town Officers and Appointed Committees, or, to take any other action relative thereto.

**ARTICLE 3:** To see if the Town will fix the salaries and compensation of all officers of the Town as provided by chapter 41, Section 108, M.G.L. as amended, and to raise and appropriate, or transfer, such sums as may be necessary to defray expenses of the Town Departments for the ensuing year, or, to take any other action relative thereto.

**ARTICLE 4:** To see if the Town will vote to authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2004, in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes therefore payable within one year in accordance with M.G.L., chapter 44, Section 17, or, to take any other action relative thereto.

**ARTICLE 5:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or borrow, or transfer the sum of Two hundred thousand seven hundred fifteen dollars (\$200,715.00), or any other sum, in conformity with M.G.L. chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation and Military Service Funds of the Worcester Regional Retirement System for the fiscal period which begins on July 1, 2004 through June 30, 2005, or, to take any other action relative thereto.

**ARTICLE 6:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Three hundred dollars (\$300.00), or any other sum, equal to that received from the sale of

lots and graves during the fiscal year beginning July 1, 2004, in accordance with M.G.L. chapter 114, Section 15, to be used for cemetery oiling and grading, or, to take any other action relative thereto.

**ARTICLE 7:** To see if the Town will vote to adjust the elderly exemption up from Five Hundred dollars (\$500.00) to One thousand dollars (\$1,000), as requested by the Board of Assessors, beginning in Fiscal Year 2005 pursuant to M.G.L. Chapter 59S.5 (41C), or act or do anything in relation thereto.

**ARTICLE 8:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the treasury, or transfer, or borrow the sum of Thirty thousand dollars (\$30,000.00), or any other sum, to be used for the purchase of new Assessor Software package and hardware by the Board of Assessors, or to take any other action relative thereto.

**ARTICLE 9:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Eighteen thousand dollars (\$18,000.00), or any other sum, to be used for a reserve amount for the revaluation through the Board of Assessors, or, to take any other action relative thereto

**ARTICLE 10:** To see if the Town will vote to add to the Town of Upton General By-Laws under Title 2, Municipal Government and Finance, Chapter 1, Town Meetings, the following:

**Section 16 :** On expenditures of more than \$250,000 and a 2/3 vote is required by statute, a paper ballot shall be required, or, to take any other action relative thereto.

**ARTICLE 11:** To see if the Town will vote to add to the Town of Upton General By-Laws under Title 2, Municipal Government and Finance, Chapter 5, Town Clerk, the following:

**Section 3:** The Town Clerk shall conduct an Annual Town Census, or, to take any other action relative thereto.

**ARTICLE 12:** To see if the Town will vote to amend the Personnel By-Law to reflect the descriptions from the updated classification plan by changing the description for section II.F.4 to the following:

**4. Stipend:** Any employee/position whose hours are not regularly scheduled from week to week, or, to take any other action relative thereto.

**ARTICLE 13:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One hundred twenty-eight thousand dollars (\$128,000.00), or any other sum, to fund the purchase of a new 10-Wheel Dump Truck for the Highway Division of the Department of Public Works, or, to take any other action relative thereto.

**ARTICLE 14:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Eighty thousand dollars (\$80,000.00), or any other sum, to fund the purchase of a new Backhoe for the Highway Division of the Department of Public Works, or, to take any other action relative thereto.

**ARTICLE 15:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One hundred fifty seven thousand four hundred dollars (\$157,400.00), or any other sum, to be used for the construction and/or improvement of town roads, to be reimbursed by the Commonwealth over four years, under chapter 246, of the Acts of 2002, Section 34 (2)(a) of chapter 90 of the M.G.L.'s or, to take any other action relative thereto.

**ARTICLE 16:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Three thousand dollars (\$3,000.00), or any other sum, to be used for a reserve amount for an annual updating of the valuing and listing of the Town's fixed assets as required by the (GASB) statement #34 and to be conducted by an outside valuation firm, or, to take any other action relative thereto.

**ARTICLE 17:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Three thousand dollars (\$3,000.00), or any other sum, to be used for a reserve amount for a classification and compensation plan review and update in 2009, as required by the Town's Personnel By-law and to be conducted by an outside consulting firm, or, to take any other action relative thereto.

**ARTICLE 18:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One thousand five hundred dollars (\$1,500.00), or any other sum, for the repair and binding of permanent record books on file at the Town Clerk's office, or, to take any other action relative thereto.

**ARTICLE 19:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Five thousand dollars (\$5,000.00), or any other sum, to be applied to the Conservation Fund setup under Article 24 of the 1966 Annual Town Meeting, or, to take any other action relative thereto.

**ARTICLE 20:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Six thousand five hundred dollars (\$6,500.00), or any other sum, to be used for Aquatic Weed Control in one or more of the following ponds: Taft Pond, Mill Pond, Pratt Pond, Lake Wildwood, or, to take any other action relative thereto.

**ARTICLE 21:** To see if the Town will vote to adopt a Wetlands Protection By-Law. This By-Law would be administered by the Conservation Commission and would provide protections that complement those in the Massachusetts Wetlands Protection Act (M.G.L. chapter 131 § 40). Specifically the By-Law would add protections to isolated lands subject to flooding and would allow the Conservation Commission to promulgate regulations regarding work within the buffer zone and to levy fees to cover the cost of review of proposals for work in and around wetlands. The full text of the By-Law is available for review at the Upton Town Hall, Town Clerk's Office and online at <http://www.upton.ma.us>, or, to take any other action relative thereto.

**ARTICLE 22:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Twelve thousand seven hundred thirty eight dollars (\$12,738.00), or any other sum, to replace the main dispatch computer, file server, and network system at the communication center of the Police and Communication Headquarters, or, to take any other action relative thereto.

**ARTICLE 23:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Nineteen thousand two hundred twenty three dollars (\$19,223.00), or any other sum, to fund the replacement of the Handicap Lift at the Police and Communication Headquarters, or, to take any other action relative thereto.

**ARTICLE 24:** To see if the Town will vote to establish a revolving fund, to be known as the Board of Health "Curbside Bulk Items Fund" in accordance with M.G.L., chapter 44, § 53E ½, as recommended by the Board of Selectmen. The purpose of this fund will be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund will be fees collected from residents who have bulk items removed. The balance of this account will not exceed the sum of Ten thousand dollars (\$10,000.00) at any time. Expenditures from this fund shall not exceed receipts into the fund, in any given year, or, to take any other action relative thereto.

**ARTICLE 25:** To see if the Town will vote to authorize the Board of Health and the Recycling Committee, with the approval of the Board of Selectmen, to establish a revolving Home Composting Bin Account in accordance with M.G.L. chapter 44, § 53E½, in order to place revenue collected from the sale of compost bins, which shall be used to purchase additional compost bins, and that funds expended for this purpose will not exceed a maximum of Five thousand dollars (\$5,000.00), or up to the total amount collected in FY04, whichever is less, or, to take any other action relative thereto.

**ARTICLE 26:** To see if the Town will vote to establish a departmental revolving fund, as recommended by the Board of Selectmen, for the Upton Town Library in accordance with M.G.L. Chapter 44, § 53E½. The purpose of this fund shall be to replace items lost or damaged by those who borrow library materials, to replace items used in activities for which a fee is paid and to purchase new materials. Receipts to this fund shall be Monies

paid by borrowers for lost or damaged materials, for overdue fines, or by patrons using the copier and printing facilities and by purchasers of used library materials. The Librarian, with the approval of the Library Board of Trustees, shall be authorized to expend from this fund but at no time exceeding more than the available balance in the revolving fund, or, to take any other action relative thereto.

**ARTICLE 27:** To see if the Town will vote to establish a revolving fund, to be known as the Conservation Commission/Wetlands Protection By-Law permit fee fund, in accordance with M.G.L., chapter 44, § 53E½, as recommended by the Board of Selectmen. The purpose of this fund will be to provide funds for the sole purpose of administering the By-Law through the Conservation Commission. Monies to be deposited in this fund shall be monies collected from permit fees for this purpose. The Chairman of the Upton Conservation Commission, with the approval of the majority of the Commission, shall be authorized to expend from this fund. Expenditures from this fund shall not exceed receipts into the fund, in any given year, or, to take any other action relative thereto.

**ARTICLE 28:** To see if the Town will vote to establish a revolving fund, to be known as the Council on Aging Fund in accordance with M.G.L., chapter 44, § 53E½, as recommended by the Board of Selectmen. The purpose of this fund will be to provide programming for the elderly of Upton as administered through the Senior Center and the Council on Aging. Monies to be deposited in this fund shall be Monies donated for this purpose. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be authorized to expend from this fund. Expenditures from this fund shall not exceed receipts into the fund, in any given year, or, to take any other action relative thereto.

**ARTICLE 29:** To see if the Town will vote to establish a departmental revolving fund for the Upton Historical Commission in accordance with M.G.L. chapter 44, § 53E½, as recommended by the Board of Selectmen. The purpose of this fund shall be to restore and repair cemetery markers in the first burying ground on Grove Street and for plaques and markers to designate historic sites and buildings. Receipts to this fund shall be Monies donated by individuals, corporations and other organizations. The Historical Commission will give approval to expend from this fund but at no time exceeding more than the available balance in said revolving fund, or, to take any other action relative thereto.

**ARTICLE 30:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Seventy four thousand seven hundred sixty two dollars (\$74,762.00), or any other sum, for the replacement of the communications console and obsolete radio equipment in the communications center of the Police and Communications Headquarters, or, to take any other action relative thereto.

**ARTICLE 31:** To see if the Town will vote to authorize the Board of Selectmen to acquire by gift for conservation and passive recreation purposes only and to accept a deed of a fee interest in the following described parcel of land off Taft Street now or formerly owned by Robert H. and Gail N. Snow, being all more particularly bounded and described as follows:

All that certain parcel of vacant land off Taft Street identified on Assessors' Maps as the major portion of Parcel 017-053 abutting existing Town conservation property (Peppercorn), as shown on the accompanying plot plan and locus map and containing 10 acres, more or less according to said plan. Said conveyance to be subject to the following restrictions:

**The following activities shall be prohibited on the premises:**

Access by motor-driven vehicles, except for municipal emergency vehicles.  
Cutting of live trees, with exceptions as listed below.  
Erection of any structures or buildings.

**The following activities shall be permitted on the premises:**

Passive recreation including walking, hiking, horse backing, bicycling, snowshoeing, skiing, skating, sledding.

Nature study

Clearing existing trails of low brush, lateral growth, and blow downs.

Cutting and removal of diseased trees and vegetation.

Harvesting of mature timber under supervision of a professional forester.

Current owners of said parcel would cover costs of transfer including survey, deed, title search, filing and legal costs; excepting costs of any legal counsel opted by the Board of Selectmen, and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, or to take any other action relative thereto.

**ARTICLE 32:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Two hundred thousand dollars (\$200,000.00), or any other sum, to fund the reconstruction and repair of Town Roads, said monies to be used in conjunction with chapter 90 funds, provided, that this appropriation and borrowing is contingent upon passage of a Proposition 2½ debt exclusion referendum under M.G.L. chapter 59, § 21C (k), which will be presented at the Annual Town Election, May 3, 2004, ballot question number one, or, to take any other action relative thereto.

**ARTICLE 33:** To see if the Town will vote to accept the layout as a public way of River Bend Road, Fox Run Road, and Barbara's Path, all ways approved by the Planning Board under the Subdivision Control Law as shown on a plan entitled: "Plan of Acceptance, River Bend Road, Fox Run Road, and Barbara's Path in Upton, Massachusetts", Scale: 40 feet to an inch, Date: October 1, 2002 and Revised December 17, 2003, prepared by Blackstone Valley Survey & Engineering, 268 Upton Street, Grafton, Massachusetts 01519 filed with the Planning Board and the Town Clerk,

And to further authorize the Board of Selectmen to accept the fee or any lesser interest in said roadways for all purposes for which public ways are used in the Town of Upton, together with all necessary easements, including but not limited related drainage easements,

upon such terms and conditions as the Board of Selectmen shall determine. Acceptance is conditional upon the delivery, to the Board of Selectmen, of the deed(s) to the property involved and the recording, at the grantor's expense, of said deed(s) at the Worcester Registry of Deeds or, to take any other action relative thereto.

**ARTICLE 34:** To see if the Town will vote to accept the layout as a layout of a public way of Miscoe Hill Road, Pine Street, and Juniper Road all ways approved by the Planning Board under the Subdivision Control Law as shown on a plan entitled: " 'Taft Mill Estates', 'Definitive' Plan of Land in Upton, Mass.", Scale: 40 feet to an inch, Date: June 27, 1995, by Guerriere & Halnon, Inc., Engineering & Land Surveying, 333 West Street, Milford, Mass. 01757 recorded with the Worcester District Registry of Deeds in Plan Book 732 Plan Number 71 filed with the Planning Board and the Town Clerk.

And to further authorize the Board of Selectmen to accept the fee or any lesser interest in said roadways, together with all necessary easements, including but not limited related drainage easements, upon such terms and conditions as the Board of Selectmen shall determine, acceptance is conditional upon the delivery, to the Board of Selectmen, of the deed(s) to the property involved and the recording, at the grantor's expense, of said deed(s) at the Worcester District Registry of Deeds, or, to take any other action relative thereto.

**ARTICLE 35:** To see if the Town will vote to Delete from Section IX.C. Medical Plan, of the Personnel By-law as last amended in October 2002, the following text in the second sentence: "90% by the Town and 10% by the employee" And, to replace it with the following text: "85% by the Town and 15% by the employee, and to reduce the Town's share by 5 % and increase the employees share by 5% over the next two years, whereby the Town will then contribute 75% and the employees will contribute 25%", for the Health Maintenance Organization. The hourly employees of the DPW Highway and Water/Wastewater Divisions are not included in this change, as they are presently represented by the Truck Drivers & Helpers Union, Local No. 170 or, to take any other action relative thereto.

**ARTICLE 36:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Two hundred thousand dollars (\$200,000.), or any other sum, to fund the reconstruction and repair of Town roads, said monies to be used in conjunction with chapter 90 funds, or, take any action relative thereto.

**ARTICLE 37:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Five thousand eight hundred dollars (\$5,800.00), or any other sum, for furnishings such as spin rack shelving, a computer stand and a book drop and to purchase a laptop computer, and to replace out-dated scanners/printers for the Upton Town Library, or, to take any other action relative thereto.

**ARTICLE 38:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to fund the purchase, engineering, or development of Athletic Fields to be located in the Town of Upton, or, to take any other action relative thereto.

**ARTICLE 39:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Seven thousand eight hundred dollars (\$7,800.00), or any other sum, for the purchase and installation of a Class "A" foam system for the Fire Departments Engine 2, or, to take any other action relative thereto.

**ARTICLE 40:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three hundred forty-eight thousand dollars (\$348,000.00), or any other sum, to purchase and equip a new 2004 pumper for the Upton Fire Department in accordance with the Fire Department Capital Replacement Plan as revised and in accordance with NFPA 1901., provided, that this appropriation and borrowing is contingent upon passage of a Proposition 2½ debt exclusion referendum under M.G.L. chapter 59, § 21C (k), which will be presented at the Annual Town Election, May 3, 2004, ballot question number two, or, to take any other action relative thereto.

**ARTICLE 41:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Seventeen thousand eight hundred dollars (\$17,800.00), or any other sum, as the Town's portion of the Assistance to Firefighters Grant Program to be used in conjunction with One hundred sixty thousand five hundred sixty dollar (\$160,560.00) grant amount. Said monies to be used for Fire Operations and Firefighter Safety for the Firefighters of the Town of Upton, or, to take any other action relative thereto.

**ARTICLE 42:** To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Twenty thousand dollars (\$20,000.00), or, any other sum, from the FY2004 Community Preservation Fund revenues for the creation, acquisition and preservation of Open Space for future application, or, to take any other action relative thereto.

**ARTICLE 43:** To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Twenty thousand dollars (\$20,000.00), or, any other sum, from the FY2004 Community Preservation Fund revenues for the creation, preservation and support of Community Housing for future appropriation, or, to take any other action relative thereto.

**ARTICLE 44:** To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Twenty thousand dollars (\$20,000.00), or, any

other sum, from the FY2004 Community Preservation Fund revenues for the acquisition, preservation, rehabilitation, and restoration of Historic Resources for future appropriation, or, to take any other action relative thereto.

**ARTICLE 45:** To see if the Town will vote to transfer from the FY2004 Community Preservation Fund the sum of Five thousand dollars (\$5,000.00), or, any other sum, which does not exceed 5% of the revenues collected, to fund the administrative costs of the Community Preservation Committee, or, to take any other action relative thereto.

**ARTICLE 46:** To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Ninety thousand dollars (\$90,000.00), or, any other sum, from the FY2004 Community Preservation Fund revenues in the undesignated CPC account for future appropriation, or, to take any other action relative thereto.

**ARTICLE 47: Citizens Petition:** To see if the town meeting will vote to raise and appropriate the sum of \$15,000 for the purpose of engaging an attorney to recodify the zoning bylaws of the Town of Upton. Such re-codification will: (1) make the Zoning By-laws conform with statute and case law; (2) correct internal inconsistencies; and (3) reorganize the document to make it easier for residents to use and understand.

**ARTICLE 48:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Eighteen thousand dollars (\$18,000.00), or any other sum, to purchase and equip a new 2004 Vehicle for the DPW Director, or, to take any other action relative thereto.

**ARTICLE 49:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Nine thousand Dollars (\$9,000.00), or any other sum, for the purchase of hardware and software for configuration of a server computer and associated peripherals in the Upton Town Hall, as well as software and peripherals for relocating, reconfiguration and installation of a server in the Emergency Medical Service and Fire Headquarters. These servers to be utilized as part of the Town Government's Business Continuity planning and a tool for centralized data storage and disaster recovery for Town of Upton government users, or, to take any other action relative thereto.

**ARTICLE 50:** To see if the Town will vote to amend the Zoning By-Laws, as recommended by the Planning Board of Upton, per M.G.L. Ch 40A, §5 as follows: Add a new Subsection IV.A.3, concerning "Large Lot Frontage Reduction, Special Permit", or, to take any other action relative thereto.

**Note:** the full text of the proposed Zoning By-law for "Large Lot Frontage Reduction, Special Permit", can be reviewed in the offices of the Town Clerk and the Planning Board during their normal office hours.

**ARTICLE 51: PETITION FOR A SPECIAL ACT RE: THE SAFE PLACEMENT OF NEWBORNS AND INFANTS IN THE TOWN OF UPTON**

To see if the Town will vote, That a petition to the General Court, accompanied by a bill for a special law relating to the Town of Upton to be filed with an attested copy of this order be, and hereby is, approved under Clause I of Section 8 of Article II, as amended, of the Articles of Amendment to the Constitution of the Commonwealth of Massachusetts, to the end that legislation be adopted precisely as follows, except for clerical or editorial changes of form only, or, to take any other action relative thereto.

**Full text of the bill for a special law relating to the Town of Upton**, can be reviewed at the Offices of the Town Clerk and the Board of Selectmen during their normal hours.

**ARTICLE 52:** To see if the Town will vote to adopt the following bylaw, or take any action relative thereto:

**NON-CRIMINAL DISPOSITION**

Any by-law of the Town of Upton, or rule or regulation of its officers, boards or departments, the violation of which is subject to a specific penalty, may in the discretion of the Town official who is the appropriate enforcing person, be enforced in the method provided in Section 2I-D of Chapter 40 of the Massachusetts General Laws. The non-criminal fine for each such violation, if not otherwise specified, shall be \$150.00. "Enforcing person" as used in this bylaw, shall mean: any Town of Upton police officer with respect to any offense; as well as the Building Inspector and his designee, the members of the Conservation Commission and its designee, the members of the Board of Health, its Health Agent or other designee, the Sealer of Weights and Measures and his designee, and such other officials as the Board of Selectmen may from time to time designate, each with respect to violation of bylaws and rules and regulations within their respective jurisdictions. If more than one official has jurisdiction in a given case, any such official may be an enforcing person with respect thereto.

**ARTICLE 53:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three hundred forty-eight thousand dollars (\$348,000.00), or any other sum, to purchase and equip a new 2004 Pumper for the Upton Fire Department in accordance with the Fire Department Capital Replacement Plan as revised and in accordance with NFPA 1901, or, to take any other action relative thereto.

**ARTICLE 54:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Five thousand dollars (\$5,000.00), or any other sum, to fund and provide for an outside consultant to review and make recommendations as to how the Town provides for insurance benefits for Town Employees, or, to take any other action relative thereto.

**ARTICLE 55:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Twenty thousand dollars (\$20,000.00), or any other sum, to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. chapter 40, § 6, or, to take any other action relative thereto.

And you are directed to serve this Warrant, by posting up attested copies thereof at Post Office, Town Library and Town Hall, in said Town seven days (7) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this Thirteenth day of April in the year of our lord Two thousand four.

Upton Board Of Selectmen:

Joan E. Shanahan, Chairman  
Alan Leslie Rosenfield, Esq.  
David M. Lunny, Esq.

A true copy, Attest:  
James R. Bates, Constable  
April 15, 2004 Date

## **PROCEEDINGS OF ANNUAL TOWN ELECTION**

### **MAY 3, 2004**

Barbara E. Burke, Warden called the meeting to order with the reading of Article One of the Warrant. It was voted to dispense with the reading of the remaining articles on the Warrant until the Annual Adjourned Meeting on Thursday, May 6, 2003 at 7:30 pm. Barbara Burke, Warden, declared the polls open at 7:00 am. Election Clerk Judith McGee was on duty.

Ballot clerks on duty at the check-in table were Kathleen Ramsey and Rena Richards. Donna Kempton and Paula Deiana were on duty at the checkout table. At 3:00, Marjorie Foster and Joan Varney reported to the check in table to replace and Paula Leighton and Elizabeth Consigli reported to the check out table.

Tellers reporting at 8:00 to count the write in votes were Russell Wood and Patricia Wood. At 8:05 pm the results of the election were printed from the Accu-Vote tabulation machine. The unofficial results were read at 8:30 pm.

The following are the results of the election:

<b>Candidates</b>		
<b>Moderator</b> (one for 1 yr)	<b>David C. Loeper, 18 Nelson St, Upton</b>	<b>,497</b>
	Blanks	80
	Write Ins	2
<b>Selectmen</b> (one for 3 yrs)	<b>Joan E. Shanahan, 18 Maple Ave, Upton</b>	<b>372</b>
	Blanks	186
	Write Ins	21
<b>Town Clerk</b> (one for 3 yrs)	<b>Kelly A. McElreath, 65 Old Grafton Rd, Upton</b>	<b>493</b>
	Blanks	83
	Write Ins	3
<b>Assessors of Taxes</b> (one for 3 yrs)	<b>Glenn H. Fowler, 55 Mendon St, Upton</b>	<b>417</b>
	Blanks	158
	Write Ins	4
<b>Mendon-Upton Regional School Committee</b> (one for 3 yrs)	<b>Colette E. Rooney, 11 Josiah Dr, Upton</b> Christopher Tamborra, 32 Grafton Rd, Upton	<b>289</b> 226
	Blanks	64
	Write Ins	0

Cemetery Commission (one for 3 yrs)	<b>Robert R. Richard, 19 Mechanic St, Upton</b>	<b>455</b>
	Blanks	123
	Write Ins	1
Board of Health (one for 3 yrs)	Gail N. Snow, 4 Fiske Mill Rd, Upton <b>Susan Lynn Cudmore, 41 Williams St, Upton</b>	240 <b>289</b>
	Blanks	50
	Write Ins	0
Recreation Commission (one for 3 yrs)	<b>Jacqueline Pilot, 125 Elm St, Upton</b>	<b>379</b>
	Blanks	193
	Write Ins	7
Trustees of the Public Library (three for 3 yrs)	<b>Kathleen E. Kelley, 17 Farm St, Upton</b> <b>Kelly E. Carey, 84 Taft St, Upton</b> <b>Linda D. White, 100 Main St, Upton</b>	<b>389</b> <b>376</b> <b>380</b>
	Blanks	590
	Write Ins	2
Trustee of the Mendon-Upton District Library (one for 3 yrs)	<b>Charlotte L. Carr, 20 Goss Pond Rd, Upton</b>	<b>347</b>
	Blanks	232
	Write Ins	0
Planning Board (one for 5 yrs)	<b>Kenneth E. Picard, 47 Southboro Rd, Upton</b>	<b>431</b>
	Blanks	148
	Write Ins	0
Upton Housing Authority (one for 5 yrs)	Blanks	530
	<b>James Maloney, 10B North Main St, Upton (Write In)</b>	11
	Edward St Andre, 25A Main St, Upton (Write In)	5
	Other Write Ins	33
Constable (five for 3 yrs)	<b>James R. Bates, 26 Williams St, Upton</b> <b>Christos Stamopoulos, 1 Cider Mill, Upton</b> <b>Karen L. Varney, 46 Hartford Ave N, Upton</b> <b>Barbara Burke, 81A Grove St, Upton (Write In)</b> <b>Jerome Owczarzak, 39 Mechanic St Upton (Write In)</b> Other Write Ins	<b>329</b> <b>323</b> <b>364</b> <b>22</b> <b>17</b> 12
	Blanks	1828
Finance Committee (one for 3 yrs)	<b>Steven J. McCaw, 45 West Main St, Upton</b>	<b>404</b>
	Blanks	175
	Write Ins	0

Finance Committee (one for 1 yr)	<b>Mark William Silvestri, 4 Henry's Path, Upton</b>	<b>388</b>
	Blanks	190
	Write Ins	1

### **Questions**

#### Road Repairs

Question 1: Shall the Town of Upton be allowed to be exempt from the provisions of Proposition 2 ½, so called, the amounts requested to pay the bond or bonds issued in order to pay for the costs associated with the reconstruction and repair of Town Roads, said monies to be used in conjunction with Chapter 90 funds, including all costs incidental and related thereto?

**Yes 273      No 267      Blanks 39**

#### Fire Truck

Question 2: Shall the Town of Upton be allowed to be exempt from the provisions of Proposition 2 ½, so called, the amounts requested to pay the bond or bonds issued in order to pay for the costs to purchase a new 2004 Fire Pumper for the Fire Department in accordance with Fire Department Replacement Plan, including all costs incidental and related thereto?

**Yes 175      No 365      Blanks 39**

The total number of ballots voted was 579, which included 19 absentee ballots. Warden Barbara E. Burke read the official results of the election at 8:40 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:45 pm.

Attest:

Kelly A. McElreath  
Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS**  
**MAY 06, 2004**

WORCESTER ss.

To either of the Constables of the Town of Upton in the County of Worcester:

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School in Upton on Thursday, the sixth day of May 2004, at Seven o'clock in the Evening, then and there to act on the following article:

**Article 1:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Twenty thousand dollars (\$20,000.00), or any other sum, to pay the cost of conducting a study to determine the capacity of the existing Municipal Water System, including, but not limited to, an assessment of current use and the effect of known near-future use demands, or, to take any other action relative thereto.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office, Town Library and Town Hall, in said Town fourteen days (14) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this Twentieth day of April in the year of our lord Two thousand four.

Upton Board Of Selectmen:

Joan E. Shanahan, Chairman  
Alan Leslie Rosenfield, Esq.  
David M. Lunny, Esq.

A true copy, Attest:  
James R. Bates, Constable  
April 20, 2004

**PROCEEDING  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
SPECIAL TOWN MEETING  
MAY 6, 2004**

Called to order at 7:00 pm by Moderator David Loeper.

During this meeting, 136 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, M. Denise Smith, and Susan Bonina meeting the necessary quorum of 40 voters.

By unanimous vote, guests present were Kathleen Connolly, Town Counsel; Eunice Kim, Milford Daily News; Ann Davidson, Town Crier; James and Leanne Maloney

**Water Study Funding**

**ARTICLE 1:** Upon motion of Americo Binaco, it was moved to transfer from available unappropriated funds in the Treasury the sum of Twenty thousand dollars (\$20,000.00) to pay the cost of conducting a study to determine the capacity of the existing Municipal Water System, including, but not limited to, an assessment of current use and the effect of known near-future use demands.

Favorable recommendation from Finance Committee to transfer from Stabilization. Upon motion of Alfred Holman, it was moved to table the main motion indefinitely

Moderator declared this motion needed a 2/3 majority

**The Moderator declared the motion lost**

At 7:30 pm, the Moderator recessed the Special Town Meeting for one minute to open the Annual Town Meeting.

At 7:31 pm, the Moderator reopened the Special Town Meeting.

Upon motion of Matthew Siegal, it was moved to move to question.

Moderator declared this vote needed a 2/3 majority

**The Moderator declared the motion passed unanimously**

**The Moderator declared the Main Motion passed by majority**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 7:50 pm.

**Motion passed unanimously.**

A True Copy,

Attest:

**Kelly A. McElreath**

Town Clerk

**PROCEEDING  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
ANNUAL TOWN MEETING  
MAY 6, 2004**

Called to order at 7:30 pm by Moderator David Loeper.

Moderator declared a recess in order to continue the Special Town Meeting.

Moderator called to order the Recessed Annual Town Meeting at 7:55 pm.

During this meeting, 166 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, M. Denise Smith, and Susan Bonina meeting the necessary quorum of 40 voters.

By unanimous vote, guests present were Kathleen Connolly, Town Counsel; Eunice Kim, Milford Daily News; Ann Davidson, Town Crier; James and Leanne Maloney; Paul Daigle, Superintendent of Mendon-Upton Regional School District; Donna Boynton, Telegram and Gazette; John Thornton, Photographer; Michael Fitzpatrick and Steven Grabowski, Blackstone Regional Vocation School; Anita Sunderland, COA; and Debra Hersh, Library.

Alan Rosenfield, Chairman of the Board of Selectmen, addressed the voters. The Pledge of Allegiance was recited and a moment of silence was offered for the Armed Forces fighting in foreign land.

**Town Reports**

**ARTICLE 2:** Upon motion of Kelly McElreath, it was moved that the Town vote to accept the reports of all Town Officers and Appointed Committees, as printed in the 2003 Town Report, with the Exception of the Finance Committee Report which will be addressed in Article three (3) of this Warrant.

**The Moderator declared the motion carried unanimously**

**Town Budget**

**ARTICLE 3:** Upon motion of Paul Flaherty, it was moved that the Town vote to fix the salaries and compensation of all officers of the Town as provided by Chapter 41, Section 108, M.G.L. as amended, and to appropriate such sums as may be necessary to defray expenses of the Town Departments for the ensuing year. It was further moved that the Town raise and appropriate by taxation all monies for items as recommended which

have not been requested held, and that all monies set in this Article are for the fiscal year beginning July 1, 2004 and ending June 30, 2005. **Please see the attached worksheet for the approved budget.**

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Treasurer Borrowing Authorization

**ARTICLE 4:** Upon motion of Kenneth Glowacki, it was moved that the Town vote to authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year beginning July 1, 2004 in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes therefore payable within one year in accordance with M.G.L., chapter 44, Section 17.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Worker's Compensation

**ARTICLE 5:** Upon motion of Robert Perkins, it was voted that the Town vote to raise and appropriate the sum of Two hundred thousand seven hundred fifteen dollars (\$200,715.00) in conformity with M.G.L. chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation and Military Service Funds of the Worcester Regional Retirement System for the fiscal period which begins on July 1, 2004 through June 30, 2005.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried by majority**

Cemetery Lots and Graves

**ARTICLE 6:** Upon motion of Durwood Tetreault, it was moved that the Town vote to transfer the sum of Three hundred dollars (\$300.00) equal to that received from the sale of lots and graves during the fiscal year beginning July 1, 2004, in accordance with M.G.L. chapter 114, Section 15, to be used for cemetery oiling and grading.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Elderly Exemption

**ARTICLE 7:** Upon motion of Charles Marsden, it was moved that the Town vote to adjust the elderly exemption up from Five Hundred dollars (\$500.00) to One thousand

dollars (\$1,000), as requested by the Board of Assessors, beginning in Fiscal Year 2005 pursuant to M.G.L. Chapter 59S.5 (41C).

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Elderly Exemption

**ARTICLE 8:** Upon motion of Charles Marsden, it was moved that the Town vote to raise and appropriate the sum of Thirty thousand dollars (\$30,000.00) to be used for the purchase of a new Assessor Software package and hardware by the Board of Assessors.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried by majority**

Revaluation Funding

**ARTICLE 9:** Upon motion of Charles Marsden, it was moved that the Town vote to raise and appropriate the sum of Eighteen thousand dollars (\$18,000.00) to be used for a reserve amount for the revaluation through the Board of Assessors.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Paper Ballot Vote

**ARTICLE 10:** Upon motion of Kelly McElreath, it was moved that the Town vote to add to the Town of Upton General By-Laws under Title 2, Municipal Government and Finance, Chapter 1, Town Meetings, the following:

**Section 16:** On expenditures of more than \$250,000 and a 2/3 vote is required by statute, a paper ballot shall be required.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion lost**

Town Census

**ARTICLE 11:** Upon motion of Kelly McElreath, it was moved that the Town vote to add to the Town of Upton General By-Laws under Title 2, Municipal Government and Finance, Chapter 5, Town Clerk, the following:

**Section 3:** The Town Clerk shall conduct an Annual Town Census.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

### Personnel By-Law Change

**ARTICLE 12:** Upon motion of Seema Kenney, it was moved that the Town vote to amend the Personnel By-Law to reflect the descriptions from the updated classification plan by changing the description for section II.F.4 to the following:

**4. Stipend:** Any employee/position whose hours are not regularly scheduled from week to week.

**The Moderator declared the motion carried unanimously**

### Dump Truck Purchase

**ARTICLE 13:** Upon motion of Richard Henderson, it was moved that the Town vote to borrow the sum of One hundred twenty-eight thousand dollars (\$128,000.00) to fund the purchase of a new 10-Wheel Dump Truck for the Highway Division of the Department of Public Works.

Favorable recommendation from Finance Committee  
Moderator declared this motion requires a 2/3 majority  
**The Moderator declared the motion carried by 2/3 majority**

### Backhoe Purchase

**ARTICLE 14:** Upon motion of Durwood Tetreault, it was moved that the Town vote to borrow the sum of Seventy thousand five hundred dollars (\$70,500.00) to fund the purchase of a new Backhoe for the Highway Division of the Department of Public Works.

Favorable recommendation from Finance Committee  
Moderator declared this motion requires a 2/3 majority  
**The Moderator declared the motion carried unanimously**

### Chapter 90

**ARTICLE 15:** Upon motion of Durwood Tetreault, it was moved that the Town vote to borrow the sum of One hundred fifty seven thousand four hundred dollars (\$157,400.00) to be used for the construction and/or improvement of town roads, to be reimbursed by the Commonwealth over four years, under chapter 246, of the Acts of 2002, Section 34 (2)(a) of chapter 90 of the M.G.L.'s.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**  
GASB Funding

**ARTICLE 16:** Upon motion of Robert Perkins, it was moved that the Town vote to raise and appropriate the sum of Three thousand dollars (\$3,000.00) to be used for a reserve amount for an annual updating of the valuing and listing of the Town's fixed assets as required by the (GASB) statement #34 and to be conducted by an outside valuation firm.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Personnel Classification Funding

**ARTICLE 17:** Upon motion of Seema Kenney, it was moved that the Town vote to raise and appropriate the sum of Three thousand dollars (\$3,000.00) to be used for a reserve amount for a classification and compensation plan review and update in FY2010, as required by the Town's Personnel By-law and to be conducted by an outside consulting firm.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Permanent Record Books Funding

**ARTICLE 18:** Upon motion of Kelly McElreath, it was moved that the Town vote to raise and appropriate the sum of One thousand five hundred dollars (\$1,500.00) for the repair and binding of permanent record books on file at the Town Clerk's office.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

**ARTICLE 19:** Upon motion of Margaret Carroll, it was moved that the Town vote to pass over Article 19.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Aquatic Weed Control Funding

**ARTICLE 20:** Upon motion of James Bates, Jr., it was moved that the Town vote to raise and appropriate the sum of Six thousand five hundred dollars (\$6,500.00) to be used for Aquatic Weed Control in one or more of the following ponds: Taft Pond, Mill Pond, Pratt Pond, and Lake Wildwood.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

### **Wetlands By-Law**

**ARTICLE 21:** Upon motion Margaret Carroll, it was moved that the Town vote to adopt a Wetlands Protection By-Law. This By-Law would be administered by the Conservation Commission and would provide protections that complement those in the Massachusetts Wetlands Protection Act (M.G.L. chapter 131 § 40). Specifically the By-Law would add protections to isolated lands subject to flooding and would allow the Conservation Commission to promulgate regulations regarding work within the buffer zone and to levy fees to cover the cost of review of proposals for work in and around wetlands. The full text of the By-Law is available for review at the Upton Town Hall, Town Clerk's Office.

Upon motion of John Robertson, it was moved to amend the Wetlands By-Law by adding the following sentence at the end of paragraph 1 under Section V. Notice and Hearings:

'The commission shall have the discretion to waive any of the above notification requirements except those required under the Massachusetts Wetland Protection Act M.G.L. Chapter 131 § 40 by a majority vote of the commission.'

**The Moderator declared the amendment carried unanimously**

**The Moderator declared the amended main motion carried by majority**

### **Police Dispatch Computer Funding**

**ARTICLE 22:** Upon motion of Thomas Stockwell, it was moved that the Town vote to raise and appropriate the sum of Twelve thousand seven hundred thirty eight dollars (\$12,738.00) to replace the main dispatch computer, file server, and network system at the communication center of the Police and Communication Headquarters.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**ARTICLE 23:** Upon motion of Thomas Stockwell, it was moved that the Town vote to pass over Article 23.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Board of Health Revolving Fund**

**ARTICLE 24:** Upon motion of Americo Binaco, it was moved that the Town vote to establish a revolving fund, to be known as the Board of Health "Curbside Bulk Items Fund" in accordance with M.G.L., chapter 44, § 53E ½, as recommended by the Board of Selectmen. The purpose of this fund will be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund will be fees collected from residents who have bulk items removed. The balance of this account will not exceed the sum of Ten thousand dollars (\$10,000.00) at any time. Expenditures from this fund shall not exceed receipts into the fund, in any given year.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Board of Health Revolving Fund

**ARTICLE 25:** Upon motion of Americo Binaco, it was moved that the Town vote to authorize the Board of Health and the Recycling Committee, with the approval of the Board of Selectmen, to establish a revolving Home Composting Bin Account in accordance with M.G.L. chapter 44, § 53E½, in order to place revenue collected from the sale of compost bins, which shall be used to purchase additional compost bins, and that funds expended for this purpose will not exceed a maximum of Five thousand dollars (\$5,000.00), or up to the total amount collected in FY04, whichever is less.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Town Library Revolving Fund

**ARTICLE 26:** Upon motion of John Robertson, it was moved that the Town vote to establish a departmental revolving fund, as recommended by the Board of Selectmen, for the Upton Town Library in accordance with M.G.L. Chapter 44, § 53E½. The purpose of this fund shall be to replace items lost or damaged by those who borrow library materials, to replace items used in activities for which a fee is paid and to purchase new materials. Receipts to this fund shall be monies paid by borrowers for lost or damaged materials, for overdue fines, or by patrons using the copier and printing facilities and by purchasers of used library materials. The Librarian, with the approval of the Library Board of Trustees, shall be authorized to expend from this fund a maximum of Five thousand dollars (\$5,000.00) but at no time exceeding more than the available balance in the revolving fund.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Conservation Commission Revolving Fund

**ARTICLE 27:** Upon motion of Margaret Carroll, it was moved that the Town vote to establish a revolving fund, to be known as the Conservation Commission/Wetlands Protection By-Law permit fee fund, in accordance with M.G.L., chapter 44, § 53E½, as recommended by the Board of Selectmen. The purpose of this fund will be to provide funds for the sole purpose of administering the By-Law through the Conservation Commission. Monies to be deposited in this fund shall be monies collected from permit fees for this purpose. The Chairman of the Upton Conservation Commission, with the approval of the majority of the Commission, shall be authorized to expend from this fund a maximum of Ten thousand dollars (\$10,000.00). Expenditures from this fund shall not exceed receipts into the fund, in any given year.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Council on Aging Revolving Fund

**ARTICLE 28:** Upon motion of Karen Intinarelli, it was moved that the Town vote to establish a revolving fund, to be known as the Council on Aging Fund in accordance with M.G.L., chapter 44, § 53E½, as recommended by the Board of Selectmen. The purpose of this fund will be to provide programming for the elderly of Upton as administered through the Senior Center and the Council on Aging. Monies to be deposited in this fund shall be Monies donated for this purpose. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be authorized to expend from this fund a maximum of Ten thousand dollars (\$10,000.00). Expenditures from this fund shall not exceed receipts into the fund, in any given year.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Historical Commission Revolving Fund

**ARTICLE 29:** Upon motion of Barbara Burke, it was moved that the Town vote to establish a departmental revolving fund for the Upton Historical Commission in accordance with M.G.L. chapter 44, § 53E½, as recommended by the Board of Selectmen. The purpose of this fund shall be to restore and repair cemetery markers in the first burying ground on Grove Street and for plaques and markers to designate historic sites and buildings. Receipts to this fund shall be Monies donated by individuals, corporations and other organizations. The Historical Commission will give approval to expend from this fund a maximum of Five thousand dollars (\$5,000.00) but at no time exceeding more than the available balance in said revolving fund.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

The Moderator recognized Mr. Robert Snow. Mr. Snow made a recommendation that an accounting of all revolving funds need to be presented to the voters at the Annual Town Meeting each year.

Communications Console Funding

**ARTICLE 30:** Upon motion of Thomas Stockwell, it was moved that the Town vote to raise and appropriate the sum of Seventy four thousand seven hundred sixty two dollars (\$74,762.00) for the replacement of the communications console and obsolete radio equipment in the communications center of the Police and Communications Headquarters.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Gift of Land from Snow Family

**ARTICLE 31:** Upon motion of Alan Rosenfield, it was moved that the Town will vote to authorize the Board of Selectmen to acquire by gift for conservation and passive recreation purposes only and to accept a deed of a fee interest in the following described parcel of land off Taft Street now or formerly owned by Robert H. and Gail N. Snow, being all more particularly bounded and described as follows:

All that certain parcel of vacant land off Taft Street identified on Assessors' Maps as the major portion of Parcel 017-053 abutting existing Town conservation property (Peppercorn), as shown on the accompanying plot plan and locus map and containing 10 acres, more or less according to said plan. Said conveyance to be subject to the following restrictions:

**The following activities shall be prohibited on the premises:**  
Access by motor-driven vehicles, except for municipal emergency vehicles.  
Cutting of live trees, with exceptions as listed below.  
Erection of any structures or buildings.

**The following activities shall be permitted on the premises:**  
Passive recreation including walking, hiking, horsebacking, bicycling, snowshoeing, skiing, skating, sledding.  
Nature study  
Clearing existing trails of low brush, lateral growth, and blow downs.  
Cutting and removal of diseased trees and vegetation.  
Harvesting of mature timber under supervision of a professional forester.

Current owners of said parcel would cover costs of transfer including survey, deed, title search, filing and legal costs; excepting costs of any legal counsel opted by the Board of Selectmen, and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition.

**The Moderator declared the motion carried unanimously**  
The voters gave a round of applause to thank Mr. and Mrs. Snow for their gift.

