



December 31

# Annual Report

# 2011





# Town of Upton Annual Report 2011

## **TOWN OF UPTON**

Incorporated June 14, 1735

2011	Town Census	7342
2010	Federal Census	7542
2010	Town Census	7366
2009	Town Census	7257
2008	Town Census	7279
2007	Town Census	7095
2006	Town Census	7210
2005	Town Census	7246
2004	Town Census	6988
2003	Town Census	7052
2002	Town Census	7228
2001	Town Census	6529
2000	Town Census	6369
2000	Federal Census	5642
1990	Federal Census	4677
1980	Federal Census	3884
1970	Federal Census	3484
1960	Federal Census	3127
1950	Federal Census	2656

## **DOWN THROUGH THE YEARS**

1735 - Approximately 50 Families

1790	833	1860	1986
1800	854	1870	1989
1810	995	1880	2203
1820	1088	1890	1878
1830	1167	1900	1937
1835	1410	1930	2026
1840	1658	1940	2249
1850	2018	2000	6369

Town Comprises 21.81 Square Miles

Land - 13,853.3 acres      Water 104.7- acres

Town Highways - 74.00 miles

Pratt Hill – approximately 595 ft. above mean sea level

To make the township of Upton, named for a village in Worcestershire, England, lands belonging to the Towns of Mendon, Uxbridge, Sutton and Hopkinton were set off by the General Court. First town meeting in the John Sadler house, Mendon Street was August 8, 1735.

**U.S. SENATORS**

*John F. Kerry*

*Scott Brown*

**CONGRESSMAN 2<sup>nd</sup> DISTRICT**

*Richard E. Neal*

**STATE SENATOR, SECOND WORCESTER DISTRICT**

*Michael O. Moore*

**REPRESENTATIVE, NINTH WORCESTER DISTRICT**

*George N. Peterson, Jr.*

**SHERIFF OF WORCESTER COUNTY**

*Lew Evangelidis*

**CHAIRMAN & CEO WORCESTER REGIONAL RETIREMENT**

*Kevin P. Blanchette*

**CLERK MAGISTRATE WORCESTER COUNTY SUPERIOR  
COURT**

*Dennis P. McManus*

**REGISTER OF PROBATE AND INSOLVENCY**

*Stephen G. Abraham*

**REGISTER OF DEEDS, WORCESTER COUNTY**

*Anthony J. Vigliotti, Esq.*

**DISTRICT ATTORNEY, WORCESTER COUNTY**

*Joseph D. Early, Jr.*

# IN MEMORIAM

## ***IN MEMORIAM***



**Edward Furphy**

Upton Heritage Committee Chairman  
Election worker



**Margaret (Peggy) Libbey**

Upton Housing Authority  
Council on Aging  
Board of Health  
Election Worker  
Charter Member of the Upton Bloomer Girls



## ***IN MEMORIAM***



**David Mackey**  
Historical Commission  
Town Hall Renovation Committee



**Carl Porter**  
Board of Assessors

# ***IN MEMORIAM***



**Richard L. Randall**

Personnel Board  
Central Mass Regional Planning Commission  
Cemetery Commission  
Director of Veterans' Graves  
Election Warden

# **UPTON TOWN OFFICERS 2011**

## **MODERATOR**

David C. Loeper term expires 2012

## **TOWN CLERK**

Kelly A. McElreath term expires 2013

## **SELECTMEN**

Robert J. Fleming term expires 2012

Kenneth E. Picard term expires 2013

James A. Brochu term expires 2014

## **COLLECTOR-TREASURER**

Kenneth W. Glowacki term expires 2012

## **BOARD OF COMMISSIONER OF TRUST FUNDS**

Americo J. Binaco term expires 2014

Kenneth W. Glowacki term expires 2012

Harvey J. Trask term expires 2013

## **ASSESSOR OF TAXES**

Charles T. Marsden term expires 2012

Glenn H. Fowler term expires 2013

Teresa Ambrosino term expires 2014

## **MENDON-UPTON REGIONAL SCHOOL DISTRICT COMMITTEE**

Heather M. Applegate Chair term expires 2013

Donna Coakley-McGowan, term expires 2012

Michelle A. Goodwin (*Resigned*) term expires 2014

Philip J. DeZutter term expires 2012

## **CEMETERY COMMISSION**

Robert R. Richard term expires 2013

William H. Sadler term expires 2014

Leo J. Lamanuzzi term expires 2012

## **PLANNING BOARD**

Paul Carey	term expires 2014
Thomas C. Davidson	term expires 2015
Raymond P. Smith	term expires 2016
Gary M. Bohan, Jr.	term expires 2013
Margaret Carroll	term expires 2012
William Tessmer ( <i>Associate Member</i> )	term expires 2013

## **BOARD OF HEALTH**

Alfred C. Holman	term expires 2012
Richard Desjardins	term expires 2014
Sherry L. Berger	term expires 2013

## **TRUSTEES OF PUBLIC LIBRARY**

John Robertson, Jr.	term expires 2012
Kathleen E. Kelley	term expires 2013
Charlotte L. Carr	term expires 2014
George A. Klink	term expires 2014
C. John Minnucci	term expires 2014
Erin N. Alcott	term expires 2012
Judith Katz	term expires 2013
Laurie Wodin	term expires 2012
Linda White	term expires 2013

## **RECREATION COMMISSION**

Timothy Alibozek	term expires 2012
Paul A. Pirozzi	term expires 2013
Richard Gazoorian	term expires 2014

## **CONSTABLES**

**Term expires 2013**

Karen L. Varney	Barbara Burke
James R. Bates Sr.	Alfred C. Holman
James A. Comfort, Jr.	