Road Repairs Funding

**ARTICLE 32:** Upon motion of Durwood Tetreault, it was moved that the Town vote to borrow the sum of One hundred thousand dollars (\$100,000.00) to fund the reconstruction and repair of Town Roads said monies to be used in conjunction with chapter 90 funds,

provided, that this appropriation and borrowing is contingent upon passage of a Proposition 2½ debt exclusion referendum under M.G.L. chapter 59, § 21C (k), which passed at the Annual Town Election, May 3, 2004, ballot question number one.

Favorable recommendation from Finance Committee  
Moderator declared this motion requires a 2/3 majority  
**The Moderator declared the motion carried by a 2/3 majority**

Upon motion of Paul Flaherty, it was moved to take Article 36 out of order.  
**The Moderator declared the motion carried unanimously**

#### Road Repair Funding

**ARTICLE 36:** Upon motion of Durwood Tetreault, it was moved that the Town vote to raise and appropriate the sum of One hundred thousand dollars (\$100,000.00) to fund the reconstruction and repair of Town roads, said monies to be used in conjunction with chapter 90 funds.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried by majority**

#### River Bend Street Acceptance

**ARTICLE 33:** Upon motion of David Lunny, it was moved that the Town vote to accept the layout as a public way of River Bend Road, Fox Run Road, and Barbara's Path, all ways approved by the Planning Board under the Subdivision Control Law as shown on a plan entitled: "Plan of Acceptance, River Bend Road, Fox Run Road, and Barbara's Path in Upton, Massachusetts", Scale: 40 feet to an inch, Date: October 1, 2002 and Revised December 17, 2003, prepared by Blackstone Valley Survey & Engineering, 268 Upton Street, Grafton, Massachusetts 01519 filed with the Planning Board and the Town Clerk, and to further authorize the Board of Selectmen to accept the fee or any lesser interest in said roadways for all purposes for which public ways are used in the Town of Upton, together with all necessary easements, including but not limited to related drainage easements, upon such terms and conditions as the Board of Selectmen shall determine. Acceptance is conditional upon the delivery, to the Board of Selectmen, of the deed(s) to the property involved and the recording, at the grantor's expense, of said deed(s) at the Worcester Registry of Deeds.

Favorable recommendation from Planning Board and Department of Public Works  
**The Moderator declared the motion carried unanimously**

#### Taft Mill Street Acceptance

**ARTICLE 34:** Upon motion of Joan Shanahan, it was moved that the Town vote to accept the layout as a layout of a public way of Miscoe Hill Road, Pine Street, and Juniper Road all ways approved by the Planning Board under the Subdivision Control Law as

shown on a plan entitled: " 'Taft Mill Estates', 'Definitive' Plan of Land in Upton, Mass.", Scale: 40 feet to an inch, Date: June 27, 1995, by Guerriere & Halnon, Inc., Engineering & Land Surveying, 333 West Street, Milford, Mass. 01757 recorded with the Worcester District Registry of Deeds in Plan Book 732 Plan Number 71 filed with the Planning Board and the Town Clerk and to further authorize the Board of Selectmen to accept the fee or any lesser interest in said roadways, together with all necessary easements, including but not limited to related drainage easements, upon such terms and conditions as the Board of Selectmen shall determine, acceptance is conditional upon the delivery, to the Board of Selectmen, of the deed(s) to the property involved and the recording, at the grantor's expense, of said deed(s) at the Worcester District Registry of Deeds.

Favorable recommendation from Planning Board  
**The Moderator declared the motion carried unanimously**

Health Insurance Employee Contribution Increase

**ARTICLE 35:** Upon motion of Joan Shanahan, it was moved that the Town vote to delete from Section IX.C. Medical Plan, of the Personnel By-law as last amended in October 2002, the following text in the second sentence: "90% by the Town and 10% by the employee" and, to replace it with the following text: "85% by the Town and 15% by the employee, and to reduce the Town's share by 5 % and increase the employees share by 5% over the next two years, whereby the Town will then contribute 75% and the employees will contribute 25%", for the Health Maintenance Organization. The hourly employees of the DPW Highway and Water/Wastewater Divisions are not included in this change, as they are presently represented by the Truck Drivers & Helpers Union, Local No. 170.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion lost**

Library Equipment Funding

**ARTICLE 37:** Upon motion of John Robertson, it was moved that the Town vote to raise and appropriate the sum of Five thousand eight hundred dollars (\$5,800.00) for furnishings such as spin rack shelving, a computer stand, a book drop, to purchase a laptop computer, and to replace out-dated scanners/printers for the Upton Town Library.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Athletic Field Funding

**ARTICLE 38:** Upon motion of Michael Rooney, it was moved that the Town vote to borrow the sum of One hundred thousand dollars (\$100,000.00) to fund the purchase of land, engineering, and/or development of Athletic Fields to be located in the Town of Upton.

Unfavorable recommendation from Finance Committee  
Moderator declared this motion requires a  $\frac{2}{3}$  majority

**The Moderator declared the motion lost by a vote of 59 Yes and 37 No**

Upon motion of Mary Ellen Kennedy, it was moved to adjourn Town Meeting until  
Monday, May 10, 2004 at 7:30 pm at Nipmuc High School.

**The Moderator declared the motion carried unanimously**

**PROCEEDING  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
ADJOURNED ANNUAL TOWN MEETING  
MAY 10, 2004**

Called to order at 7:30 pm by Moderator David Loeper.

During this meeting, 100 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke and M. Denise Smith meeting the necessary quorum of 40 voters.

By unanimous vote at the previous meeting, the following guests were present Eunice Kim, Milford Daily News; Anita Sunderland, Council on Aging; Ann Davidson, Town Crier.

**Fire Department Equipment Purchase**

**ARTICLE 39:** Upon motion of Michael Bradford, it was moved that the Town vote to raise and appropriate the sum of Seven thousand eight hundred dollars (\$7,800.00) for the purchase and installation of a Class "A" foam system for the Fire Departments Engine 2.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**Fire Truck Purchase**

**ARTICLE 40:** Upon motion of Michael Bradford, it was moved that the Town vote to borrow the sum of Three hundred forty-eight thousand dollars (\$348,000.00) to purchase and equip a new 2004 Pumper for the Upton Fire Department in accordance with the Fire Department Capital Replacement Plan as revised and in accordance with NFPA 1901, provided, that this appropriation and borrowing is contingent upon passage of a Proposition 2½ debt exclusion referendum under M.G.L. chapter 59, § 21C (k).

Favorable recommendation from Finance Committee

Moderator declared this motion requires a 2/3 majority

**The Moderator declared the motion carried by 2/3 majority**

**Fire Department Matching Grant Funding**

**ARTICLE 41:** Upon motion of Richard Henderson, it was moved that the Town vote to raise and appropriate the sum of Seventeen thousand eight hundred dollars (\$17,800.00) as the Town's portion of the Assistance to Firefighters Grant Program to be used in con-

junction with One hundred sixty thousand five hundred sixty dollar (\$160,560.00) grant amount. Said monies to be used for Fire Operations and Firefighter Safety for the Firefighters of the Town of Upton.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Community Preservation Funding

**ARTICLE 42:** Upon motion of Margaret Carroll, it was moved that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Twenty thousand dollars (\$20,000.00), from the FY2004 Community Preservation Fund revenues for the creation, acquisition and preservation of Open Space for future application.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Community Preservation Funding

**ARTICLE 43:** Upon motion of Margaret Carroll, it was moved that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Twenty thousand dollars (\$20,000.00), from the FY2004 Community Preservation Fund revenues for the creation, preservation and support of Community Housing for future appropriation.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Community Preservation Funding

**ARTICLE 44:** Upon motion of Margaret Carroll, it was moved that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Twenty thousand dollars (\$20,000.00), from the FY2004 Community Preservation Fund revenues for the acquisition, preservation, rehabilitation, and restoration of Historic Resources for future appropriation.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Community Preservation Funding

**ARTICLE 45:** Upon motion of Margaret Carroll, it was moved that the Town vote to transfer from the FY2004 Community Preservation Fund the sum of Five thousand dollars (\$5,000.00), which does not exceed 5% of the revenues collected, to fund the administrative costs of the Community Preservation Committee.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

#### Community Preservation Funding

**ARTICLE 46:** Upon motion of Margaret Carroll, it was moved that the Town vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of Ninety thousand dollars (\$90,000.00), from the FY2004 Community Preservation Fund revenues in the undesignated CPC account for future appropriation.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

#### Zoning By-Law Review Funding

**ARTICLE 47: Citizens Petition:** Upon motion of Sandra Bravo, it was moved that the town meeting vote to raise and appropriate the sum of \$15,000 for the purpose of engaging an attorney to recodify the zoning bylaws of the Town of Upton. Such re-codification will: (1) make the Zoning by-laws conform with statute and case law; (2) correct internal inconsistencies; (3) reorganize the document to make it easier for residents to use and understand; and (4) to make recommendations for changes as necessary.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried by majority**

#### DPW Vehicle Purchase

**ARTICLE 48:** Upon motion of Durwood Tetreault, it was moved that the Town vote to raise and appropriate the sum of Sixteen thousand five hundred fifty dollars (\$16,550.00) to purchase and equip a new 2004 Vehicle for the DPW Director.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

#### Technology Purchase Funding

**ARTICLE 49:** Upon motion of Jeffrey Young, it was moved that the Town vote to raise and appropriate the sum of Nine thousand Dollars (\$9,000.00) for the purchase of hardware and software for configuration of a server computer and associated peripherals in the Upton Town Hall, as well as software and peripherals for relocating, reconfiguration and installation of a server in the Emergency Medical Service and Fire Headquarters. These servers to be utilized as part of the Town Government's Business Continuity planning and a tool for centralized data storage and disaster recovery for Town of Upton government users.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

**Large Lot Frontage Zoning By-Law**

**ARTICLE 50:** Upon motion of Kenneth Picard, it was moved that the Town vote to amend the Zoning By-Laws, as recommended by the Planning Board of Upton, per M.G.L. Ch 40A, §5 as follows: Add a new Subsection IV.A.3, concerning "Large Lot Frontage Reduction, Special Permit".

**Note:** the full text of the proposed Zoning By-law for "Large Lot Frontage Reduction, Special Permit" can be reviewed in the offices of the Town Clerk and the Planning Board during their normal office hours.

Favorable recommendation from Planning Board  
Moderator declared this motion requires a 2/3 majority  
**The Moderator declared the motion carried by 2/3 majority**

**Baby Safe Haven**

**ARTICLE 51: PETITION FOR A SPECIAL ACT RE: THE SAFE PLACEMENT OF NEWBORNS AND INFANTS IN THE TOWN OF UPTON**

Upon motion of Alan Rosenfield, it was moved that the Town vote, that a petition to the General Court, accompanied by a bill for a special law relating to the Town of Upton to be filed with an attested copy of this order be, and hereby is, approved under Clause I of Section 8 of Article II, as amended, of the Articles of Amendment to the Constitution of the Commonwealth of Massachusetts, to the end that legislation be adopted precisely as follows, except for clerical or editorial changes of form only.

**Full text of the bill for a special law relating to the Town of Upton**, can be reviewed at the Offices of the Town Clerk and the Board of Selectmen during their normal hours.

**The Moderator declared the motion carried by majority**  
Non Criminal Disposition By-Law

**ARTICLE 52:** Upon motion of Joan Shanahan, it was moved that the Town vote to adopt the following by-law:

**NON-CRIMINAL DISPOSITION**

**Any bylaw of the Town of Upton, or rule or regulation of its officers, boards or departments, the violation of which is subject to a specific penalty, may in the discretion**

of the Town official who is the appropriate enforcing person, be enforced in the method provided in Section 2I-D of Chapter 40 of the Massachusetts General Laws. The non-criminal fine for each such violation, if not otherwise specified, shall be \$150.00. "Enforcing person" as used in this bylaw, shall mean: any Town of Upton Police Officer with respect to any offense; as well as the Building Inspector and his designee, the members of the Conservation Commission and its designee, the members of the Board of Health, its Health Agent or other designee, the Sealer of Weights and Measures and his designee, and such other officials as the Board of Selectmen may from time to time designate, each with respect to violation of bylaws and rules and regulations within their respective jurisdictions. If more than one official has jurisdiction in a given case, any such official may be an enforcing person with respect thereto.

Upon motion of Robert Henderson, it was moved to amend the motion to remove designee after Building Inspector, Conservation Commission, its Health Agent, and Sealer of Weights and Measures.

The Moderator declared the amendment carried by majority

**The Moderator declared the amended main motion carried by majority**

**ARTICLE 53:** Upon motion of Michael Bradford, it was moved that the Town vote to pass over Article 53.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

Employee Benefit Review Funding

**ARTICLE 54:** Upon motion of David Lunny, it was moved that the Town vote to raise and appropriate the sum of Five thousand dollars (\$5,000.00) to fund and provide for an outside consultant to review and make recommendations as to how the Town provides for insurance benefits for Town Employees.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

Finance Committee Reserve Funding

**ARTICLE 55:** Upon motion of Paul Flaherty, it was moved that the Town vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000.00) to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. chapter 40, § 6.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Annual Town Meeting at 9:31 pm.

**Motion passed unanimously.**

A True Copy,  
Attest  
Kelly A. McElreath  
Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS**  
**JUNE 14, 2004**

WORCESTER, ss.

To either of the Constables of the Town of Upton in the County of Worcester:

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School in Upton on Monday, the Fourteenth day of June 2004, at Seven thirty o'clock in the Evening, then and there to act on the following articles:

**ARTICLE 1:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One thousand dollars (\$1,000.00), or any other sum, said sum to be set up as a Recreation Fund, under the direction of the Upton Recreation Commission. This fund is established according to General Laws (Ter. Ed.) Chapter 40, Section 5, as amended in 1964, or, to take any other action relative thereto.

**ARTICLE 2:** To see if the town will vote to transfer One thousand one hundred dollars (\$1100.00), or any other sum, from the FY04 budget line item #174, Library Salaries to line item #178, Library Miscellaneous Budget, in order to purchase a replacement computer, conforming to the Upton Technology Committee specifications for use by the patrons of the Library, or, to take any other action relative thereto.

**ARTICLE 3:** To see if the Town will vote, per M.G.L., Ch 40A, §5, to amend the Zoning By-Laws as follows:

To amend Section V.D "Site Plan Approval" of the Zoning By-Laws of the Town of Upton by deleting the existing section and substituting in place thereof the attached proposal, or, to take any other action relative thereto.

**Full text of amendment is attached to this Warrant** and is also available for review in the Town Clerk's and Planning Board's Offices during normal hours.

**ARTICLE 4:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Six thousand five hundred dollars (\$6,500.00), or, any other sum, to be used for Aquatic Weed Control in one or more of the following ponds: Taft Pond, Mill Pond, Pratt Pond, Lake Wildwood, or, to take any other action relative thereto.

**ARTICLE 5:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Three thousand

five hundred dollars (\$3,500.00), or, any other sum, to the Elections and Town Meetings Account, or, to take any other action relative thereto.

**ARTICLE 6:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Sixteen thousand dollars (\$16,000.00), or any other sum, to fund the Police and Communication Salary Account for the remainder of FY04, or, to take any other action relative thereto.

**ARTICLE 7:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One hundred twenty two thousand two hundred fifty eight dollars and five cents (\$122,258.05), or, any other sum, to the Town's Insurance Expense Account, to make payment of the remaining FY04 insurance premium costs, or, to take any other action relative thereto.

**ARTICLE 8:** To see if the Town will vote to, appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Eight thousand dollars (\$8,000.00), or, any other sum, to fund the Town Counsel expense account for expenses for the remainder of FY04, or, to take any other action relative thereto.

**ARTICLE 9:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Four thousand eight hundred twenty dollars (\$4,820.00) or, any other sum, to fund the cost of recommended repairs, by Weld Power Service Company, to the Town's seven Emergency Generators or, to take any other action relative thereto.

**ARTICLE 10:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Four thousand eight hundred sixty nine dollars and thirty five cents (\$4,869.35), or any other sum, from the sale of lots and graves, to be used for Cemetery oiling and paving, or, to take any other action relative thereto.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office, Town Library and Town Hall, in said Town fourteen days (14) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this Twenty-fifth day of May in the year of our lord Two thousand four.

Upton Board Of Selectmen:

Alan Leslie Rosenfield, Esq., Chairman  
David M. Lunny, Esq.  
Joan E. Shanahan

A true copy, Attest:  
James R. Bates, Constable  
May 26, 2004

**PROCEEDING  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
SPECIAL TOWN MEETING  
JUNE 14, 2004**

Called to order at 7:30 pm by Moderator David Loeper.

During this meeting, 50 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke and M. Denise Smith meeting the necessary quorum of 40 voters.

The voters stood and recited the Pledge of Allegiance.

By unanimous vote, guests present were Eunice Kim, Milford Daily News; Emma Stickgold, Boston Globe; Kate Connelly, Town Counsel

**ARTICLE 1:** Upon motion of Joseph Poirier, it was moved to pass over Article 1.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Library Transfer of Funds

**ARTICLE 2:** Upon motion of John Robertson, it was moved the Town vote to transfer One thousand one hundred dollars (\$1100.00) from the FY04 budget line item #174, Library Salaries to line item #178, Library Miscellaneous Budget, in order to purchase a replacement computer, conforming to the Upton Technology Committee specifications for use by the patrons of the Library.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Site Plan Zoning By-Law

**ARTICLE 3:** Upon motion of Kenneth Picard, it was moved the Town vote, per M.G.L., Ch 40A, §5, to amend the Zoning By-Laws as follows:

To amend Section V.D "Site Plan Approval" of the Zoning By-Laws of the Town of Upton by deleting the existing section and substituting in place thereof the attached proposal: Full text of amendment is attached to this Warrant and is also available for review in the Town Clerk's and Planning Board's Offices during normal hours.

Favorable recommendation from Planning Board

Upon motion of Kenneth Picard, it was moved to amend the proposed text by deleting Section I. Reapplication / Appeal and replace with the following:

## **I. Reapplication / Appeal**

In the event of an unfavorable decision, the applicant may not reapply for Site Plan approval until 90 days have passed from the date on which the Planning Board decision is filed with the Town Clerk. Alternatively, the applicant may appeal the decision through the building permit appeal process via the Zoning Board of Appeals and ultimately to the Superior Court of Worcester County."

**The Moderator declared the amendment carried unanimously**  
**The Moderator declared the amended motion carried unanimously**

### **Aquatic Weed Control**

**ARTICLE 4:** Upon motion of Charles Pedersen, it was moved the Town vote to appropriate from available unappropriated funds in the Treasury the sum of Six thousand five hundred dollars (\$6,500.00) to be used for Aquatic Weed Control in one or more of the following ponds: Taft Pond, Mill Pond, Pratt Pond, Lake Wildwood.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

### **Town Meeting Transfer of Funds**

**ARTICLE 5:** Upon motion of Kelly McElreath, it was moved the Town vote to appropriate from available unappropriated funds in the Treasury the sum of Three thousand five hundred dollars (\$3,500.00) to the Elections and Town Meetings Account.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

### **Police Transfer of Funds**

**ARTICLE 6:** Upon motion of Thomas Stockwell, it was moved the Town vote to appropriate from available unappropriated funds in the Treasury the sum of Twelve thousand dollars (\$12,000.00) to fund the Police and Communication Salary Account for the remainder of FY04.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

### **Town Insurance Transfer**

**ARTICLE 7:** Upon motion of Alan Rosenfield, it was moved the Town vote to transfer the sum of One hundred twenty two thousand two hundred fifty eight dollars and five

cents (\$122,258.05) from the Stabilization fund to the Town's Insurance Expense Account to make payment of the remaining FY04 insurance premium costs.

Favorable recommendation from Finance Committee  
Moderator declared motion needs a 2/3 majority.  
**The Moderator declared the motion carried unanimously**

Town Counsel Transfer

**ARTICLE 8:** Upon motion of Joan Shanahan, it was moved the Town vote to appropriate from available unappropriated funds in the Treasury the sum of Eight thousand dollars (\$8,000.00) to fund the Town Counsel expense account for expenses for the remainder of FY04.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Emergency Generators

**ARTICLE 9:** Upon motion of Joan Shanahan, it was moved the Town vote to appropriate from available unappropriated funds in the Treasury the sum of Four thousand eight hundred twenty dollars (\$4,820.00) to fund the cost of recommended repairs, by Weld Power Service Company, to the Town's seven Emergency Generators.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried majority**

Cemetery Funding

**ARTICLE 10:** Upon motion of Durwood Tetreault, it was moved the Town vote to transfer the sum of Four thousand eight hundred sixty nine dollars and thirty-five cents (\$4,869.35) from the sale of lots and graves to be used for Cemetery oiling and paving.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion carried unanimously**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 8:07 pm.

**Motion passed by majority.**

A True Copy,  
Attest:  
Kelly A. McElreath  
Town Clerk

**TOWN OF UPTON  
WARRANT FOR SPECIAL TOWN ELECTION  
JUNE 22, 2004**

WORCESTER, ss.

To either of the Constables of the Town of Upton in the County of Worcester

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in the elections and in Town affairs, to meet at the Town Hall on Tuesday, the Twenty second day of June, 2004 from 7:00 am to 8:00 pm for the following purpose:

To cast their votes in the Special Town Election for a Ballot Question, as follows:

Question 1: Shall the Town of Upton be allowed to be exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay the bond or bonds issued in order to pay for the costs to purchase a new 2004 Fire Pumper for the Fire Department in accordance with Fire Department Capital Replacement Plan, including all costs incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office, Town Library and Town Hall, in said Town seven (7) days at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this First day off June in the year of our Lord Two thousand four.

Upton Board Of Selectmen:

Alan Leslie Rosenfield, Esq., Chairman  
David M. Lunny, Esq.  
Joan E. Shanahan

A true copy, Attest:  
James R. Bates, Constable  
June 3, 2004

## **PROCEEDINGS OF SPECIAL TOWN ELECTION**

### **JUNE 22, 2004**

Barbara E. Burke, Warden called the meeting to order with the reading of the Warrant. Barbara Burke, Warden, declared the polls open at 7:00 am. Election Clerk Judith McGee was on duty.

Ballot clerks on duty at the check-in table through out the day were Seema Kenney, Rose Brooks, Kathy Ramsey and Rena Richard. Nancy Wolf, Elizabeth Consigli, Joan Varney and Judy Dube were on duty throughout the day at the checkout table.

At 8:01 pm the results of the election were printed from the Accu-Vote tabulation machine. The following are the results of the election:

#### **Ballot Question**

##### **Fire Truck**

**Question 1:** Shall the Town of Upton be allowed to be exempt from the provisions of Proposition 2 ½, so called, the amounts requested to pay the bond or bonds issued in order to pay for the costs to purchase a new 2004 Fire Pumper for the Fire Department in accordance with Fire Department Replacement Plan, including all costs incidental and related thereto?

Yes 99

No 214

Blanks 1

The total number of ballots voted was 314, which included 22 absentee ballots. Warden Barbara E. Burke read the official results of the election at 8:10 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:25 pm.

Attest:  
Kelly A. McElreath  
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

WORCESTER ss.

To either of the Constables of the Town of Upton

GREETINGS:

IN THE NAME OF THE COMMONWEALTH, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at

Precinct Number 1

Town Hall

on **TUESDAY, THE FOURTEENTH DAY OF SEPTEMBER, 2004**, from 7:00 am to 8:00 pm for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

REPRESENTATIVE IN CONGRESS .....	NUMBER 2 DISTRICT
COUNCILLOR .....	SEVENTH DISTRICT
SENATOR IN GENERAL COURT .....	SECOND WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT .....	NORTH WORCESTER DISTRICT
SHERIFF .....	WORCESTER COUNTY
COUNTY COMMISSIONERS .....	WORCESTER COUNTY

HEREOF FAIL NOT and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this Third day of August 2004.

Upton Board of Selectmen:

Alan Leslie Rosenfield, Esq., Chairman  
David M. Lunney, Esq.  
Joan E. Shanahan

A true copy, Attest:  
James R. Bates, Constable  
August 5, 2004

## PROCEEDINGS OF STATE PRIMARY ELECTION

September 14, 2004

Barbara E. Burke, Warden called the meeting to order with the reading of the Warrant. Barbara Burke, Warden, declared the polls open at 7:00 am. Election Clerk Judith McGee was on duty.

Ballot clerks on duty at the check-in table through out the day were Margaret Libbey, Paula Deiana, Kathy Ramsey and Rena Richard. Rose Gosselin, Elizabeth Consigli, Joan Varney and Paula Leighton were on duty throughout the day at the checkout table.

At 8:01 pm the results of the election were printed from the Accu-Vote tabulation machine. The following are the results of the election:

Democratic (350 Votes)	Republican (140 Votes)
Representative In Congress	Representative In Congress
Richard E. Neal 247	Blanks 137
Blanks 102	Write Ins 3
Write Ins 1	
Councillor	Councillor
Dennis P. McManus 153	Blanks 138
Kathleen E. Norbut 88	Other Write Ins 2
William A. Trotta 49	
Blanks 59	
Write Ins 1	
Senator in General Court	Senator in General Court
Edward M. Augustus, Jr 246	Robbie Blute (Write In) 63
Blanks 104	Other Write Ins
Write Ins 0	Blanks 77
Representative in General Court	Representative in General Court
Andrew J. Myers 237	George N. Peterson Jr 123
Blanks 113	Blanks 16
Write Ins 0	Write Ins 1
Sheriff	Sheriff
John M. Flynn 73	William J. McCarthy 113
Guy William Glodis 275	Guy Glodis 4
Blanks 2	Blanks 23
Write Ins 0	

There were 3 Libertarian and 1 Green Rainbow ballots cast that were all miscellaneous write ins.

The total number of ballots voted was 494, which included 20 absentee ballots. Warden Barbara E. Burke read the unofficial results of the election at 8:20 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:25 pm.

Attest:  
Kelly A. McElreath  
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

WORCESTER, ss.

To either of the Constables of the Town of Upton

GREETINGS:

IN THE NAME OF THE COMMONWEALTH, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in the State Election to vote at

Precinct 001

Nipmuc Regional Middle/High School

on **TUESDAY, THE SECOND DAY OF NOVEMBER, 2004**, from 7:00 am to 8:00 pm for the following purpose:

To cast their votes in the State Election for the candidates for the following offices:

ELECTORS OF PRESIDENT AND VICE PRESIDENT ..... STATEWIDE  
REPRESENTATIVE IN CONGRESS ..... SECOND DISTRICT  
COUNCILLOR ..... SEVENTH DISTRICT  
SENATOR IN GENERAL COURT ..... SECOND WORCESTER DISTRICT  
REPRESENTATIVE IN GENERAL COURT ..... NINTH WORCESTER DISTRICT  
SHERIFF ..... WORCESTER COUNTY

HEREOF FAIL NOT and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this Fifth day of October 2004.

Upton Board of Selectmen:

Alan Leslie Rosenfield, Esq., Chairman  
David M. Lunny, Esq.  
Joan E. Shanahan

A true copy, Attest:  
James R. Bates, Constable  
October 6, 2004

**PROCEEDINGS OF STATE (PRESIDENTIAL) ELECTION  
NOVEMBER 2, 2004  
NIPMUC REGIONAL HIGH SCHOOL**

The Board of Selectmen voted on September 7, 2004 to change the polling location for the Town of Upton to Nipmuc Regional High School for the Presidential Election and all future elections.

Judith McGee, Election Clerk, called the Election to order at 6:50 am with the reading of the Warrant. Barbara Burke, Warden, declared the polls open at 7:00 am.

Due to the large number of voter turnout expected, extra ballot clerks were on duty throughout the day. Ballot clerks on duty at the check-in table during the day were Margaret Libbey, Nancy Wolf, Kathy Ramsey, Donna Kempton, Mary Bradford, Paula Deiana, Rose Gosselin, and Paula Leighton. At the check out table, the ballot clerks included Joan Burrill, Harriet Fougere, Judith Dube, Joy Foster, Seema Kenney, and Joan Varney. Elizabeth Consigli was on duty throughout the day at the ballot box. Joan Shanahan, Kevin McElreath, Nancy McDonnell, and Margaret Carroll worked during the afternoon and evening hours to relieve the ballot clerks for lunch and dinner breaks.

There were 16 provisional ballots voted during the day from voters who were not on the voter list or who did not provide identification. Out of the 16 provisional ballots, 5 ballots were counted when evidence was found in the files that the residents were registered voters.

Out of 235 absentee ballot requests, 208 absentee ballots were received and counted. This includes 10 specially qualified voters.

At 8:01 pm the results of the election were printed from the Accu-Vote tabulation machine. The following are the results of the election:

**Electors of Presidential and Vice President**

Badnarik and Campagna	29
Bush and Cheney	1727
Cobb and La Marche	9
Kerry and Edwards	1966
Nader and Camejo (Write In)	11
Write In	14
Blanks	5

**Representative in Congress**

Richard E. Neal	2399
Write In	48
Blanks	1314

**Councilor**

Dennis P. McManus	2273
Write In	41
Blanks	1447

**Senator in General Court**

Edward M. Augustus, Jr	1585
Robi Blute	1660
Jane M. Burdzel	213
Write In	2
Blanks	301

**Representative in General Court**

George N. Peterson, Jr	2227
Andrew J. Myers	1249
Write In	4
Blanks	281

**Sheriff**

Guy William Glodis (D)	2166
William J. McCarthy (R)	1139
Frank A. Beshai (U)	183
Write In	4
Blanks	269

The total number of ballots voted was 3761. The number of active registered voters is 4460 representing an 84% voter turnout. Warden Barbara E. Burke read the unofficial results of the election at 8:40 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 9:05 pm.

Attest:

Kelly A. McElreath  
Town Clerk

**THE COMMONWEALTH OF MASSACHUSETTS**  
**NOVEMBER 30, 2004**

WORCESTER, ss.

To either of the Constables of the Town of Upton in the County of Worcester:

GREETINGS:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School in Upton on Tuesday, the Thirtieth day of November 2004, at Seven thirty o'clock in the Evening, then and there to act on the following articles:

**ARTICLE 1:** To see if the Town will vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$23,227.97 from the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance Undesignated (2004), for the purpose of future appropriations, or to take any other action relative thereto.

**ARTICLE 2:** To see if the Town will vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$17,800 from the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance – Open Space Account for the purpose of future appropriations, or to take any other action relative thereto.

**ARTICLE 3:** To see if the Town will vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$17,800 from the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance – Community Housing Account for the purpose of future appropriations, or to take any other action relative thereto.

**ARTICLE 4:** To see if the Town will vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$17,800 from the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance – Historic Resources Account for the purpose of future appropriations, or to take any other action relative thereto.

**ARTICLE 5:** To see if the Town will vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$124,432 from the CPF – Undesignated Fund Balance to CPF – Reserved Fund Balance Undesignated (2005) for the purpose of future appropriations, or to take any other action relative thereto.

**ARTICLE 6:** To see if the Town will vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$3,000 from the CPF – Reserved Fund Balance – Historic Resources Account to be used for the transcriptions of cemetery records to computer format, the project to be overseen by the Cemetery Commission, or to take any other action relative thereto.

**ARTICLE 7:** To see if the Town will vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$35,570 from the CPF – Reserved Fund Balance – Open Space Account to fund a comprehensive study of large, undeveloped parcels of land in Upton in order to identify those areas with the highest open space value and the potential for community use, the project to be overseen by the Open Space Committee, or to take any other action relative thereto.

**ARTICLE 8:** To see if the Town will vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$15,000 from the CPF – Reserved Fund Balance – Open Space Account and an additional \$15,000 from CPF – Reserved Fund Balance – Historic Resources Account to fund Upton's share in the acquisition cost of an APR (Agricultural Preservation Restriction Program Chapter 132A, Section 11A) on the Sweetwilliam Farm Property located on North Street, contingent upon Commonwealth of Massachusetts approval of the APR and a deeded easement reasonably acceptable to the Conservation Commission to connect the Warren Brook Conservation Land to the Upton State Forest, the project to be overseen by the Conservation Commission, or to take any other action relative thereto.

**ARTICLE 9:** To see if the Town will vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$12,000 from the CPF – Reserved Fund Balance – Open Space Account for the Blackstone Valley Vocational Regional School District to assist in the development of an athletic/nature trail complex on Chestnut Street which would be available to Upton residents when not in use by the school, the project to be overseen by the Blackstone Valley School District with dispersal of funds subject to Community Preservation Committee approval, or to take any other action relative thereto.

**ARTICLE 10:** To see if the Town will vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$50,000 from CPF – Reserved Fund Balance Undesignated (2004), to CPF – Reserved Fund Balance – Open Space Account for the purpose of future appropriations, or, to take any other action relative thereto.

**ARTICLE 11:** To see if the Town will vote to authorize the Trustees of the Upton Town Library to apply to the Massachusetts Board of Library Commissioners for a grant to fund a portion of the cost to construct a new Town Library or to renovate an existing town building for the purpose of providing adequate library services and library related facilities to the townspeople, or to take any other action relative thereto.

**ARTICLE 12:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the treasury, or transfer, or borrow the sum of forty five thousand dollars (\$45,000.00), or any other sum, pursuant to M.G.L Chap.78, Sec.9, for the planning and design of a public library within the Town of Upton, MA. Said monies to include related costs such as legal and engineering services, or, to take any other action relative thereto.

**ARTICLE 13:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Nine hundred thirty eight dollars (\$938.00), or any other sum, said sum to supplement the Town Accountant wages for FY05, or, to take any other action relative thereto.

**ARTICLE 14:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Sixteen thousand one hundred dollars (\$16,100.00), or any other sum, to supplement the DPW General Expenses Account for FY05, or, to take any other action relative thereto.

**ARTICLE 15:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Three thousand dollars (\$3,000.00), or any other sum, to supplement the Fire Department General Expenses Account for FY05, or, to take any other action relative thereto.

**ARTICLE 16:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Five thousand dollars (\$5,000.00), or any other sum, to supplement the Fire Department Vehicle Maintenance Account for FY05, or, to take any other action relative thereto.

**ARTICLE 17:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Seven thousand dollars (\$7,000.00), or any other sum, to supplement the Fire Department Utilities Expenses Account for FY05, or, to take any other action relative thereto.

**ARTICLE 18:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One thousand dollars (\$1,000.00), or any other sum, to supplement the DPW, Ramsey Building Maintenance Account for FY05, or, to take any other action relative thereto.

**ARTICLE 19:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Four thousand dollars (\$4,000.00), or any other sum, to supplement the DPW, Vehicle Fuel Account for FY05, or, to take any other action relative thereto.

**ARTICLE 20:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Three thousand dollars (\$3,000.00), or any other sum, to supplement the DPW, Building Utilities Expenses Account for FY05, or, to take any other action relative thereto.

**ARTICLE 21:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Four thousand dollars (\$4,000.00), or any other sum, to supplement the Police Department Cruiser Gas Expenses Account for FY05, or, to take any other action relative thereto.

**ARTICLE 22:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Three thousand dollars (\$3,000.00), or any other sum, to supplement the Police Department Utilities Expenses Account for FY05, or, to take any other action relative thereto.

**ARTICLE 23:** To see if the town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Three thousand dollars (\$3,000.00), or any other sum, to supplement the Town Buildings Expenses Account for FY05, or, to take any other action relative thereto.

**ARTICLE 24:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Ten thousand six hundred fifty-six dollars (\$10,656.00), or, any other sum, to the Stormwater Management (FY03) Account from the Water Study (FY04) Account, or, to take any other action relative thereto.

**ARTICLE 25:** To see if the Town will vote to amend the General By-Laws under Title 2, Chapter 4, Selectmen-By adding a new Section 7 as follows:

**YARD SALES:** Yard sale, consisting of the sale of personal property of the resident of the premises and family members, provided that such sale take place no more than two (2) consecutive days and not more than one each season (4), spring, summer, fall, and winter of the year at any given premises. No yard sale shall be conducted before 8:00 am or after 4:00 pm and all signs erected for the purpose of such sales shall be removed within twelve (12) hours of the conclusion of such sale.

When enforced by Noncriminal disposition, the Building Inspector, and/or the Code Enforcement Director in addition to all other remedies available at law, may cite any violator as provided in M.G.L. c.40, §21D, in which case the penalties for violation shall be as follows, each day of violation constituting a separate offense:

First Offense:	Warning (or, e.g., \$25.00 fine)
Second Offense:	\$50.00 fine
Third and Subsequent Offenses:	\$100.00 fine

Or, to take any other action relative thereto.

**ARTICLE 26:** To see if the Town will vote, pursuant to M.G.L., Ch 40A, §5, to amend the Zoning By-Laws as follows: To amend Section XV "Definitions" by adding the following term:

**Planned Village Development:** A development proposed for a single tract of land, authorized by Special Permit in Commercial and Industrial District, specifying a mixture of land uses, including residential uses such as single family, multifamily, townhouses, and other uses such as commercial, municipal, civic, or other uses

permitted in Single Residence, Agricultural-Residential, General Business Districts, and Special Use District, or, to take any other action relative thereto.

**ARTICLE 27:** To see if the Town will vote, pursuant to M.G.L., Ch 40A, §5, to amend the Zoning By-Laws as follows:

To amend Section III "Use Regulations", subsection (E), Commercial and Industrial District', by adding a new paragraph "J" to read as follows: "J" The following use(s) if authorized by a Special Permit granted by the Planning Board:

1. Planned Village Development, or, to take any other action relative thereto.

**ARTICLE 28:** To see if the Town will vote, pursuant to M.G.L., Ch 40A, §5, to amend the Zoning By-Laws by adding the following:

Section XIX Planned Village Development, or, to take any other action relative thereto.

**Full text of amendment is attached to this Warrant**, and is also available for review in the Town Clerk's and Planning Board's Offices during normal hours.

**ARTICLE 29:** To see if the Town will vote to appropriate, appropriate from available – unappropriated funds in the Treasury, or transfer, or borrow, the sum of Four thousand five hundred dollars (\$4,500.00), or, any other sum, to the Elections and Town Meetings Account, or, to take 2ny other action relative thereto.

**ARTICLE 30:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One thousand two hundred fifty dollars (\$1,250.00), or, any other sum, to fund the annual cost of providing Weights and Measures Services by the Division of Standards of the OCABR, or, to take any other action relative thereto.

**ARTICLE 31:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of One thousand dollars (\$1,000.00), or any other sum, to purchase a Hewlett-Packard Color Laser-Jet #3500N series color laser printer. This printer will be used by the various Town Hall offices, or, to take any other action relative thereto.

**ARTICLE 32:** To see if the Town will vote to establish a One hundred dollar (\$100.00), stipend per year per Housing Authority Board member, or, to take any other action relative thereto.

**ARTICLE 33:** To see if the Town will vote to establish a One hundred dollar (\$100.00), stipend per year per Planning Board member, or, to take any other action relative thereto.

**ARTICLE 34:** To see if the Town will vote to, raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Seventeen thousand dollars (\$17,000.00), or, any other sum, to supplement the Town Counsel expense Account for expenses for the remainder of FY05, or, to take any other action relative thereto.

**ARTICLE 35:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow, the sum of Six thousand two hundred ninety dollars (\$6,290.00) or, any other sum, to fund the cost of recommended repairs, by Weld Power Service Company, to the Town's seven Emergency Generators or, to take any other action relative thereto.

**ARTICLE 36:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Ten thousand dollars (\$10,000.00), or any other sum, for the purchase of a fully hydrostatic zero radius turning mower with collection unit, for use by the Parks Division of the DPW, or, to take any other action relative thereto.

**ARTICLE 37:** To see if the Town will vote to accept the layout, as a layout of a public way, Quail Run, approved by the Planning Board under the Subdivision Control Law as shown on a plan entitled:

Definitive Subdivision Plan of "The Village" scale 1" = 40' by Environmental Design Consulting, P.O. Box 94 Whitinsville, MA 01588 recorded with the Worcester Registry of Deeds in Plan Book 754 page 05 filed with the Planning Board and the Town Clerk and to further authorize the Board of Selectmen to accept the fees or any lesser interest limited to related drainage easements, open space, upon such terms and conditions as the Board of Selectmen shall determine, acceptance is conditional upon the delivery, to the Board of Selectmen, of the deed to the property involved and the recording, at the grantor's expense, of said deed at the Worcester Registry of Deeds or, to take any other action relative thereto.

**ARTICLE 38:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Twenty five thousand dollars (\$25,000.00), or, any other sum, for the Engineering, Design, and Materials costs of a irrigation system for the Upper Level Soccer Field at the Town Beach Athletic Complex. Appropriation to include the construction and installation costs of the irrigation system. Oversight of this project will be by the Parks Division of the DPW, or, to take any other action relative thereto.

**ARTICLE 39:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Fifty thousand dollars (\$50,000.00), or any other sum, for the first year cost of services, for a two year program, to comply with the Stormwater Management Act requirements under the EPA regulations, as administered by the Mass DEP, or, to take any other action relative thereto.

**ARTICLE 40:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Fifty thousand dollars (\$50,000.00), or any other sum, to perform a full evaluation of the Town's Wastewater Treatment Facility as required under an Administrative Order issued by the U.S. EPA, and to comply with the Town's NPDES permit regulations, or, to take any other action relative thereto.

**ARTICLE 41:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of One hundred twelve thousand five hundred dollars (\$112,500.00), or any other sum, to fund a Stabilization/Water Account, or, to take any other action relative thereto.

**ARTICLE 42:** To see if the Town will vote to appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of One hundred twenty five thousand dollars (\$125,000.00), or any other sum, to fund a Stabilization/Wastewater Account, or, to take any other action relative thereto.

**ARTICLE 43:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Two hundred fifty thousand dollars (\$250,000.00), or any other sum, to fund the construction, reconstruction, and/or the repair, of Town Roadways as outlined and recommended by Mass Highway's five year (adjusted) road improvement plan, and as approved by the DPW Director, or, to take any other action relative thereto.

**ARTICLE 44:** To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Treasury, or transfer, or borrow the sum of Two hundred fifty thousand dollars (\$250,000.00), or any other sum, to fund the Town's Stabilization Account, or, to take any other action relative thereto.

**ARTICLE 45: CITIZENS PETITION, WHEREAS,** Selectman Lunny at the August 16th meeting of the Board of Selectmen of Upton, motioned (#4) "to approve the offering of the Town's municipal group health insurance to ALL Elected Officials in the Town of Upton." The motion passed with the majority vote by Chairman Rosenfield. The potential cost could be about \$350,000 per year. And whereas, this proposal will be entirely funded by Upton TAXPAYER DOLLARS WITHOUT THE PRIOR CONSENT OF THE TAXPAYERS AND CAN THUS RIGHTFULLY be called "TAXATION WITHOUT REPRESENTATION, IS TYRANNY". Now, therefore, the undersigned petitioners respectfully request that the Board of Selectmen immediately rescind and void their motion #4 of 8/16/04 and further that any future considerations of this matter be put before the Upton voters in keeping with the concepts of our FOUNDING FATHERS and the long traditions of our democratic society.

And you are directed to serve this Warrant, by posting up attested copies thereof at the Post Office, Town Library and Town Hall, in said Town fourteen days (14) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this Ninth day of November in the year of our lord Two thousand four.

Upton Board of Selectmen:

Alan Leslie Rosenfield, Esq., Chairman  
David M. Lunny, Esq.  
Joan E. Shanahan

A true copy, Attest:  
James R. Bates, Constable  
November 10, 2004

**PROCEEDING  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
SPECIAL TOWN MEETING  
NOVEMBER 30, 2004**

Called to order at 7:32 pm by Moderator David Loeper.

During this meeting, 238 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, Seema Kenney and M. Denise Smith meeting the necessary quorum of 40 voters.

The voters stood and recited the Pledge of Allegiance.

By unanimous vote, guests present were Andrew Lightman, Milford Daily News; Wesley and Ralph Bartera, George Lementi, Terry Szold, Robb Sutton, Timothy Kilduff, Vahan Sarkissian; Shawn Kenney, Boy Scout; Steven Foskett, Worcester Telegram and Gazette; Dr. Fitzpatrick, Blackstone Valley Regional Technical High School; Kate Connelly, Town Counsel

**CPA Funding**

**ARTICLE 1:** Upon motion of Rena Richard, it was moved that the Town vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$23,227.97 from the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance Undesignated (2004), for the purpose of future appropriations.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

**CPA Funding**

**ARTICLE 2:** Upon motion of Rena Richard, it was moved that the Town vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$17,800 from the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance – Open Space Account for the purpose of future appropriations.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

**CPA Funding**

**ARTICLE 3:** Upon motion of Rena Richard, it was moved that the Town vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$17,800 from

the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance – Community Housing Account for the purpose of future appropriations.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

CPA Funding

**ARTICLE 4:** Upon motion of Rena Richard, it was moved that the Town vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$17,800 from the CPF – Undesignated Fund Balance, to CPF – Reserved Fund Balance – Historic Resources Account for the purpose of future appropriations.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

CPA Funding

**ARTICLE 5:** Upon motion of Rena Richard, it was moved that the Town vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$124,432 from the CPF – Undesignated Fund Balance to CPF – Reserved Fund Balance Undesignated (2005) for the purpose of future appropriations.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

CPA Funding

**ARTICLE 6:** Upon motion of Rena Richard, it was moved that the Town vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$3,000 from the CPF – Reserved Fund Balance – Historic Resources Account to be used for the transcriptions of cemetery records to computer format, the project to be overseen by the Cemetery Commission.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

CPA Funding

**ARTICLE 7:** Upon motion of Rena Richard, it was moved that the Town vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$35,570 from the CPF – Reserved Fund Balance – Open Space Account to fund a comprehensive study of large, undeveloped parcels of land in Upton in order to identify those areas with the highest open space value and the potential for community use, the project to be overseen by the Open Space Committee.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

**ARTICLE 8:** Upon motion of Rena Richard, it was moved to pass over Article 8.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

CPA Funding

**ARTICLE 9:** Upon motion of Rena Richard, it was moved that the Town vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$12,000 from the CPF – Reserved Fund Balance – Open Space Account for the Blackstone Valley Vocational Regional School District to assist in the development of an athletic/nature trail complex on Chestnut Street which would be available to Upton residents when not in use by the school, the project to be overseen by the Blackstone Valley School District with dispersal of funds subject to Community Preservation Committee approval.

Favorable recommendation from Finance Committee  
Upon motion of Robert Snow, it was moved to lay this motion (Article 9) on the table until Article 10 has been acted on.  
**The Moderator declared the motion passed by majority**

CPA Funding

**ARTICLE 10:** Upon motion of Rena Richard, it was moved that the Town vote to transfer, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$10,000 from CPF – Reserved Fund Balance Undesignated (2004), to CPF – Reserved Fund Balance – Open Space Account for the purpose of future appropriations.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed by majority**  
Upon motion of William Young, it was moved to take Article 9 off the table.  
**The Moderator declared the motion passed unanimously**

CPA Funding

**ARTICLE 9:** Upon motion of Rena Richard, it was moved that the Town vote to appropriate, pursuant to Massachusetts General Laws, Chapter 44B, the sum of \$12,000 from the CPF – Reserved Fund Balance – Open Space Account for the Blackstone Valley Vocational Regional School District to assist in the development of an athletic/nature trail complex on Chestnut Street which would be available to Upton residents when not in use by the school, the project to be overseen by the Blackstone Valley School District with dispersal of funds subject to Community Preservation Committee approval.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Public Library Grant

**ARTICLE 11:** Upon motion of John Robertson, it was moved that the Town vote to authorize the Trustees of the Upton Town Library to apply to the Massachusetts Board of Library Commissioners for a grant to fund a portion of the cost to construct a new Town Library or to renovate an existing Town Building for the purpose of providing adequate library services and library related facilities to the townspeople.

**The Moderator declared the motion passed unanimously**

Public Library Funding

**ARTICLE 12:** Upon motion of John Robertson, it was moved the Town vote to raise and appropriate, the sum of forty five thousand dollars (\$45,000.00), pursuant to M.G.L Chap.78, Sec. 9, for the planning and design of a public library within the Town of Upton, MA. Said monies to include related costs such as legal and engineering services.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Accountant Wages

**ARTICLE 13:** Upon motion of Allan Rosenfield, it was moved that the Town vote to raise and appropriate, the sum of Nine hundred thirty eight dollars (\$938.00), said sum to supplement the Town Accountant wages for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

**ARTICLE 14:** Upon motion of Durwood Tetreault, it was moved to pass over Article 14.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Fire Department Funding

**ARTICLE 15:** Upon motion of Richard Henderson, it was moved that the Town vote to raise and appropriate, the sum of Three thousand dollars (\$3,000.00), to supplement the Fire Department General Expenses Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Fire Department Funding

**ARTICLE 16:** Upon motion of Richard Henderson, it was moved that the Town vote to raise and appropriate, the sum of Five thousand dollars (\$5,000.00), to supplement the Fire Department Vehicle Maintenance Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Fire Department Funding

**ARTICLE 17:** Upon motion of Richard Henderson, it was moved that the Town vote to raise and appropriate, the sum of Seven thousand dollars (\$7,000.00), to supplement the Fire Department Utilities Expenses Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

DPW Funding

**ARTICLE 18:** Upon motion of Durwood Tetreault, it was moved that the Town vote to raise and appropriate, the sum of One thousand dollars (\$1,000.00), to supplement the DPW, Ramsey Building Maintenance Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

DPW Funding

**ARTICLE 19:** Upon motion of Durwood Tetreault, it was moved that the Town vote to raise and appropriate, the sum of Four thousand dollars (\$4,000.00), to supplement the DPW, Vehicle Fuel Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

DPW Funding

**ARTICLE 20:** Upon motion of Durwood Tetreault, it was moved that the Town vote to raise and appropriate, the sum of Three thousand dollars (\$3,000.00), to supplement the DPW, Building Utilities Expenses Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Police Department Funding

**ARTICLE 21:** Upon motion of Thomas Stockwell, it was moved that the Town vote to raise and appropriate, the sum of Four thousand dollars (\$4,000.00), to supplement the Police Department Cruiser Gas Expenses Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Police Department Funding

**ARTICLE 22:** Upon motion of Thomas Stockwell, it was moved that the Town vote to raise and appropriate, the sum of Three thousand dollars (\$3,000.00), to supplement the Police Department Utilities Expenses Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Town Building Funding

**ARTICLE 23:** Upon motion of Allan Rosenfield, it was moved that the Town vote to raise and appropriate, the sum of Three thousand dollars (\$3,000.00), to supplement the Town Buildings Expenses Account for FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed by majority**

Stormwater Mgmt Funding

**ARTICLE 24:** Upon motion of Durwood Tetreault, it was moved that the Town vote to transfer, the sum of Nine thousand one hundred ten dollars and sixty cents (\$9,110.60), to the Stormwater Management (FY03) Account from the Water Study (FY04) Account.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Yard Sales General By-Law

**ARTICLE 25:** Upon motion of Joan Shanahan, it was moved that the Town vote to amend the General By-Laws under Title 2, Chapter 4, Selectmen-By adding a new Section 7 as follows:

**YARD SALES:** Yard sale, consisting of the sale of personal property of the resident of the premises and family members, provided that such sale take place no more than two (2) consecutive days and not more than one each season (4), spring, summer, fall, and winter of the year at any given premises. No yard sale shall be conducted before 8:00 am. or after 4:00 pm and all signs erected for the purpose of such sales (One day before sales), and shall be removed within twelve (12) hours of the conclusion of such sale. A Yard Sale Permit is required from the Board of Selectmen's Office. When enforced by Noncriminal disposition, the Building Inspector, and/or the Code Enforcement Director in addition to all other remedies available at law, may cite any violator as provided in M.G.L. c.40, §21D, in which case the penalties for violation shall be as follows, each day of violation constituting a separate offense:

First Offense:	Warning (or, e.g., \$25.00 fine)
Second Offense:	\$50.00 fine
Third and Subsequent Offenses:	\$100.00 fine

**The Moderator declared the motion lost**

Kenneth Picard gave a presentation of the Special Permit Process

Planned Village Development Special Permit By-Law

**ARTICLE 26:** Upon motion of Kenneth Picard, it was moved that the Town vote, pursuant to M.G.L., Ch 40A, §5, to amend the Zoning By-Laws as follows: To amend Section XV "Definitions" by adding the following term:

**Planned Village Development:** A development proposed for a single tract of land, authorized by Special Permit in Commercial and Industrial District, specifying a mixture of land uses, including residential uses such as single family, multifamily, townhouses, and other uses such as commercial, municipal, civic, or other uses permitted in Single Residence, Agricultural-Residential, General Business Districts, and Special Use District.

Moderator declared this article needs a 2/3 majority.

Upon motion of James Bates Jr, it was moved to table Article 26.

**The Moderator declared the motion passed unanimously**

Upon motion of James Bates Jr, it was moved to take Article 28 out of order.

**The Moderator declared the motion passed unanimously**

Planned Village Development Special Permit By-Law

**ARTICLE 28:** Upon motion of Kenneth Picard, it was moved that the Town vote, pursuant to M.G.L., Ch 40A, §5, to amend the Zoning By-Laws by adding the following:

Section XIX Planned Village Development.

**Full text of amendment is attached to this Warrant**

Upon motion of Marsha Paul, it was moved to vote Article 28 by secret ballot.  
The Moderator declared the count: Yes 82, No 117

**The Moderator declared the motion lost**

Upon motion of Americo Binaco, it was moved to amend Article 28  
by adding the following under section 5.3:

F. A traffic study analysis accepted by the Town Public Safety Officers

Upon motion of Gene Bernat, it was moved to table the amendment.  
**The Moderator declared the motion lost**

Upon motion of James Bates Jr, it was moved the amendment to question  
**The Moderator declared the motion passed by 2/3 majority**

**The Moderator declared the amendment motion lost**

Upon motion of Donald Taylor, it was moved to question  
**The Moderator declared the motion passed by 2/3 majority**

**The Moderator declared the main motion (Article 28) count: Yes 127, No 58**  
**The Moderator declared the motion passed by 2/3 majority**

Upon motion of Donald Taylor, it was moved to take Article 45 out of order.  
**The Moderator declared the motion passed by majority**

Elected Official Insurance Benefit

**ARTICLE 45: CITIZENS PETITION**, WHEREAS, Selectman Lunny at the August 16<sup>th</sup> meeting of the Board of Selectmen of Upton, motioned (#4) "to approve the offering of the Town's municipal group health insurance to ALL Elected Officials in the Town of Upton." This motion passed with the majority vote by Chairman Rosenfield. The potential cost could be about \$650,000 per year. And whereas, this proposal will be entirely funded by UPTON TAXPAYER DOLLARS WITHOUT THE PRIOR CONSENT OF THE TAX-PAYERS AND CAN THUS RIGHTFULLY BE CALLED "TAXATION WITHOUT REPRESENTATION, IS TYRANNY".

Now, therefore, the undersigned petitioners respectfully and most strongly REQUEST the Board of Selectmen to immediately rescind and void their motion #4 of 8/16/04 as well as their amended version of 11/23/04 and further that any future considerations of this matter be put before the Upton voters in keeping with the legal concept of due process as guaranteed to all citizens of our nation by the FIFTH AMENDMENT OF THE CONSTITUTION OF THE UNITED STATES.

Upon motion of Lloyd Hamm, it was moved to question

**The Moderator declared the motion passed by unanimously  
The Moderator declared the main motion passed by majority**

Upon motion of George Klink, it was moved to adjourn the meeting to a time certain.  
**The Moderator declared the motion lost**

Upon motion of Kenneth Picard, it was moved to take Article 26 off the table  
**The Moderator declared the motion passed by unanimously**

Planned Village Development Special Permit By-Law

**ARTICLE 26:** Upon motion of Kenneth Picard, it was moved that the Town vote, pursuant to M.G.L., Ch 40A, §5, to amend the Zoning By-Laws as follows: To amend Section XV "Definitions" by adding the following term:

**Planned Village Development:** A development proposed for a single tract of land, authorized by Special Permit in Commercial and Industrial District, specifying a mixture of land uses, including residential uses such as single family, multifamily, townhouses, and other uses such as commercial, municipal, civic, or other uses permitted in Single Residence, Agricultural-Residential, General Business Districts, and Special Use District.

**Moderator declared this article needs a 2/3 majority.  
The Moderator declared the motion passed by 2/3 majority**

Planned Village Development Special Permit By-Law

**ARTICLE 27:** Upon motion of Kenneth Picard, it was moved that the Town vote, pursuant to M.G.L., Ch 40A, §5, to amend the Zoning By-Laws as follows:

To amend Section III "Use Regulations", subsection (E), Commercial and Industrial District, by adding a new paragraph "j" to read as follows:

"j" The following use(s) if authorized by a Special Permit granted by the Planning Board:  
1. Planned Village Development.

Moderator declared this article needs a 2/3 majority  
**The Moderator declared the motion passed by 2/3 majority**

Upon motion of William Young, it was moved to adjourn the Special Town Meeting at 11:42 pm and reconvene on Wednesday, December 1, 2004 at 7:30 pm.

**The Moderator declared the motion passed unanimously**

**PROCEEDING  
THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF UPTON  
ADJOURNED SPECIAL TOWN MEETING  
DECEMBER 1, 2004**

Called to order at 7:30 pm by Moderator David Loeper.

During this meeting, 57 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, Seema Kenney and M. Denise Smith meeting the necessary quorum of 40 voters.

By unanimous vote, the following guests were present Andrew Lightman, Milford Daily News; Kate Connelly, Town Counsel; George Lementi

**Town Clerk Funding**

**ARTICLE 29:** Upon motion of Kelly McElreath, it was moved that the Town vote to raise and appropriate the sum of Four thousand five hundred dollars (\$4,500.00), to the Elections and Town Meetings Account.

Favorable recommendation from Finance Committee

**The Moderator declared the motion passed unanimously**

**Weight and Measures Funding**

**ARTICLE 30:** Upon motion of Joan Shanahan, it was moved that the Town vote to raise and appropriate the sum of One thousand two hundred fifty dollars (\$1,250.00), to fund the annual cost of providing Weights and Measures Services by the Division of Standards of the OCABR.

Favorable recommendation from Finance Committee

**The Moderator declared the motion passed unanimously**

**Color Laser Printer Funding**

**ARTICLE 31:** Upon motion of Kenneth Picard it was moved that the Town vote to raise and appropriate the sum of One thousand dollars (\$1,000.00), to purchase a Hewlett-Packard Color Laser-Jet #3500N series color laser printer. This printer will be used by the various Town Hall Offices.

Favorable recommendation from Finance Committee

Favorable recommendation from the Technology Committee  
**The Moderator declared the motion passed majority**

**ARTICLE 32:** Upon motion of Mildred Morin it was moved to pass over Article 32.

**The Moderator declared the motion passed by majority**

Planning Board Stipend

**ARTICLE 33:** Upon motion of Ruffin Van Bossuyt it was moved that the Town vote to establish a One hundred dollar (\$100.00), stipend per year per Planning Board member.

**The Moderator declared the motion lost**

Town Counsel Funding

**ARTICLE 34:** Upon motion of Joan Shanahan it was moved that the Town vote to raise and appropriate, the sum of Seventeen thousand dollars (\$17,000.00), to supplement the Town Counsel Expense Account for expenses for the remainder of FY05.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Emergency Generator Funding

**ARTICLE 35:** Upon motion of Joan Shanahan, it was moved that the Town vote to raise and appropriate the sum of Six thousand two hundred ninety dollars (\$6,290.00) to fund the cost of recommended repairs, by Weld Power Service Company, to the Town's seven Emergency Generators.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Lawn Mower Funding

**ARTICLE 36:** Upon motion of David Lunny it was moved to raise and appropriate the sum of Ten thousand dollars (\$10,000.00), for the purchase of a fully hydrostatic zero radius turning mower with collection unit, for use by the Parks Division of the DPW.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed by majority**

Quail Run Street Acceptance

**ARTICLE 37:** Upon motion of Barbara Burke, it was moved that the Town vote to accept the layout, as a layout of a public way, Quail Run, approved by the Planning Board under the Subdivision Control Law and as shown on a plan entitled:

Definitive Subdivision Plan of "The Village" scale 1" = 40' by Environmental Design Consulting, P.O. Box 94 Whitinsville, MA 01588 recorded with the Worcester Registry of Deeds in Plan Book 754 page 105 filed with the Planning Board and the Town Clerk and to further authorize the Board of Selectmen to accept the fees or any lesser interest limited to related drainage easements, open space, upon such terms and conditions as the Board of Selectmen shall determine, acceptance is conditional upon the delivery, to the Board of Selectmen, of the deed to the property involved and the recording, at the grantor's expense, of said deed at the Worcester Registry of Deeds.

Favorable recommendation from Planning Board

**The Moderator declared the motion passed unanimously**

Town Beach Soccer Field Irrigation System

**ARTICLE 38:** Upon motion of David Lunny, it was moved that the Town vote to raise and appropriate the sum of Twenty five thousand dollars (\$25,000.00), for the Engineering, Design, and Materials Costs of an Irrigation System for the Upper Level Soccer Field at the Town Beach Athletic Complex. Appropriation to include the construction and installation costs of the irrigation system. Oversight of this project will be by the Parks Division of the DPW.

Favorable recommendation from Finance Committee

**The Moderator declared the motion passed unanimously**

Stormwater Mgmt Funding

**ARTICLE 39:** Upon motion of David Lunny, it was moved that the Town vote to raise and appropriate, the sum of Fifty thousand dollars (\$50,000.00), for the first year cost of services, for a two year program, to comply with the Stormwater Management Act requirements under the EPA regulations, as administered by the Mass DEP.

Favorable recommendation from Finance Committee

**The Moderator declared the motion passed unanimously**

Wastewater Treatment Funding

**ARTICLE 40:** Upon motion of Alan Rosenfield, it was moved that the Town vote to raise and appropriate the sum of Fifty thousand dollars (\$50,000.00), to perform a full evaluation of the Town's Wastewater Treatment Facility as required under an Administrative Order issued by the U.S. EPA, and to comply with the Town's NPDES permit regulations.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Water Stabilization Funding

**ARTICLE 41:** Upon motion of Mark Silvestri, it was moved that the Town vote to appropriate from available unappropriated funds in the Treasury, (Free Cash), the sum of One hundred twelve thousand five hundred dollars (\$112,500.00), to fund a Stabilization/Water Fund.

Moderator declared this article needs a 2/3 majority.  
Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Wastewater Stabilization Funding

**ARTICLE 42:** Upon motion of Steven McCaw, it was moved that the Town vote to appropriate from available unappropriated funds in the Treasury, (Free Cash), the sum of One hundred twenty five thousand dollars (\$125,000.00), to fund a Stabilization/Wastewater Fund.

Moderator declared this article needs a 2/3 majority.  
Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

Roads Funding

**ARTICLE 43:** Upon motion of Alan Rosenfield that the Town vote to raise and appropriate the sum of One hundred fifty thousand dollars (\$150,000.00), to fund the construction, reconstruction, and/or the repair, of Town Roadways as outlined and recommended by Mass Highway's five year (adjusted) road improvement plan, and as approved by the DPW Director.

Favorable recommendation from Finance Committee  
**The Moderator declared the motion passed unanimously**

General Stabilization Funding

**ARTICLE 44:** Upon motion of Craig Lizotte, it was moved that the Town vote to raise and appropriate, the sum of One hundred twenty five thousand dollars (\$125,000.00), to fund the Town's Stabilization Fund.

Moderator declared this article needs a 2/3 majority.  
Favorable recommendation from Finance Committee

**The Moderator declared the motion passed unanimously**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 8:25 pm.

**Motion passed by unanimously**

A True Copy,  
Kelly A. McElreath  
Town Clerk

## **REPORT OF THE BOARD OF SELECTMEN**

2004 was another year of challenges, and as the theme for many of the past Board of Selectmen reports has been growth, so too, will this report. Continued growth puts a strain on municipal services and infrastructure, such as public safety, roads, water and wastewater, and education. As an example of this increased growth, the following housing developments have been either completed, are in the process of construction, or are soon to begin construction: River Bend Estates, Taft Mill Estates, Samreen Villa I & II, Noble Vista Estates, Glen Echo Estates, Governor's Landing, Cross Winds, and The Preserve at Lake Wildwood. Additionally, there are three to four housing developments in the conceptual stage.

In addition to the impact that this growth has had on municipal services and infrastructure, it also has had an impact on our administrative and Town Counsel expenses. For example, several part-time administrative clerk positions have gone to full-time and the Town Counsel expense has doubled. 60 to 70 percent of FY04 Town Counsel expense was related directly, or indirectly, to housing development projects and/or By-Law changes.

As another example of the impact or effect that growth is having on our community, our Annual Town Meeting used to consist of 20 to 30 Special Articles; now it consists of 40 to 50 Special Articles, necessitating adjournment and re-convening to a time certain on another night. Also, during the past couple of years, additional meetings were conducted in the fall/winter time period, before the new tax rate had been set.

In late winter/early spring of FY04, an updated classification/compensation plan was completed for presentation at the Annual Town Meeting in May. This updated plan is another example of the effect of the Town's growth.

To accommodate our increased population and participation in Town Meetings and Town Elections, and to comply with ADA regulations, the Board relocated these meetings and elections to the auditorium and/or gymnasium of the Nipmuc Regional Middle/High School on Pleasant Street.

### **Quality of Life Services**

In addition to the inter-municipal water connection completed with the Town of Northbridge last year, the Town is working on another water connection with the Town of Grafton to be completed in the spring of 2005. These connections are for emergency purposes and are in addition to our continued efforts for the Town's third water source. The completion of these projects will provide the quantity and quality of this most important resource.

To meet the increased demand for recreational facilities, the Town, through its Parks and Recreation Commission, completed the construction of a new soccer field on West River Street and renovated the fields on the upper level at the Town Beach athletic complex. Also, new playing fields will be completed in the spring/summer of 2005 at the new

Memorial Elementary School facility. In addition, to help meet these recreational needs, the Parks and Recreation Commission has formed a sub-committee to research other available sites for more fields.

Two significant capital projects to serve the needs of the Town were also completed and became operational in 2004. One was the Town-owned new Memorial Elementary School and the other was the new Fire and EMS facility on Church Street. Thanks go out to the various building committees that worked on these most important projects.

The Master Plan Committee worked throughout 2004 with Daylor Consulting Group, Inc., to update the Town's Master Plan, which will be a guide and a tool for the Town's future planning and is expected to be presented in the spring of 2005.

Town Meeting also approved both the creation of a new committee named The Zoning By-Law Review Committee and the funding for legal counsel to review, update and codify the Town's Zoning By-Law.

Furthermore, the Wetlands Protection By-Law was passed to provide protection for our environment and wetlands, other vital resources for our community.

The 2004 Annual Town Meeting also approved and accepted a gift of land from Robert H. and Gail N. Snow of approximately ten acres of land for conservation, open space, and passive recreation use in East Upton. This parcel of land borders and abuts the Town-owned "Peppercorn Hill" conservation land. The Town's heart-felt thanks go out to Bob and Gail Snow for their generous gift.

### **Tax Relief Programs**

Annual Town Meeting approved funding for an insurance consultant to investigate the Town's escalating insurance costs in an attempt to reduce these costs while still providing proper benefits to Town employees. The Board also appointed an Insurance Advisory Committee [IAC] to aid and assist the consultant in these insurance reduction efforts.

Town Meeting also approved an article to increase the elderly exemption on Real Estate Taxes from \$500 to \$1000 annually, to assist our elderly in their tax obligations.

Also at Annual Town Meeting, Community Preservation Act funding was allocated for historic preservation, open space, and affordable housing projects, of which a percentage will be matched by the State.

The Town's Planning Board, Zoning Board of Appeals, and Board of Selectmen have been working with an independent developer for the development of a multi-purpose use complex, off Maple Avenue. This complex will provide professional office space, small retail business space, housing, recreation space, and a four-to-five acre donated parcel for a proposed new Town library for our community.

## **Public Safety**

In order to continue to provide excellent public safety services, the Town has added personnel in the Fire and EMS departments, the Police and Communication departments, and the Department of Public Works' Water/Wastewater division.

In addition, the Town has replaced several pieces of large 1980's equipment in the DPW's Highway division, provided a new modernized and upgraded communication system at the Police and Communications Headquarters, and funded the Town's portion of a Federal grant for a fully equipped and functional Fire and EMS training trailer unit.

The Board is proud of the public safety departments and the professionally-trained personnel who work within them.

Also, through its DPW Highway Division, the Town has reconstructed several of our secondary roadways, continuing with and conforming to Mass Highways' updated five-year road repair and reconstruction program.

The Board of Selectmen believes that only through an involved and representative form of Government can the Town reflect the interests of all its citizens. The Board will continue to inform the citizenry through various media, including, but not limited to, weekly Selectmen's meetings, Local Access TV viewing (live and taped), bulletin board notices on Local Access TV, local and area newspaper articles and notices, and varied open forum meetings at Town Hall and Nipmuc Regional Middle/High School.

As long as growth continues in our community, as it has in prior years, it is the Board's belief that the demands and needs for the quality of life, education, and public safety services will continue, and that these challenges will be met by Town government officials and you, the citizens.

The Board of Selectmen wishes to express its appreciation to our staff for their tireless commitment to the Town of Upton. In addition, the Board expresses its appreciation to all Town Employees, Town Officials, and Members who serve on various Boards, Committees and Commissions. The efforts of these citizens are truly what make the Town of Upton an enjoyable place to live.

Respectfully submitted,

Upton Board of Selectmen  
Alan Leslie Rosenfield, Esq., Chairman  
David M. Lunny, Esq.  
Joan E. Shanahan

## TOWN ACCOUNTANT

**Town of Upton  
Combined Balance Sheet  
June 30, 2004**

	General Fund	Highway Fund	Comm. Preservation	Special Revenue	Trust Funds	Debt
<b><u>Assets</u></b>						
Cash	\$2,743,399.84	\$ (255,488.30)	\$173,227.97	\$67,096.83	\$1,683,414.55	\$
<b>Accounts Receivable</b>						
Taxes - Personal property	\$9,688.04					
Taxes - Real Estate	\$228,486.59					
Motor Vehicle Excise	\$129,340.50					
Tax Liens	\$138,724.06					
Tax Foreclosures	\$9,104.35					
Water Charges	\$29,515.31					
Sewer Charges	\$22,015.08					
Sewer Surcharge	\$17,262.86					
Utility Liens	\$17,244.12					
CPF - Surcharge			\$5,173.63			
Provisions for Abatements	\$(165,740.65)					
Due from the Commonwealth		\$257,357.12				
Provided for Payment of Bonds						\$ 9,726,842.00
Bonds Authorized	\$534,546.75	\$157,400.00		\$		
<b>Total</b>	<b>\$3,713,586.85</b>	<b>\$159,268.82</b>	<b>\$178,401.60</b>	<b>\$67,096.83</b>	<b>\$ 1,683,414.55</b>	<b>\$ 9,726,842.00</b>

**Town of Upton**  
**Combined Balance Sheet**  
**June 30, 2004**

	General Fund	Highway Fund	Comm. Preservation	Special Revenue	Trust Funds	Debt
<b><u>Liabilities and Fund Balances</u></b>						
Warrants Payable	\$440,772.32	\$1,868.82		\$13,522.98	\$1,096.11	
Payroll Withholdings	\$3,106.23					
Due To:						
General Fund						
Government						
Trust Funds						
\$(245.00)						
Contracts Payable		\$37,660.67				
Deferred Revenue						
Property taxes	\$72,433.98					
Tax Liens	\$138,724.06					
Tax Foreclosures	\$9,104.35					
Motor Vehicle Excise	\$129,340.50					
User Charges - Water/Sewer	\$68,793.25					
Utility Liens	\$17,244.12					
CPF Surcharge			\$5,173.63			
Bonds Payable						\$ 9,726,842.00
Fund Balance						
Encumbrances	\$1,265,454.78					
Debt Service	\$234,218.71					
Appropriations Deficit	\$(81,010.75)					
Undesignated Fund Balance	\$843,442.88					
			\$23,227.97			
Bonds Authorized (Unissued)	\$534,546.75	\$157,400.00			\$	
<b>Total</b>	<b>\$3,713,586.85</b>	<b>\$159,268.82</b>	<b>\$178,401.60</b>	<b>\$67,096.83</b>	<b>\$ 1,683,414.55</b>	<b>\$9,726,842.00</b>

**TOWN OF UPTON**  
**STATEMENT OF INDEBTEDNESS**  
**JUNE 30, 2004**

<b>Purpose</b>	<b>Waste Water Treatment Facility</b>
Original Issue Date	December 9, 1998
Original Bond Principal	\$5,014,900
Principal Retired FY99	\$0
Principal Retired FY00	\$205,700
Principal Retired FY01	\$209,900
Principal Retired FY02	\$214,100
Principal Retired FY03	\$218,100
Principal Retired FY04	\$222,200
Balance of Principal (6-30-04)	\$3,944,900
<b>Purpose</b>	<b>Fire Station</b>
Original Issue Date	December 15, 2001
Original Bond Principal	\$3,500,000
Principal Retired FY02	\$0
Principal Retired FY03	\$129,500
Principal Retired FY04	\$136,500
Balance of Principal (6-30-04)	\$3,234,000
<b>Purpose</b>	<b>Stefans Property</b>
Original Issue Date	December 15, 2001
Original Bond Principal	\$1,500,000
2nd Issue January 31, 2004	\$950,000
Principal Retired FY02	\$0
Principal Retired FY03	\$55,500
Principal Retired FY04	\$58,500
Balance of Principal (6-30-04)	\$2,336,000
<b>Purpose</b>	<b>Water Main Replacements</b>
Original Issue Date	June 17, 2003
Original Bond Principal	\$366,000
Principal Retired FY03	\$0
Principal Retired FY04	\$199,058
Balance of Principal (6-30-04)	\$166,942
<b>Purpose</b>	<b>ADA Compliance</b>
Original Issue Date	June 17, 2003
Original Bond Principal	\$40,942
Principal Retired FY03	\$0

Principal Retired FY04	\$40,942
Balance of Principal (6-30-04)	\$0
<b>Purpose</b>	<b>Soccer Fields</b>
Original Issue Date	June 1, 2004
Original Bond Principal	\$45,000
Principal Retired FY04	\$0
Balance of Principal (6-30-04)	\$45,000

**TOWN OF UPTON**  
**GENERAL FUND REVENUE SUMMARY**  
**JUNE 30, 2004**

Pers. Prop.	\$248,999
Real Estate	\$9,484,831
MVE	\$939,070
Pen/Int	\$57,744
In Lieu Of	\$108
Other Taxes	\$83,313
Water	\$323,332
Other Charges	\$55,897
Sewer	\$432,979
Other Dept Rev	\$117,473
Lic. and Perm.	\$324,014
<b>State</b>	<b>\$552,191</b>
Court fines	\$5,540
Fines	\$955
Misc. Rev	\$34,016
Earnings on Investments	\$22,924
<b>Total General Fund Revenue</b>	<b>\$12,683,386</b>

**TOWN OF UPTON**  
**GENERAL FUND EXPENDITURES**  
**JUNE 30, 2004**

Legislative - Personal Services	\$100
Legislative - Services and Supplies	\$7,807
Legislative - Capital	\$0
Executive - Personal Services	\$89,220
Executive - Services and Supplies	\$46,017
Executive - Capital	\$0
Accounting - Personal Services	\$23,838
Accounting - Services and Supplies	\$19,350
Assessors - Personal Services	\$47,541

Assessors - Services and Supplies	\$17,481
Treasurer/Collector - Personal Services	\$66,460
Treasurer/Collector - Services and Supplies	\$46,354
Town Counsel	\$33,894
Operations Support - Personal Services	\$8,356
Operations Support - Services and Supplies	\$13,486
Operations Support - Capital	\$390
License - Personal Services	\$802
License - Services and Supplies	\$3,180
Conservation Commission - Services and Supplies	\$6,485
Land Use - Personal Services	\$9,676
Land Use - Services and Supplies	\$12,681
Land Use - Capital	\$1,000,000
Building Maintenance - Personal Services	\$27,531
Building Maintenance - Services and Supplies	\$43,824
Building Maintenance - Construction	\$7,094
Other General Government - Personal Services	\$41,817
Other General Government - Services and Supplies	\$39,374
Police - Personal Services	\$929,586
Police - Services and Supplies	\$118,465
Police - Capital	\$31,336
Fire - Personal Services	\$263,985
Fire - Services and Supplies	\$69,977
Fire - Capital	\$425,186
EMS - Personal Services	\$61,953
EMS - Services and Supplies	\$22,424
Inspections - Personal Services	\$110,497
Inspections - Services and Supplies	\$46,159
Other Safety - Personal Services	\$23,359
Other Safety - Services and Supplies	\$30,036
Highway - Personal Services	\$297,372
Highway - Services and Supplies	\$286,303
Highway - Capital	\$49,192
Snow and Ice - Personal Services	\$41,007
Snow and Ice - Services and Supplies	\$137,704
Street Lighting	\$26,261
Waste Collection/Disposal	\$349,751
Sewerage Collection/Disposal - Personal Services	\$87,455
Sewerage Collection/Disposal - Services and Supplies	\$138,399
Water Distribution - Personal Services	\$53,034
Water Distribution - Services and Supplies	\$155,008
Water Distribution - Capital	\$476,421
Other Public Works - Personal Services	\$24,495

Other Public Works - Services and Supplies	\$9,681
Other Public Works - Capital	\$0
Board of Health - Personal Services	\$57,437
Board of Health - Services and Supplies	\$5,609
Nursing Services - Personal Services	\$24,652
Nursing Services - Services and Supplies	\$1,115
Council on Aging - Personal Services	\$114,580
Council on Aging - Services and Supplies	\$26,478
Veterans Service - Personal Services	\$6,238
Veterans Service - Services and Supplies	\$442
Library - Personal Services	\$100,343
Library - Services and Supplies	\$40,068
Recreation - Personal Services	\$8,000
Parks - Personal Services	\$47,050
Parks - Services and Supplies	\$8,446
Parks- Capital	\$13,070
Historic Commission	\$259
Celebrations	\$1,464
Debt - Principal	\$667,183
Debt - Interest	\$225,815
Retirement Contributions	\$175,751
Unemployment	\$2,693
Health Insurance	\$419,559
Other Benefits	\$39,509
Liability Insurance	\$133,885
Other	\$467
Mendon-Upton Regional School- Operating Expense	\$5,016,926
Mendon-Upton Regional School - Debt Exclusion	\$782,282
Blackstone Valley Regional School- Operating Expense	\$175,426
Blackstone Valley Regional School - Capital Assessment	\$34,692
State and County Assessments	\$41,625
<b>Total General Fund Expenditures</b>	<b>\$14,048,868</b>

**TOWN OF UPTON  
GENERAL FUND ENCUMBRANCES  
JUNE 30, 2004**

Selectmen - Expense (FY04)	\$1,353.30
Town Acct. Audit (FY04)	\$1,500.00
Town Accountant - GASB 34 (FY04)	\$200.00
Town Acct. Expense (FY04)	\$105.63
Assessors Valuation Update (FY02/03)	\$26,000.00

Assessors Valuation Update (FY04)	\$18,000.00
Town Counsel Chap 40B (FY03)	\$8,285.52
Perpercorn Consultant (FY01)	\$1,800.00
Aquatic Weed Control (FY03)	\$247.50
Aquatic Weed Control (FY04)	\$6,500.00
Conservation Commission - Expense (FY04)	\$30.00
Planning Board - Community Master Plan (FY04)	\$30,109.88
Land Use Engineering (FY03)	\$5,624.00
Stefans Property (FY02)	\$500,000.00
Town Buildings - Expense (FY04)	\$85.95
Town Hall Access (FY01)	\$29,800.00
Town Hall - Replace Carpets (FY02)	\$2,678.00
Knowlton Risteen Air Quality (FY02)	\$58,066.01
Town Hall Ventilation (FY03)	\$16,040.00
Fire - Expense (FY04)	\$17.28
Fire Station Construction (FY01)	\$64,968.45
Ambulance - Supplies (FY04)	\$16.22
Ambulance - Clothing (FY04)	\$8.13
Blackstone Valley Insp. (FY03)	\$53,393.00
Memorial School Insp. (FY03)	\$24,757.17
Code Enforcement - Expense (FY04)	\$119.99
Fire Station Inspections (FY03)	\$3,322.83
DPW - Utilities (FY04)	\$33.53
DPW - Expense (FY04)	\$2,000.00
DPW - Highway Materials (FY04)	\$62.97
Stormwater Management (FY03)	\$3,144.33
DPW - Vehicle Maintenance (FY04)	\$243.86
Street Lighting (FY04)	\$2,040.77
Water Audit (FY03)	\$2,452.20
Water Audit (FY04)	\$20,000.00
Water Maintenance (FY04)	\$8,239.18
Utility Cuts (FY03)	\$7,844.38
Water Main Replacement (FY99)	\$75,991.04
Groundwater Exploration (FY99)	\$83,509.41
Route 140 10" to 12" pipe replacement (FY03)	\$105,846.05
ADA Transistion (FY03)	\$10,648.26
Parks - Field (FY02)	\$7,468.58
Parks - Soccer Field (FY04)	\$34,206.25
Insurance (FY04)	\$557.50
	\$ 1,217,317.17

**TOWN OF UPTON  
RECREATION REVOLVING FUND  
MGL CHAPTER 44 53E 1/2  
FISCAL YEAR 2004**

Beginning Balance 7-1-03	\$5,768.69
Revenue	\$15,406.41
Expenditures	\$12,569.25
Ending Balance 6-30-04	\$8,605.85

## REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors thanks the people of Upton for their support. This year the assessor's completed the triennial re-valuation of all properties. The northeast has experienced drastic property market-value increases and Upton property values increased along with the market. The average home assessment within the town of Upton rose to \$404,000. The total valuation for the town of Upton has exceeded \$1 billion dollars.

To help reduce the tax burden on our senior citizens, the board of assessors at the annual town meeting sponsored the increase for senior exemption to \$1000 from \$500 under Massachusetts General Law Chapter 59 section 5 clause 41C.

During 2004, the board of assessors completed the final phase of a town-wide inhouse inspection program. The board contracted with Appraisal Consultants of New England to perform the inspections of all properties within the town as required by Massachusetts General Law. In addition, the Assessor's office processed more than four hundred deed transfers during 2004. New growth revenue amounted to \$551,888.

The fiscal year 2005 tax rate has been set at \$10.09 per thousand dollars of valuation, representing a decrease of \$4.68 below the fiscal year 2003 tax rate.

While the rate dropped, the average tax bill increased over last year. Upton town meeting attendees approved a financial budget and articles that required more monies to be raised through taxation in FY2005 than FY2004. This year the town will raise \$500,333 more through taxation than in fiscal 2004. The total amount of money to be raised through the tax levy as voted by the citizens of Upton during the annual and special town meetings for fiscal year 2005 is \$10,329,947.

The average tax bill in the Town of Upton for fiscal 2005 rose to \$4,076. This represents a \$59 increase over the fiscal 2004 average tax bill, based on a property assessed at \$404,000 in FY2005. In addition there is a separate Community Preservation Act (CPA) surcharge on each tax bill. The CPA was voted and accepted by the town of Upton to be effective with the fiscal 2004 tax bills.

An example of a single-family tax bill for fiscal 2005 with CPA surcharge, based on \$404,000 property valuation and rounded to nearest dollar follows:

Fiscal 2005 tax rate \$10.09 per \$1000 of valuation.	\$4076
CPA surcharge	<u>\$92</u>
Total Bill	\$4168

The Upton fiscal 2005 tax rate includes seven proposition 2½ debt exclusions. The debt exclusions account for \$1.38 per \$1,000 of property valuation within the tax rate.

### Tax Breakdown

Tax rate within Proposition 2 ½	\$08.71
Debt Exclusions	
New School Bond (High School)	\$00.29
Memorial School	\$00.24
New Fire Station	\$00.29
Wastewater Treatment Plant	\$00.11
Stefans Property (open space)	\$00.25
Blackstone Valley Vocational School	\$00.03
Water System	\$00.17

Upton has a single tax rate for all property classes. The current total assessment of all property within the town of Upton is \$1,023,780,700. This reflects 95% residential, 2% commercial, 1% industrial and 2% personal property. The increase in total valuation was a result of the triennial re-valuation of all properties within the Town of Upton this year.

Please find below the recapitulation figures used when setting the tax rate for fiscal 2005.

Total Amount to be raised:	\$14,109,274
Total Estimated Receipts from other sources:	\$ 3,779,326
Total Taxes levied on property:	\$10,329,947

The board is especially appreciative of the cooperation within the entire financial team of Upton. Through the efforts of our assistant and the quick responses of the Accountant, Collector/Treasurer, Town Clerk, and the Board of Selectmen, the tax rate was approved by the Department of Revenue in a timely manner.

The board wishes to thank our assistant, Susan Bonina, for her continuous effort and outstanding dedication to the people of Upton throughout the year.

Respectfully submitted,

Charles T. Marsden, Chairman  
Anthony W. Bonina  
Glenn H. Fowler

## REPORT OF UPTON CABLE ADVISORY COMMITTEE

During the calendar year 2004, primarily through the efforts of the Cable Access Provider, this Committee has accomplished the following activities:

- Collected annual grant money from Charter Communications to support the acquisition of new equipment
- Continued informal license renewal with Comcast for the Crocket Road area
- Have found and currently have invested over six months of training with a local volunteer who has proven reliable and able to facilitate live production efforts
- Monitored UCTV and Local Access Provider to expand delivery of over 205 hours of live broadcast time on Channel 12, including:
  - Selectmen 39 meetings 87 hours
  - School Committee 16 meetings 39 hours
  - Town Meetings 3 meetings 11 hours
  - Variety (see below) 32 projects 68 hours
- Cub Scout TV, Cubs w/ Fire & Rescue, Constitution Day, Heritage Homecoming Address & Dinner, Planning Board, Library Presentations 1, 2, Square Dancing, Fire Station Walk Through 1,2, The Pinewood Derby, The Holiday Show, Spaghetti Supper at the Senior Center, Men's Club Supper at the Senior Center, Historical Society, Country Cousins, Hat Factory, Museum walk through, Antiques Road Show, Upton's Chamber, Barns, Historical Funds Appeal, Santa's Visit, Owens' Spoke in the Wheel, Spanish Immersion, Dinner at Memorial School, Men's Club Auction, Board of Health Composting, BOH Meeting W Con Comm., BOH Presentation on Water, Fin Comm, Police Fishing Derby, Conservation Comm 1,2
- Although our digital editing system improves quality and efficiency there is still about 5 hours of work in the backroom for every hour of broadcast time. We note this does not include travel time, time to select or return needed equipment at the studio, travel time to or from the event, daily trips to the studio to queue broadcast events.

Respectfully submitted,

Upton Cable Advisory Commission  
Glenn Fowler, Chairperson  
Bob Pray Member, Local Access provider  
Michael Wresinski, Member

## **REPORT OF THE CONSERVATION COMMISSION**

### **Conservation Commission:**

The Commission continued to administer the Massachusetts Wetlands Protection Act, issuing twenty-five Orders of Conditions, one resource area delineation, and fourteen Determinations of Applicability. Reviews of four Notices of Intent are ongoing. Among the major projects reviewed in 2004 were Cross Winds (27 houses), Governors Landing (59 houses), Noble Vista (Townhouses), and the Mechanic Street/North Street water main. The Commission also issued five Enforcement Orders and informally resolved several other minor violations of the Wetlands Protection Act. Two of the Commissions Enforcement Actions (Noble Vista/Shining Rock and Fox 4 Paintball) resulted in major fines being levied by the Commonwealth. Enforcement and monitoring activities continue on the Shining Rock/Noble Vista site. Certificates of Compliance were issued for many completed projects. Regular public meetings and numerous site inspections were held during the year.

The Town adopted a Wetlands Protection By-law at the Annual Town Meeting. The bylaw enhances protection of wetlands, the wetland buffer zone, and vernal pools. More than 100 towns in Massachusetts already have a wetland protection by-law

Respectively Submitted,

Conservation Commission  
Margaret Carroll, Chair  
Tom Dodd  
Sandra Lajoie, Treasurer  
Michael Penko  
Chris Scott, Vice Chair  
Trish Stefanko  
Jeff Young, Secretary

Additional Information about the Wetlands Protection Act, Conservation Commission activities (including meeting minutes), Open Space Protection, and links to the other environmental organizations is maintained on the town web site ([Upton.ma.us](http://Upton.ma.us)).

## **ANNUAL REPORT OF THE LAND USE COMMITTEE**

The Land Use Committee (LUC) completed a Request For Proposals (RFP) to solicit proposals for a limited development of the town-owned former Stefans property. The RFP provides for two alternatives:

- A) 3 - 4 frontage lots (2 acres each) along Orchard Street**
- B) Up to 15 units of an Over-55 development on up to 20 acres along Orchard Street**

Both of these alternatives provide for a Right of Way into the interior owned property and strive for a development that fits in with the rural character of the neighborhood. A number of boards and committees have reviewed this proposal. The process outlined by the LUC would have the RFP's issued and subsequent proposals reviewed by the LUC. A few of the best proposals would then be presented at a Town Public Forum, with a town vote accepting the final proposal. The plan is to have this process completed by June 2005.

The committee has also discussed other possible land uses on the former Stefans property such as recreation opportunities, Community Sponsored Agriculture (CSA), and open space conservation.

The committee was reduced to three members in 2004. We are expecting to be back to five members for the start of 2005.

Looking ahead, we will continue with the RFP process, work on a comprehensive plan for Stefans' property, and review the committee's mission statement. The committee would like to best serve our community while working with the Open Space Committee, Recreation, Planning Board, Selectman, and other boards and committees.

Respectfully Submitted,

John Herendeen, Chair  
Christine Sullivan  
Tom Dodd

## REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

The Community Preservation Committee held its first meeting in March of 2004. During our first year, we transferred finances as required into the three mandated categories namely: historic preservation, affordable housing and open space/conservation.

After preparing guidelines for grant request submission, we notified all town departments about the availability of funds for these three specific areas and asked for grant requests to be submitted to the committee by September 1, 2004. There were seven requests which were discussed at a public hearing on October 13, 2004. These were taken under consideration by the committee, two were sent back to the requestors for more information and four were approved by the committee for funding and one was denied. One article was passed over at the Town Meeting on November 30, 2004 but the remaining articles were approved by a strong majority. Grants were approved to the Cemetery Commission for the computerization of cemetery records, to the Open Space Committee for a study to assess the amount and desirability of open land for use by the town or for preservation and to the Blackstone Valley Vocational Technical High School for help in planning the athletic complex on Chestnut Street.

The Committee also received over \$177,000 in matching funds from the State in October, 2004. It is anticipated that the Recreation Commission will be completing their request for funds in early 2005 to inventory the recreational facilities in town and to develop a master plan for facilities needs for the next five years.

The Committee would like to thank the Treasurer/Collector and the Town Accountant for their valuable help in setting up the financial procedures. We look forward to working with other town officials in the coming year.

Rena M. Richard, Chair  
Ellen Arnold  
Don Arthur  
Paul Carey  
Margaret Carroll  
Rick Holmes  
Michael Rooney  
Chris Scott  
Russell Wood

## **COMMITTEE REPORT AQUATIC WEED CONTROL COMMITTEE 2004**

Aquatic Weed Control is a committee of the Conservation Commission. Its responsibility is to assess, plan, and implement a program of aquatic vegetation control for the water bodies in Upton - Pratt, Wildwood, Taft, and Mill ponds. The program is necessary to control invasive, non-native vegetation, which inhabits these ponds. This assures that they will continue to be an important ecosystem supporting desired vegetation and wildlife and recreational use such as swimming, boating, and fishing.

The nature of the ponds, shallow with muddy bottoms, contributes to the proliferation of this invasive vegetation. In addition, run off containing fertilizer and phosphates enhances its growth. Thus, annual and biennial maintenance programs are necessary to keep the weeds in check. To accomplish this, herbicides designed for specific weed populations and approved by the Mass Department of Environmental Management are selectively applied in the late spring when the weeds are at their maximum growth cycle.

The management of the Town's water bodies has been an ongoing process for many years. The prolific non-native aquatic plants, which inhabit the Town's ponds, are difficult if not impossible to eradicate once they have become established. Therefore, diligent management is necessary to preserve/maintain the recreational, aesthetic, and habitat value of these water bodies for the future.

Details of the treatment programs are on file with the Conservation Commission.

Charles Pedersen, Chairman  
Jim Bates, Jr.  
Nancy Thompson

## **REPORT OF THE UPTON COUNCIL ON AGING**

The mission of the Upton Council on Aging is to assess, develop, implement, and evaluate senior programs and activities, as well as coordinate existing services in the Elder Service Network, to enhance the quality of life of elders in our town. This past year saw the passage of many positive improvements in programming, and the influx of many welcome new participants, instructors, volunteers, and friends.

In 2004 the Upton Council on Aging, through the Upton Senior Center and its staff and volunteers, delivered 17,784 copies of its monthly newsletter, The Hourglass to the 1482 senior residents of our town, provided 199 medical rides, served 3,703 hot meals at our meal site, delivered 11,863 Meals on Wheels, and accepted \$9,940 worth of donated food products and meals for Upton residents.

The Upton Senior Center is staffed by Blanche Sprague, who maintains a clean and hygienic environment, On-Site Manager Gordon Hall, who has served for eleven years, Ann Davidson, Social Service Coordinator, Holly Whalen, Assistant to the Director, and Director Anita Sundelin. This past year the Upton COA was pleased to have Ann Davidson become a full-time member of the Senior Center team. Ms. Davidson participated in many training opportunities including fuel assistance training, Strategies to Combat Elder Abuse, information and referral training, Strategies to Manage Compulsive Hoarding, Heart and Stroke Community Education, Prevention and Treatment of Late-life Depression, Grief and Loss, and, on September 19th she was awarded certification as a SHINE (Serving Health Insurance Needs of Elders) counselor. Assistant to the Director, Holly Whalen, served Upton Elders through innovating and implementing new and popular programs such as the Walking Club, manicure and facial clinics, donations of baked goods every other Tuesday by Pepperidge Farm, and a circus-themed volunteer recognition event. Anita Sundelin participated in training by attending both the Massachusetts Councils on Aging and Senior Center Directors Annual Conference and the National Councils on Aging/American Society on Aging Annual Conference. These events host professionals from the eldercare network and offer lectures, seminars and workshops on such topics as grant writing, programming, medical developments in the treatment of such diseases as Alzheimer's, and the future of the Social Security program.

The Upton Council on Aging heartily welcomed new members Brett Garceau, Edna Larivierre, Grace Aldrich and Virginia Cyr. Mr. Garceau has served, as a volunteer for many years, undertaking a myriad of difficult tasks at the Senior Center, and as a college student, is our youngest member. Ms. Aldrich has been a warm and familiar face in the Senior Center for many years, and Ms. Larivierre has served as a meal site volunteer and Senior Center volunteer since taking residence in Upton. Virginia Cyr has served as Editor of The Hourglass since the retirement of former Editor, Louis Froehlich. Our new members

bring a strong sense of dedication and spirit of public service to their roles. We bid a fond farewell to retiring members Reverend Jan Charpentier, Steven Goodman and Gil Peck, and wish them well in all their future endeavors.

Year round Clara Emond, certified osteo trainer with the Massachusetts Department of Public Health and former long-time President of the Friends of Upton Elders, provided spirited and motivating instruction to our Bone Builder Beano group, meeting several times a week to participate in osteoporosis preventing resistance training. Also offered at the Senior Center is tai chi, with Jeanne Friswell. The COA continues to partner with the Upton Department of Public Health to provide monthly blood pressure clinics and the annual flu shot clinic. Other services provided in the past year include annual AARP tax clinics, staffed by long-time volunteer Mr. Robert Snow, weekly open AA meetings each Saturday, the monthly SERVE Program wherein volunteers are rewarded with the opportunity to purchase quality meats, produce and groceries at discount prices, and a variety of educational presentations. The Upton Senior Center hosted the SMOC Fuel Assistance Program, The Salvation Army, the Good Neighbor Energy Fund, Prescription Advantage and the Food Stamp program, serving the needs of elders, disabled individuals and low-income families.

Many social and recreational programs were held in the Senior Center in 2004, such as the monthly Upton Men's Club Suppers. Each last Friday evening of the month the Men's Club members and their families prepare and serve four course meals free of charge to Upton seniors. Each month saw a holiday party complete with professional entertainment. The Upton Library held a monthly Book Discussion Group, and The Upton Historical Society presented a different local history program each month. Weekly Bingo and Bridge were offered, and weekly Canasta games were added to our calendar.

The Upton Senior Center enjoyed a "facelift" during the summer and fall months, receiving a fresh coat of interior paint, new carpeting and linoleum flooring, as well as new kitchen cabinets. The fresh, bright interior is clean and cheerful.

The Friends of Upton Elders worked throughout 2004 to raise funds for programming at the Senior Center. In the fall they held their Annual Friends Fair, monthly Whist parties and weekly Bingo. Currently, the Friends invite Upton residents of all ages to become members in their organization. Annual dues are \$2.00, and meetings are held monthly.

**The following grants were awarded to the Upton Council on Aging in 2004:**

Massachusetts Executive Office of Elder Affairs Formula Grant	\$3,470.00
Central Massachusetts Agency on Aging AIMM Grant (in kind)	\$1,150.00
Blackstone Valley Consortium Grant (in kind)	\$2700.00
Friends of Upton Elders	\$4,500.00
Upton Cultural Arts Council (in Kind)	\$600.00

Respectfully Submitted,

Anita Sundelin, Director  
Joan Burrell, Treasurer  
Lydia Fitton  
Karen Intinarelli, Chair  
Jean Hale, Secretary  
Elizabeth Marengo  
Brett Garceau  
Edna Larivierre  
Grace Aldrich  
Lola Stanley  
Virginia Cyr

## REPORT OF THE UPTON COMMISSION ON DISABILITY

The Upton Commission on Disability is charged with the mission of overseeing Upton's compliance with the Americans With Disabilities Act. To that end, we have been very active throughout 2004. Commission members Joan Shanahan, Karen Intinarelli and Anita Sundelin embarked on several projects this past year, with the help and support of many of Upton's town departments to improve access to municipal programs, services and properties.

At the Upton Police Department Chief of Police Thomas Stockwell worked in close cooperation with this commission to bring about improvements in access. These improvements ranged from the simple, such as acquiring additional wastebaskets in restrooms, to the complex, such as replacing the lift. An intercom system and camera were added to the building's entrance to accommodate citizens who may have difficulty communicating with staff. Assistant Building Inspector of the Department of Code Enforcement, Mr. Maurice Capistran, provided invaluable labor and expertise in this enterprise.

This Commission installed TTY devices in many locations throughout our municipal offices, in order that the hearing impaired might be able to communicate with Upton town departments by telephone. Training on the use of TTY devices was provided to municipal personnel. The following are each department's TTY telephone number:

To Reach:	Call:
Department of Public Works	(508) 529-3067
Water and Sewer Department	(508) 529-3067
Board of Health	(508) 529-6813
Tree Warden	(508) 529-3067
Parks and Recreation	(508) 529-3067
Council on Aging	(508) 529-4558
Town Accountant	(508) 529-3737
Town Treasurer	(508) 529-3737
Upton Cable Television	(508) 529-3737
Town Clerk	(508) 529-3565
Planning Board	(508) 529-3565
Board of Assessors	(508) 529-1002
Board of Selectmen	(508) 529-1002

Throughout 2005 this commission will continue to oversee the improvements funded in Fiscal Year 2002. We are especially grateful to the residents of Upton for their affirmation and continued support.

Respectfully Submitted,

Anita Sundelin, Chairman  
Joan Shanahan, Secretary  
Karen Intinarelli

## REPORT OF THE DEPARTMENT OF PUBLIC WORKS

Director of Public Works submits its Annual Report for the year ending December 31, 2004.

The year 2004 has been a year of accomplishment for the Department of Public Works. We started with the reclamation of Church Street, solving some drainage problems. Next, we rebuilt all the drainage and then reclamated both Taft Street and Taft Street Extension. New water mains were installed on Main Street and North Main Street. All drainage was repaired on both streets. Plus, Central Square was reclamated and repaved.

Our Water/Wastewater Department is now fully staffed. This allows Supervisor Ron San Souci working with the Highway Division to do much more of our own service and repair work. Supervisor Ron and his Water/Wastewater crew do an excellent job keeping our water safe and our Water/Wastewater Plant operation. We will be asking the voters to fund the cleaning and painting of the Pearl Street water tank. At some point in time the town should consider replacing the asbestos pipe we still have in the system. The pipe is approximately 55 years old.

I must thank the voters for their support in updating the Department of Public Works equipment and the funding of the rebuilding of our roads.

I want to take this opportunity to thank the personnel of the Highway Division consisting of John Johnson, Assistant Highway Supervisor, Joe Pollinger, Richard Belhumer, Mark Lemoine, and Leo Lamanuzzi. Also, the personnel from the Water/Wastewater Division Ron San Souci, Supervisor, Patrick McKinney, Dean Parker, Don Millette and Larry Bovaird. During emergency these men come when called and stay until it's over.

I think few people realize my Adminstrative Assistant Carol Peterson mans the snow desk during every storm. I want to thank her for all the work she does for the Department of Public Works, Parks, Recreation Commission, and Conservation Commission. I also want to thank the Board of Selectmen for their support and confidence in the Department of Public Works.

Respectfully Submitted,

Durwood (Curley) Tetreault  
Director of Public Works

## **WATER DIVISION**

- Replaced approximately 3100 feet of 10-inch water mains on Route 140 from the intersection of Elm Street to the Town Hall and the common on North Main Street to River Street with 12 inches ductile iron pipe.
- Repaired 16 service leaks and had 3 main breaks on route 140.
- Added 60 new water customers to the system.
- Started adding chlorine to system due to problems with E. coli in December.
- Replaced 11 fire hydrants.
- Pumped 128 million gallons of water.
- Continued hydrant flushing of the 220 hydrants
- Replaced or installed one hundred new water meters.

## **SEWER DIVISION**

- Process 53.5 million gallons of untreated water with a 97 percent removal before discharge, and sent 243 thousands gallons of product to incinerator.
- 43 new sewer customers were added to system.
- Replaced 500' of sewer main through field on Maple Avenue
- 39 alarm and call in for leaks or blocked lines for the year.

I would like to thank the employees of the Water & Sewer Division on a job well done. Treatment plant operator, Larry Bovaird, Water & Sewer operators, Dean Parker and Patrick McKinney. Also, our Administrative Clerk, Carol Peterson for all the phone calls she receives.

Respectfully Submitted

Ronald San Souci  
Water & Sewer Superintendent

## **PARKS DIVISION**

I would like to thank the Director of Public of Public Works Durwood (Curly) Tetreault, the Recreation Commissioners and the Townspeople for their continued support during the 2004 year.

As you visit the Town Beach this year you will notice an improved entrance to the facility which includes a new sign that welcomes you. The sign was purchased through the Upton Men's Club and the Park revolving fund. The beautiful stonewall surrounding the sign was built by resident Camil Brochu who volunteered his time and expertise to this project.

Rafts used at the town beach were found to be severely rotted when removed last fall. I, along with the Recreation Commissioners, will look into replacing the rafts with new maintenance-free materials.

All town-owned dams were operated and inspected as part of the yearly inspection process.

The new West River soccer field was completed this past summer. I look forward to seeing the children of Upton happily playing and enjoying another beautiful facility owned by the town. I would like to thank town resident Mark Fitzgerald for all his hard work in helping get the West River soccer field project off the ground.

Refurbishing of the town beach soccer field will take place in the spring of '05. This will include additional loom, complete regrading and completion of the irrigation system. We hope to have this much needed field back on line in the spring of '06.

With the addition of more field and green spaces in town (West River field, behind the public safety buildings and in front of the Town Hall) I have requested and received funding for a new lawn mower at the November Special Town Meeting. This mower will enable me to mow more efficiently. Thank you again, for your support.

We are currently gathering quotes to repave the parking area, tennis and basketball courts at the town beach athletic facility.

I would like to thank all the seasonal employees that worked for the Parks Department this past summer. They helped make it a fun and safe summer for all to enjoy. And a special thank you to Carol Peterson, the DPW administrative assistant, for all her help and support.

Respectfully submitted,

John Johnson  
Park supervisor

## REPORT OF THE RECREATION COMMISSION

The Board Members of the Recreation Commission would like to extend thanks to everyone in town whom we have had contact with over the last year, directly or indirectly. Most especially, we want to acknowledge the fantastic efforts put forth by John Johnson, Jr. and Carol Peterson. Without their continued support, our commission would require many more people to complete our tasks and agenda that they aid in accomplishing daily.

The Board is once again proud of the summer program held at Kiwanis Beach that we have again sponsored. Special thanks go out to Steve Kedski and the swim aids for a very successful swimming program. In addition let us not forget to say thanks to the lifeguards, the gatekeepers, and once again John Johnson, Jr. for their combined efforts for a very safe beach area.

The Board would also like to inform the Upton community that the West River Street project has been completed. The field and parking area looks very nice and will be a welcome addition to the town. With good weather we hope to have the field up and going this year. We hope this field is just the start of things to come in relieving the towns needs for local field space. We would like to once again thank Mr. Henderson for this generous donation to the town.

This year the board invited local supporters to join our Fields Sub Committee to assist the board in maximizing our current facilities and too look for cost effective alternatives within the community. The members represent several organizations within town and our very excited to assist the board. We look forward to working closely with them over the next year.

Special thanks to the MoM's club, for their generous contribution that allowed us to purchase benches for the Veterans Memorial Playground. We would also like to thank the MoM's club for their continued support. Thanks to the endeavors of these groups we have been able to add equipment to our town facilities without using taxpayer dollars.

The board would also like to send a heart felt Thank You to our former member Mark Fitzgerald who has retired from the board after several outstanding years of service. His knowledge and expertise in land management will greatly be missed. He was also an invaluable liaison to the local athletic organizations. We wish Mark all the best in his future endeavors and we thank him for his continued support of the local Youth Programs.

The Board has developed a "wish list" in order to prioritize future projects and to keep the other local boards informed. This list includes, but is not limited to, the following: Athletic fields, skate park, recreation director, second swim director, summer coordinator, swimming docks, picnic tables, benches, grills, signs, storage facilities, concession stand, and pavilion to name a few ideas.

Finally, the Recreation Commission wants to thank the Upton community for their support and looks forward to another year working in our town.

Respectfully submitted,

Joseph K Poirier, Chairman  
Michael Rooney  
Jacqueline Pilot

## **REPORT OF THE WATER & WASTEWATER ADVISORY BOARD FOR THE CALENDAR YEAR 2004**

- The Policy Statement of the Water & Wastewater Advisory Board is as follows:

1. The policy of the Water & Wastewater Advisory Board (the Water Board) is to furnish advice and support to the DPW Director, when requested, with the best interests of the Town of Upton as a criterion. The Advisory Board also will furnish support to the Board of Selectmen on water and Wastewater matters, upon request from the latter.
2. The Advisory Board will act in the best interests of the Town and not on behalf of or in the interest of any individual or group of individuals for the implementation of any plan for water supply or wastewater disposal.
3. The Advisory Board will not act to obstruct or prevent any individual or group of individuals from implementing any legal plan for water supply or wastewater disposal.
4. The Advisory Board intends that new connections to the municipal water and wastewater systems will be consistent with long-range goals of the Town as administered by its Department of Public Works. Current published plans possessed by the Town will be used as guidelines. Priorities include Title V problem areas, expansion areas identified in the Town's published plans, and locations where water supply protection is a priority.

The principal items that came before the Advisory Board during the year include:

- Continued search for a third water source;
- Water and sewer user rates;
- Water supply interconnections with the Towns of Northbridge and Grafton; and
- Review of various development proposals and engineering plans for connection to the water and/or sewer systems.

The search for a third water source continues with the identification of a potential site along the West River and the finalization of an access agreement to perform test drilling. The Board understands that providing a reliable source of water for the Town of Upton is paramount.

The Advisory Board has been studying the current user rates and billings for the water and sewer systems compared to the Operation and Maintenance (O&M) costs for each system. The Board plans to develop a recommendation for submittal to the Board of Selectmen in early 2005.

The emergency water supply interconnection with the Town of Northbridge, along Hartford Avenue South, has been completed and the construction of an emergency interconnection with the Town of Grafton, along Williams Street, is under consideration.

The Noble Vista, Glen Echo, Bayberry, and Crosswinds developers and engineers came before the Board during this year regarding connections to the water and/or sewer systems. The Board continues to be vigilant in terms of making sure that none of these developments cause adverse results to the overall systems, nor result in untoward costs to current system users or taxpayers.

Finally, the potential need to extend our sanitary sewer system to two areas of the Town, consistent with the current Master Plan, to protect our water resources and the water quality at our supply wells became apparent this year as residents of Grove Street approached the Board and water quality issues developed at the Glen Avenue well field. These items continue to be evaluated by the Advisory Board.

The Advisory Board again wants to extend our appreciation to DPW Director Tetreault and Water and Sewer Superintendent SanSouci for their continued participation and support for the Board.

Respectfully Submitted,

Jeffrey Hershberger, Chairman  
Robert Snow  
Walter Hopkins  
Richard Dupre  
John Sicurella

## **CEMETERY ANNUAL REPORT F/Y ENDING JUNE 30, 2004**

The Commissioners of the Upton Cemeteries hereby submit the Annual Town Report for the year ending June 30, 2004.

### **General Maintenance:**

Appropriation:	\$25,500.00
Expenses:	
Labor:	\$23,694.93
Misc.:	\$ 1,805.07

**Interest from Perpetual Care Investment Accounts:** \$5,428.34

### **Expenditures from Perpetual Care Interest Account:**

Labor:	\$8,447.50
Misc.:	\$3,310.40
Total:	\$11,757.90

### **Cemetery Income Transferred to Town Treasurer:**

Receipts from:	
Burials:	\$13,150.00
Perpetual Care	11,025.00
Sale of Lots	2,120.00
Registry of Deeds	505.00
Total:	\$26,800.00

### Commissioners:

William H. Sadler, Chairman  
Richard L. Randall, Clerk  
Robert R. Richard, Member

## **REPORT OF THE DEVELOPMENT AND INDUSTRIAL COMMISSION**

A company has submitted plans to construct a six thousand square foot garage and equipment storage facility on Walker Drive, which is expected to be approved.

At a Special Town Meeting the Townspeople voted to vest complete authority in the Planning Board to decide that a developer could utilize a fifty-acre parcel on Maple Avenue (formerly the Upton Fuel and Construction property) as a mixed used development. This removes this parcel, which has Town sewer, water and rail from the exclusive use for industrial or commercial use. It also allows the Planning Board to decide, exclusively on any other potential mixed-use development in any of the Town's Industrial, Commercial zones.

Unless and until the Town votes to have a comprehensive plan to expand water and sewer to the remaining Industrial Commercials zones, any commercial development will be all but curtailed.

Respectively submitted:

Attorney Harvey Julian Trask  
Chairman

## **ANNUAL REPORT OF THE BOARD OF FIRE ENGINEERS**

The Board of Fire Engineers hereby submits its annual report for the year ending December 31, 2004.

The year 2004 was again an extremely active year for the Upton Fire Department. We responded to a total of 409 events throughout the year, which included coverage of all blasting events at numerous projects throughout the town. In an ongoing effort to upgrade the Department and the services provided by the Department at least two drills per month were conducted on the various aspects and fundamentals of firefighting. We have occupied the new facility since the end of June 2003.

### **RESPONSES**

The year 2004 had its moments both inside and outside the limits of Upton's boundaries. On February 16 our department responded to the Town of Westboro for a fire at the former Quik's Farm on Adams Street. This fire required the response of approximately six area towns. Quik's had been a landmark for many years and it was totally destroyed. On March 2 the department responded to the Town of Westboro to cover their station for a major fire at the Fountainhead Apartments. Straight Ceramics Building in Central Square was the site of call on March 27. The building had filled with smoke due to a malfunctioning boiler. The next significant call was for a dryer fire at 20 Hartford Avenue North. Damage was confined to the appliance. On June 17 our department aided the Grafton Fire Department at a structure fire on Providence Road in South Grafton. A six-family tenement building was destroyed by a fast moving fire. Approximately ten towns assisted the Grafton department. Our next incident was a kitchen fire at 32 River Street. Damage was confined to the kitchen stove and the immediate area around it. On July 13 our department responded to the town of Mendon for a four-alarm fire at Lowells Dairy on Route 16. Despite the efforts of approximately twenty towns, the landmark was completely destroyed. July 31 the department aided the police department in a search for a missing child on Elm Street. The child was found in a short period of time and transported to Milford Regional Medical Center to be evaluated. On August 21 a horse barn at 3 Bradish Farm Road sustained heavy damage after a direct lightning strike. The barn was fully involved when the department arrived. A nearby house sustained damage to its vinyl siding due to the intense heat. No animals were harmed. The Grafton, Westboro and Hopkinton Fire Departments aided our department at the scene, while the Northbridge department covered our station. Scoops Restaurant sustained minor damage to one of its appliances on October 31. Damage was confined to the unit of origin. 160 Main Street was the scene of a basement fire that damaged the dryer a one wall of the basement. A serious pedestrian accident took place on Hopkinton Road when a resident going for his mail was struck by a pickup truck. Both Fire and EMS departments rendered aid to the person before he was transported by Life Flight helicopter to UMass Hospital in Worcester.

## TRAINING

The Department conducted approximately nineteen training drills throughout the year. Training sessions were held at least twice a month and on some occasions three times a month. Many aspects of fire fighting including extrication, forcible entry, tactics and strategy, hose streams, SCBA training in simulated environments, water supply and personnel safety at fire scenes are part of the training. The department had four new firefighters enrolled in the District Seven Recruit Training Program headed by Chief Donald Gonyor of the Douglas Fire Department. The four firefighters completed the course and received their badges at a graduation ceremony at the Oxford High School. This is an eighteen-week program that teaches the recruits all aspects of fire fighting and prepares them to take the Firefighter I/II state certification test if they chose to do so. They are locally certified at this level. The program is taught by local instructors from the District Seven area towns, including some of our own. Each town within the district conducts certain training sessions at their respective stations. As one can tell it takes a lot of interest and dedication on the part of these individuals to make the program a success. The new firefighters are Anthony Cervassi, Eric Earl, Kenneth Hal and Jonathan Ellis. The program has become a model for other parts of the state and has been praised by State Fire Marshall Stephen Coan.

## DEPARTMENT PROJECTS

The department has been in its new facility for approximately one and one-half years and all systems are functioning properly. The department is the recipient of a federal grant from the Federal Assistance to Firefighters Act in the amount of \$160,560.00 for the purchase of a training trailer. The bid for the trailer was awarded to Kidde Fire Trainers of New Jersey. The trailer will be delivered by the end of February and the training staff will be trained in the proper use and functions of the trailer. The town contributed a total of \$17,800.00 in order to receive the grant. The trailer will be used to train not only our department, but also area departments.

## PERSONNEL

Bonnie Lopez, or "Firefighter Bonnie" as she is known to her fire prevention class students, continues to teach the preschool and elementary school children fire safety as part of the S.A.F.E. Program. This program is a State-sponsored fire safety program that is similar to the former D.A.R.E. Program of the Police Department. The state had again had initially cut the funding for this program, but due to its proven success, the program has been reinstated. As a result of this program two young people had the knowledge to know what to do when the mother of one of them developed a medical problem. As a result of their actions, Jamie Ochley and Megan Fitzgerald, were presented the "Young Heroes Award" at an award ceremony at the Massachusetts Statehouse along with 10 other young heroes. Lieutenant Governor Kerry Healy was present and one of the speakers. Also present were the various representatives and senators from the respective districts of the honorees. Fire Marshall Steven Coan praised all the young heroes and the educators from

the towns represented. During the past year we lost two members of our "family". David Aldrich had served the department for over twenty years and Mark Larose had served for ten years. Both men had endured long illnesses before passing on. To David and Mark the Department says "Well Done".

## REPORT OF EVENTS 2004

### Total Fire Department Events: 409

#### **Fire**

Fire, other	05
Building fire	10
Cooking fire, confined to containe	14
Chimney or flue fire, confined to chimney or flue	03
Fuel burner/boiler malfunction, fire contained	09
Passenger vehicle fire	05
Brush, or brush and grass mixture fire	07
Special outside fire, Other	04
Overpressure rupture, explosion, overheat other	03

#### **Rescue & Emergency Medical Services Incidents**

Rescue, emergency medical (EMS) call, Other	18
Medical assist, assist EMS crew	12
EMS call, excluding vehicle accident with injury	07
Motor vehicle/pedestrian accident	01
Extrication of victim(s) from vehicle	03
Removal of victim(s) from stalled elevator	01
Rescue or EMS standby	05

#### **Hazardous Conditions (No Fire)**

Hazardous condition, Other	02
Flammable gas or liquid condition	02
Gasoline or other flammable liquid spill	06
Gas leak (natural gas or LPG)	06
Oil or other combustible liquid spill	05
Carbon monoxide incident	15
Arcing, shorted electrical equipment	01
Power line down	02
Vehicle accident, general cleanup	11

#### **Service Call**

Service call, Other	15
Person in distress, other	01
Water problem, Other	03

Water evacuation	10
Water or steam leak	02
Smoke or odor removal	03
Public service assistance, Other	10
Assist police or other governmental agency	01
Police matter	01
Public service	11
Cover assignment, standby, move-up (Mutual Aid)	10
 <b>Good Intent Call</b>	
Good intent call, Other	02
Dispatch & cancelled en route	01
Prescribed fire	01
Steam, other gas mistaken for smoke	01
Smoke scare, odor of smoke	01
Steam, vapor, fog or dust thought to be	04
 <b>False Alarm &amp; False Call</b>	
False alarm or false call, other	01
Malicious, mischievous false call, other	01
Central station, malicious false alarm	01
System malfunction, other	03
Smoke detector activation due to malfunction	20
CO detector activation due to malfunction	01
Unintentional transmission of alarm, Other	09
Smoke detector activation, no fire – unintentional	09
Alarm system sounded, no fire – unintentional	24
Carbon monoxide detector activation, no CO	02
 <b>Severe Weather &amp; Natural Disaster</b>	
Severe weather or natural disaster standby	01
 <b>Special Incident Type</b>	
Special type incident, Other	01
 <b>Training Sessions</b>	
Training	19
Work sessions	02
 <b>Details</b>	
Blasting Events Observed	81

## PERMITS ISSUED

Oil Burner/Storage Tanks	45
Propane Storage	45
Smoke Detector Inspections	183
Outdoor Burning Permits	518
Tank Truck Inspections	21
Blasting Permits	18
Total Permits Issued	830

## ROSTER OF PERSONNEL 2004

Michael J. Bradford, Sr., Chief

Richard J. Henderson, Sr., Deputy Chief

Michael J. Marchand, Assistant Chief

Henry Poirier, III, Captain  
David Cialdea, Lieutenant  
Daniel Lazarz, Lieutenant  
Richard Belhumuer, Private  
James Brochu, Private  
Douglas Cook, Private  
Jonathan Ellis, Private  
Robert Henderson, Private  
Edward Lavin, Private  
Philip McClure, Private  
Keith Orrell, Private  
Douglas Usher, Private

Richard Leighton, Captain  
Steven Zaloga, Lieutenant  
Randy Addy, Private  
Michael Bradford, Jr., Private  
Anthony Cervassi, Private  
Eric Earl, Private  
Kenneth Hall, Private  
Brian Kemp, Private  
Bonnie Lopez, Private  
Kevin McElreath, Private  
Gary R. Shults, Private  
Nathan Addy, Auxiliary

The Board of Fire Engineers would like to thank the various Boards, Commissions and town officials for their help and support throughout the year. We would also thank the members of the Upton Fire Department for their dedication and response to any and all emergencies that arise in the Town of Upton. A very special thank you goes to the wives and families of the department who allow us to do the job we like to do. Without their support and understanding the department would not be able to function.

Respectfully submitted,

Michael J. Bradford, Sr., Chief  
Richard J. Henderson, Sr., Deputy Chief  
Michael J. Marchand, Assistant Chief

## **DEPARTMENT OF EMERGENCY MANAGEMENT REPORT**

The Upton Office of Emergency Management is the resource coordinator for the Town in the event of a disaster or major incident. I coordinate local public safety and government responses with state and federal agencies. Upton OEM's daily operation is focused on planning and preparedness. I also assist other Town Departments such as obtaining the large highway signs that kept residents advised during the drinking water concerns last summer. What many citizens remember as Civilian Defense bears little resemblance to today's Emergency Management.

The Emergency Operations Center on the second floor of the new Fire and EMS Headquarters has full two-way radio communications with all town departments and county fire departments, multiple telephone capabilities, computer network, fax machine, cable and broadcast television monitors, three workstations, a meeting table, dry boards and maps of the Town, county and state. From this room Upton's response to any major emergency or disaster will be coordinated. It is here that members of state and federal response teams will come to assist us. The EOC was equipped entirely with grants and donations. Managers from the Massachusetts Emergency Management Agency use our EOC as an example of what an EOC should be. We were chosen to be the host for several regional meetings with MEMA during the last year.

The Massachusetts Management Agency selected Upton Emergency Management as one of first communities in the Commonwealth to participate in a web based Comprehensive Emergency Management Plan. Meetings were held at Upton with MEMA and two other communities to discuss how the plan would be developed and later distributed to all cities and towns in the Commonwealth. Unlike paper plans, a web based plan immediately updates information at MEMA. These on-line plans can only be accessed with proper authentication. These plans include response guidelines for disasters, hazardous materials incidents and terrorism.

The Upton Office Emergency Management Local Citizens Corps Council and Citizens Emergency Response Team was one of the first in Massachusetts registered with FEMA and is funded entirely by federal grants. The mission of the Upton CERT is to provide sheltering for residents in the event of a natural or man made disaster. Community volunteers staff this program. Please call if you are interested in being trained and certified to volunteer in this very important program. Upton CERT has received first and second year funding and is waiting for this years grant.

The OEM in cooperation with the Police and Fire Departments secured a \$12,800.00 Homeland Security Local Preparedness Grant that was split evenly between the two departments. Items purchased include communications equipment, lap top computers, generators, lighting, portable shelter, and both fixed and portable meteorological equipment. The Town of Upton Fire & EMS Departments in conjunction with OEM has an incident response trailer where much of this emergency equipment is housed. The Incident Support Unit is

an enclosed trailer, stored inside the station, to be deployed to any large-scale incident in minutes. It contains cots, blankets, sheets, tables, chairs, a portable generator and lighting. There are also mass casualty and Haz Mat supplies in the IRU. Additional cots and blankets are stored at Fire & EMS Headquarters and the Town Hall.

Local Cable Channel 11 is operated and maintained by Upton Office of Emergency Management. It is now in its second year of service. Channel 11 broadcasts public safety information on a daily basis. Upton Emergency Management posts emergency information as needed. These postings include severe weather watches and warnings or health and safety advisories. These broadcasts were invaluable during the drinking water advisories last summer. Our new look is a computer-based program. This makes posting emergency messages much quicker and allows me to store presentations for future use with a much broader variety of information being broadcast.

Respectfully submitted,

Brian Kemp  
Director

## DEPARTMENT OF EMERGENCY MEDICAL SERVICES

The Upton Emergency Medical Services Department responded to 523 emergency medical calls in 2004. This was an all time high for Upton EMS, representing more than a 17% increase from 2003. This steady increase in requests for emergency medical care is the result of our increasing population, two regional schools, school sports programs and more commuter traffic. Many times when residents call for emergency medical care, our only ambulance is not available because it is on another call or is out of service for maintenance. The Fire Department Rescue truck responds to these calls and Upton EMS Emergency Medical Technicians care for the patient until an ambulance from another town or a private service arrives. This can cause life-threatening delays in transporting a patient to the hospital. There are often multiple patients at motor vehicle crashes which require us to call neighboring town's for ambulances. One of the longest waits of your life is being injured or ill and waiting for an ambulance. Each time there was a need for a second ambulance in Upton last year, Upton EMS had EMT's to staff a second ambulance.

I will ask for funding to purchase and equip a second ambulance next year. The Upton Ambulance Fund will pay for about half the cost of a second ambulance. The Upton Ambulance Fund is made up entirely from donations, which have been collected since our "Med 1", a 1996 Horton ambulance, was purchased. Med 1 is still a serviceable vehicle and will make an excellent back up ambulance. Much of the equipment will be purchased with the Upton EMS Equipment Fund.

Upton's Fire and EMS Headquarters is staffed from 7:00 am to 5:00 pm Monday though Saturday. For the remaining 65% of the time, we rely entirely on our 21 Call EMTs. Call EMTs respond from their homes at any hour of the day or night. The Commonwealth of Massachusetts requires a minimum of two certified EMTs to staff an ambulance. More serious calls require additional EMTs. When calls come in during hours when EMTs are not on duty, the communications dispatcher activates the radio alerting system and we hope there are at least two EMTs in town who are available to respond. Many residents do not know that the EMTs who answer the call for help respond from home. Each night of the year from 9:00 pm to 6:00 am, there are 3 EMTs on standby duty at home.

Training is a vital part of Upton EMS Department's commitment to the Town. In addition to attending monthly meetings, EMTs attended classes on Pediatric Trauma Life Support, Hazardous Materials Response, swimming pool rescue, ice rescue operations, caring for the suicidal patient, response to crime scenes, Pediatric Defibrillation, documentation, and practical classes on new equipment purchased by the department. Last fall members attended a 24-hour DOT recertification class. EMT's are required to attend 28 hours of continuing education every two years in addition to attending a DOT recertification and CPR/Defibrillation classes.

The new Fire/EMS Headquarters was dedicated at an open house on Saturday May 1, 2004. The program said, "This event will thank and honored the citizens of Upton. Their continuous support and dedication has made this facility a reality". The EMS Department

has a clean heated bay to store our ambulance, a medical cleaning room to clean and sanitize medical equipment and a secure room to store medical supplies and medications. There are secure offices and files to store confidential patient records. The second floor has a training room with a/v capabilities, two dorm rooms and shower facilities. We also have gear washing and drying machines so that contaminated EMS clothing can be properly cleaned at the station rather than the EMTs washing the clothing at home and cross contaminating their families clothes. For those residents who have not seen the facility, please stop by for a tour.

A very special donation to the Upton EMS Equipment Fund from the family and friends of Cynthia Amato, who passed away last year, enabled the EMS Department to purchase a new stair chair. This combination wheeled chair with a fold out roller track devise allows patients to be safely "rolled" down stairs rather than carried. It is safer for the patients in addition to reducing injuries and strains to the EMTs. I would like to thank all who donated in Mrs. Amato's memory.

Our CPR Coordinator/Instructor EMT Bonnie Lopez and Instructor/ EMT Susan Wadehul teach several CPR classes during the year. These classes are taught at the Fire & EMS Headquarters at night and during the day. A four-hour CPR class can save a family members life. Please give us a call.

Upton EMS offers the "File of Life" at no cost to Upton residents. This bright red magnetic pouch on your refrigerator contains a card with vital medical information and whom you want contacted in an emergency. There is also a wallet card available. The File of Life program has been invaluable many times since being first introduced. The program is free and Upton EMTs will help you fill out the card. Call the Fire & EMS Headquarters at 529-3421 for more information.

I would like to thank the Upton Fire and Police Departments for their assistance at calls. Thank you to the Board of Selectmen and the Finance Committee for your ongoing support. Most of all I would like to thank the EMTs of Upton EMS for their commitment, compassion and kindness.

Respectfully submitted,

Brian F. Kemp  
Director

## E.M.S. ROSTER FOR THE YEAR 2004

	<b>Radio Number</b>
Brian Kemp, Director	A1
Jeff Young, Assistant Director Admin	A2
Barbara Harris, Assistant Director Training	A3
Richard Leighton	Car 5
Max Weinfuss	A6
Bonnie Lopez	A10
David Harrison	A12
Robert Migliaccio, Maintenance Officer	A13
Erin Cialdea	A14
Nader Hamed	A15
Mark Maljanian	A17
Richard Henderson	Car 2
Doug Cook	A19
Dan Lopez	A20
Kevin McElreath	A21
Susan Wadehul, Infectious Disease Control Officer	A23
Rob Allen	A24
Carol Norton	A26
Mike Bradford	Car 1
Jason Hurton	A27

## **TOWN REPORT 2004**

### **UPTON BOARD OF HEALTH**

The Board of Health respectfully submits the following report for the year 2004. Board members were as follows; Chairman, A. Rick Binaco; Member, Marsha Paul; and newly elect Member, Susan Cudmore. The Board wishes to thank former member Gail Snow for her years of outstanding service to the town.

The following were also appointed/re-appointed to their positions:

Animal Inspector:	Charlotte Newell
Burial Agent:	Kelly McElreath
Assistant Burial Agent:	Kenneth Pederson
Agent:	Maxine Kogut
Food Inspector:	Richard Weschrob/Russell Turner
Clerk:	Diane Tiernan
Town Nurse:	Patricia Parent
Town Physician:	Dr. Donna Krauth

During the Year 2004, the Board conducted routine health inspections,perc and deephole testing, food inspections, beach water sampling, reviewed septic designs and subdivision plans: conducted a municipal water study, began a pesticide awareness campaign, initiated season bulk trash days and started a news column in the Town Crier.

- “Bulk trash” days were offered to Upton residents this year, enabling residents dispose of unlimited large or bulk items for a small fee. This was provided as alternative to putting the item at the curb with the weekly trash. In addition, we provided for the safe disposal of hazardous wastes to any Upton resident free of charge. Several people attended these events and asked that we continue to sponsor them. This event will continue in the spring and fall of each year as a part of the trash pick program.
- In June of 2004, the Board managed a municipal water study of the towns drinking water supply. The study was completed by Weston and Sampson Engineers of Foxborough, MA. The study showed that the water supply for the town is sufficient at present, as long as we remain under a water conservation program. In addition, further construction in the town will continue to increase demand and a third water source may need to be considered sooner than expected. Copies of this study are available to a resident at the Board of Health Office.
- In August of 2004, the Board began a pesticide awareness campaign with flyers concerning pesticide safety and organic lawn and garden care that were inserted in the Town Crier. This campaign will be repeated for public awareness.
- A representative from the Mass DEP gave a seminar on safe gardening in October, 2004 to educate the public on using alternative approaches to lawn care and gardening.

- A biweekly column concerning BOH news was initiated in August of 2004. This column highlights BOH activities or concerns and is intended to update the community on public health issues and concerns. This activity will continue.
- For the first time in several years, the town of Upton encountered contamination in the municipal drinking water, causing town officials to quickly pull together for a safe and effective resolution. Notification was promptly distributed to the media and administration worked diligently to correct the problem. The cause of the contamination is still unknown and the DPW and BOH are working together to solve the situation.
- The curbside collection system for trash and recycling continues to operate smooth throughout the town. Records indicate that the majority of residents are participating the program. Continued education in the benefits of recycling will be conducted by the Board.
- Throughout the year, the administration of the Board as well as its members attend meetings to address procedures in the event of a natural disaster or bioterrorism. The Dept. of Public Health also issued supplies to our office through a federal grant, to assure our preparedness in the event of a disaster. The Massachusetts and Federal government continues to offer courses and information to keep us up to date with vital information.
- Food inspections showed most establishments were clean and operational with only minor violations.
- The local swimming areas; Lake Wildwood, Kiwanis Beach, and Taft Pond are tested on a weekly basis for coliform, during the summer swim season. The testing found beaches to be in compliance with state.
- The rabies clinic was again held in the spring of 2004, at the DPW garage. Residents brought their cats and dogs to the clinic for the rabies vaccine. Licenses were also available at the time of the clinic.

The following permits were issued during 2004:

Food:	27
Garbage & Offal:	13
Installers:	20
Septic:	37
Perc & Deephole:	50
Massage Therapy:	7
Tobacco:	11
Complaints:	46

Respectfully Submitted,

Upton Board of Health  
 A. Rick Binaco, Chairman  
 Marsha Paul, Member

## **TOWN REPORT UPTON HEALTH SERVICE 2004**

This is the eleventh town report I have written here in Upton. Public Health nursing has definitely changed in these years. Although I still visit individual residents on a regular or occasional basis, my main focus has shifted more to the general population's concern. This change back to a more traditional role for the public health nurse is a change that has been necessary given the issues in today's world.

In May of 2004, I attended the annual meeting of the Massachusetts Association of Public Health Nurses and was amazed at the approximately 250 nurses in attendance. Some 50 of those were nurses from all over New England who traveled distances to be a part of the expansion of the Public Health Nurse's role. The guest speaker that day talked about environmental issues including types of air and water pollution that affect the public health today. She pointed out that in most nursing programs only four or so hours of teaching is dedicated to these important issues. Therefore, individual research, reading and education along with on the job training is essential if any progress is to be made. Here in Upton, I function under the Board of Health umbrella and I am always included in trainings and experiences with environmental issues. Resources such as the Massachusetts Dept. of Public health and Dept. of Environmental Protections have been invaluable as problems and questions arise.

The town nurse position is fulfilling for me because I have to be ready for anything. I will be called upon to do anything from taking a routine blood pressure to helping to develop a plan in the event of an infectious disease disaster. Even a small town like Upton has to be prepared. The dedicated employees (police, fire, EMS, administrative) are determined to know the steps to take to maintain our public health. Have no fear, we have a great team.... including the Board of Health and your Town Nurse.

The past year has been a "healthy" one for our townspeople, in general. West Nile Virus concerns were less prominent while chicken pox reporting has surged. The beginning of the influenza season with the severe shortage of vaccine was difficult, but as usual, the residents of Upton were patient and understanding about allowing those residents most at risk to receive the vaccine first. I gave out the same amount of vaccine, just on a different timetable.

Each year monitoring and hopefully helping to preserve the public health presents new and interesting challenges. As long as the residents of Upton continue to care about each other and their commitment to community stays strong, the town nurse will play an important role in the public health issues of the day. Thank you for allowing me to continue fulfilling the role of town nurse here in Upton.

Respectfully Submitted,

Patricia Pighetti, Parent/RN

## ANNUAL REPORT OF THE UPTON HERITAGE HOMECOMING COMMITTEE FOR 2004

Another successful Constitution Day Program initiated the 2004 schedule of events for our Heritage Homecoming Committee. The program began with a processional led by drummers Daniel Holmes and Peter Moffec, followed by a Color Guard comprised of George L. Wood and American Legion members John Saucier, George Kennedy, David Kennedy, Richard Kennedy, Francis Bouthiette, Bruno Ragaini, John Robertson, and Robert Humes.

"Johnny Patriot", this year portrayed by Selectman Chairman Alan Leslie Rosenfield in place of the original one, Edward Furphy, led the Pledge of Allegiance and the singing of the National Anthem led by the Nipmuc Regional 8th Grade Band. Chairman Rosenfield then gave a brief history of Constitution Day as it has been celebrated in Upton for the past eighteen years, making the oldest continuous Constitution Day program in the Commonwealth of Massachusetts.

After introducing each of the honored guests, Master of Ceremonies, Selectman Rosenfield then invited Margaret Barthel, the winner of the Essay Contest sponsored by the George L. Wood Post of the local V.F.W. to read her winning essay. He then presented her with her winning citation.

Senator Guy Glodis, Representative George Peterson, Selectman David M. Lunny, Mrs. Sharon Cutler, Selectman of Mendon, Mr. Paul Daigle, Superintendent of Schools and Mrs. Cynthia Robertson of the Regional School Committee spoke of their experiences with the Constitution and of its importance in today's world. Also among the guests present were Chief Charles Johnson of the Mendon Fire Department, Chief Ernest Horn of the Mendon Police Department, Chief Michael Bradford of the Upton Fire Department, Police Chief Thomas Stockwell of Upton, and Officer Carl Ambrosino, School Resource Officer.

Musical selections by the 8th Grade Chorus and band under the direction of Mrs. Marsha Ledoux and Henry Morel were interspersed among the speakers.

The program is in danger of losing its continuity because of the retirement of it's Chairman, Edward Furphy, The Committee has already voted to be dissolved if a replacement is not found among Upton's Citizenry. Here is an opportunity for someone of local organization to assume the duties. Selectman Rosenfield is a staunch supporter and asks for someone to step forward and volunteer.

The activities of the above paragraphs took place on the morning of September 17, 2004 at 10:15 at Nipmuc Regional Auditorium. That same evening at Holy Angels' Parish

Hall at 6:30 pm the eighteenth Annual "Hall of Honor" dinner was held. Three local residents were honored for their outstanding citizenship, serving the Town in various ways.

The outstanding deceased citizen named was Edward Orff, Sr., who served as a Police Officer, a Constable, Custodian of Veterans' Graves, Milk Inspector, and as a volunteer in the Knowlton Call Fire Department.

Mr. Carl Paulson was named as the Living Outstanding Citizen. He is known for his beautiful stained glass windows and has installed some in many places around the world. Notable among his work are examples at Holy Angels' Church and at the Upton Town Library.

A third honoree was Benjamin Manning who earned the LOYCA Award, Living Outstanding Young Citizen award. The eighteen year old, a member of the National Honor Society, was involved in the Special Olympics. He graduated from Nipmuc as second in his class and served as salutatorian. He is now attending Boston University and studying Biochemistry Molecular Biology.

Letters were sent out to other groups of churches, clubs, guilds, etc., to supplement the activities of the Heritage Committee. The response was very surprising and gratifying. The week held in early October kicked off with a Family Square Dance at the new Memorial School on October 1st at 7 pm The Men's Club and Memorial School PTO sponsored the event.

An Antique, Craft, and Yard Sale sponsored by the Historical Society were held on the Town Common from 8 am. to 2 pm on October 2nd.

The Mendon-Upton School Students Art Exhibit was held in the Town Hall from 10:00 am to 3 pm.

A Scarecrow Contest was held at the V.F.W. from 9:00 am. to 2:00 pm and a used Book Sale at the Town Library front lawn from 9:00 am.-1:00 pm A round-robin Softball Tournament was held at Kiwanis Beach beginning at 10:30 am. The Men's Club emerged victorious over both the Fire Department and the Police Department. The losers had to serve tables at the Ham and Bean Supper at the United Parish starting at 5:00 pm

Activities were held at the Sweetwilliam Farm, 153 North Street starting at 11:00 am. Till 4:00 pm.

It is the hope of the Heritage Homecoming Committee that the activities of the past 18 years will not be overlooked and the Committee is dissolved because of the lack of leadership at the top. The Chairman, Edward Furphy, is retiring due to health reasons and a replacement has not been forthcoming at the time this report was being

written. Surely there is some public spirited citizen in one of our local organizations, i.e., Men's Club Historical Society, Grange, etc., who would be willing to head up Heritage Homecoming Committee in this crisis. If you are interested, please contact Selectman Chairman Alan Leslie Rosenfield.

2004 Heritage Homecoming Committee

Lisa Broderick  
Elizabeth Davis  
Edward J. Furphy, Chairman  
Patricia Giles  
Edward Gorman, Secretary  
Robert Humes  
Ona Moore  
Carl Paulson  
Norman Sanders  
Mary Strachan  
Edith Shaughnessy  
William Young, Treasurer  
Susan Cudmore, Member

## THE HISTORICAL COMMISSION

The Historical Commission submits our report for the year 2004. In February, Preservation Mass presented a workshop on "the basics of historic preservation". Members of Town Boards, local residents and surrounding town boards attended. Two streets in a proposed sub-division were given the names Blueberry Lane and Dogwood Drive.

The demolition delay by law received approval from the Building Inspector and the Planning Board and will be submitted at the annual Town Meeting in May 2005.

John Morrel, and Rita Horsey resigned due to their moving out of Upton. Their resignations were accepted with regret as each had contributed many volunteer hours to projects in the town. Jonathan Meagher and Catherine Taylor were appointed to fill the vacancies.

During July, the property at Elm Street, which includes a historic stone built chamber or cave, was sold at auction. The Commission has been in discussions with the new owner and the Board of Selectmen as to how this significant landmark can be preserved.

The Commission has requested a grant from the Community Preservation Committee for a consultant to prepare nomination forms for all buildings and sites that have been identified as historically or architecturally significant.

The Heritage Weekend in October has now expanded to include the Friends of Mendon-Upton Libraries, Cub Scouts, Boy Scouts, Girl Scouts, Memorial School P.T.O. as well as The Historical Society, The Men's Club, Police Association, Fire and E.M.S. Company, Selectmen, and United Parish. It has become a community celebration and will welcome all groups to aid many worthy projects.

We thank all of the Town Boards and citizens for their help and interest in preserving our heritage for all who follow.

Respectfully submitted,

Barbara E. Burke, Chairman  
Russell W. Wood, Vice Chairman  
David Mackey, Clerk  
Catherine Taylor, Treasurer  
Stephen Minichiello

## **REPORT OF THE UPTON HOUSING AUTHORITY FISCAL YEAR ENDING DECEMBER 31, 2004**

The Upton Housing Authority's office is located at Coach Road Apartments, 4 Hartford Avenue in Upton. We are subsidized by the State of Massachusetts and receive all funding directly from DHCD (Department of Housing and Community Development) located in Boston.

The Upton Housing Authority administers two State subsidized programs:

- MRVP (Massachusetts Rental Voucher Program) - 7 subsidized family/elderly units located at the Upton Inn, at 135 Main Street, Upton. As of April 1, 2004 Eligibility/Income Limits for a one member household is \$18,620; two member household \$24,980; three member household \$31,340; four member household \$37,700.
- Program 667 - 40 subsidized elderly/disabled units located at Coach Road Apartments, 4 Hartford Avenue. Age limit is 60+ with a net income for a one-person household being \$46,300 and a two-person household of \$52,950. There is no asset limit but the value of assets are included in gross income when determining applicant eligibility.

There currently is a waiting list for each program, local/non-residents and minorities are encouraged to apply. Upton residents are given a priority over those applying from out of town.

Our Board of Commissioners consists of five members; four being elected by the Town of Upton and one being appointed by the Governor of Massachusetts. Monthly meetings are open to the public and are normally held on the second Wednesday of each month at 6:00 pm in the Community Room at Coach Road Apartments.

In May, after 19 years of service on the Board of Commissioners, Bob Humes made a decision to not to seek reelection to the Board. We would like to thank Bob for all his help and input over the years and wish him the best in the years ahead.

To apply for housing or if you would like to have more information, contact Barbara Marsden, Executive Director of the Upton Housing Authority. Normal office hours are Monday-Friday , 8:00-12:00 or email Barbara at [upton.ha@verizon.com](mailto:upton.ha@verizon.com).

Respectfully submitted,

Barbara Marsden, MPHA Executive Director  
Mildred Morin, Chairman  
Judith McGee, State Appointee/Treasurer  
Bill Evans, Member  
Rena Richard, Member  
James Maloney, Member

## DEPARTMENT OF CODE ENFORCEMENT

2004 was another extremely busy year for the Code Enforcement Department. With the Memorial School in it's final stages, and Blackstone Valley under construction, the department has been working diligently to insure the safety of the children and Codé Compliance of the facility. Construction has been vigorous with Samreen Villa I & II, The Preserve At Lake Wildwood and many others.

A personnel change took place early summer, Diana Del Grosso resigned as our Administrative Assistant but was appointed as a part time Local Building Inspector. We are extremely pleased to announce we have hired a new Administrative Assistant Jennifer Deeter. Transition was very smooth with no glitches. Since Jennifer has joined the department, The Code Enforcement Office is now open on Thursdays. The office is open to the public six (6) days a week to better accommodate the townspeople and contractors.

Code Enforcement Department Staff consists of:

Building Commissioner/Zoning Officer	Patrick Roche
Local Building Inspector	Maurice Capistran
Assistant Local Building Inspector	Diana Del Grosso
Wiring Inspector	John Poirier, Jr.
Assistant Wiring Inspector	David Stanley
Plumbing Inspector	Walter Hopkins
Assistant Plumbing Inspector	Thomas French
Administrative Assistant	Jennifer Deeter

### Zoning Board of Appeal Members:

John F. Le Brun, Chairman  
Joseph D. Lorie  
Stedman Briggs

### Associate Members:

Roger I. Bartlett  
James R. Bates Jr.  
Richard Desjardines

Since January 2004, the following permits have been issued

### BUILDING DEPARTMENT:

Additions	27	New Construction	52
Re- Models	6	Windows	6
Workshop	1	Roofs	13
Woodstoves	12	Basements	14
Porches	11	Siding	5
Barns	3	Sheds	10
Temp Trailer	1	Re- issue	11
Pools	26	Green House	1
Demo's	2	Annual Inspections	13
Garage	6	Tents	2
Signs	2	Residential Ramps	1
Towers	1	Snack Shack	1
Miscellaneous	13		

<b>Total fees collected</b>	<b>142,901.22</b>
<b>Total number of permits issued</b>	<b>240</b>
<b>Number of inspections conducted</b>	<b>1008</b>

#### **WIRING DEPARTMENT**

Hot Tubs	2	Additions	34
Basements	12	Finish	1
Garage	2	Patio Room! Porches	3
Barns	1	Lights	2
Septic	1	Commercial	4
Re- Inspections	25	Alarms	36
Voice Data	3	New	2
Low Voltage	2	Central Vac.	20
Furnaces	5	A/C	2
Service Change	1	Renovation-Remodels	8
Miscellaneous	20	Upgrades	11
Wells	3	New Service	1
Pools	28	Temp Service	1
Carnival	1	Stoves	1
Underground	1	Hot Water Tank	2
Meter Move	1	Commercial Towers	1
<b>Total fees collected</b>		<b>16,810.28</b>	
<b>Total permits issued</b>		<b>237</b>	
<b>Total inspections conducted</b>		<b>537</b>	

#### **PLUMBING AND GAS DEPARTMENT:**

<b>Total fees collected</b>	<b>8,623.76</b>
<b>Total permits issued</b>	<b>172</b>
<b>Total inspection conducted.</b>	<b>357</b>

#### **ZONING BOARD OF APPEALS**

Total hearing	21
Total variances	5
Total special permits granted	10
Total denials	4
Total withdrawals	2

#### **2004 TOTALS FOR THE CODE ENFORCEMENT DEPARTMENT**

Building Department	142,901.22
Wiring Department	16,881.28
Plumbing Department	8,623.76
<b>TOTAL</b>	<b>168,406.26</b>

As always, I would like to thank all the inspectors of the Code Enforcement Department for their hard work and dedication to protecting the townspeople. I would like to especially thank Jennifer Deeter for an easy transition and amazing detail for organization of the department and inspectors, and always accommodating the townspeople and contractors. I would also like to thank all the Town Departments for their cooperation.

Respectfully submitted

Patrick Roche  
Building Commissioner  
Department of Code Enforcement

## REPORT OF THE LIBRARY DIRECTOR

The end of 2004 marks the Upton Town Library's one hundred and thirty third year of service to the Upton community. As we grow and change in response to Upton's increasing population and the many new technologies that develop it is truly remarkable how far we have come from the library's initial collection of 830 books.

In October of this year, our Director of nine years, Deborah Hersh, resigned from her position at the library. Under her guidance and leadership over the last decade, the library moved into the twenty-first century and took full advantage of emerging library technologies, such as automated circulation, internet connectivity and resource sharing. Deborah's efforts have provided Upton with a broad and diverse collection along with an amazing array of services from an inadequate physical space.

The items in Upton's collection circulated 48,269 times from January 2004 through December 2004, an increase of 7.6% over last year. The library currently houses 29,195 physical items, consisting of books, periodicals, videos and sound recordings. 4,133 Upton residents are registered borrowers in the Central Massachusetts Regional Library System. Of those, 3,082 are registered through the Upton Town Library.

The library offers materials in many formats, including books, magazines, videos, compact discs, DVDs, audiotapes and electronic books. This year we added another format to our collection: Audiobooks on CD. In the past, the library has received these materials on loan from the regional library system, but this year we began to purchase them for our own collection. We have begun to acquire CD audiobooks for both children and adults, including fiction and non-fiction titles. In December of 2004 the library had 61 titles in this format and we plan on continuing to purchase several titles each month.

A new book discussion group was created this year. The Senior Book Discussion Group is hosted by the library in partnership with the Upton Senior Center. The group is led by Donna Kempton, our circulation specialist at the library, and meets at the Senior Center to share and discuss a different book each month.

Over 220 children from ages 2 to 16 participated in our annual Summer Library Adventure. Children recorded how much time they spent reading or being read to for seven weeks in the summer and received small prizes and raffle tickets as a reward. The participants logged 2,833 hours of reading time this summer. Our Library Adventure kick-off event was Trinity Repertory Company's performance of Shakespeare's play "Two Gentlemen from Verona". This outdoor theatre event was attended by over 150 people, and we hope to make summer Shakespeare an annual event. Many thanks to the Friends of the Mendon and Upton Libraries, Unibank for Savings and the Upton Men's Club for their generous support of our summer programs.

The library continues to provide free, unfiltered internet access to the public. We currently have two internet-connected computers for public use. This year we upgraded our older internet computer to a new, much faster 2.8 GHz Dell computer. On average, nearly 100 people per month use this service.

Use of interlibrary loan services to request books from other libraries for Upton patrons continues to increase. Extensive use of interlibrary loan services is one way that the library can compensate for its small physical space. Patrons can now use their library cards to request books over the internet and can receive notification by e-mail when their materials arrive in Upton. From January 2004 through December 2004, we received 4,668 items from other libraries in the region, while lending out 3,360 of our items to other libraries.

The library building remains inaccessible to handicapped patrons. The flights of stairs leading into the building and down to the library collection prevent access to anyone in a wheelchair or using a cane. We have attempted to serve these patrons by holding library programs outside the library building and by offering home delivery service. Currently, six Upton residents receive monthly home delivery of library materials, thanks to our dedicated group of volunteer couriers.

The biggest challenge facing the library remains space. Although our collection and services need to grow along with Upton's population, the physical size of the library has not changed since 1970. We are forced to increasingly rely on interlibrary loan to supplement our collection, and all library programs with more than 10 participants must be held in other town buildings. Our shelves are packed over their capacity, so creative and often painful options must be considered as we search for space to hold new materials. While the library trustees and staff will strive to provide as many services as possible in our current location, the only long-term solution is to find a larger physical space for the library.

Respectfully Submitted,

Matthew R. Bachtold  
Acting Director  
Children's and Young Adult Librarian

## REPORT OF THE BOARD OF LIBRARY TRUSTEES

This year has been one of surprises. The first one was that the Massachusetts Board of Library Commissioners unexpectedly opened up a grant round to fund library construction. To take advantage of it we would have to cram a year's work into six months. The option, however, would be to wait another four years for the next round which would mean another eight years before we could open a new library.

The previous year, the concept of a joint library became a thing of the past and we had to look for other answers to resolve our space problem. The problem has continued to grow compressing our collection, our staff and our patrons into the same 3,000 square feet that has been the library for the past 30 years. The collection grew by 4% during the last fiscal year aided by a circulation increase of 10% which opened up some shelf space. Weeding out of books, both useful and out of date has continued unabated. The attic is now full of books that should be downstairs available to our patrons while the rest are offered to anyone who will take them. If not, they are discarded.

At the beginning of the year a feasibility committee was formed to address the space situation by considering the many comments made by the town's people. In May, however, a new grant round was announced which effectively accelerated the whole process if we wanted to participate in it. The Trustees and the Feasibility Committee agreed to go ahead and apply for the grant considering both the renovation of present town buildings and the building a new library. The result after much debate was a decision to construct a new library on a site off of Maple Avenue in West Upton on land located in a planned village. The Upton Development Group generously agreed to donate the site. The grant application must be submitted by February 9, 2005.

The second surprise was the resignation of Director, Deborah Hersh. She had been in this position for many years and was able to lead us into the electronic age. The library collection is now accessible by patrons at home over the internet. Checking materials in and out is also done electronically, effectively and efficiently keeping track of the library collection. A search committee was established and is now in the process of selecting a new director. In the meantime our Children's Librarian, Matthew Bachtold was named Acting Director and is doing a fine job. Susan Pfeiffer has joined our staff as Circulation Clerk.

The third surprise was the resignation of David Anderson, a Trustee who offered many straight forward suggestions. He was reluctant to leave but had moved out of town. Pauline Marquis who chose not to run in the annual election, agreed to fill his position until the next spring. We are fortunate to have her back with us. Two new members were elected in May, one to fill Pauline's seat and the other to fill Doreen Chancellor's seat on the Board. We thank them for their service over the years. Kelly Carey and Linda White were elected to fill their positions and we are happy to have them with us.

The Library Revolving Fund received \$4440.61 in FY 2004. Expended was \$2,501.87 and at no point exceeded \$5,000. The remainder will be credited to the town in the miscellaneous library account thereby reducing the amount appropriated by the town for the next fiscal year.

Every year we thank the many people and groups that have helped the library and this year is no exception. Without the help of the townspeople, the town officials, our staff, our volunteers, the Friends of the Library and the Mendon-Upton Library Trust, we could not be the library we are. The Men's Club and Unibank have continued to help us and we thank them for their support.

The Board of Library Trustees

John Robertson Jr., Chairman  
Laurie Wodin, Vice Chairman  
Katie Kelley, Treasurer  
Charlotte Carr, Secretary  
George Klink, Trustee  
Robin Silva, Trustee  
Pauline Marquis, Trustee  
Linda White, Trustee  
Kelley Carey, Trustee

## **ANNUAL REPORT OF THE MENDON-UPTON LIBRARY DISTRICT**

During 2004, the Mendon-Upton Library District Board of Trustees began the process of transferring the land, originally donated to the District by the Gannett family of Mendon, back to the Taft Board of Library Trustees according to the guidelines set forth in Massachusetts G.L. c. 30B, 16(a). Letters were sent to both the Mendon and Upton Boards of Selectmen explaining the District's intent to transfer the land back to the Taft Trustees as specified by the deed. Century 21 Millennium-Henderson completed an appraisal of the land. The transfer of the land from the District was advertised as required by law in the Central Register. A vote of the Board was held on May 25, 2004 to convey the land in question for nominal consideration to the Board of Library Trustees of the Taft Public Library in Mendon in order to fulfill the terms of the deed restriction. The transfer is expected to take place in early 2005.

Respectfully Submitted,

Peter Confrey, Chairman  
Carolyn Peterson, Treasurer  
John Robertson, Jr.  
Katherine McKay, Vice Chairman  
Charlotte Carr, Secretary  
Jane Bigda

## REPORT OF THE TOWN MODERATOR

It was my privilege to preside at the adjourned Annual Town Meeting on May 6, 2004 (reconvened on May 10.) Additionally, there were Special Town Meetings on May 6, June 14 and November 30 (reconvened on December 1.) My current appointment to the Finance Committee is Jonathan Calianos, his term is from 2003-2006. My other two Finance Committee appointees resigned during 2004 because they needed to move out of town for job transfers. They were co-chairman Philip Wood and member Keith James. Both gentlemen were members for a number of years and added a significant amount of time and insight to the board. They will be missed by all.

Earlier in the year, I had the opportunity (with Town Clerk Kelly McElreath) to speak with high school seniors at Nipmuc Regional High School about voting and the process of how the Town Meeting works in Upton. We had a mock town meeting with students in the Current American Affairs class (instructed by Jeffrey Della Rovere) and we even had some of the students serve as Town Clerk and Town Moderator. It was an enjoyable day and we believe that many students have a better understanding of how town government works and how they can become involved in that process. We have plans to speak with the students again this year.

The Annual Meeting of the Massachusetts Moderators Association was held at Historic Deerfield on October 29th. This was the first time in a number of years that it was not held at Old Sturbridge Village. Because of work commitments, I was unable to attend this years meeting. But, as has been the case for many years, the moderators continued to participate in and attend various workshops and forums. The guest speaker this year was Frank M. Bryon. Mr. Bryon is a professor of Political Science at the University of Vermont. He has written a number of books on the political process in small towns, especially on the Town Meeting process. Even though I was not able to attend and listen to Mr. Bryon, I did had the privilege of being nominated and elected to the Board of Directors for a three year term. This is my first time having this position, and I look forward to my involvement in this capacity.

Thanks again to all the individuals who help with the set up and running of the Town Meeting. I would like to especially thank Bob Pray from Upton Cablevision who tirelessly tapes all town meetings and makes sure that those residents who are not able to attend those meetings are informed about what decisions are being made. Also, I would like to thank the tellers, counters, Town Clerk, Board of Selectmen, Upton Police and the Nipmuc Regional School Administration.

As always, a continued special thanks to all of the citizens of Upton that attend the Town Meetings. It seems that each year people's lives become busier and busier, but even with that in mind we must all continue to see how we as individuals can be involved with the Town of Upton. Citizen involvement continues to be the critical link that allows for the appropriate checks and balances that must occur in our community. Once again, we must ask ourselves how we can help to make Upton an even better community to live in for our families and for our fellow citizens.

Respectfully Submitted,

David C. Loeper

## **PERSONNEL BOARD ANNUAL REPORT FOR 2004**

The Board conducted meetings throughout 2004 in addition to attendance at job interviews and involvement in town personnel issues.

The required classification and compensation review was the major focus of the Personnel Board for the beginning of 2004. Reviewing job descriptions and employee compensation were integral parts of this project.

Gaining new members in the Fall, the Personnel Board turned to policy and staffing issues, beginning with the Town's Performance Evaluation Form and process, building upon the job description process of the classification and compensation survey.

In November, the Board hired Diane Judd as part time clerk to the Personnel Board.

The Classification and Compensation Plan for the calendar year 2004 was amended as follows:

- Reclassification of the Police Department's Administrative Clerk/Communication Officer as a full time position
- Added the following positions: third Circulation Clerk, Recreation Director, Assistant Recreation Director, and Building Inspector/Local Inspector
- Reclassification of the Board of Selectmen's Administrative Clerk to a full time position
- An increase in hours for the Council on Aging's Social Services Coordinator
- A Decrease in hours for the Code Enforcement Administrative Clerk

The Personnel By-Laws require a reclassification of all town positions be conducted at intervals of every five years. At the completion of this project, the town received new job descriptions for each position on the classification plan, and a revamped compensation plan. The compensation plan now includes categories for stipend and nonstipend employees as well as compensation ranges for hiring and for market competitiveness. The consultant's recommendation, forwarded by the Personnel Board to the Board of Selectman was to hire within the hiring range and after 3 years within a position, ensure that the compensation is within the market competitiveness range. In addition, a longevity plan was implemented, providing additional money for those reaching 10, 15, and 20 years of service for the Town of Upton, provided that the position is part of the compensation plan.

The members of the Personnel Board would like to offer an invitation to any citizen to become a member of our Board and join us in providing this vital service to our community.

Respectfully submitted,

Seema Kenney  
Herman Meisner  
Robert Fleming  
Monty Rosen  
Al Holman

## **UPTON PLANNING BOARD ANNUAL REPORT CY2004**

### **Summary**

The 2004 calendar year brought continued changes and challenges to the Board and the community. Along with various plans being submitted for review by the Planning Board, the Board worked on, and received approval for several amendments to the Town's Zoning By-Laws.

The following Zoning By-Law amendments were submitted and approved this year:

- Adding a new Subsection IV.A.3 "Large Lot Frontage Reduction, Special Permit"
- Amend Section V.D "Site Plan Approval"
- Adding Section XIX "Planned Village Development"
- Amend Section XV "Definitions" to add the term "Planned Village Development"
- Amend Section III "Use Regulations" subsection (E), Commercial and Industrial District, by adding a new paragraph "J" The following use(s) if authorized by Special Permit granted by the Planning Board: 1. Planned Village Development

The following subdivision plans were submitted for review: "Cross Winds", a 33-lot definitive subdivision located between Plain Street and Station Street. No decision has been made for this plan as discussions are still ongoing. Preliminary plans were submitted for 2 subdivisions – "Bayberry Estates" 15-lots off Hartford Ave South; and "Sylvan Springs" 49-lots located in 3 towns – Upton, Mendon and Northbridge; 11 of the lots are located in Upton. The Board has reviewed these plans and anticipates that definitive plans will be filed in the future.

The Board continued to administer process control over one subdivision under construction: "The Preserve at Lake Wildwood", 27-lots on Dairy Drive (off Williams St). Construction is nearing completion. Most houses have been built and are occupied. As conditional approval was granted to Glen Echo Estates (61 lots off North St) late in 2003, no further action was taken by the Planning Board in 2004. A public hearing was held in February of 2004 to rescind constructive approval of Governor's Landing (59 lots off Milford St).

The Board reviewed and held public hearings for the street acceptance plans for the roads within 3 subdivisions: "Riverbend Estates" – Barbara's Path, Fox Run Rd and Riverbend Rd; "Taft Mill Estates" – Juniper Rd, Miscoe Hill Rd and Pine St; and "The Village" – Quail Run. Approval of all roads was recommended by the Planning Board. Subsequently, all roads were accepted at various town meetings.

Also submitted for review in 2004 was a Special Permit application for an 8-unit Senior Housing Community entitled "Kenneth Village. This community is located off Mendon St. The concept plan was reviewed and discussed with the applicant. The Board expects the development plan for this community to be filed in 2005. Under the new Site Plan Approval bylaw a Site Plan was submitted for a "Proposed Shop of a Building Trade" at 2 Walker Dr. The Board forwarded this to its reviewing engineer and will hold a public hearing in 2005.

Ken Picard was elected to his 2<sup>nd</sup> full term on the Planning Board at the annual town election in May. Ray Smith served as Chairman of the Planning Board for FY2005. Tom Davidson was appointed by the Planning Board to the newly formed Zoning By-Law Review Committee. Paul Carey continued to represent the Planning Board on the Community Preservation Committee. Rufin VanBossuyt served as the delegate to the Central Massachusetts Regional Planning Commission.

### **Plan Review**

The data table below summarizes the Board's review activity for the CY2004.

<b>Type of Plan</b>	<b>Reviewed</b>	<b>Total # of Lots/Parcels</b>	<b>\$ Fees Collected</b>
81P (ANR)	19	43	\$3,250.00
Preliminary Plan	2	26	\$4,300.00
Definitive Plan	1	33	NA*
Modification to Def. Plan	NA	NA	NA
Site Plan	6	NA	\$1,112.00
Special Permits	1	8-units	\$200.00
Street Acceptance	3	NA	NA
Subdivisions In Process	4	110	NA

\*Previously submitted in CY2003

### **Goals**

- Have the Board update the Master Plan through the Master Plan Sub-Committee and input from the Community.
- Review and propose amendments to the Upton Zoning By-Laws as may be necessary.
- Review and amend the Subdivision of Land Rules & Regulations as may be necessary.
- Attend workshops, seminars and training sessions in order to keep up-to-date on information pertinent to the Planning Board.

### **General**

- Scheduled office hours are Tuesday and Thursday 8:00 am – 2:00 pm.  
**NOTE: Office is adjacent to the Town Clerk's Office in the Town Hall.**
- Office phone number: (508) 529-1008
- Office fax number: (508) 529-1009
- E-Mail: [planningboard@upton.ma.us](mailto:planningboard@upton.ma.us)

The Planning Board's regular posted meetings are scheduled the second and fourth Tuesday of every month at 7:00 pm. The meetings are held at Nipmuc Regional High School in the "Professional Development Center", 3rd floor of the building. The "Professional Development Center" is handicap accessible, air conditioned, and has comfortable seating. The Board would like to encourage citizen participation in the Town government process by attending Board meetings.

The Board would like to thank the Committees working with the Board to develop the Master Plan. We would also like to thank the various Boards, Commissions, Town Departments and the Citizens for their continued cooperation and support during the year.

Respectfully Submitted,

Upton Planning Board  
Raymond Smith, Chairman

## **UPTON MASTER PLAN COMMITTEE ANNUAL REPORT FOR CALENDAR 2004**

Upton's Master Plan Subcommittee, appointed by the Planning Board, accomplished a great deal in 2004. The major highlights include:

- Our Phase I consultant, Central Massachusetts Regional Planning Commission, completed the remaining work in accordance with the state EO-418 grant of \$30,000. This included the draft economic development chapter, posted for public review and forwarded to key town departments for comment; and completion of a draft inventory of recreation resources in Upton. The committee was very pleased with CMRPC's work
- Concluded negotiations between Daylor and the town to hire Daylor to provide consulting services to complete the master plan, including integrating the work done by CMRPC for a total of \$35,000. Since then, Daylor has participated in the public forum (see below), nearly completed the land use chapter and made excellent progress on the public facilities and transportation chapters.
- Created a master plan web page at the Upton website, as well as the web page on Daylor's site. Draft chapters as well as survey and forum data are posted at these sites so to make the entire master plan process and content available to the community.
- Planned and held a public forum on April 3 to get input from the community on land use, economic development, housing, and open space and recreation.
- Worked with the Upton Conservation Commission to develop a draft open space chapter based on the more extensive Open Space Plan that is in preparation by the commission. This draft and the recreation inventory above were then integrated by the committee into one chapter to create the open space and recreation chapter needed for our master plan
- The committee publicly endorsed two initiatives this year because they were seen as key to master plan objectives: the CPA project to inventory and assess potential open space properties within Upton, and the PVD zoning bylaw proposal. Both passed at town meeting.

Plans for 2005 include the release of draft chapters on open space and recreation, land use, public facilities, and transportation; completing the overall integration into a full Master Plan; holding a public forum to take comment on the Master Plan, formally presenting the plan to the Planning Board for approval; and releasing the final version of the Master Plan in both hardcopy and electronic formats. This will conclude the work of the Master Plan Subcommittee.

Current Membership consists of 5 Upton residents: Ken Picard, Rich Gazoorian, Kelly Carey, Amy Provost, and Don Arthur. During the year, Harvey Trask resigned. The committee wishes to thank Harvey for his many hours of dedicated and valuable service to the Master Plan.

Respectfully Submitted,

Don Arthur, Chair

## REPORT OF THE REGISTRAR OF VOTERS

I respectfully submit the following report for year ending 2004:

Members of the Registrar of Voters are George P. Kennedy, Chairman (R), Eleanor Broderick (D), Susan A. Bonina (D), and Kelly A. McElreath (U).

This past year was a busy year for Town Meeting and Elections due to the Presidential election in November. Due to accessibility and parking concerns, the Board of Selectmen voted to change the polling location for the Presidential Election and future elections to Nipmuc Regional Middle/High School. The number of voters at the Presidential Election was 3,761 voters, which represented an 84% voter turnout.

Also, during 2004, the Registrar of Voters certified the nomination papers of the local and state candidates running for an elected office. The state computer system known as the Central Voter Information System is where we maintain a database of all registered voters in the Town of Upton. We work diligently with the Annual Town Census and other records to keep this database up to date.

As in the past, many of the new voter registrations are mailed to the Town Clerk's office or conducted at the Registry of Motor Vehicles. During the past year, we began mailing birthday cards with voter registration cards to residents who were turning 18 years old. Out of the 80 birthday cards mailed this past year, we received 61 voter registrations. This has encouraged the younger voters to register to vote and participate in our elections.

At the end of 2004, there were 4,649 registered voters in the Town of Upton and increase of 311 voters from last year. The breakdown is as follows:

Unenrolled	2775
Democrats	1001
Republicans	829
All other	46

Respectfully submitted,

Kelly A. McElreath  
Ex-Officio Clerk to Registrars

## REPORT OF THE TOWN CLERK

I respectfully submit the following report for year ending 2004:

This past year I was fortunate to complete my first 3-year term as the Town Clerk and be re-elected again for another 3 years. During my first term, I was privileged to meet and interface with many residents, learn new things about town government and my responsibilities as Town Clerk. I look forward to another term as Town Clerk.

The Town Clerk's office had a busy and productive year. The office continued many of the practices established in the past including updating the resident/voter database with the Annual Town Census and other records as well as continuing to organize many files in the Town Clerk's office.

New accomplishments made this past year include the following:

- Training to accept passport applications and processing over 100 passport applications resulting in over \$3000.00 in fee income for the Town;
- Secure funding to preserve vital records dating back to the 1800's for future generations;
- Recommended new polling location at Nipmuc Regional Middle/High School to ensure better accessibility and parking for voters;

Elections were active this past year with the Presidential Primary in March and the Presidential Election in November as well as our regular elections. The Town Clerk's office was hectic throughout the year taking voter registrations, learning new laws pertaining to the Help America to Vote Act, and organizing the change of polling location in order to ensure the Presidential Election, which had 3,761 voters (84% turnout), was successful.

Through my membership with the Massachusetts Town Clerks Association, I have attended training sessions throughout the year. These training programs keep myself familiar with the ever-changing laws pertaining to the various responsibilities of Town Clerk.

A major function of the Town Clerk's office is to record documents for the Town. The following records were recorded at the Town Clerk's office during 2004:

### VITAL STATISTICS:

97 Births  
31 Marriages  
43 Deaths

### DOG LICENSES:

679 Dog licenses  
13 Kennel licenses

**CERTIFICATES, PERMITS, BOOKLETS, ETC:**

228 Birth Certificates  
171 Death Certificates  
59 Marriage Certificates  
29 Marriage Intentions (Licenses)  
78 Street Lists Booklets  
21 Zoning Board of Appeal Applications for Variances  
18 Zoning By-Law Booklets  
47 Business Certificates  
133 Passport Applications

All of the above mentioned licenses and certificates generated \$19,717.93. These funds were transferred to the Town Treasurer accordingly each month.

The Town Clerk office hours continue to be:

Monday and Wednesday: 9:00 – 3:00  
Tuesday and Thursday: 9:15 – 1:00 and 6:00 – 8:00 pm  
Friday: 9:00 – 1:00

Also, any requests can be emailed to [kmcclreath@upton.ma.us](mailto:kmcclreath@upton.ma.us). The Town Clerk's office also has a web page at the town's website, [www.upton.ma.us](http://www.upton.ma.us).

I have enjoyed my first term as Town Clerk and look forward to the coming term. To all the various boards, commissions and committees who have helped me these past 3 years, thank you for your support. I look forward to your continued support

I would like to recognize Denise Smith who works with me in the Town Clerk's office. Without her support and commitment, many of the past accomplishments would not have occurred.

Respectfully Submitted,

Kelly A. McElreath  
Town Clerk

## REPORT OF THE POLICE & COMMUNICATION DEPARTMENTS

### “MISSION STATEMENT”

*The Upton Police Department, working in partnership with our citizens, is committed to providing only the highest quality of professional police service, with the goal of enhancing the quality of life in our community.*

I respectfully submit the 2004 Annual Report for the Police and Communication Departments.

### GENERAL

We were fortunate this year to receive the necessary funding to address the much needed building repairs and equipment upgrades at Police Headquarters. It is hard to believe that our Police Headquarters facility is now over thirteen years old. This year, several maintenance issues were addressed, such as a water leak in the basement classroom, leak in the roof heating unit, water damage to the cement front steps, sealing and repainting of the parking lot, replacement of the handicap lift, and painting of the exterior trim.

At the Annual Town Meeting we received funding in the amount of \$74,762.00 to renovate and upgrade the radio equipment in our communication center. Most of our communication equipment was purchased in the 1970's and was relocated from the Town Hall to our current facility in 1991. We now have a modern up-to-date communications center that is more efficient, reliable, and will better serve the public.

When the Ball School was renovated to become the new Police Headquarters facility, it was designed to accommodate thirty years of growth at the 1989 growth rate. During the past ten years our town's population has increased by over 40%. Because of this significant and unanticipated growth rate, our Police Department has had to increase in size and personnel in an effort to meet the increasing demand for service. We are now utilizing 100% of the available space at Police Headquarters and we will require additional space within five years.

In 2003 our Police Department conducted a public safety survey seeking our citizens perception on crime in Upton. By an overwhelming majority, the data we received were concerns relative to traffic safety issues. As a result of this survey, we have increased traffic enforcement patrols in areas where we received citizen complaints and where our accident data indicates safety issues exist for pedestrians and motorists. We applied for and received grant funding through the Massachusetts Executive Office of Public Safety to provide extra patrols targeting operating under the influence and to ensure seatbelt compliance. We will continue to closely monitor traffic concerns in an effort to make our streets safer.

I am pleased to report that in October of this year, AAA of New England presented the Upton Police Department with a Pedestrian Safety Citation for exceeding five years without a pedestrian fatality. The award also recognized our past success in pedestrian safety and our continuing efforts to educate and protect the citizens of our community.

The following is a partial breakdown of the 11,155 calls for service or activity that our Police Department responded to for the year 2004.

#### **STATISTICS/ACTIVITY BREAKDOWN**

Alarms	474
Animal Complaints	227
Assault and Battery	21
A & B with a Dangerous Weapon	9
Assist EMS	400
Assist Fire	200
Assist General	1104
Arrest/Criminal Complaints	469
Burglary/Breaking & Entering	15
Destruction of Property	90
Disabled Motor Vehicle	208
Disorderly Person	11
Disturbances	158
Disturbing a School Assembly	1
Domestic Disturbance	23
Drug Charges	19
Indecent Assault and Battery	1
Larceny	46
Liquor Law Violations	13
Motor Vehicle Violations	3691
Motor Vehicle Accidents	231
Motor Vehicle Theft	6
OUI/Liquor/Drugs	43
Parking Violations/Complaints	123
Protective Custody/Intoxication	9
Rape	2
Restraining Orders Issued	12
Restraining Order Violations	4
Suspicious Motor Vehicle	155
Suspicious Person	73
Trespassing	19
Weapons Violations	2

## **PERSONNEL**

### **Police Department Roster**

<b>Chief of Police:</b>	Thomas B. Stockwell
<b>Police Clerk:</b>	Paula J. Deiana
<b>Police Sergeant:</b>	Alan J. Cyr
<b>Police Sergeant:</b>	Bruce D. Rivard
<b>Police Sergeant:</b>	Michael J. Bradley
<b>Patrol Officer:</b>	Carl A. Ambrosino
<b>Patrol Officer:</b>	Erik M. Mager
<b>Patrol Officer:</b>	Michael F. Lupachini
<b>Patrol Officer:</b>	Lisa C. Vass
<b>Patrol Officer:</b>	Michael D. Benjamin
<b>Patrol Officer:</b>	Dean S. Paine
<b>Patrol Officer:</b>	Kenneth C. Harold
<b>Patrol Officer:</b>	Kostantinos D. Agiomavritis

### **Communication Department Roster**

<b>Director of Communications:</b>	Thomas B. Stockwell
<b>Senior Communications Officer:</b>	Dustin G. Fitch
<b>Communication Officer:</b>	Deborah S. LaRose
<b>Communication Officer:</b>	Matthew R. Rankins
<b>Communication Officer:</b>	Alicia D. Pincince

## **TRAINING**

Full-Time Police Officers received the following mandatory in-service training:

- Firearms Training (Pistol and rifle qualification)
- C.P.R. Training
- A.E.D. (Automatic External Defibrillator) Training
- Infrared Breath Test Recertification
- Preliminary Breath Test Certification
- Educational Incentive Program (EIP) Class Training (monthly)
- Policy Manual Testing (monthly)
- Taped Interviews, District Attorney John J. Conte's Office
- Oleoresin Capsicum Recertification

In addition to the mandatory training, Officers received training in specialized areas:

- Tactical Tracking Level 1, Tactical Tracking Operations School (5 days)
- Grant Writing Basics and Budgeting, Executive Office of Public Safety
- Heroin, Prescription Drugs & Ecstasy Seminar, MA Chiefs of Police Association
- Standardized Field Sobriety Testing, Academy, (3 days)
- Advanced Course on The Reid Technique of Interviewing and Interrogation
- Fast Action Control Techniques, Police Officers Safety Association
- Advanced Tactical Pistol Techniques, Action Target Academy
- Core Handgun Skills, Police Officers Safety Association
- Beyond the Basics: Strategies to Combat Elder Abuse, Attorney General
- Financial Exploitation of the Elderly, Office of the Attorney General
- Pepperspray Instructor Recertification, Weymouth Academy
- The Reid Technique of Interviewing and Interrogation (3 days)
- Drugs that Impair Driving, Boylston Academy
- Interview and Interrogation, Bentley College Police Department (2 days)

Communication Officers received the following mandatory in-service training:

- AED/CPR Recertification
- First Responder Recertification
- Policy Manual Testing (monthly)
- Educational Incentive Program (E.I.P.) Class Training (monthly)

Communication Officers received specialized training in the following areas:

- Advanced Law Enforcement Dispatch, Powerphone
- LEAPS/CJIS Recertification

### **CITIZEN EMERGENCY RESPONSE TEAM**

The Upton Police Department established the Citizen Emergency Response Team (C.E.R.T.) in November of 2003. The goal of this program is to enhance the ability of the Police Department to effectively respond to emergencies and natural disasters by utilizing trained volunteers from within the community. It is well documented that local emergency response agencies can become immediately overwhelmed during the first few hours of an emergency or natural disaster. The use of citizens for supporting roles during these events will enhance the Police Department's ability to deliver services in a timely and more efficient manner.

Team members will be utilized in the following capacities: traffic control, search and rescue operations, natural disaster cleanup, evacuations, communications assistance, command post operations, shelter management, grief counseling and medical assistance. To date, a number of team members have assisted the Police Department in traffic control, search and rescue operations, and have received certification in CPR and first aid.

#### **Citizen Emergency Response Team Members:**

Doris Bair	Thomas Bair
Barbara Burke	Mary Cummings
Sarah Freeman	Kenneth Kadra
John Lebrun	Nancy Lowery
Derrick Lowery	Carol Norton
John O'Sullivan	Jerome Owczarzak
Carol Owczarzak	Tracee Perkins
Thomas Phipps	Kenneth Picard
Rita Riley	Edward Roche
Charles Schoumaker	Heather Sewell
John Sicurella	Stacey Sicurella
Mary Vaccaro	Toni Vaccaro
Kenneth Young	

On behalf of the entire Police Department, I would like to extend our sincere appreciation to the volunteers who serve our community as members of the Citizen Emergency Response Team. As your Police Chief, I find it comforting to know that we have such a resource of dedicated and trained volunteers who will respond to support their Police Department during critical incidents or natural disasters. Their unselfish dedication, commitment, and loyalty to their community are to be commended.

#### **GRANTS**

Due to tougher economic times, many State and Federal grant programs have been drastically reduced or in some cases eliminated. Although we anticipate limited availability of grant funding during the next few years, we will continue to aggressively pursue all grant opportunities.

The following are the grant awards received for 2004:

**• Community Policing Grant: \$12,000.00**

Funding provided by the Massachusetts Executive Office of Public Safety. This grant award will allow our Police Department to continue our community policing programs such as the bike patrol, citizen's academy, child safety, radKIDS, Adult RAD, elder protection, school bus safety and the newly established Citizens Emergency Response Team, (CERT).

- **Public Safety Equipment Grant: \$6,400.00**

Funding provided through the Massachusetts Executive Office of Public Safety for the Homeland Security local preparedness program. This funding will allow our Police Department to communicate during critical incidents with other local and state agencies utilizing an 800 MHZ-interoperability radio control center.

- **Highway Safety Grant: \$5,400.00**

Funding was provided by the Massachusetts Executive Office of Public Safety. This grant provided extra patrols for Operating Under the Influence Enforcement and seatbelt compliance.

- **Bulletproof Vest Grant: State-\$1,152.00 / Federal-\$1,152.00**

This matching State and Federal funding allowed our department to purchase three ballistic vests for our Reserve Police Officers.

- **Bike Helmet Grant:**

Funding was provided by the Governor's Highway Safety Bureau, which provided the Police Department with 50 bicycle helmets to be distributed free of charge to children and adults.

- **Gun Lock Grant:**

Funding was provided by the U.S. Department of Justice. Project ChildSafe was developed by the National Shooting Sports Foundation whose goal is to reduce the risk of firearms related accidents in the home. The Grant provided 500 gunlocks, which are distributed to residents free of charge.

## **2004 COMMUNITY POLICING & SPECIAL PROGRAMS**

- Child Seatbelt Restraint Safety Clinics
- OUI and Seatbelt Enforcement Program
- Drug Education and Awareness Program
- Child Gun Safety Program (Eddie Eagle)
- Child R.A.D. Program (Resisting Aggression Defensively)
- Adult R.A.D. Program ( Rape Aggression Defense)
- School Bus Safety Program
- Kids Bike-A-Thon (Jimmy Fund)
- 15th Annual Fishing Derby
- Seniors Spaghetti Supper and Safety Presentation
- Project Child Safe Gun Lock Give Away
- Citizens Police Academy

- C.E.R.T. (Citizens Emergency Response Team)
- Santa Claus Visit on Christmas Eve
- Elder Projection Program
- Bike Safety and Free Helmet Program
- SRO (School Resource Officer)
- SRT (Special Response Team)
- Police Cadet Program
- Home Security Review
- Are You O.K.? Telephone Wellbeing Program

In closing, I would like to again thank all of the Town Boards, Departments, and Committees for their continued support and assistance throughout the year. I would also like to thank the citizens of Upton for their overwhelming support of their Police Department. We greatly appreciate the many notes and letters that we receive complimenting our officers on the work they perform. We look forward to working in a continued partnership with our citizens to provide a safe community.

Respectfully submitted,

Chief Thomas B. Stockwell

## REPORT OF THE DOG OFFICER

Dogs will be dogs but responsibility lies with the owner or keeper.

Dog owners know the companionship, loyalty, and love, the pleasure and sheer fun that a dog adds to you and your family's life. But there are many dog owners who do not realize that with every right goes a corresponding duty. Dog owners must consider their responsibilities toward their neighbors and toward their communities.

Your dog does not have a sense of civic responsibility, so you have to think for him, license him, protect him, and take him to the Veterinarian for his yearly medical and health needs.

The number of licensed dogs continues to increase yet is still not 100%; we urge all dog owners to vaccinate and license, collar and tag their dogs dog's each year. An added I.D. tag is also a good idea. This is most important during emergencies Because before a Vet. can provide medical care other than life sustaining, the owner must be contacted. Tagging your dog gives him the best chance of being given the best care during medical emergencies or returning him safely home if he gets lost.

Barking dog complaints are on the rise. Incessant barking is not allowed, especially late at night or early in the morning. Most complaints occur: in the spring and summer when the neighbors windows are open, when dogs are left out and no one is home, or on weekends; people go away and leave their dogs out, and neighbors are home to hear them.

You must maintain your right to keep a dog. Your dog must be protected from running loose, from cars, the elements, illness, and loss. Many dogs are lost each year when the ice on ponds or lakes thaws.

Avoiding your responsibility means that the town has to intervene and therefore take up the responsibility concerning your dog. We are limited in options. Years ago our forefathers passed laws vague enough to cover any situation with three options.

1. Permanent restraint, confinement or muzzling.
2. Removal from town.
3. Euthanasia

You have many more options. Put yourself in your neighbor's place and try to imagine how your pet's habits affect them. It is up to you to keep and train your dog so that you will enjoy each other without spoiling the enjoyment of others.

Maintain your right and keep the responsibility where it belongs, at home with you and your dog.

Respectfully Submitted,

Keith Fitzpatrick  
Dog Officer

**TREASUER'S REPORT**  
**FISCAL YEAR END JUNE 30, 2004**

**TREASURER'S CASH ACCOUNT**

Beginning Balance, June 30, 2003	\$3,076,942.12
Receipts 2004	\$14,475,654.31
Interest 2004	\$23,295.91
Warrants 2004	\$14,785,993.01
Ending Balance, June 30, 2004	\$2,789,899.33

**TRUST FUNDS**

**Stabilization Fund**

Beginning Balance, June 30, 2004	\$387,180.95
Interest 2004	\$10,981.85
Transfer 2004	\$120,000.00
Expended 2004	\$(122,285.35)
Ending Balance, June 30, 2004	\$395,877.45

**Law Enforcement Trust**

Beginning Balance, June 30, 2003	\$598.39
Deposits 2004	
Expended 2004	
Ending Balance, June 30, 2004	\$598.39

**George Knowlton Distress Fund**

Beginning Balance, June 30, 2003	\$54,129.63
Interest 2004	\$1,544.42
Expended 2004	
Unexpendable Principal	\$5,000.00
Ending Balance, June 30, 2004	\$55,674.05

**Industrial Accident Fund**

Beginning Balance, June 30, 2003	\$8,770.52
Interest 2004	\$250.24
Deposits 2004	
Expended 2004	
Ending Balance, June 30, 2004	\$9,020.76

**Charlotte Batchelor School Fund**

Beginning Balance, June 30, 2003	\$22,584.54
Interest 2004	\$644.38
Expended 2004	
Unexpendable Principal	\$5,000.00
Ending Balance, June 30, 2004	\$23,228.92

**Schultz Library Fund**

Beginning Balance, June 30, 2003	\$5,811.44
Interest 2004	\$165.81
Expended 2004	
Unexpendable Principal	\$2,000.00
Ending Balance, June 30, 2004	\$5,977.25

**Knowlton School Fund**

Beginning Balance, June 30, 2003	\$124.68
Interest 2004	\$3.56
Expended 2004	
Ending Balance, June 30, 2004	\$128.24

**Risteen Scholarship Fund**

Beginning Balance, June 30, 2003	\$702.85
Interest 2004	\$20.05
Expended 2004	
Unexpendable Principal	\$1,000.00
Ending Balance, June 30, 2004	\$722.90

**Carpenter Library Fund**

Beginning Balance, June 30, 2003	\$2,707.28
Interest 2004	\$77.24
Expended 2004	
Unexpendable Principal	\$1,000.00
Ending Balance, June 30, 2004	\$2,784.52

**Charlotte Batchelor Library Fund**

Beginning Balance, June 30, 2003	\$6,037.57
Interest 2004	\$144.87
Expended 2004	\$(960.00)
Unexpendable Principal	\$5,000.00
Ending Balance, June 30, 2004	\$5,222.44

**Cemetery Perpetual Care Interest Account**

Beginning Balance, June 30, 2003	\$29,509.83
Interest 2004	\$5,428.34
Expended 2004	\$(11,757.90)
Ending Balance, June 30, 2003	\$23,180.27

**Cemetery Perpetual Care Unexpendable Principal**

Beginning Balance, June 30, 2003	\$158,568.04
Deposits 2004	\$13,935.00
Ending Balance, June 30, 2004	\$172,503.04

**Roy Johnson Library Fund**

Beginning Balance, June 30, 2003	\$1,458.37
Interest 2004	\$41.61
Expended 2004	
Unexpendable Principal	\$1,000.00
Ending Balance, June 30, 2004	\$1,499.98

**William Knowlton Trust Fund**

Beginning Balance, June 30, 2003	\$44,592.19
Dividend 2004	\$14,970.32
Interest 2004	\$2,814.92
Expended 2004	\$(5,880.43)
Ending Balance, June 30, 2004	\$56,497.00

**Eliza Keith Library Fund**

Beginning Balance, June 30, 2003	\$1,456.70
Interest 2004	\$41.56
Expended 2004	
Unexpendable Principal	\$1,000.00
Ending Balance, June 30, 2004	\$1,498.26

**Charlotte Batchelor and George Knowton Trust Fund**

Beginning Balance, June 30, 2003	\$84,581.46
Dividend 2004	\$2,976.75
Interest 2004	\$2,923.07
Expended 2004	
Ending Balance, June 30, 2004	\$90,481.28

**Lora Davee Dearth Memorial Fund**

Beginning Balance, June 30, 2003	\$14,162.97
Interest 2004	\$394.39
Expended 2004	\$(340.08)
Unexpendable Principal	\$7,694.45
Ending Balance, June 30, 2004	\$14,217.28

**Gary Bates Scholarship Fund**

Beginning Balance, June 30, 2003	\$2,318.70
Interest 2004	\$59.02
Expended 2004	\$(250.00)
Unexpendable Principal	\$831.00
Ending Balance, June 30, 2004	\$2,127.72

**Conservation Fund**

Beginning Balance, June 30, 2003	\$9,603.72
Interest 2004	
Deposits 2004	\$274.01
Expended 2004	
Ending Balance, June 30, 2004	\$9,877.73

**Ella Whitney Risteen Principal (B, C, D)**

Unexpendable Principal	\$41,079.55
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**Ella Whitney Risteen Welfare Fund (B)**

Beginning Balance, June 30, 2003	\$410,322.99
Dividend 2004	\$11,280.90
Interest 2004	\$8,445.16
Expended 2004	\$(1,800.00)
Ending Balance, June 30, 2004	\$428,249.05

**Ella Whitney Risteen School Fund (C)**

Beginning Balance, June 30, 2003	\$121,384.49
Dividend 2004	\$11,280.90
Interest 2004	\$2,161.71
Expended 2004	\$(19,799.18)
Ending Balance, June 30, 2004	\$115,027.92

**Ella Whitney Risteen Beautification Fund (D)**

Beginning Balance, June 30, 2003	\$116,101.21
Dividend 2004	\$11,280.89
Interest 2004	\$4,108.88
Expended 2004	\$(1,196.00)
Ending Balance, June 30, 2004	\$130,294.98

**Newton Fund**

Beginning Balance, June 30, 2003	\$2,118.47
Interest 2004	\$60.44
Expended 2004	
Unexpendable Principal	\$1,000.00
Ending Balance, June 30, 2004	\$2,178.91

**Ramsey Fund**

Beginning Balance, June 30, 2003	\$5,300.39
Interest 2004	\$151.23
Expended 2004	
Ending Balance, June 30, 2004	\$5,451.62

<b>Goodridge Fund</b>		
Beginning Balance, June 30, 2003		\$36,219.60
Interest 2004		\$1,033.41
Expended 2004		
Ending Balance, June 30, 2004		\$37,253.01
<b>Wilson Library Fund</b>		
Beginning Balance, June 30, 2003		\$2,619.19
Interest 2004		\$66.00
Deposits 2004		\$150.00
Expended 2004		\$(456.00)
Ending Balance, June 30, 2004		\$2,379.19
<b>Library Good Fortune Fund</b>		
Beginning Balance, June 30, 2003		\$14,810.32
Interest 2004		\$465.34
Deposits 2004		\$5,484.00
Expended 2004		\$(3,985.03)
Ending Balance, June 30, 2004		\$16,774.63
<b>Shraft/Armstrong Library Fund</b>		
Beginning Balance, June 30, 2003		\$2,187.81
Interest 2004		\$62.42
Expended 2004		
Ending Balance, June 30, 2004		\$2,250.23
<b>Frost/Magnuson</b>		
Beginning Balance, June 30, 2003		\$3,141.05
Interest 2004		\$89.62
Expended 2004		
Unexpendedable Principal		\$2,500.00
Ending Balance, June 30, 2004		\$3,230.67
<b>Total Expendable Trust Funds</b>		\$1,408,679.20
<b>Total Unexpendedable Trust Funds</b>		\$246,608.04

#### BORROWINGS

Type	Purpose	Original Amount	Balance	Ending Term
MWPAT	Sewer	\$ 4,809,200	\$ 3,944,900	2018
GOB	Fire Station	\$ 3,500,000	\$ 3,234,000	2020
GOB	Stefan farm	\$ 1,500,000	\$ 1,386,000	2020
GOB	Stefan farm	\$ 950,000	\$ 950,000	2019
BAN	Water Main	\$ 366,000	\$ 166,942	2005
BAN	ADA buildings	\$ 40,942	\$	

**Authorized and Unissued**

Dump truck	\$128,000
Backhoe	\$70,500
Roads	\$100,000
Roads	\$157,400

**Interest/Fees Collected 2004**

Interest/Demand fees from R.E. and P.P.	\$31,620.95
Interest/Demand fees from MVE	\$12,581.83
Interest/Demand fees from Tax Title	\$13,552.46
Treasurer/Collector fees	\$13,921.12

Respectfully submitted,

Kenneth Glowacki, CMMC, CMMT  
Treasurer/Collector

## REPORT OF THE TREE WARDEN

In 2004 a total of eight (8) trees were planted in Upton. Eight hundred dollars (\$800.00) was used from the Donald R Keniston "Plant a Tree" fund that was created from donations by Upton residents and friends during Doug's 80th birthday celebration. A special thank you to all who have contributed to this fund.

A total of ninety six (96) trees were taken down within the Town of Upton. Fifty one (51) were dead, twenty four (24) were dangerous to the public way, and twenty one (21) were smashed by high winds or broken by wet snow storms.

The Tree Department had thirty (30) emergency calls during the past year. These calls which were handled under the direction of Deputy Tree Warden John Johnson and the Tree Department.

Sixteen (16) roadside stumps were removed along town streets in 2004. Our on-going program of trimming dead and low branches was carried out with the assistance of a bucket truck and Doug Tanner. The removal of low branches is helpful, as it allows the sunshine to get at the roads for faster ice and snow melt.

I would like to thank Deputy Tree Warden John Johnson, Public Officials, the Department of Public Works and the Townspeople of Upton for their assistance during 2004.

Respectfully Submitted,

Donald R. Keniston  
Tree Warden

## **ANNUAL REPORT OF THE UPTON TECHNOLOGY COMMITTEE**

The primary goal of the Upton Technology Committee (UTC) is to support, assist, advise, and make recommendation on matters concerning computer-based technology for the government offices in the Town. The members of the committee are industry professionals with years of experience who volunteer their time and experience to help meet these needs.

### **CURRENT STATUS**

- Assistance with recent computer hardware purchases.
- Purchase of licenses and installation of software and for Microsoft Office and Symantec Antivirus for all existing computer system in Town government.
- Support the Upton Board of Selectmen request for all Town employees, commissions, committees, boards, and departments to pass all proposed computer hardware or software purchases by the UTC for advance approval.
- Centralized administration and funding of Town government Internet access and usage allowing the town to enjoy a dramatic reduction in costs and sharing of resources.
- Maintain Upton Internet domain name (<http://upton.ma.us>) and Town government employees now have access to the Internet from their offices, and are able to communicate via email. Administer government operated Internet site at <http://upton.ma.us> containing information about Upton government and the community.
- Support of common Internet Browser; email applications, Microsoft Office and Symantec Antivirus software on all Town government computer systems.
- Hardware and software maintained for peer-to-peer local area networking in the Upton Town Hall and Fire Station buildings.

### **FUTURE OBJECTIVES**

- Continued assistance with the government users of the Town, and maintenance of the Town's Website (<http://upton.ma.us>).
- Outsource technical support for the Town's technology users.
- Expansion and upgrading of the existing networking in the Town to allow for network connection from the currently inaccessible areas, including connecting the new offices and users in the lower level.
- Scope and estimation of costs associated with:
  - Upgrade and administration of a new server in the Town government offices.
  - Expansion of the centralized high-speed Internet connection to be shared by the Town government offices over the government network.

- Assist with designing and installing a server in the new Upton Emergency Medical Services Headquarters / Fire Station building.

Respectfully submitted,

Upton Technology Committee

Jeffrey C. Young, Chairperson

Rick Kasten

William C. Young

Robert W. Pray

## **REPORT OF THE DIRECTOR OF VETERAN'S GRAVES**

Nine (9) veterans were buried in Upton cemeteries in the previous twelve months ending June 30, 2004.

### **Seven (7) World War II Service:**

U.S. Army	3
U.S. Navy	4
U.S. Air Force	0

### **Two (2) Korean Conflict:**

U.S. Army	1
U.S. Air Force	1
U.S. Navy	0

### **Vietnam Conflict:**

0

With the assistance of Upton veterans and the Upton scouts, 419 flags were placed on veterans graves at all Upton cemeteries.

Respectfully Submitted,

Richard L. Randall  
Director Of Veteran's Graves

## DEPARTMENT OF VETERANS SERVICES

The department would like to thank the Worcester County and the State Veteran Agencies for their assistance during the year.

The foremost topic for FY2005 was our Veteran programs. The state and federal resources did not face any budget reductions, thus all current programs have been funded. At this time all veteran budget cuts are "off the table for now".

The goal of our department is to keep the lines of communication open to all Upton Veterans and their families and to insure that all benefits are made available to our veterans.

Again, we must continue to support all of our veterans who are answering the call and keeping us safe and secure at home.

The on-line services provide up to date information, data and resources to assist our veterans with a rapid response to most of their needs. The department will continue to assist all veterans and their spouses in gathering this data.

I would like to thank the Board of Selectmen and all department heads for their assistance during the past year. If any resident has any comments, questions or concerns please contact me at any time.

Thank you,

Robert J. Miller

## **2004 REPORT OF THE ZONING BY-LAW REVIEW COMMITTEE**

The Board of Selectmen appointed the Zoning By-Law Review Committee (Committee) following a vote of the 2004 annual town meeting to raise and appropriate funds for the purpose of engaging an attorney to address the town zoning bylaws. The Committee is comprised of town officials and citizens including representatives from the Board of Health, Board of Selectmen, Conservation Commission, Department of Code Enforcement, Land Use Committee, Master Plan Committee, Open Space Committee, Planning Board and Zoning Board of Appeals. The Committee has been meeting on a regular basis since September 2004.

Our initial focus has been to identify aspects of the town zoning bylaws that might benefit from amendment and to identify omissions that should be further reviewed. The Committee is also pursuing legal services and other applicable expertise to assist in this effort.

It is the intention of the Committee to ultimately recommend zoning bylaw modifications for consideration at town meeting and to participate in all aspects of this process on an advisory basis. Our meetings are open to the public and the Committee welcomes your comments and suggestions. We look forward to our continued involvement to improve the town zoning bylaws.

Respectfully Submitted,

Sandy Bravo, Chair  
Shari McInerny, Vice-chair  
Gary Bohan, Secretary  
Gene Bernat  
Thomas Davidson  
John LeBrun  
David Lunny  
Michael Penko  
Patrick Roche  
Christine Sullivan  
Harvey J. Trask

## **ANNUAL REPORT OF THE MENDON-UPTON REGIONAL SCHOOL DISTRICT COMMITTEE 2003-2004**

The Mendon-Upton Regional School Committee had the pleasure of officially opening two new elementary schools during the last year. This project was the result of the hard work and dedication of local citizens who served on the building committee, as well as the citizens of both communities who supported the project financially. The process of building two new elementary schools was a task that required a great deal of patience and understanding by all involved. Initially, we believed that the Clough Elementary School in Mendon would open in January 2004, and the Memorial Elementary School in Upton in late February 2004. Unfortunately, this was not the case.

Issues with construction delays at both sites resulted in the opening of the Clough building in February 2004, and Memorial in August 2004. The Memorial delay required the district to extend our lease agreement through April 2004 with the Town of Grafton. Upton students were then moved to the Miscoe Hill School in Mendon for the remainder of the year.

Both schools are now fully operational and the students and staff are pleased with the new facilities which provide outstanding educational space for current students and future generations.

Professional staff retirements have accelerated during the last several years as a result of a state sponsored early retirement incentive which has required the district to hire new teachers and administrators. Maryellen Gray, Director of Pupil Personnel Services, retired after thirty continuous years of service to the district. Her contributions allowed the district to move forward and provide needed services to generations of students. Her total dedication, commitment and enthusiasm will be missed.

Ruth Danforth was appointed principal of the new Memorial Elementary School in Upton in April 2004, and prior to this appointment she served as the Dean of Students in the old facility. Her selection was based on her understanding of the multiple issues associated with elementary education. Shirley Taylor, the former Director of Special Needs in Uxbridge, was selected to replace Maryellen Gray, and John Clements was appointed Assistant Principal at Nipmuc following the resignation of Assistant Principal, Patrick Larkin, who assumed the Principalship of Peabody High School.

Along with Joseph Kogut, District Business Manager, the members of the School Committee and the administrative team developed a budget for FY 05 that reflected the needs of the district but also considered the ability of both communities to meet the finan-

cial challenge associated with an increasing school population. The budget represented an increase of 8.64% as compared to the 9.72% incurred the previous year. The School Committee thanks the town officials for their continued support and willingness to continue to provide funding for the schools from previous override votes.

The following reports from other district administrators will provide the citizens of Mendon and Upton with a greater understanding of our school district.

### **Curriculum and Professional Development**

This district is in the final stages of a comprehensive realignment of its curriculum in grades kindergarten through twelve. Thus far, the English/Language Arts and Mathematics Curriculum realignment has been accomplished. Work continues on the completion of alignment of the social studies and the science curriculum in grades pre-kindergarten through eight. The elementary and middle schools continue to be deeply engaged in the implementation of the newly purchased math programs. They are the TERC (Investigations) program for grades kindergarten through five, and the CMP (Connected Math Program) program for grades six through eight. All these efforts are geared towards bringing the district in line with the Massachusetts State Frameworks, as well as supporting the district's Mission Statement. Nipmuc Regional High School has completed the task of revising its curriculum guides in order to fit the new NEASC Standards. These standards require that all instruction support the mission and goals of the school organization.

The district continues to work on the integration of technology and curriculum. The technology plan is complete and a task force has developed a plan for the sequential replacement of obsolete technology through a phased lease purchase proposal that the district has submitted to Dell Corporation.

In January of 2004, the district launched a kindergarten through grade twelve updating and re-affirmation on the John Collins Writing Program. Inasmuch as we have focused heavily on Mathematics programming during the last two years, the district needed to refresh the staff on what has been a historically strong element in the schools.

The district has successfully launched a new, innovative, Multiage Neighborhood Program for grades four and five at the Miscoe Hill School. We are currently in the planning phase of organizing a grade six continuation of that concept to accommodate the current grade five students, who are working successfully in that particular learning environment. We recently engaged the services of Dr. Barbara Pavan, a prominent national authority in multiage learning, to work with the three pioneer teachers who are implementing the program.

The Spanish Immersion Program continues to move through the grades and will be entering the seventh grade next year. In November 2004, the district employed the services of a national authority on foreign language immersion from the University of Minnesota. Dr. Tara Fortune worked with the immersion staff for three days and provided both training and a formal review and evaluation of the program.

We are in the second year of a substantial Title I program which employs five tutors and works with 85 children who are in need of support services.

The district continues to support a comprehensive professional development program.

Following is a summary of the types of professional development that are offered:

**In-Service Program Offerings:**

These are formal professional development offerings to the staff in the form of ten hour in-service programs, for which participants receive 10 professional development points (PDP's). The offerings are described in a formal Professional Development Brochure, which is distributed to all teachers.

**Out-of-District Workshops and Seminars:**

These are usually workshops and seminars offered by various professional organizations, which staff members attend after having received approval from the building principals and the Director of Curriculum. Generally, staff members are allowed to attend one per year. The district pays for registration.

**Special Initiative & Project Support:**

On an ongoing basis, the district is initiating new initiatives, which must be supported with significant training and support. Currently, those initiatives include project-based learning, interdisciplinary units, elementary mathematics unit development, retraining, and creating new Writing-Across-the-Curriculum assignments in grades kindergarten through twelve. Training continues in support of the Spanish Immersion and the Neighborhood Multiage Program.

**Release Day Programs:**

This year, the district will be conducting two release day programs on November 2, 2004, and January 3, 2005. The first release day was dedicated to a national speaker on the topic of parent relations with schools and the second was focused on the John Collins Writing Program. We also have several half-day release day programs, which tend to be used by a variety of special interest groups for the purpose of designing instructional strategies and miscellaneous general purpose training.

**New Teacher Mentoring:**

All new teachers are provided with a personal mentor who will work with them throughout the year. All the mentors receive significant training.

### **Little Learners Child Development Center:**

The district created a new daycare facility at the Miscoe Hill School, which accommodates the needs of 40 children of staff members and community families at large. This has become a very successful program which employs five staff members and a director and is financially self sufficient. It provides a significant support system for teachers and staff and should help us retain our excellent teachers and attract highly competent hires for the future.

### **Pupil Personnel Services**

Special Education services for eligible children ages three to twenty two continue to be the main focus of the Pupil Personnel Services Department. As of June 30, 2004, our district had 305 students on IEP's (Individual Education Programs); 269 of those students were in our schools and 36 students were out of district.

The current year can be seen as a major transition year. The pre-school classes were settled into the new Clough and Memorial Elementary Schools. A new part-time pre-kindergarten coordinator, Carol Suffredini, was appointed in September, 2004. Donna Mattson became the Team Chair for grades kindergarten through three at the Clough and Memorial Elementary Schools. At the Miscoe Hill School, a new Team Chair was appointed, Pam Smith, who had previously worked in Hopedale in the same capacity for many years. Jackie Wheelock continues to be the Team Chair for Nipmuc, which now includes grades eight through twelve, and Linda Gross is the part time Out-of-District Coordinator.

With sufficient space for all our students, we have spent the year planning for needed programs. As we move into the 2005 calendar year, we will begin implementation on a pilot basis of some expanded and additional programs. Our goal for special education services is to be able to provide 97% of the services and programs within our own school programs or in collaboration with area public schools.

The biggest change in this department has been the retirement of Mary Ellen Gray, who was the Director of Pupil Personnel Services for over three decades in the Mendon-Upton Regional School District. All of the staff, parents and students thank her for her dedication and commitment in developing an outstanding special education department that serves all our children.

The Before and After School Programs, under the direction of Lana Lazcka, has a staff of twelve adults who continue to service the children in kindergarten through grade six. With the opening of the two elementary schools, the program has more space this year and can be found in several parts of the school, taking advantage of the gym, the computer lab and the library. Children from Clough and Memorial come to Miscoe Hill and are part of this program. Over 100 children participate in the program weekly.

**Nipmuc Regional High School**  
**ANNUAL REPORT**  
**January 1, 2004 – December 31, 2004**

**Student Body as of December 31, 2004:**

Grades 8 through 12 – 870 students

The year of 2004 was an excellent year in many ways for Nipmuc Regional High School. In the spring of 2004, we graduated 125 seniors. When school began in the fall our enrollment was 870 students and for the first time since we opened Nipmuc in 1997, our seventh graders remained at the Miscoe Hill School. Although "Nipmuc Middle/High School" is etched in stone on the building, we have formally changed the name to Nipmuc Regional High School and we now educate students in grades 8 through 12. The housing of our seventh grade students at the Miscoe Hill School has given Nipmuc a bit of breathing room and yet growth continues to be the major issue we face. Despite the growth, our faculty continues to excel, our students continue to succeed, and the school remains a vital part of the community.

To begin the 2004 school year, Nipmuc hosted the visiting team from the New England Association of Schools and Colleges (NEASC), our accreditation association. For two years prior to this visit our faculty worked diligently on the self-study component of the accreditation process. For four days in September a visiting committee of fifteen evaluators was assigned by the Commission on Public Secondary Schools to evaluate Nipmuc in light of the school's mission statement and the Commission's Standards for Accreditation. During their four days with us, the committee reviewed the self-study documents we had prepared, met with administrators, teachers, other school and system personnel, students and parents to determine the degree to which the school met the Standards for Accreditation. The evaluators (teachers) represented public schools from three states as well as central office administrators.

The team built its professional judgment on evidence collected from the following sources:

- Review of the school's self-study materials
- A total of more than 60 hours of classroom observation
- Numerous informal observations in and around the school
- Tours of the facility
- Shadowing of fifteen students for a half day each
- Individual meetings with teachers about their work, instructional approaches, and the assessment of student learning
- Group meetings with self-study committees, students, parents, school and district administrators, teachers and support staff
- The examination of student work including a selection of work collected by the school

The report of the findings of the visiting committee will be forwarded to the Commission on Public Secondary Schools, which will make a decision on the accreditation of Nipmuc in the spring of 2005. The final report will be available in the towns' libraries, at the school, and on the school website.

From January through December of 2004, Nipmuc has once again experienced success academically, athletically and in the arts. Additionally, Nipmuc students have connected themselves with the community through a variety of service projects and volunteer hours. We thank the community groups including the Upton Men's Club, the Mendon Lion's Club and others for working with our students in the communities.

Due to the growth of Nipmuc and the move of the seventh grade to Miscoe, two smaller learning communities were established for the fall of 2004 at Nipmuc. The configuration is made up of grades 8 and 9 and grades 10, 11 and 12 respectively. The establishment of these communities was done in an attempt to increase the academic achievement of all our students, to make the 8th grade an integral part of Nipmuc, to make the transition to the "upper grades" easier, and to personalize each student's education in order to foster positive social attitudes and behavior. There is a commitment to the academic and social development of each student by the teacher to provide instruction that is challenging, engaging and relevant. Also, the teachers are committed through home room sessions to provide a personalization of their students learning through advisory sessions. These are known as Personal Development Quest (PDQ) teams. This allows each student to have a connection with at least one adult in the building.

Nipmuc also began its own summer school in 2004. The summer school offered a selection of courses in all academic fields. The course offerings were for credit recovery, academic improvement and enrichment. This first year, fifty three students from eight towns, including Mendon and Upton, participated. Ten different courses were offered including MCAS Math and ELA prep, math, English, science and history courses. Under the direction of Gary Perras, the business teacher at Nipmuc, the first year was quite successful.

A new undertaking in the Social Studies Department this year was the Humanities Scholar Collaborative. Under the direction of Mr. Howard Cohen, twelve juniors participated in this collaborative along with other Central Massachusetts students. They visited Holy Cross, Clark University, Assumption College and Worcester State College where they learned from the professors at each school, discussed among them the topics covered, and did a year-end presentation to the Collaborative. This successful venture is being repeated during the new school year.

The Virtual High School (VHS) program continued this year with a total of fifty students who have taken courses on-line with teachers throughout the United States. One of our teachers, Karen Culberson, teaches DNA Technology on-line to more than twenty students each semester in schools throughout the world. Under the direction of our

site coordinator, Aime Hughes, our students have taken courses ranging from Advanced Placement Chemistry to Shakespeare. This program has allowed motivated students the opportunity to take an elective course not offered in our school.

Athletically, Nipmuc had another "banner" year. Over 500 students participated on athletic teams during the three seasons. In the winter, our female and male players saw action on the middle school, freshman, JV and varsity basketball teams with the girls taking the Dual Valley Conference Championship (DVC). Coach Grant attained his 400th victory during this season. Spring sports featured JV girls Lacrosse, JV and varsity softball, JV and varsity baseball and track and field. The boys track and field won the first ever league championship and both softball and baseball teams were DVC champions. Fall was filled with more championship teams. The golf team, field hockey team and the boys and girls soccer teams were all league champions. The field hockey team was the Central Mass champion for the second year in a row and played in the state semi-final. While the emphasis is always on team play, our teams also produced many individual "All Stars" for the league and for Worcester County.

The Drama production's spring musical, *Little Shop of Horrors*, was a smashing success as was this fall's two night sell out production of *A Christmas Carol*. The music department's Pops Concert in the spring as well as the fall and winter concerts by the band and chorus had the audience on their feet in appreciation. The art department's year end art show brought critics with rave reviews and student art work adorns the halls of our school and businesses in our communities.

Nipmuc welcomed ten new teachers to the school this fall due to retirements, replacements, and increased enrollments at the high school. We said goodbye to retiring faculty member Arlene Murray and secretary Helene Wagner. We also bid farewell to Pat Larkin, who had served as assistant principal for five years, as he became principal of Peabody High School. We welcomed new assistant principal John Clements in Mr. Larkin's place.

Our PTO, under the leadership of President Sylvia Story, continues to support the school in a myriad of ways by hosting entertaining events for all grades, as well as supporting teachers in the classrooms by helping to fund field trips, cultural events within the school, and supporting the students by providing agendas for each eighth grader. These agendas help students stay organized and learn the valuable process of advanced planning.

Our School Council, under the leadership of co-chairs David Farrell and Judy Leonelli, has been an incredible support for Nipmuc. Review of the student/parent handbook, being vocal members in the budget process, work on the NEASC process and a renewed School Improvement Plan and supporting the after school enrichment program kept the Council busy. Under the guidance of the School Council, this year's Career Day Program for juniors was a success for the second year in a row. This program was very successful thanks to the businesses in our towns that hosted a student and allowed the student to shadow them for a day.

Administratively, we thank the community and the Upton Police Department for their support of the School Resource Officer. Officer Carl Ambrosino continues to be an important part of the fabric of the school. He is always there to take a student's question, to help us discuss and implement safety procedures, and to serve as a resource to our faculty and student body.

The heartbeat of the school is healthy – the student involvement is everywhere – the Student Councils, the Student Advisory Council, and the National Honor Society all work to involve their peers and bring concerns and ideas to the attention of the administration

In closing, let me quote for you from the accreditation team's report from their visit to Nipmuc, "Many staff members (and students and parents as well) commented that Nipmuc Regional High School is truly a 'special place'. In the short visit to the school, the visiting team was convinced that indeed the staff, parents and students are correct. NRHS is a special place!"

On behalf of my fellow administrators, the faculty and staff and students of Nipmuc Regional, I thank the towns of Mendon and Upton for their continued support of all our programs – academic, athletic and artistic. We realize the importance of our commitment to your children and we continue to applaud and thank you for your support.

Please visit us on the web at [www.mu-regional.k12.ma.us](http://www.mu-regional.k12.ma.us)

Respectfully submitted,

Joan M. Scribner, Principal

**Miscoe Hill School  
ANNUAL REPORT  
January 1, 2004 – December 31, 2004**

**Student Body as of December 31, 2004:**

<b>Grade</b>	<b>Number of Students</b>
Multi-Age Neighborhood 4/5	75
4	190
5	190
6	233
7	202
<b>Total Enrollment</b>	<b>888</b>

The year 2004 was certainly one of the busiest years for the Mendon-Upton Regional School District and for the Miscoe Hill School in particular. Since January, what was once a large pre-kindergarten through grade 6 elementary school housed at the Miscoe Hill Elementary School with several primary grades located in Grafton, has become three separate educational entities. As the year closed in December, the school district could now boast two brand new elementary schools, one middle school and one high school. What looked to be a Herculean, if not totally impossible task at the first of this year, the pre-kindergarten through grade 3 children were finally moved to new buildings. In addition, a double move of the Grafton grades in to and out of the Miscoe Hill School and a shifting of the entire seventh grade team from Nipmuc to Miscoe Hill (not to mention the hiring of many new staff in the summer), was successfully accomplished. The assistance of the personnel of all of our schools, as well as the Central Office, cannot be overstated. In addition, the patience and understanding of parents and students during the transition is appreciated and was a large factor in accomplishing our goal.

In addition to the physical move of so many people in to and out of the Miscoe Hill School, a main task of this school during this time was to begin the transition of Miscoe Hill Elementary to Miscoe Hill Middle. With the help of teachers, support staff and parents, a transition team was formed during the winter to study the needs of the Miscoe Hill's students and facility, as well as to develop the procedures, curriculum, and all the other ancillary aspects necessary to build a true middle school. This facility would serve as a bridge between the elementary and high schools, and would also stand as an entity to serve those students who are at a unique time in their personal, social and educational development. At the same time, other individuals voluntarily banded together during the time of change to develop a middle school handbook, to assist in hiring new staff, to study and change curriculum, and to make modifications in practices and procedures to benefit a truly unique age group. The Miscoe Hill School Council, made up of Miscoe Hill staff, parents and community members, formed to continue the transition and to draft a school improvement plan to complete the task of the original teams. Although there is still more

work to be done, those who have worked so hard to create the middle school, and those who continue the task, will have much to be proud of in the days to come.

Our curriculum continues to be a center of attention at Miscoe Hill. Under the leadership of our curriculum assistants, each of whom takes on the responsibility of overseeing a particular subject area, the staff constantly monitors our subject offerings, makes recommendations, analyzes testing scores, and submits a budget reflecting current curricular needs. Sweeping changes are sometimes made to reflect the latest research-based findings as well as the needs of our school or district. The math program from kindergarten through grade eight, for example, was changed in 2004 to reflect research findings from such groups as the National Council of Teachers of Mathematics, who explained that while the children know their math facts, they should also have a deep understanding of just how numbers work and how they can develop sound strategies for working out real life problems. Thus, grades kindergarten through five were introduced to Investigations in Math, while grades six through eight were introduced to a similar program called Connected Math. Several parent meetings have been held for all of these grade levels so that parents can understand the mathematical road that has been taken.

The Spanish Immersion Program advances on through the middle school. This year, the initial immersion class has reached grade six and plans have been made to continue that group into the seventh grade. In addition to the vertical expansion of Spanish, there is horizontal growth as there are now two Spanish Immersion classes, not just one, in the lower grades and that a two-classroom trend will continue through middle school.

A new pedagogical initiative, called the Multi-Age Neighborhood, began this year at the Miscoe Hill School encompassing three 4th and 5th grade classrooms. Three of the professional staff, two of whom had previously taught in similar settings, banded together earlier in 2004 and planned to set up an area of the school where they could take a group of children, who would be traditionally called "fourth" and "fifth" graders, combine them into a cohort of multiage learners, and teach them appropriate curriculum paralleling that taught to others in Miscoe Hill's more traditional classes. They would be taught using project-based, hands-on learning, much as the rest of Miscoe Hill. However, guided by their teachers, the entire group of seventy-five students would move among the three classrooms, depending on the project, and group themselves more by interest and project than by "fifth grade" or "fourth grade." On any given day, each classroom might contain any number of different groups and ages of children. Parents are pleased with this concept and plans are being made to expand the program in to the upper grades.

In transition from elementary to middle school, our curriculum has been modified to reflect the needs and interests of our student population. Our related arts program has been expanded and changed so that students can better explore the world beyond the so-called basics of math, science, social studies, and language. Exploration is one of the tenets of the middle school philosophy. Thus, in their years at Miscoe Hill, all students will receive music, art, media (library skills), technology, health, and physical education on a regular

basis during one or more of the grades. These subjects are integrated with our core curriculum and are designed to teach students basic skills as well as to interest our students in exploring them further when they go on to higher education.

Miscoe Hill also offers appropriate middle school programs both during the day and after school to those students who wish to select them. Although not part of Miscoe Hill's basic program, they are important in their own right as they seek to get all students involved in wholesome activities. For example, our expanded band and chorus programs offered to interested fifth through seventh graders, has interested more than two hundred students who meet and practice together on a regular basis with the objective of producing quality performances. Plans are being explored with the objective of competing with other musical groups and performing jointly with the high school. The popular intramural sports program has been "brought down" from Nipmuc and has been meshed with our after school activities. Now, Miscoe Hill is offering such diverse activities as cross-country, football, basketball, floor hockey, soccer, field hockey, yoga, book club, and recorder club to all students. Drama is popular with the middle school age group and several productions are being planned for this year. Our student councils continue to be popular with many students and elections were held in the fall. All sixth and seventh grade classrooms are represented. Discussions about student activities, changes in school procedures, and community service projects are held on a regular basis.

Service to the community has traditionally been an important value at Miscoe Hill Elementary and continues to be so at the middle school. The students have overwhelmingly supported such worthy initiatives as collecting candy for our troops in Iraq, collecting unused school supplies for the children in Iraq, bringing in canned goods for the Salvation Army, donating used eyeglasses for those throughout the world, collecting food and other household items for food pantries in Mendon and Upton, bringing in hundreds of teddy bears for children in need, and donating clothing to several different clothing drives. The sixth graders continue a tradition that began in 2003 by organizing a town clean-up in April, which devotes a Saturday to clean up the trash found along the streets.

Community support and interest in our students from individuals and organizations has been integral in the success of our middle school as well as the entire school district. Outstanding schools enjoy wide support and Miscoe is truly fortunate to have countless community supporters, many of whom have given money and equipment as well as talent, and/or who have invited our students to share in their activities. Many thanks to MUPTO, the Upton Men's Club, the Mendon Lion's Club, the Upton Post Office, the Daughters of the American Revolution, Moins in Touch, Intel, the Mendon and Upton Senior Centers, Wayside Counseling, Worcester County District Attorney's Office, the Army Corps of Engineers, the Blackstone River Valley National Heritage Corridor, Blackstone River and Canal Heritage State Park, and the Mendon and Upton Fire and Police Departments. Miscoe Hill welcomes over one hundred volunteers who come to the school to help teach the students, talk about their occupations, share their hobbies, supply food for parties and activities, read stories to the classes, do paperwork for the teachers, help chaperone field

trips, assist in being a room-parent, assist in the town clean-up, and perform any number of tasks upon request. They all continue to be a valued part of Miscoe Hill.

The year 2004 was truly a busy and productive year for the Miscoe Hill School. It was a year that saw the involvement of staff, students, parents, and community in the formation of a new school in an expanded school district. It was a year in which so many pooled their thoughts, their talents, and their hard work in to giving the communities of Mendon and Upton a school in the middle of the elementary and high school levels that focuses on the needs of the child in the middle of the elementary and high school ages. It was a year of transition; it was a year of success.

Respectfully submitted,

William Milligan, Principal

**Henry P. Clough Elementary School  
ANNUAL REPORT  
January 1, 2004 -December 31, 2004**

**I. Statistical Breakdown**

**Student Body as of December 31, 2004**

<b>Grade</b>	<b>Number of Students</b>
Multi-Age Neighborhood 4/5	75
Pre-K	26
K	86
1	119
2	119
3	90
<b>Total Enrollment</b>	<b>440</b>

**II. Strengths of the Educational Program**

In spite of the continual fine tuning necessary to provide a quality education to our students while last minute site adjustments were addressed, this last school year was a most challenging and successful experience for the staff and students of the Clough Elementary School. This year has been filled with expectations and dreams, excitement, and pride as we all experienced the creation of creating a new learning environment within this extraordinary facility. Our teachers, students, and parents have worked diligently to accomplish our goals and to create an instructional setting that will be a model of innovation for the future. The strategic planning process which engaged our total district, involved a series of steps that, with the help of all groups of stakeholders, moved our district and the Clough school along a process to where it should be to continue to be successful. On a school level, this process has been initiated this first year and will set the strategic direction for Clough School to follow to achieve its mission and objectives.

The completion of this remarkable elementary school has been a major focus of our efforts over the course of this past year. During the final phase of the construction process, our students and staff in grades pre-kindergarten through three have had to undergo considerable adjustments before the new building came on-line in the spring of 2004; our elementary school has had to make a number of substantial alterations to schedules, procedures and educational philosophies to provide for the needs of students within the various settings.

It is readily apparent from the building of the beautiful new Clough Elementary School, to the development of innovative curriculum programming, that the Mendon-Upton Regional School District has shaped a "futuristic" program for their students. As a school community, we are ready to instruct our children in preparation for the future by insuring

that our entire curriculum is reflective of skill sets which are necessary for ongoing success. Our school is ready to meet the challenge, not only with a state-of-the-art school facility, but with forward-looking curriculum changes as well. For example, our teachers have been trained to meet the mathematical needs of our students through the comprehensive training offered by way of new math materials from the TERC Investigations program. This well tested, nationally validated program provides the content and materials needed for teachers to get their students thinking in-depth about mathematical concepts. Additionally, our Spanish Immersion program allows students to function in the multi-lingual world of the future. Our up-to-the-minute technology lab will offer the opportunity to explore and apply the most current areas of focus.

The Clough School is most successful due, in part, to the fact that we function as a community of learners where all members share in a common vision and commitment to education, insuring that all our students succeed. Although our students vary in needs and ability, in general, they are inquisitive, culturally aware, technologically proficient critical thinkers who come to school ready to learn and eager to contribute to team efforts. This is, no doubt, a direct reflection of the positive values they have learned at home. We are indeed most fortunate to have the opportunity to educate such eager and capable students. Although our school is clearly focused on the future, we strive to maintain the traditions of successful learning practices which are founded on a long history of success at the Clough School supported by a standards-based curriculum, high expectations, and mutual respect, along with strong community rapport.

Even as we prepare for the future, our staff has been maintaining high and rigorous academic standards, while ensuring that the Clough Elementary School is a safe, supportive, and stimulating child-centered learning environment that recognizes the individual talents and abilities unique to each student. Our schools continue to provide a progressive educational experience whereby school, home and community come together to create life-long learners who are able to compete in a world of constantly changing cultures, technology and societal values.

In addition to offering a sound academic program of study, our community of learners has found numerous ways to positively affect the lives of others. In an effort to insure that students experienced a more humanistic learning environment in which they are responsible for their actions, respect all individuals regardless of differences, and establish positive relationships with others outside of their community through community service projects and activities, the staff, with significant parental support, established a public service component to the overall academic program. A number of the most significant projects in this regard, involved all our elementary students. Our students in conjunction with our entire school community participated in connection with the community efforts of the Nipmuc students in the DECA and IMPACT programs. In this regard, our students have helped to collect food for needy families, collect eyeglasses for needy individuals, and participate in a teddy bear drive. In a similar fashion, our professional staff contributed generously to needy families within our district through a staff initiated "giving tree" program. Through this effort, the staff raised hundreds of dollars in gift certificates, which helped 8 families and 17 children.

This year we have added a new element to our formal curriculum - Character Education. This unique integrated-arts program, developed by art specialist, Kim Pike , and the other subject area specialists at Clough and Memorial Elementary Schools is purposeful, pervasive repetitive, consistent, creative and concrete. The program is designed to help our students incorporate character traits that reflect many of the qualities of being a good person. Many thanks to all who have had input in designing this fine addition to our school program. We fully expect that our students will benefit greatly from this vital program.

Our school is most fortunate to have recently been awarded two \$500 educational foundation grants from the Blackstone Valley Chamber of Commerce. Congratulations to Mrs. Catherine Grimes for putting forward her proposal entitled A.R.T. - Assistance in Recognizing Talent. This grant will afford Mrs. Grimes the opportunity to add to our student art gallery where selected students' artistic achievements will be recognized in a formal framed presentation. In addition, we would also like to acknowledge Mrs. Beverly Hart, one of our kindergarten teachers, for submitting a grant proposal entitled: Traveling Science Workshops. The funding of this grant will provide all our kindergarten students with experiences in which they will be able to explore science in a most dynamic manner as it is presented by museum staff who will come to our school. It is most important to note that many other staff members took the considerable time necessary to write impressive grant proposals which were, unfortunately, not selected for funding. The total number of proposals which were submitted from this school was most impressive and is a true reflection of the professional level of our staff.

Our Spanish Immersion program has started to evolve into a program that is truly unparalleled within most successful educational communities. The Spanish Immersion staff has worked hard to create this outstanding program. This year members of our district were invited to set up an informational booth at the Massachusetts Association of School Committees.

### **III. Professional Changes to Our Educational Community**

Our growing and changing community has resulted in a sometimes uneven adjustment in the staffing of professionals. This past year for example, we needed to add a number of new professionals in response to staff who have left our district, retired, are on maternity leave, or were needed to fill newly formed positions. Where our population did not show the same growth patterns as in this year's kindergarten and third grade classes, appropriate reductions of teaching positions occurred.

Additionally, our Spanish Immersion Program was in need of grade two and grade three professionals. While it is sometimes challenging to secure quality, trained staff in this area, we were most pleased with the fact that we were able to secure two extremely competent professionals.

#### **IV. Long and Short Future Educational Goals**

Using The Mendon-Upton Strategic Plan as a base, our school council developed our School Improvement Plan which highlighted the academic and strategic goals which our community will focus on over the next few years. This plan includes, but is not limited to, providing additional focused support in reading, expanding on instructional techniques in writing, and increasing student learning in language arts and math curricula areas based on an analysis of test data. Our plan establishes a long-range direction for Clough and provides a clear focus for future pursuits by identifying priorities for improvement. In addition, we plan to strengthen our learning environment through the promotion of core values such as honesty, dependability, trust, tolerance and respect. While we will continue to implement our action steps in an attempt to reach our school goals, we encourage all parents to help their children make academics their first priority throughout the school year. Our staff is totally committed to the success of our priorities and each, in varied ways, has made personal and professional commitments to insure that these areas of focus are successfully implemented.

It is important to bear in mind that all activities were planned after a thorough review of the goals and priorities of the Mendon-Upton Schools, all pertinent standardized student performance data (MCAS) from the previous school year, an analysis of procedural and programmatic activities established during previous years, an examination of the full range of possibilities, and the design of an appropriate action plan.

In an effort to succinctly summarize the many significant activities that are planned for the future at our newly established elementary school, a number of the priorities planned for this coming year by our school council are extensions of priorities in place last year.

It is envisioned that this long-range planning process will assist the Clough Elementary School in an organizational renewal and transformation, which will provide a framework for improving programs, management functions and evaluation of our school's progress. The strategic planning process can help our school act purposefully, develop effective strategies, clarify future directions, establish priorities, improve organizational performance, build teamwork and expertise, and deal effectively with a rapidly changing environment.

Clough teachers and other members of our school staff need many resources in order to be successful in accomplishing these ambitious plans for the coming school year. For ultimately, it is through strong public support coupled with our total community's vision, energy and commitment that our schools will be successful.

#### **V. Parent Involvement**

Schools with strong parent involvement experience significant benefits for students, parents, teachers, and administrators. Research consistently demonstrates that when parents are involved in students' education, those students generally have higher grades and

test scores, better attendance, and more consistently completed homework. For this school year, we have selected the theme, "Together We Can". It is our heartfelt hope that every student, with the support of family and school, will succeed during this school year and begin to build their future. Our newly formed Clough PTO and Clough School Council are two examples of this partnership.

#### **Clough PTO Board (2004-2005)**

President	Laura Flynn-Glover
Vice-President	Sue Ciantra
Treasurer	Kim Greenberg
Secretary	Diane Willoughby
Fund Raising Co-Chair	Sharon Ambrosino
Fund Raising Co-Chair	Denise Brower
Cultural Arts Co-Chair	Heidi Godowski
Cultural Arts Co-Chair	Christine Horn
Volunteer Chair	Kate Fennyery

The Henry P. Clough Elementary School Community is most fortunate to have the support of our Clough PTO, an incomparable group of parents, working with our staff on behalf of our students. With the input of staff members, one of the many active Clough PTO committees has planned a wonderful year of cultural arts activities for our students at all levels. The staff has made the parent group aware of the needs and a tailor-made cultural and fine arts program has been most well received. The enthusiasm and collaboration displayed by the students, parents and staff have truly made each of these endeavors a success. Working with a splendid group of parents has helped our program immensely.

#### **Clough School Council**

Staff: Vincent Rozen, Anita Espanet, Martha Grady, Katie Jordan

Parents: Beth Cutler, Tammy Hodgens, Sharon Thornton

Community Representative: Ruth O'Grady

Our school council, which includes parents and school staff, has made significant progress toward improving our school and refining what we can accomplish together. Effective school improvement efforts among the strong professional staff and connecting families in our school have insured that all new and existing programs and activities planned for this year were appreciably accomplished in a collaborative manner involving all members of the school community. This supportive relationship has served as a basis for planning in budget preparations, the formation of a school safety plan to accommodate our new facility, and other educational areas as well. We are most fortunate to have such a committed collection of community members working with our school sharing in a common vision and commitment to education, insuring that all our students succeed. *Together We Can* accomplish a great deal. The aim of our *Together We Can* theme is to strengthen and sustain the cap.

## **VI. Summary**

The Henry P. Clough Elementary School is most privileged to have the support of parents, professionals and community working together toward a shared vision. Local collaboration is critical to maintaining excellence in each classroom for every child, every day. As we face a future of uncertain resources, we may have to be doing more with less. Indeed, each school and its community are one and the same. We are dependent on each other for our ultimate success. As a school community, we thank you for your incredible commitment and support to our schools. With your involvement and sustained assistance and support, together we will carry on and enhance our reputation for excellence.

Respectfully submitted,

Vincent Rozen, Principal

**Memorial Elementary School  
ANNUAL REPORT  
January 1, 2004 – December 31, 2004**

**Student Body as of December 31, 2004:**

<b>Grade</b>	<b>Number of Students</b>
Pre-Kindergarten	31
Kindergarten	128
Grade One	103
Grade Two	138
Grade Three	134
<b>Total Enrollment</b>	<b>534</b>

There were many changes for the Memorial Elementary School community this year. Staff and students in grades kindergarten through two ended their stay at the Grafton Municipal Building and moved to the Miscoe Hill School at the beginning of April 2004. At Miscoe Hill they joined the preschool, grade three and Spanish Immersion staff and students. All awaited the opening of the newly constructed Memorial Elementary School. The new Memorial Elementary School opened its doors on August 31, 2004, with over five hundred students.

To help prepare for the opening of our new school, a transition team was established. This group of staff, parents and community members worked together to establish plans to ensure a smooth move. Key topics such as safety, communication and school culture were identified. With the assistance of Police Chief Thomas Stockwell and School Resource Officer Carl Ambrosino, arrival and dismissal patterns were established. Plans for maintaining a secure building were finalized and the volunteer program was reviewed. Fire Chief Michael Bradford studied the escape routes and helped plan evacuation drills. The new bus company, under the leadership of Mr. Clay Tellstone, set up bus routes and practiced the new procedures and bus routes. Just prior to opening day, tours of the new Memorial Elementary School were offered to incoming students and their parents. Many parent volunteers became tour guides and eagerly showed off the new facility.

We are most grateful to the Town of Grafton for their gracious hospitality, the transition team for their ideas and suggestions, our volunteers who gave of their time and energy, and community leaders for their sharing and wisdom.

With the increased enrollment, Memorial Elementary School now consists of two sessions of preschool and six sessions of kindergarten. First graders occupy five classrooms and second and third graders require six classrooms at each grade level. New staff has been added to fill newly formed positions as well as positions left vacant due to retirements and staff that left our district. All of our staff is committed to the personal growth and academic success of each student at Memorial Elementary School.

With the new Memorial Elementary School open, we began to implement new initiatives. After careful and thorough research by a team of staff, parents and administrators, a new mathematics program was selected for the district. Investigations in Number, Data and Space is a K-5 curriculum that offers activity-based mathematics that encourages students to think creatively, develop strategies for problem solving, and work collaboratively. Our staff has participated in many professional development sessions to ensure the success of this program.

A character education program has been introduced to our first grade classes. The goals of this program include strengthening positive attitudes and reinforcing desirable behaviors in our children. We believe this program will help students gain a deeper understanding of what it means to be part of a learning community. We were most fortunate to have received a grant of \$2,000 from the Blackstone Valley Chamber of Commerce to support this project.

The volunteer program was restructured to establish a central data base where all school volunteers would be registered. A volunteer training tape was created to clearly articulate the goals of this program.

The parent/ teacher organization (PTO) reorganized so that Memorial Elementary School has its own PTO. This group of hard working individuals has continued the tradition of supporting the school in a variety of ways by helping to fund field trips and cultural events. New this year is the Family Fun Night concept. The first fun night focused on Literacy and was a huge success.

The Memorial Elementary School Council has met on a monthly basis to draft a school improvement plan. In keeping with the district goals, the council has chosen to work on enhancing communication and advancing the curriculum. A communication survey was disseminated with a return of over fifty percent. The results were both constructive and validating.

Memorial Elementary School is fortunate to have the cooperation, collaboration and assistance of its community. We welcome and encourage community participation. We know that our children gain a great deal from the community's support. We thank you for all that you do to help maintain the excellence in education that our children deserve.

Respectfully submitted,

Ruth Danforth, Principal

All school reports respectfully submitted by,

Mendon-Upton Regional School Committee:

Jay Byer

Donna Henderson

Kathy O'Neill

Cynthia Robertson

John Robertson

Colette Rooney

Administration:

Paul D. Daigle, Superintendent of Schools

Daniel Leclerc, Director of Curriculum

Maryellen Gray, Director of Pupil Personnel Services

Joan Scribner, Principal-Nipmuc Regional High School

William Milligan, Principal-Miscoe Hill School

Vincent Rozen, Principal-H. P. Clough Elementary School

Ruth Danforth, Principal-Memorial Elementary School

Please visit us on the web at: [www.mu-regional.k12.ma.us](http://www.mu-regional.k12.ma.us)

**DISTRICT DIRECTORY**  
**YEAR ENDING JUNE 30, 2004**

**SCHOOL COMMITTEE**

Donna Henderson, Chairman	Term expires 2005
Cynthia Robertson, Vice Chairman	Term expires 2005
Jay Byer, Asst. Treasurer	Term expires 2007
John Robertson, Secretary	Term expires 2006
Kathleen O'Neill	Term expires 2006
Colette Rooney	Term expires 2007

**SUPERINTENDENT OF SCHOOLS**

150 North Ave., P.O. Box 5, Mendon, MA 01756	Telephone: 634-1585
Paul D. Daigle	Superintendent \$111,837
Joseph Kogut, Jr.	Treasurer \$68,651
Kimberly A. Belland	Accountant \$49,958
Lauren Ferrucci	Secretary \$27,793
Ann Marie Malizz	Accounts Payable \$34,445
Denise A. Farrell	Secretary \$12,420
Maryellen Gray	Director: Pupil Personnel Services \$91,490
Carolyn A. Barrows	Secretary \$34,445
Denise L. Zinno	Secretary \$16,924

**HENRY P. CLOUGH ELEMENTARY SCHOOL**

10 North Ave., Mendon, MA 01756	Telephone: 634-1580
Vincent F. Rozen	Elementary Principal \$90,854
Diane C. Pulkkinen	Secretary \$12,793
Patricia M. Hansen	Kindergarten \$59,640
Beverly Ann Hart	Kindergarten \$54,733
Leslie J. McShane	Kindergarten Aide \$10.54/hr
Paula S. Pearlman	Kindergarten Aide \$11.62/hr
Mary E. Barrows	Grade 1 \$46,802
Patricia Karnila	Grade 1 \$52,624
Amy B. Sharman	Grade 1 \$36,680
Melonie A. Washburn	Grade 1 \$38,291
Kristine L. Claro	Grade 2 \$50,272
Janice E. Gallagher	Grade 2 \$50,272
Angela M. Grillo	Grade 2 \$39,970
Martha S. Grady	Grade 3 \$54,703
Anita L. Espanet	Grade 3 \$54,703
Katie J. Jordan	Grade 3 \$55,100
Mary N. Hastings	Grade 3 \$60,518
Michelle McQueen	Music \$33,412
Jane P. Dewitt	Tutor Reading \$18,178

**MEMORIAL ELEMENTARY SCHOOL**

69 Main St., Upton, MA 01568

Telephone :529-1082

Ruth A. Danforth	Elementary Principal	\$76,630
Carol A. Gibson	Secretary	\$24,459
Wanda B. Monroe	Preschool	\$51,735
Kathy M. Patacchiola	Preschool	\$48,660
Grace G. Poole	Preschool/Speech Path.	\$34,788
Carol R. Suffredini	Preschool/Speech Path.	\$34,788
Joanne M. Belhumeur	Preschool Aide	\$10.54/hr
Nancy G. DeLuca	Preschool Aide	\$10.54/hr
Ellen F. Holmes	Preschool Aide	\$11.62/hr
Lorraine G. Loeper	Preschool Aide	\$11.62/hr
Petrina Triggs	Preschool Aide	\$10.54/hr
Janice G Lizotte	Kindergarten	\$42,893
Michelle M. McDonald	Kindergarten	\$41,847
Judith A. Mullen	Kindergarten Aide	\$11.62hr
Maria A. Stanley	Kindergarten Aide	\$14,092
Barbara L. Thirsk	Kindergarten Aide	\$10.54/hr
Melissa A. McGuinnes	Grade 1	\$38,613
Alyssa L. D'Amato	Grade 1	\$35,798
Renee M. Luzzetti	Grade 1	\$35,798
Nancy M. McIsaac	Grade 1	\$48,660
Joel R. Warren	Grade 1	\$46,802
Phillip Banios	Grade 2	\$38,613
Jennifer Casey	Grade 2	\$41,047
Kathleen M. Crosby	Grade 2	\$35,798
Amy E. Henderson	Grade 2	\$41,047
Brenda L. Quinlan	Grade 2	\$56,566
Kristin L. Consigli	Grade 3	\$42,893
Janet R. Maglione	Grade 3	\$48,660
Patricia T. Phylis	Grade 3	\$47,099
David B. Sparks	Grade 3	\$44,739
Gail P. Augustino	Occ. Ther	\$49,113
Christine K. Horn	Physical Education	\$21,779
Linda J. Casey	Phys. Ther.	\$40,844
Helen O'Neill	Vision Services	\$31,012
Amanda A. Sanford	SPED	\$48,660
Kimberly A. Williams	TOESS	\$10.54/hr

**MISCOE HILL ELEMENTARY SCHOOL**

148 North Ave., Mendon, MA 01756

Telephone: 634-1590

William Milligan	Elementary Principal	\$71,202
Roseanne B. Kurposka	Assistant Principal	\$60,576
Mary E. Vaccaro	Dean of Students	\$67,140

Cynthia L. McDevitt	Secretary	\$34,445
Debra A. Mullarkey	Secretary	\$34,445
Jennifer L. Springer	Spanish Kindergarten	\$41,047
Omaira J. Thornton	Spanish Kindergarten Aide	\$10.54/hr
Aida A. Luszczynska	Spanish Grade 1	\$51,107
Lisa Vandervalk	Spanish Grade 1	\$35,798
Sonia A. Diaz	Spanish Grade 2	\$43,402
Katrina Taft	Spanish Grade 2	\$35,798
Sonia Cabrerizo-Diago	Spanish Grade 3	\$46,802
Maria A. Roldan	Spanish Grade 3	\$44,739
Alyssa A. Crawford	Spanish Grade 4	\$41,047
Amanda Solera	Spanish Grade 5	\$35,798
Alice M. Begin	Grade 4	\$44,739
Kristen J. Berthao	Grade 4	\$24,330
Martha E. Bourke	Grade 4	\$46,802
Gail N. Brown	Grade 4	\$35,798
Kami R. Devlin	Grade 4	\$39,737
Emily P. Donoghue	Grade 4	\$36,600
Kelly-Jean Hoey	Grade 4	\$35,798
Karen G. McDonough	Grade 4	\$56,566
Timothy P. Thomsen	Grade 4	\$38,613
Marie E. Brigham	Grade 5	\$26,110
Jacquelyn Jarvis	Grade 5	\$42,893
Lauren B. Lajoie	Grade 5	\$35,798
Heather B. Langdon	Grade 5	\$41,047
Rachel Mateo	Grade 5	\$43,558
Sarah C. Montano	Grade 5	\$35,798
Heather A. McCourt	Grade 5	\$38,613
Dianne E. Nydam	Grade 5	\$59,640
Susan J. Bertram	Grade 6	\$51,735
Betsy J. Bertrand	Grade 6	\$59,640
John F. Campbell, Jr	Grade 6	\$38,291
Ann M. Farrell	Grade 6	\$41,047
Beth A. Gervais	Grade 6	\$42,893
Richard M. Grady	Grade 6	\$57,980
Andrea L. Rutkowski	Grade 6	\$38,291
Lana M. Laczka	After School Program Director	\$18.37/hr
Catherine J. Grimes	Art	\$52,624
Elizabeth E. Lambert	Art/Library	\$42,191
Kim Y. Pike	Art/Music	\$53,121
Susan J. Brogan	Aide	\$11.62hr
Sharon M. Hackenson	Aide	\$10.54/hr
Nancy J. Scanlon	Aide	\$10.54/hr
Elizabeth A. Wernig	Computer Specialist	\$35,798

Arlene M. Belmore	COTA	\$24.67/hr
Kellie J. St. Onge	Kindergarten Extended Day	\$10.54/hr
Melissa A. Wildes	Kindergarten Extended Day	\$15.13/hr
Patricia E. Carnegie	Language Development	\$52,220
Sandra M. Lajoie	Language Development	\$52,624
Suzette M. Ruby	Language Development	\$64,733
Lise M. Smith	Language Development	\$59,640
Anita M. Cellucci	Library Teacher Assistant	\$16,263
Carol A. DiNatale	Library Teacher Assistant	\$10.54/hr
Richard Auger	Music	\$54,703
Kristin L. Lampros	Music	\$43,558
Daniel P. Hayes	Physical Education/Health	\$42,893
Robert A. Nigro	Physical Education	\$52,624
Ellen Adams	Reading Specialist	\$48,660
Wendy Hendon	Recess Monitor	\$10.54/hr
Marion Larson	Recess Monitor	\$10.54/hr
Pamela Maloney	Recess Monitor	\$10.54/hr
Linda Russell	Recess Monitor	\$10.54/hr
Peter E. Baszner	Resource Room	\$63,259
Frederick Oldfield III	Resource Room	\$63,259
Karen A. Presbrey	Resource Room	\$59,185
Charlotte Allen-Smith	Speech Pathologist	\$59,640
Veronica C. Ariel	Speech Pathologist	\$63,259
Anne T. Costello	SPED Teacher	\$56,566
Michelle Saravara	SPED Teacher	\$42,893
Dennis G. Todd	SPED Teacher	\$52,220
Heidi E. McCluskey	SPED Aide Language	\$11.62/hr
Carol L. Lipscomb	SPED Aide	\$10.54/hr
Stella Schaeffer	SPED Aide	\$14.60/hr
Joan E. Siska	SPED Aide	\$23.28/hr
Martha F. Chambliss	ABA TECH AIDE	\$16.28/hr
Sherry Lynn DeLuca	ABA TECH AIDE	\$14.62/hr
Cora L. Fior	ABA TECH AIDE	\$17.48/hr
Carol A. Foley	ABA TECH AIDE	\$14.06/hr
Lisa M. Hurd	ABA TECH AIDE	\$14.62/hr
Judy Lymneos	ABA TECH AIDE	\$16.96/hr
Tammy A. McGee	ABA TECH AIDE	\$11.62/hr
Sandra J. Petrie	ABA TECH AIDE	\$15.79/hr
Pamela J. Smith	ABA TECH AIDE	\$14.60/hr
Danielle L. Steiger	ABA TECH AIDE	\$16.69/hr
Deborah J. Turner	ABA TECH AIDE	\$14.60/hr
Mary A. Vandervalk	TOESS	\$10.54/hr
Katherine B. Fleury	Tech Teacher Assistant	\$21,842
Carla A. Boczanowski	Tutor	\$11.62/hr

Jill Murray	Tutor-Reading	\$22,723
Martha S. Oakes	Tutor-Reading	\$22,273
Kathleen B. Perry	Tutor	\$21,842
Marney Welch	Tutor	\$21,842

**NIPMUC MIDDLE/HIGH HIGH SCHOOL**

90 Pleasant St., Upton MA 01568

Telephone: 529-2130

Joan Scribner	Principal	\$94,037
Patrick Larkin	Assistant Principal	\$73,819
Lynne B. Caron	Dean of Students	\$67,140
Bernadette F. Curtis	Computer Specialist	\$42,640
Janis L. Grady	Secretary	\$9,372
Deborah A. Linehan	Secretary	\$23,880
Helene Wagner	Secretary	\$34,445
June A. Cook	Grade 7	\$56,566
John N. Grady	Grade 7	\$52,624
David F. McCloskey	Grade 7	\$35,798
Wayne R. Phipps	Grade 7	\$52,624
Kathleen A. Rhodes	Grade 7	\$59,640
Janice Weatherbee	Grade 7	\$54,703
Bradley J. Austin	Grade 8	\$54,703
Beth Blumberg	Grade 8	\$38,613
Diane B. Grant	Grade 8	\$63,259
Rae A. Maloney	Grade 8	\$42,893
Paula R. Sheehan	Grade 8	\$47,241
JoLynn Wells	Grade 8	\$38,613
Diane L. Barr	Aide	\$11.62/hr
Peter J. Curley	Aide	\$11.62/hr
Jay C. Ferris	Aide	\$10.54/hr
Eric Fletcher	Aide	\$10.54/hr
Wendy Gentili	Aide	\$10.54/hr
Eileen S. Murphy	Aide	\$10.54/hr
Vicki A. Quinn	Aide	\$10.54hr
Cynthia K. Vanslette	Aide	\$10.54/hr
Cari A. White	Aide	\$11.62/hr
Aimee S. Bel	American Studies	\$45,119
Leah Bearce	Art	\$47,241
Kevin M. Campbell	Art	\$48,660
Jessica A. Grady	Art	\$34,184
Alison L. Clish	Art/Computer	\$54,271
Henry P. Morel	Band Director	\$63,259
Corey M. Guerra	Business	\$38,291
Gary Perras	Business	\$52,220
Aime Jay Hughes	Computer	\$48,660

Lorraine Marchand	Computer	\$39,970
Howard W. Cohen	Electives	\$48,308
John K. Clements	English	\$42,893
Michael J. Clements	English	\$57,980
Carla J. Gould	English	\$41,047
Pamela S. Kyrka	English	\$57,083
William D. Leaver	English	\$52,624
James Porter	English	\$39,970
Melissa Potty	English	\$41,047
Laurie C. Borek	Health Education	\$52,624
Jill M. Baszner	Language Development	\$63,259
Ronald Cochran	Mathematics	\$48,660
Anne D. Dudley	Mathematics	\$39,970
Mark F. Feeley	Mathematics	\$64,733
Amy E. Gilchrist	Mathematics	\$48,660
Mark A. Massey	Mathematics	\$38,291
Larry Miller	Mathematics	\$35,798
Robert S. Messick	Math/Science	\$46,882
Christine H. Page	Mathematics	\$57,083
Michael E. Maloney	Math/Science	\$47,792
Meghan C. Cilley	Media Center	\$36,680
Donna L. Brown	Media Center Aide	\$13.52/hr
Susan Wheeler	Media Center Aide	\$10.54/hr
Marsha I. Ledoux	Music	\$44,739
Leon Rozmarin	Permanent Sub.	\$41,047
Patrick J. Allen	Physical Education	\$44,739
Anna M. Atherton	Physical Education	\$35,790
William R. McInnis	Physical Education	\$57,980
Virginia R. Starkis	Reading Specialist	\$56,566
George M. Anderson	Resource Room	\$11.62/hr
Debra A. Callahan	Resource Room	\$11.62/hr
Michael J. Guglietti	Resource Room	\$50,272
F. Andrew King	Resource Room	\$52,624
Lori L. Beaudoin	Student Support Services	\$48,660
Rita C. Cooney-Brown	Student Support Services	\$48,660
Meredith L. Bruce	Student Support Services	\$42,893
Kathleen M. Tierney	Student Support Services	\$47,241
Jacqueline B. Wheelock	Student Support Services	\$64,733
Pamela A. Ricker	Student Support Services	\$24.64/hr
George M. Anderson	Sped Aide	\$11.62/hr
Patricia Bongiorno	Science	\$52,220
Michelle M. DiNatale	Science	\$35,798
Jennifer C. Field	Science	\$35,798
Kathleen A. Laflash	Science	\$46,802

Kathleen A. Shea	Science	\$63,153
Heather A. Waterman	Science	\$41,765
Robert E. Clark	Social Studies	\$44,067
Kevin M. Connors	Social Studies	\$59,640
Arthur R. Courtman	Social Studies	\$64,733
Jeffrey M. DellaRovere	Social Studies	\$34,184
James H. Grant	Social Studies	\$54,703
Matthew J. Petherick	Social Studies	\$35,798
Donald F. Hicks	Speech and Language	\$52,220
Ellen F. Mackie	Tutor	\$11.62/hr
Lisa L. D'Elia	World Language	\$50,272
Janet L. Desmarais	World Language	\$39,970
Tricia E. Hill	World Language	\$48,660
Julie A. Jussaume	World Language	\$39,970
Carine Lee	World Language	\$46,882
Arlene M. Murray	World Languages	\$52,624
Ana M. Soto	World Languages	\$38,291
Heather Tonkin	World Languages	\$35,798
Susan N. Edwards	Vision Services	\$19,523
Maribeth Grant	Vision Services	\$44,645
Susan B. Stager	Vision Services	\$42,121

#### **GUIDANCE DEPT-NIPMUC**

Stephen C. Gressak	Counselor	\$72,542
Katherine A. Ducat	Counselor	\$62,881
Cynthia A. Bucken	Counselor	\$50,219
Katherine W. Clarke	Counselor	\$64,733
Linda M. Gross	Out Placement	\$19,723
Patricia A. Gouin	Psychologist	\$46,291
Ona S. Moore	Secretary	\$26,628

#### **GUIDANCE DEPT -MISCOE HILL ELEMENTARY**

Donna M. Mattson	Counselor	\$63,259
Patricia Ascione	Counselor	\$41,683
Heather Griffin	Psychologist	\$44,739
Kathy A. Guertin	Psychologist	\$56,179

#### **HEALTH SERVICES**

JoAnn Krause, RN	School Nurse-Nipmuc	\$54,703
Lisa Ryan, RN	School Nurse-Memorial	\$17,208
Caroline M. Smith, RN	School Nurse-Memorial	\$24,553
Cecilia Stienstra, RN	School Nurse-Clough	\$44,731
Gail Checkoway, RN	School Nurse - Miscoe Hill	\$38,613
Nancy Robbins	Nurse Assistant	\$24,433

**CUSTODIANS – MENDON-UPTON DISTRICT**

Kenneth H. Choiniere-- Director of Grounds/Maintenance	\$72,467
Frances J. Burke	\$43,403
Richard P. Carlson	\$39,371
Douglas E. Coburn	\$33,432
Richard C. Cuthbertson	\$33,518
Gary R. Ellis	\$15,297
Steven E. Gavigan	\$32,080
Richard B. Gentili	\$37,806
Kevin A. Hackenson	\$33,298
Marc W. King	\$34,934
Robert H. MacDonald	\$36,223
Joseph I. Mullen Jr	\$29,202
Henry J. Opatka	\$30,554
Todd J. Palazini	\$34,784
Ray C. Paul	\$28,678
Greg A. Tardy	\$30,594
Charles J. Vaccaro	\$14,673
Jeffrey M. Wheet	\$28,678
John J. Willinski	\$33,519

**CAFETERIA- MENDON-UPTON DISTRICT**

Anne W. Crisafulli-Food Service Coordinator	\$43,370
Charlene A. Doe - Manager/Elementary Schools	\$18,777
Rebecca D. Belcastro	\$12.93/hr
Sherry A. Burton	\$12.93/hr
Denise M. Camire	\$12.57/hr
Bettiann Cardoza	\$12.57/hr
Theresa A. Clifton	\$12.57/hr
Doreen J. Cote	\$12.57/hr
Kathleen M. D'Alesio	\$12.57/hr
Mary Ann Erickson	\$12.93/hr
Rose M. Grady	\$12.57/hr
William E. Hackenson	\$11.18/hr
Karen A. Herrick	\$12.57/hr
Luanne E. Keefe-Costentino	\$12.57/hr
Mary Jo Langell	\$12.33/hr
Barbara Nyborn	\$12.93/hr
Mary Lee Siple	\$12.57/hr
Susan H. Vandervalk	\$12.57/hr

## **SCHOOL CALENDAR & VACATIONS/HOLIDAYS: 2003-2004**

### **Terms:**

Term 1 began 08/26/03  
Term 2 began 10/31/03  
Term 3 began 01/16/04  
Term 4 began 03/31/04

Term 1 ended 10/30/03  
Term 2 ended 01/15/04  
Term 3 ended 03/30/04  
Term 4 ended 06/14/04

### **Holidays:**

Labor Day  
Columbus Day  
Thanksgiving Recess  
Winter Recess  
New Year's Day  
Martin Luther King Day  
February Vacation  
Good Friday  
April Vacation  
Memorial Day

Monday, 09/01/03  
Monday, 10/13/03  
11/27/03 & 11/28/03  
12/24/03 – 01/02/04  
Thursday, 01/01/04  
Monday, 01/19/04  
02/16/04 – 02/20/04  
Friday, 04/09/04  
04/19/04 – 04/23/04  
Monday, 05/31/04

2009

### MENDON-UPTON REGIONAL SCHOOL DISTRICT ENROLLMENT AS OF OCT 1st

Distribution of school attending children, residents of the Town of Mendon and the Town of Upton as of October 1, 2001, 2002, 2003, 2004

#### ACTUAL ENROLLMENT - OCTOBER 1, 2004

GRADE	PRE-SCHOOL	CHOICE OUT	SPED OUT	VOC OUT	K	STUDENTS IN DISTRICT BUILDINGS												DISTRICT TOTAL	PERCENT
						1	2	3	4	5	6	7	8	9	10	11	12		
MENDON	8		13	0	78	105	110	86	105	91	118	89	81	95	84	72	79	1214	1214/2576 = 47.13%
UPTON	28		17	1	124	104	142	133	115	111	102	104	111	75	79	65	51	1362	1362/2576 = 52.87%
CHOICE IN					13	13	7	5	18	15	11	10	12	22	13	15	19	173	
MISC.																		0	
CHOICE OUT																		0	
TOTALS	36		30	1	215	222	259	224	238	217	231	203	204	192	176	152	149	2749	Not in Total Count

#### ACTUAL ENROLLMENT - OCTOBER 1, 2003

GRADE	PRE-SCHOOL	CHOICE OUT	SPED OUT	VOC OUT	K	STUDENTS IN DISTRICT BUILDINGS												DISTRICT TOTAL	PERCENT
						1	2	3	4	5	6	7	8	9	10	11	12		
MENDON	11	24	3	1	101	108	80	102	93	116	84	79	106	83	77	86	46	1176	1176/2439 = 48.22%
UPTON	9	10	2	1	103	139	125	111	109	102	105	111	82	82	68	49	65	1263	1263/2439 = 51.78%
CHOICE IN					8	3	4	9	7	9	11	12	15	16	14	16	20	144	
MISC.																		0	
CHOICE OUT																		0	
TOTALS	20	34	5	2	212	250	209	222	209	227	200	202	203	181	159	151	131	2583	Not in Total Count

#### ACTUAL ENROLLMENT - OCTOBER 1, 2002

GRADE	PRE-SCHOOL	CHOICE OUT	SPED OUT	VOC OUT	K	STUDENTS IN DISTRICT BUILDINGS												DISTRICT TOTAL	PERCENT
						1	2	3	4	5	6	7	8	9	10	11	12		
MENDON	8	18	13	3	103	75	99	94	113	83	79	97	89	72	82	48	62	1120	1120/2347 = 47.72%
UPTON	9	18	13	1	134	123	117	108	105	108	105	78	93	71	52	68	42	1227	1227/2347 = 52.28%
CHOICE IN					3	6	5	5	8	7	10	13	10	14	12	15	17	125	
MISC.																		0	
CHOICE OUT						1	5	1	4	2	0	3	2	2	5	4	2	36	Not in Total Count
TOTALS	17	36	26	4	240	204	221	207	226	198	194	188	192	157	146	131	121	2472	

#### ACTUAL ENROLLMENT - OCTOBER 1, 2001

GRADE	PRE-SCHOOL	CHOICE OUT	SPED OUT	VOC OUT	K	STUDENTS IN DISTRICT BUILDINGS												DISTRICT TOTAL	PERCENT
						1	2	3	4	5	6	7	8	9	10	11	12		
MENDON	9	15	11	4	77	95	95	107	75	78	95	88	86	84	54	59	55	1072	1072/2215 = 48.40%
UPTON	10	13	15	1	124	114	104	102	106	110	81	93	72	53	66	42	50	1143	1143/2215 = 51.60%
CHOICE IN					1	4	2	5	3	8	7	8	8	11	12	17	15	20	121
MISC.																		0	
CHOICE OUT						2	0	1	2	1	1	3	0	3	5	0	6	4	28
TOTALS	19	28	26	6	205	211	204	212	189	195	184	189	169	149	137	116	125	2336	Not in Total Count

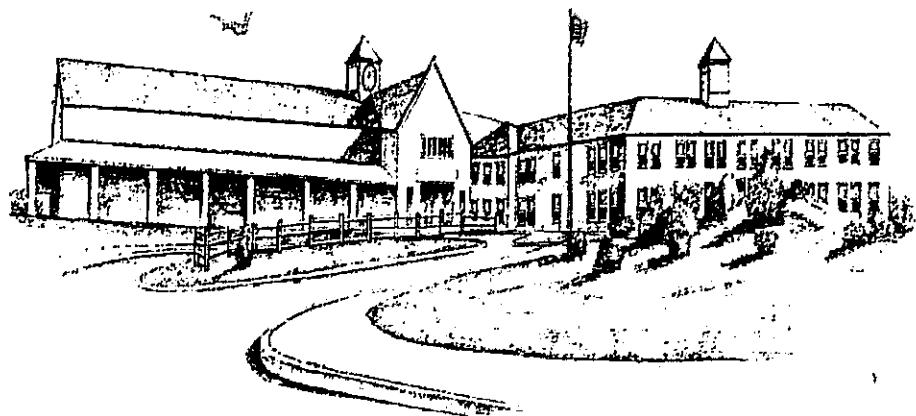
#### 2004-2005 ENROLLMENT BY SCHOOLS

	MENDON	UPTON	CHOICE	OTHER	TOTAL
CLOUGH	382	12	33	0	427
MEMORIAL	5	519	5	0	529
MISCOE	403	432	54	0	889
NIPMUC H	411	381	81	0	873
SPED/VOC	13	18	0	0	31
PRESCH	8	28	0	0	36
CHOICE OUT	0	0	0	0	0
TOTALS	1214	1362	173	0	2749

#### 2003-2004 ENROLLMENT BY SCHOOLS

	MENDON	UPTON	CHOICE	OTHER	TOTAL
CLOUGH	398	12	17	0	427
MEMORIAL	6	478	7	0	491
MISCOE	293	316	27	0	636
NIPMUC H	475	454	93	0	1022
SPED/VOC	4	3	0	0	7
PRESCH	11	9	clough	0	20
CHOICE OUT	0	0	0	0	0
TOTALS	1176	1263	144	0	2583

# **Forty-Fourth Annual Commencement Exercises**



Mendon-Upton Regional School District  
**NIPMUC REGIONAL HIGH SCHOOL**  
Upton, Massachusetts

High School Gymnasium  
**Saturday, June 5, 2004**  
**10 am**

## PROGRAM

* Processional .....	High School Band
* National Anthem .....	All Present
Address of Welcome .....	Michael DeSanto III, Senior Class President
Musical Selection.....	High School Chorus
	<i>"May It Be" (Lord of the Rings) NiBhraonain, Ryan and Ryan, arranged by Mark Brymer</i>
Essay .....	Soham H. Bhatt
	<i>Motto: "Learn from yesterday, live for today, hope for tomorrow." Anonymous</i>
Musical Selection.....	Vocalist: Lauren A. Flaherty
	<i>"Friends", Michael Smith and Deborah Smith</i>
Essay .....	Ashley R. Deiana
	<i>"Reflection"</i>
Musical Selection.....	High School Band
	<i>"Jubiloso", Ed Huckabee</i>
Essay .....	Colin J. Carr
	<i>"Farewell"</i>
Remark.....	Paul D. Daigle
	SUPERINTENDENT OF SCHOOLS
Presentation of Awards.....	Joan M. Scribner
	PRINCIPAL
Presentation of Diplomas and Certificates of Achievement .....	Donna Henderson
	SCHOOL COMMITTEE
* Recessional .....	High School Band
	Director of the High School Band.....Henry P. Morel
	Director of the High School Chorus...Marsha I. Ledoux
	Marshal..... Michael P. Mahoney, Junior Class President
* Audience Standing	

*Reception following graduation program*

## CLASS OF 2004

Adrien Pascal Askmo  
Jason Andrew Ball  
Adam Sean Bartman  
Katherine Mary Beauchamp  
John Anthony Belcastro  
Soham Hareshkumar Bhatt  
**Jessica Dawn Bibeau**  
Richard Charles Birchler  
Brittney Ann Bishop  
Sarah Lyn Bonnell  
Ashley Ann Boucher  
Caitlin Mary Brody  
Benjamin Paul Buday  
Christopher George Camillucci  
Michael Stephen Campbell  
Colin Joseph Carr  
Jeffrey Robert Cavalieri  
Justin Theodore Coburn  
**Lauren Marie Coletta**  
Colleen Marie Coppinger  
Brianna Christine Coskie  
Amelia Elizabeth Crocker  
**Anastasiya Naderovna Dariavach**  
Joshua Thomas Davidson  
**Marie Kathryn Davis**  
Ashley Rachel Deiana  
Michael DeSanto III  
Brent Stone DiFrancesco  
**Chad Michael DiGregorio**  
James Jason Douglass  
Lauren Elizabeth Dudley  
Sean Alan Duffy  
Jennifer Ann Duplin  
Courtney Ann Ellis  
**Katherine Saunders Ellis**  
Steven Paul Ferrandino  
Jacob Marc Ferri  
Bethany Sarah Ferris  
Kathleen Mary Ferris  
Clifford James Ferrone  
Lauren Anne Flaherty  
Mackenzie Dawson Flynn  
  
Danielle Catherine Ford  
Jeffrey Steven Galipeau  
Kara Lynne Gibbons  
**Gwen Priscilla Gilman**  
Alex Lund Gray  
Shawna Marie Haggerty  
Zachary James Hart  
Josiah Aaron Hatch  
Nicole Marie Intinarelli  
Katie Tina Johnson  
Charles Alfred Jordan  
Zachery Laucis Jordan  
Erik Alexander Kahler  
Paul Stanley Kerbel  
Jonathan Michael Killam  
Warren Ronen Knapp  
James Thomas Kozel  
**Brianne Elizabeth Krauth**  
Robyn Elizabeth Kutkowitz  
Kurt Michael Lapan  
Tabitha Michelle Leber  
Patricia Kayleigh Lituri  
Emily Anne Lowell  
Thomas Edward Majkut  
Daniel James Makridakis  
Nicholas Clifford Maniates, Jr.  
**Benjamin Jon Manning**  
Andrea Marie Mantoni  
Christopher Charles Marsden  
**Katelyn Rose Mayfield**  
**Jake Thomas Mazar**  
Ashley Nicole McCann  
**Lauren Ashley McGrath**  
Richard Thomas McGrath, Jr.  
Kevin Dexter McKenzie  
Sean Anthony McKenzie  
James Francis McQueeney  
William Charles Mohn  
Linda Lee Molinari  
Brendan Richard Molloy  
Jessica Ann Morin  
Derek Ray Mottola

Ryan Michael Olderman  
Jessica Catherine Orrell  
**Cole Richard Osburn**  
Rebecca Lynne Pangborn  
Jason George Papadopoulos  
Jenna Marie Parabicolli  
Lars Arick Paulson  
Joelle Elizabeth Pecci  
Richard Cesidio Pellegrino  
Kevin Daniel Petrie  
**Candace Rose Phillipi**  
Caylene Abigail Pillsbury  
**Cordelia Rose Pisacane**  
Margaret Ann Porter  
**Walter Fredrick Ramsey**  
Morganne Amelia Ray  
Jeremy Alden Rice  
Sarah Grace Robertson  
Regina Romero  
Christopher Daniel Rose  
Jonathan Michael Rose  
Ashley Elizabeth Ross  
**Justin Joseph Roy**

Lynn Marie Sabatinelli  
Erica Camille Schaffer  
Gabrielle Eley Silva  
**Jessica Lynn Smith**  
Rebecca Anna Smith  
Matthew David Sokol  
Brian Ronald Spindel  
**Kate Amanda Stone**  
**Jessica Ann Tardif**  
Rebecca Nicole Teman  
Jennifer Dorothy Tiernan  
Adam Paul Veinotte  
Kaitlyn Breanna Walton  
Caroline Susanne Ward  
Erik Stephen Ward  
Sonja Wilkinson-Lisle  
Daniel Vincent Wirtz  
Brian Jeffrey Wood  
**Jenny April Zimmer**

**Bold: National Honor Society**

**CLASS OFFICERS**

President .....	Michael DeSanto III
Vice President .....	Daniel J. Makridakis
Secretary .....	Jessica D. Bibeau
Treasurer .....	Katelyn R. Mayfield

**CLASS ADVISORS**

Bernadette F. Curtis and Debra A. Callahan

**CLASS MOTTO**

“Learn from yesterday, live for today, hope for tomorrow”

Anonymous

**CLASS COLORS**

Green and White

**CLASS FLOWER**

Yellow Rose

### **SCHOOL COMMITTEE**

Donna Henderson, Chairperson

Kathleen M. O'Neill

Cynthia Robertson

Jay Byer

John Robertson

Colette Rooney

### **SUPERINTENDENT OF SCHOOLS**

Paul D. Daigle, M.Ed.

### **DIRECTOR OF PUPIL PERSONNEL SERVICES**

Maryellen L. Gray, M.Ed.

### **SCHOOL FACULTY**

Joan M. Scribner, M.Ed., Principal

Patrick M. Larkin, M.A., Assistant Principal

Lynne B. Caron, M.Ed., Dean of Students

Stephen C. Gressak, M.A., Guidance Director

Patrick J. Allen, M.Ed.

Sandra N. Alibozek, B.S.

Ana Maria Atherton, B.S.

Diane L. Barr, B.S.

Margaret G. Beach, B.S.

Lori Beaudoin, M.Ed.

Patricia A. Bongiorno, M.A.T.

Meredith L. Bruce, M.Ed.

Kevin M. Campbell, M.Ed.

Meghan Cilley, M.L.S.

Katherine W. Clarke, M.A.

John Clements, M.Ed.

Michael J. Clements, M.Ed.

Alison L. Clish, M.Ed.

Ronald A. Cochran, M.Ed.

Howard W. Cohen, M.A.T.

Kevin M. Connors, M.A.

Rita Cooney-Brown, M.S.

Arthur R. Courtman, M.A.

Peter J. Curley, B.S.

Jeffrey M. DellaRovere, B.S.

Janet L. Desmarais, B.A.

Michelle M. DiNatale, B.S.

Katherine A. Ducat, M.A.

Mark F. Feeley, M.B.A., CAGS

Jennifer Field, M.A.T.

Eric Fletcher

Amy E. Gilchrist, B.S.

Patricia A. Gouin, M.A.

Carla J. Gould, M.Ed.

James H. Grant, B.A.

Leah B. Guerin, B.F.A.

Corey M. Guerra, B.S.

Barbara Hendricks, M.A.

Donald F. Hicks, M.S.

Tricia E. Hill, M.Ed.

Aime J. Hughes, M.Ed.

Julie A. Jussaume, B.A.

F. Andrew King, B.S.

Melisa J. Kinkela, M.Ed.

JoAnn Krause, R.N., B.S.

Pamela S. Kyrka, M.A.T.

Kathleen A. H. Laflash, M.Ed.

William Leaver, B.S.

Marsha I. Ledoux, M.Ed.

Carine M. Lee, M.A.T.

Ellen F. Mackie, B.S.

Michael E. Maloney, M. Ed.

Mark Massey, B.S.

Matthew N. Merten, B.A.

Robert Messick, M.B.A.

Henry P. Morel, M.A.T.

Arlene M. Murray, B.A.

Eileen S. Murphy

Christine H. Page, M.Ed.

Gary E. Perras, M.B.A.

James E. Porter, B.A.

Vicki A. Quinn, A.S.

Pamela A. Ricker, B.A.

Nancy C. Robbins, LPN

Leon Rozmarin, M.A.

Kathleen Shea, M.S.

Ana Soto, B.A.

Kathleen M. Tierney, B.S.

Cindy K. Vanslette

Heather Waterman, B.A.

Jacqueline B. Wheelock, M.A.

Cari A. White, M.S., LATC

**NIPMUC REGIONAL MIDDLE/HIGH SCHOOL GRADUATION  
CLASS OF 2004  
SCHOLARSHIPS**

American Legion School Award	
Roger L. Wood Post #355	Lauren Coletta
Hopedale J's Baseball Team	Michael DeSanto
Milford Area Chamber of Commerce	Jessica Tardiff
Mrs. Phylis and Mrs. Consigli's Third Grade Classes	Katelyn Mayfield
United Parish of Upton	Morganne Ray
Nipmuc Student Council	Sarah Bonnell Soham Bhatt
Upton Grange Scholarship	Katelyn Mayfield Walter Ramsey
Nipmuc Arts Society	Brianna Coskie Katelyn Mayfield Jessica Orrell Jason Papadopoulos
In Memory of Eben T. and Alice M. Hall And their son Robert Edward Hall, Class of 1936	Jessica Bibeau
St. Michael's Catholic Women's Club	Lauren Dudley Walter Ramsey
Club Z In-Home Tutoring	Christopher Marsden
Upton Men's Softball League	Colin Carr Shawna Haggerty Patricia Lituri
Mendon-Upton Music Boosters	Courtney Ellis Ashley McCann Soham Bhatt
Nipmuc Warriors Club	Brittney Bishop Adam Bartman

Larry C. Niro Memorial Citizenship Award	Lauren Coletta
Harold Hopkins Memorial Scholarship	Emily Lowell
Mendon Firefighters Association	Jessica Smith Cole Osburn
Chadd Ghelli Memorial Scholarship	Jessica Smith Cole Osburn
In Memory of Kimberly McNeil	Sonja Wilkinson-Lisle
American Legion Marshall Leland Post 173 of Upton	Kate Stone
Upton Police Union Local 162	Bethany Ferris Jeffrey Galipeau
Mendon-Upton Music Boosters	Lauren Flaherty Richard McGrath Brian Spindel Christopher Camillucci Marie Davis
Mary Ellen Aldrich Scholarship	Katelyn Mayfield
Daughters of the American Revolution Good Citizenship Award	Soham Bhatt
Broadway Youth Dance Theatre	Jessica Bibeau Emily Lowell Jessica Tardiff
Alliance of the First Unitarian Church	Bethany Ferris
Upton Youth Club	Thomas Majkut Colin Carr Walter Ramsey Patricia Lituri
Upton Bloomer Girls	Shawna Haggerty
Wilho Frigard Memorial Scholarship	Candace Phillippi
Mendon Country Gift Barn	Gwen Gilman Jake Mazar

Roy O. Johnson Memorial Scholarship	Warren Knapp
Johnna Gould Bradley Memorial Scholarship	Daniel Makridakis
St. Michael's Knights of Columbus	Lauren Dudley
Andrew Sala Memorial Scholarship	Jenna Parabicoli Daniel Makridakis
Clifford B. Crowe Art Scholarship	Katelyn Mayfield Jessica Orrell
Mendon Lion's Club Scholarship	Gwen Gilman
Mendon-Upton Soccer Club	Jake Mazar Walter Ramsey
First Unitarian Society in Upton	Katelyn Mayfield
Mendon Historical Society	Gwen Gilman
Bud LeClaire Scholarship	Emily Lowell
Selectmen of Mendon Good Citizenship Scholarships	Gwen Gilman Daniel Makridakis Jake Mazar
Selectmen of Mendon Excellence in Government	Cole Osburn
James M. Varney Memorial Scholarship	Daniel Makridakis
George G. and Ruth R. Newton Scholarship	Ashley McCann
Cecelia Voorhees Memorial Scholarship	Shawna Haggerty Jessica Tardiff
Harriet H. Jurentkuff Scholarship	Christopher Marsden
American Legion Oliver Ashton Post 343 of Northbridge	Kathleen Ferris
Deborah L. Beltrami Memorial Scholarship	Richard McGrath
Comcast Foundation	Jessica Tardiff

Milford Rotary Club Scholarship	Lauren Coletta
Mom's Club of Upton	Kate Stone
Milford Federal Savings and Loan Association	Cole Osburn
Shelley D. Vincent Memorial Scholarship Given by The Milford National Bank	Candace Phillippi
Unibank	Gwen Gilman
Upton Men's Club	Katelyn Mayfield Walter Ramsey
Jesse A. Taft Scholarship	Jeremy Rice
Scholarships given by the John Gallagher Family	Katherine Beauchamp Patricia Lituri Kate Stone Daniel Makridakis Cole Osburn
Henry P. Clough Memorial Awards	Katherine Ellis Katelyn Mayfield Lauren Coletta
Ella Whitney Risteen Scholarship, Clause B Administered by the Selectmen of Upton	Colin Carr Patricia Lituri Thomas Majkut Emily Lowell Anastasiya Dariavach Walter Ramsey
Gary P. Bates Memorial Scholarship	Emily Lowell
Mendon-Upton Regional Teacher's Association Awards	
Recipients:	Bethany Ferris Candace Phillippi Rebecca Pangborn Lauren Coletta (Janet A. Porter Memorial Scholarship) Jenny Zimmer Cordelia Pisacane Jeremy Rice Thomas Majkut Lauren Dudley

## **BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT FISCAL YEAR 2004 ANNUAL REPORT**

### **Students, citizens make difference ...**

Who makes Blackstone Valley Regional Vocational Technical High School what it is today?

First, and foremost, it's the students. They travel from thirteen contiguous towns to energetically meet the diverse challenges and high expectations of Valley Tech's faculty, staff, and administrators. The students choose to seek a dual major educational experience, pursuing excellence not only in academics, but also in a vocational technical field. The demands placed upon students are numerous, yet they excel, and everyone in the Blackstone Valley Vocational Regional School District is justifiably proud of their achievements.

Without the continuous support of town officials and taxpayers throughout the District, Valley Tech students simply would not have that chance, and we are grateful for the endorsement which the citizens of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge have shown their vocational technical school system. Valley Tech belongs to more than 140,000 people who make an investment on which the system works tirelessly to provide a strong return.

We aim to not only give students the opportunity to pursue a wide range of post-secondary educational paths, but to teach them vocational technical skills should they opt to enter directly into today's highly-competitive workforce.

Results define success, and during the 2003-04 school year, Valley Tech was recognized on the national and state level for its benchmarked accomplishments and strategies. We share with you executive style summations and more in this report, which is respectively submitted by the Blackstone Valley Vocational Regional District School Committee and Superintendent-Director Dr. Michael F. Fitzpatrick.

### **This is our mission ...**

To provide, in a safe learning environment, integrated academic and vocational technical skills, empowering each student to achieve world-class educational excellence, diverse career opportunities, and individual success in an ever-changing global society.

### **A letter from the Superintendent-Director ...**

As you read this report which summarizes the highlights of our fiscal year, July 1, 2003 – June 30, 2004, you will find that it was anything but a typical year at Blackstone Valley Tech.

During FY04, your vocational technical system received three prestigious national awards, served as a host for recognition as a 2003 Commonwealth Compass School, had 100 percent of our graduating class earn competency determination on the MCAS tests, was visited by one of the top education officials in the country, underwent two extensive and comprehensive reviews by state teams, and was invited to make presentations at the National Principals Leadership Institute and national High Schools That Work Annual Staff Development Conference. This was in addition to the normal day-to-day operation of your vocational technical system, which had few interruptions while construction crews worked in and around the campus on our ambitious yet cost effective \$36 million expansion and renovation project.

We have garnered praise and recognition for the impressive achievements of our students, who have embraced the innovative initiatives and practices put in place by dedicated and hard-working teachers, staff, and administrative team members. At Valley Tech, we are committed to meeting the needs of each student to ensure success in an ever-changing global workforce environment. Our students must master complex skills and competencies to compete for employment in today's high-tech driven world, and while our students are constantly improving their academic scores, our focus on vocational technical training has not wavered. Rather, our integration and across-the-curriculum approaches have proven to be externally recognized models of success.

Every taxpayer in our thirteen district member towns should feel a sense of pride that their investment is providing a substantial and measured return. We continue to explore alternative sources of revenue, once again eclipsing the \$1 million mark in grants, awards, and rebates. Soon after the fiscal year ended we received notice that we have been assured an installment of \$500,000 as part of a \$650,000 Green Schools Program grant from the Massachusetts Technology Collaborative for the many cost efficient and environmentally sound aspects of the expansion and renovation. These measures will improve the health, productivity, and working environment of our students and staff.

While our accomplishments are satisfying, we strive for higher goals, and recognize fully the need to keep our public well informed.

Best regards,

Dr. Michael F. Fitzpatrick  
Superintendent-Director

### **A whole new look ...**

When the 2003-04 school year began, the outside view of Valley Tech had a much different appearance. During the next nine months, sections of the inside and outside of the existing campus changed dramatically. Modifications took place without any significant loss of instructional time due to construction or renovation work.

The \$36 million expansion and renovation project, approved timely by all of our district member towns, remains on target. It not only includes the addition of more than 80,000 square feet, but major renovations to the existing forty-year-old facility. Once completed in the fall of 2005, this major endeavor will allow us to add three vocational technical programs, gradually increase our student body, and continue to provide a high-quality educational experience for our students.

We are encouraged by notification that Valley Tech will receive \$500,000, the third installment of a \$650,000 grant from the Massachusetts Technology Collaborative as part of the Green Schools Program. The MTC, which is the state's development agency for renewable energy, considered Valley Tech's numerous energy efficient and environmentally friendly aspects worthy of the grant. Our higher construction design standard made us eligible for other grants and rebates as well.

"We all do our share to move this forward, and this all happened by teamwork and cooperation," said Mr. Richard Brennan, Assistant Superintendent-Director/Principal,

During FY04, construction crews worked on the additions made to the outside of the existing building that included the "pods" to each vocational technical shop which contain additional storage space and locker rooms and rest rooms for males and females. Also, extensive work on the new fourteen-room academic wing and competition center was completed, even throughout the bitter cold winter months. That set up an ambitious schedule for the summer.

"We have met every deadline to date, which I believe is unusual for a school building project in the state of Massachusetts," Project Manager Mr. Robert Gilchrist said in June. "We dug up the site, and then had it paved last August before the students returned. What is now the HVAC/R shop was renovated and they were able to move in right away last fall. The new boilers were installed and were up and running before the start of the heating season. And the Painting, Decorating and Property Maintenance program was able to move into its brand new shop 30 days ahead of schedule."

While much remains to be done, our district stakeholders have been assured that our designs will provide them with a long-term savings in the years to come.

## **Your system in the national spotlight ...**

Valley Tech is drawing attention.

“Ladies and gentlemen, you have won the Super Bowl of school awards,” Dr. Lew Smith, Associate Dean of Program Development and Outreach at Fordham University’s Graduate School of Education, said when presenting the 2004 National School Change Award to Valley Tech.

The National School Change Award is given to systems that during the previous ten years demonstrate significant change and progress in overall structure, programs, initiatives, and student achievement. The award was presented by Fordham University, the American Association of School Administrators, and Pearson Education.

The National School Change Award gave us a “Triple Crown” in that it was the third national award received during FY04. Valley Tech earlier was recognized by the AASA with the Leadership for Learning Award and the President’s Technology Award.

The National School Change Award included a \$5,000 grant and Assistant Superintendent-Director/Principal Mr. Richard Brennan was invited to give a presentation during the Seventh Annual National Principals Leadership Institute in New York City. Valley Tech was the only high school among the six 2004 award winners. More than 300 schools from 39 states have been nominated for the award in its five-year history.

“Everyone was part of this success,” Mr. Brennan said. “We accepted the award not just for the work that staff and administrative team members have done, but on behalf of the students and community in our thirteen towns as a whole. They should all be proud.”

Valley Tech was one of only three schools in the United States to receive a Leadership for Learning Award from the AASA. The award, won in the Rural category, recognized Valley Tech for making significant contributions toward the improvement of student academic achievement. The award honored our integration partnerships with local elementary and middle schools.

The President’s Technology Award was given to eighteen schools throughout the country for those that demonstrate vision and leadership in education technology, and integrate technology in all aspects of daily learning and the school environment.

According to AASA officials, Valley Tech was first school system to receive both national AASA awards in the same year.

### **More recognition ...**

“Once in a while, you find an island of excellence like Valley Tech.”

Mr. Hans Meeder  
Deputy Assistant Secretary  
Office of Vocational and Adult Education  
United States Department of Education

In May, we were honored to host one of the top officials in the U.S. Department of Education, Mr. Hans Meeder. Secretary Meeder took time from his duties and his busy schedule during his brief visit to New England to see our campus while also talking to administrators, staff, and students. He was impressed with the daily operation, programs, and innovative initiatives implemented.

“We had identified how great Blackstone Valley Tech was doing and said we had to get up there and see how they’re doing it,” Secretary Meeder said. “It is important to note that this school went from 600 total students to nearly 600 applicants for its ninth grade class in a 10-year period. The students have voted with their feet. Students want to be here.”

Secretary Meeder requested further information from Valley Tech officials to take back to Washington, D.C., following his remarks to the Annual Statewide Conference sponsored by the Center for Technical Education at the University of Massachusetts-Boston.

“They have solid academics and career awareness at Valley Tech,” Secretary Meeder said. “They are not shortchanging their students. They are giving them the full package to make their career choice, whether it is a traditional four years of college, two years or going to work.”

At the National School Change Award ceremonies in New York City, Secretary Meeder was present to honor Valley Tech and the other five award-winning school systems.

“Being able to see first hand the value that a rigorous and relevant academic and technical skill education can bring to students is invigorating as we continue our work at the U.S. Department of Education,” Secretary Meeder said of Valley Tech. “As we look to the future of career and technical education, I believe that schools such as yours will serve as a compass to guide others in their journey toward excellence for all.”

### **Valley Tech under the microscope ...**

In addition to the awards and serving as host for educational leaders from throughout the state as part of its distinction as a 2003 Commonwealth Compass School, the system underwent reviews by the Massachusetts Department of Education Coordinated Program Review committee, the Massachusetts Office of Educational Quality and Accountability, and the New England Association of Schools & Colleges Commission on Technical and Career Institutions.

A few highlights from the Two-Year Progress Report from NEASC:

- The school is to be commended for the extensive expansion and renovation projects currently under way which address numerous CTCI recommendations and provide state-of-the-art facilities for the students served by the school.
- The administration and staff are commended for increasing the number of applicants over 75 percent while increasing acceptance standards. (Valley Tech had more than 520 applications for 240 openings for the Class of 2008).

A few highlights from the Coordinated Program Review:

- The district's commitment to educating students in the least restrictive environment affords all students full and equal access and participation in the academic and vocational technical curriculum and in extra-curricular activities.
- The district has developed a continuum of services, including teacher-teacher and inclusion classrooms, academic and vocational aides and significant reading support services that offer students a wider spectrum of options within the general education, vocational and special education programs.
- The district has successfully integrated the areas of reading, writing, mathematics, study strategies, respect and career development across the academic and vocational curriculum.
- The close collaboration between the general education, vocational technical and special education staff has created an educational environment that fosters a high level of respect between student and staff and promotes ongoing communication and networking to ensure that the diverse needs of the student population are met.

#### **Our students continue to shine ...**

The Valley Tech Class of 2004 became the first from any vocational technical high school in the Commonwealth to have 100 percent of its members achieve a passing grade on the state-mandated, high-stakes Massachusetts Comprehensive Assessment System tests. Valley Tech had the highest passing percentage of any of the 26 vocational technical high schools in the state on the MCAS tests, a graduation requirement. On the heels of the Class of 2003 having 99.5 percent pass, Valley Tech students are proving that they can excel academically while devoting half their school time to competency based and validated vocational technical studies. We were notified by the Massachusetts Department of Education that Valley Tech students had met Adequate Yearly Progress in the Performance Ratings. Under the accountability provisions of the federal No Child Left Behind legislation, schools are required to make progress toward all students achieving the proficient level in English and Mathematics by 2014. The AYP findings are part of the new framework that merges existing state regulations with those now required by NCLB.

Once again Valley Tech students brought home plenty of hardware from the SkillsUSA district and state conferences, and three students qualified for the national conference in

Kansas City. Valley Tech students earned nineteen medals, including six gold medals, at the districts. At the state level, Valley Tech won seven medals, including three gold medals. Jason Irr of Millbury, Matt Kamfonik of Blackstone, and Erik Macchi of Douglas won state gold medals and were invited to compete in the national competition. At the national conference, Irr finished eighth in the Principals of Technology competition, while Kamfonik finished eighth in Collision Repair Technology and Macchi finished 13th in Technical Drafting. SkillsUSA is a national organization that provides education experiences for vocational technical students in leadership, teamwork, citizenship and character development.

The Valley Tech Robotics Team celebrated its tenth year of competition in grand style. Valley Tech captured a regional competition in Florida, earning a berth in the nationals in Atlanta, where the team finished among the top 16 in the country. Valley Tech also finished first in two competitions in the Northeast – the Beantown Blitz in Boston and the Mayhem on the Merrimack in Tyngsboro. In the final competition of the year, Valley Tech advanced to the Eighth-Finals before being edged out of the BattleCry@WPI in Worcester. In Florida, co-advisors Mr. Michael Norton and Ms. Christine Gniadek and the students were also honored with the Judges' Award for the robot's basic and sturdy design, efficient use of materials, and consistent performance.

The Graphics Communications Industry of Rhode Island bestowed nine awards, including four first-place ribbons, on the Graphic Arts Department of Valley Tech and Kayla Shay of Grafton was chosen Outstanding Student. The GCI gave out 60 awards in 24 categories during its Gallery of Printing Excellence.

#### **Other achievements ...**

The nationally renowned JASON Project was again an integral across the curriculum learning experience for our students. Under the direction of Ms. Janice Muldoon-Moors, Valley Tech students focused on the national theme of "Rainforests at the Crossroads." Valley Tech students from several vocational technical programs worked on numerous interactive learning activities with local elementary school students.

For the first time, Valley Tech students participated in the University of Massachusetts Secondary School Model United Nations at the UMass campus in Amherst. Valley Tech students gained first-hand experience and knowledge in the workings of multinational organizations. Valley Tech was one of seventeen school districts, including two from New Hampshire, to take part in the seminar.

Valley Tech's contribution to a cooperative invention was rewarded when the group was given a long-awaited United States patent. Manufacturing Technology vocational team leader Mr. David Lewis, former student Bruce Smith of Grafton, and Dr. Stephen L. Gaffin and Sgt. Michael Koratich, both of Natick Laboratories, received a patent for their "Temperature-Regulated Cell Perfusion Chamber." The invention is an attachment that

allows for the observation of cells under a high-powered microscope. The observation of the cells may take place for several hours to several weeks without losing any sterility and maintaining optimal temperature control.

The school's Safety Committee reached a long-term project goal by obtaining, through the generous donations of several banks, school committee members, and private individuals, a defibrillator to have available on campus. The safety committee is working toward obtaining additional vital safety devices to place in other locations of our expanded building.

The Automotive Technology program was notified by the National Automotive Technicians Education Foundation Board that it continues to meet the high standards of quality education as certified by the National Institute for Automotive Service Excellence.

For the third straight year, Valley Tech hosted a "Day of Peace," inviting student committees from other schools in the area to join in workshops that promote respect and cooperation among people from different backgrounds. The well-attended workshop was organized and directed by the students. The Valley Tech students are members of Peer Leaders and Team Harmony/SADD.

During the spring, twenty exceptional Valley Tech students were inducted into the James S. Mullaney Chapter of the National Honor Society. The students chosen were selected by the Valley Tech Faculty Council.

#### **Establishing working partnerships ...**

Valley Tech was honored to host Mr. Michael Ruettgers, Chairman of the Board of Directors at EMC Corporation, when his company formally donated a valuable CLARiiON storage system and software to the Electronics Program. Mr. Ruettgers also applauded the Valley Tech Robotics team for its success. EMC has been extremely supportive of the Robotics Team and the vocational technical programs at Valley Tech.

"The support of such successful companies as EMC plays an integral role in our ability to provide our students hands-on experience with the latest technological innovations that they will encounter in the workforce upon completion of their studies and training at Blackstone Valley Tech," Superintendent-Director Dr. Michael Fitzpatrick said.

As part of Valley Tech's association with the Automotive Youth Educational Systems, BMW of North America and Foreign Motors West of Natick donated a BMW 740IL for instructors and students to use on a daily basis as a training and learning tool. Mr. Larry Demski, East Regional Aftersales Manager for BMW of North America, was on hand to donate one of the most sophisticated vehicles on the road today. Four Valley Tech students worked at dealerships last year through the AYES program, which is funded and managed through the Mass. State Auto Dealers Association.

The Massachusetts Association of School Committees gave its Outstanding School Partner Award for 2003 to Milford-Whitinsville Regional Hospital for its operation of the Valley Tech School Based Health Center. The hospital has supported a variety of student wellness initiatives since forming the first rural school based health center in the state at Valley Tech several years ago.

The Superintendent's Dinner, the school's annual fund-raiser, sold out early and again reflected why it has become one of the most popular events in the region. At the dinner, the Valley Tech Education Foundation, which aids in improving the quality of education at Valley Tech through support for curricula, programs, services, technology training, and scholarships, held its annual raffle that featured an impressive list of gifts and prizes. The Foundation also held its annual golf tournament this spring with more than 100 participants.

Valley Tech hosted its annual US FIRST Lego League competition for middle school students. The Lego League competitions are similar to the US FIRST Robotics competitions on a smaller scale and expose students to the possibility of careers in engineering.

#### **Seeking out Grants/Awards/Rebates**

We continue to seek non-taxpayer funds by aggressively pursuing grant opportunities, donations, and alternative sources of income. We exceeded the \$1 million mark. Proposals have been submitted for additional funding, including a \$100,000 request to the Upton Community Preservation Commission for athletic field development of a parcel of land donated to the district, a \$16,875 request for Dept. of Environmental Protection funds for environmental awareness activities on the same land, and an \$80,000 request to the Dept. of Public Health for support of our School Based Health Center initiatives.

#### **Grants /Awards/Rebates Listing FY04**

##### **GRANT TITLE**

Academic Support Services	\$12,100
BVCC Ed. Foundation - "Designing a Nature/Recreational Center"	\$2,500
BVCC Ed. Foundation - Manufacturing Technology	\$5,000
Commonwealth Compass Schools	\$10,000
Exemplary Models for Student Success	\$89,035
Perkins Occupational Ed/Vocational Skills	\$180,064
Program Review Preparation	\$3,000
Renewable Energy Trust Fund's Green Schools	\$130,000
Special Ed 94-142 Entitlement	\$188,453
Special Ed Program Improvement	\$6,316
Title I	\$75,740
Title I Achievement	\$17,663
Title II Educator Quality	\$22,574
Title II Enhancing Technology	\$1,841

Title IV Safe & Drug Free	\$2,994
Title V	\$3,060
Valley Tech Educational Foundation Mini-Grant - "Aviation Club"	\$1,000
Valley Tech Educational Foundation Mini-Grant - "VICA"	\$1,000
Valley Tech Educational Foundation Mini-Grants:	
"Designing a Nature and Recreational Center" (\$1,000)	
"Motor Sports Technology" (\$1,000)	
"One Click Away" (\$500) "Books Alive" (\$500)	\$3,000
Perkins New and Improved Programs	\$40,000
<b>SUB TOTAL:</b>	<b>\$795,340</b>

#### OTHER GRANT AWARDS

MetroWest Health Foundation	\$50,000
School-Based Health Center/Milford Whitinsville Regional Hospital	\$22,000
<b>SUB TOTAL:</b>	<b>\$72,000</b>

#### AWARDS/REBATES

President's Technology Award	\$4,000
National Grid Schools Initiative/Mass. Electric Rebates - General Lighting	\$68,925
National Grid Schools Initiative/Mass. Electric Rebates -	
Lighting Control and Design	\$67,828
Anticipated ANP Blackstone Rebate -	
CO2 Mitigation through Energy Efficiency	\$98,668
Anticipated NSTAR Gas Incentive Customer Rebate Program	\$40,000
<b>SUB TOTAL:</b>	<b>\$279,421</b>

**TOTAL: \$1,146,761**

#### A look at the numbers ...

The FY04 total operating budget for the district was \$12,696,530. The Net School Spending requirement for the district was \$8,405,562. This sum was funded through Chapter 70 Aid of \$4,599,841 and Minimum Contribution requirements from the thirteen member towns totaling \$3,805,721.

In the operation portion of the budget, but outside DOE net school spending areas, the district budgeted \$608,351 for transportation costs, \$52,000 for acquisition of fixed assets, and \$383,436 for retiree medical coverage. This was offset by \$285,671 in regional student transportation funds received from the state. In addition to their state-required Minimum Contributions, the member towns supported the school's operating budget with shared assessments for operations, student transportation, asset acquisition, and retiree medical. Ever mindful of overall municipal fiscal constraints and the state's economic

status, the district undertook efforts to identify one time revenue sources in order to provide a credit of \$626,500 to offset the towns' additional assessments.

The FY04 debt obligation for the expansion-renovation project was satisfied through separate assessments allocated among the member towns. Twelve of the thirteen towns are participating in the level-funded scenario designed to assist with long-range budget planning. We are encouraged by recent School Building Assistance legislation that will positively impact our communities.

The Valley Tech budget request for FY05 was approved by ten of the thirteen district member towns. The request asked for a modest increase of 3.39 percent over a level-funded FY04 budget. Valley Tech officials also agreed to reduce local assessments by a total of \$100,000 due to an unanticipated windfall in regional transportation aid from the state.

#### **On the sports front ...**

Despite their studies and employment, Valley Tech students participated in athletics in record numbers during the school year. Most encouraging was the Valley Tech cheerleading squad capturing its first-ever Colonial Athletic League winter season championship. The girls volleyball team also captured its first CAL title, while the boys golf team won its sixth straight league crown and the boys and girls cross country teams won their fourth straight. We received the Fall 2003 Sportsmanship Award from the MIAA. The girls soccer, boys basketball and girls softball teams also made state tournament appearances. In lieu of fees, student-athletes enthusiastically raised more than \$31,000 to support athletics, contributing to the more than \$64,000 students raised for extra-curricular activities. In December, we retired the No. 22 basketball uniform of Alex Stansky, the brave young man who inspired us all. Alex graduated in May 2003, but died of a rare form of cancer shortly thereafter. A memorial golf tournament was held this year to support annual scholarships in his name.

#### **School committee sets the tone ...**

Dedication. Talent. Leadership. Success is only achievable when the school board sets a positive tone, and in our case that emanates from the thirteen individuals who comprise the Blackstone Valley Vocational Regional District School Committee. With a vast array of occupational experiences, committee members provide a wide range of expertise in seeking ways to enlighten and enrich the education of our students. This committee is overseeing one of the most exciting and rewarding eras in our history, while envisioning the plans in order to reach even loftier goals.

E. Kevin Harvey, Bellingham  
Gerald M. Finn, Millville  
Daniel L. Baker, Uxbridge  
Michael D. Peterson, Mendon

Chairman  
Vice Chairman  
Secretary  
Assistant Treasurer

William J. Pontes, Blackstone  
John C. Lavin, III, Douglas  
Anthony M. Yitts, Grafton  
Robert S. Metcalf, Hopedale  
Arthur E. Morin, Jr., Milford  
Chester P. Hanratty, Jr., Millbury  
Joan A. Gautreau, Northbridge  
Mitchell A. Intinarelli, Sutton  
Kenneth M. Pedersen, Jr., Upton

Dr. Michael F. Fitzpatrick

Superintendent-Director

**Blackstone Valley Vocational Regional School District**  
**65 Pleasant St.**  
**Upton, MA 01568-1499**  
**(508) 529-7758**

**In Memoriam ...**

For 40 years, Valley Tech always knew Mr. Matt Krajewski would be there. Even when his health began to fail him, Mr. Krajewski insisted on continuing to serve as the Blackstone representative to the district school committee. For four decades, Mr. Krajewski dedicated his services to the taxpayers of Blackstone and the vocational technical students of the Blackstone Valley until his death in September 2003.

A machinist by trade, Mr. Krajewski had a special ability to blend his knowledge of manufacturing and the transition from the old mills to newer technologies with his practical business perspective. He was an effective politician and liaison in networking with the citizens of the Valley, but he was able to accomplish it without altering his personality. He was an old-fashioned town politician who gladly assumed the role of behind-the-scenes public servant. Even at age 84, he sought and won an unprecedented 31st term on the school committee.

"I doubt that anyone will ever be able to match Matt's length or depth of service," said Dr. Michael Fitzpatrick, Superintendent-Director. "Matt took pride in his role in making our school system a gem of the Blackstone Valley. Matt's lifelong advocacy for quality vocational technical education is a wonderful legacy."

Though he reveled in watching Valley Tech and its students grow and flourish, he was not one to have a predetermined stance on an issue. He would collect as much information as possible, even with a clockwork series of phone calls to the superintendent's office, and then he would formulate his opinion and position. He was deeply concerned with fairness and cost-effectiveness.

A recipient of the Massachusetts Association of School Committees' Lifetime Achievement Award, Mr. Krajewski served as chairman and vice chairman of the school committee, in addition to serving on the Budget and Negotiations subcommittees.

Mr. Krajewski joined the school committee at the district's inception in June 1963 and his continuous service set Blackstone apart in that it was the only town of the thirteen in the district to have but one representative. Mr. William Pontes, who retired in June 2003 after 34 years as a science and math teacher at Valley Tech, was appointed to serve as the Blackstone representative. Mr. Pontes knows he will never be able to match the longevity of his friend's tenure on the school committee, but he only hopes to serve with the same level of dedication.

Mr. Krajewski brought commitment, enthusiasm, expertise, talent, and sincerity to the school committee. He was serious and conscientious, but he had a strong sense of humor. We have lost a true friend, and we shall deeply miss him.

#### **Class of 2004 ....**

The following are the students from Upton who graduated with the Valley Tech Class of 2004: James M. Lawrence, Graphic Arts; Lauren M. Marchand, Office Technology (National Honor Society); Angela R. McLaughlin, Office Technology, and Nicholas M. Tassone, Maintenance Repair Service.

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**TOWN DIRECTORY  
EMERGENCY**

**Police / Fire / Ambulance..... 911**

**TTY Hearing Impaired Telephone numbers (see page 113)**

<b>Selectmen</b> Meeting each Tuesday evening 7:30 pm .....	<b>529-6901</b>
<b>Administrative Assistant</b> (Monday-Friday, 8:00 am-6:00 pm .....	<b>529-6901</b>
<b>Town Clerk</b> Monday/Wednesday 9:00 am-3:00 pm .....	<b>529-3565</b>
Tuesday, Thursday, Friday 9:00 pm-1:00 pm	
Tuesday and Thursday evenings 6:00 pm - 8:00 pm	
<b>Assessors</b> Monday-Thursday 7:30 am 3:30 pm .....	<b>529-1002</b>
Tuesday evening 6:30 pm-8 :30 pm	
<b>Code Enforcement Department</b> .....	<b>529-2633</b>
Monday-Thursday 9:00 am-3:30 pm, Friday 9:00 am - 1:00 pm	
Saturday 9:00 am - 12 noon	
<b>Collector/Treasurer</b> Monday-Thursday 9:00 am-4:00 pm .....	<b>529-3737</b>
Tuesday evening 4:00 pm-6:00 pm	
<b>Council on Aging Drop-In Center</b> .....	<b>529-4558 &amp; 529-4559</b>
<b>Dog Officer</b> .....	<b>529-3095</b>
<b>Emergency Management Director</b> .....	<b>529-3421</b>
<b>Fire Department Business</b> .....	<b>529-3421</b>
<b>Health Board</b> Monday-Friday 9:30 am-3:00 pm.....	<b>529-6813</b>
Meeting on 2nd and 4th Thursday evenings 7:30 pm	
<b>Historical Commission</b> .....	<b>529-1019</b>
<b>Housing Authority</b> .....	<b>529-3293</b>
<b>Library</b> Tuesday, Wednesday & Thursday 10:00 am-8:00 pm .....	<b>529-6272</b>
Friday 10:00 am-4:00 pm	
Saturday 10:00 am-2:00 pm	
Closed Sundays and Mondays	
<b>Nursing and Health Service</b> .....	<b>529-3110</b>
<b>Parks and Recreation Building</b> Summers Only.....	<b>529-3232</b>
<b>Planning Board</b> Tuesday & Thursday 8:00 am- 2:00 pm.....	<b>529-1008</b>
<b>Plumbing Inspector</b> .....	<b>529-6296</b>
<b>Police Department Business</b> .....	<b>529-3200</b>
<b>Department of Public Works</b> .....	<b>529-3067</b>
<b>Riverside Community Care</b> .....	<b>529-7000 &amp; 634-3420</b>
<b>Superintendent of Schools</b> .....	<b>634-1585</b>
<b>Town Accountant</b> .....	<b>529-1013</b>
<b>Tree Warden</b> .....	<b>529-6247</b>
<b>Upton Cable Television (UCTV)</b> .....	<b>529-1736</b>
<b>Veterans' Agent</b> .....	<b>529-6191</b>
<b>Wastewater Treatment Plant</b> .....	<b>529-3216 &amp; 529-3993</b>
<b>Water Department</b> .....	<b>529-3993</b>
<b>Water Department Emergencies</b> .....	<b>529-3200</b>
<b>Wiring Inspector</b> .....	<b>529-2633</b>
<b>Zoning Board of Appeals</b> .....	<b>529-3507</b>