## **UPTON HOUSING AUTHORITY**

Rena Richard	term expires 2015
Mildred F. Morin	term expires 2016
Richard P. Kennedy	term expires 2014
Margaret A. Libbey ( <i>Deceased</i> )	term expires 2013
Linda M. Jones	term expires 2012
Judith F. McGee Appointed by the Dept. of Communities & Development.	

## **FINANCE COMMITTEE**

### ***Elected Members***

Herman M. Meisner ( <i>Resigned</i> )	term expires 2012
Karen Glowacki	term expires 2014
Jonathan Graves	term expires 2013
Robert Driscoll	term expires 2012

## **APPOINTED BY THE BOARD OF SELECTMEN**

### **TOWN MANAGER**

Blythe C. Robinson (*Contract*)

### **TOWN COUNSEL**

Kopelman and Paige, P.C	term expires 2012
-------------------------	-------------------

## **FIRE & EMS ADVISORY COMMITTEE**

### **Term expires 2012**

Shaun Marchand	Daniel J. Lazarz
Nader Hamed	Maxwell Weinfuss
Chief Aaron Goodale	

***Following terms expire May 2012***

## **PARKING CLERK WARRANT OFFICER**

Carol A. Owczarzak

## **DIRECTOR OF VETERANS' GRAVES**

Richard L. Randall (*Deceased*)

**DIRECTOR OF VETERANS' SERVICES**

Margaret Laneri

**FOREST FIRE WARDEN**

Fire Chief Aaron Goodale

**MEASURER OF WOOD, BARK AND LUMBER**

*(Vacant)*

**DISABILITY AFFAIRS GRIEVANCE COORDINATOR**

James Gardner

**CUSTODIAN OF TAX TITLE PROPERTIES**

Kenneth W. Glowacki

**CENTRAL MASS. REGIONAL PLANNING DELEGATE**

Thomas Davidson

**ALTERNATE DELEGATE**

James R. Bates Jr.

**SUPERINTENDENT OF PEST CONTROL**

Donald R. Keniston

**COUNTY ADVISORY BOARD MEMBER**

Robert J. Fleming

**PUBLIC WEIGHERS**

Jane A. Richard

Robert R. Richard

**FINANCE COMMITTEE**

Stephen M. Bern

term expires 2014

Paul T. Flaherty

term expires 2012

John O'Sullivan

term expires 2013

## **CONSERVATION COMMISSION**

Sandra Lajoie	term expires 2013
Christine Scott	term expires 2014
Michael Penko	term expires 2012
Scott Heim	term expires 2012
Marcella Stasa	term expires 2013
Tom Jango	term expires 2012
Alan Miano	term expires 2012

## **CONSERVATION COMMISSION CLERK**

Mary Denise Smith	term expires 2012
-------------------	-------------------

## **OPEN SPACE COMMITTEE**

Sub-Committee of the Upton Conservation Commission

Marcella Stasa	Rick Holmes
Bill Taylor	Scott Heim
Mike Penko	

## **UPTON LAND STEWARDSHIP COMMITTEE**

Sub-Committee established 2/22/2006 by vote: Upton Conservation Commission

**Term expires 2012**

Cathy Taylor	Bill Taylor
Scott J. Heim	Michael Penko
Marcella Stasa	Matthew Ronzio
Matthew Bachtold	

## **REGISTRARS OF VOTERS**

George P. Kennedy (R) 1 yr term	term expires 2012
Cynthia Robertson (D) 2 yr term	term expires 2013
Eva Fowler (U) 3 yr term	term expires 2014
Kelly A. McElreath (U)	ex-officio Clerk

## **HISTORICAL COMMISSION**

Barbara E. Burke	term expires 2014
David Mackey ( <i>Deceased</i> )	term expires 2014
Russell W. Wood	term expires 2012
Jonathan Meagher	term expires 2013
Cathy Taylor	term expires 2013
Jerome Owczarzak	term expires 2012
Joyce Heywood	term expires 2012

## **ZONING APPEAL BOARD**

John LeBrun	term expires 2014
Stedman Briggs	term expires 2014
Joseph D. Lurie	term expires 2012

## **ASSOCIATE MEMBER, ZONING APPEAL BOARD**

James R. Bates Jr.	term expires 2013
Richard Desjardins	term expires 2014

## **COUNCIL FOR THE AGING**

**Term expires 2012**

Peggy Libbey (deceased)	Beverly Randazzo	Judith Katz
Elizabeth Consigli	Maria Griffin	Kathleen Kelley
Grace Wadsworth		

## **CULTURAL COUNCIL**

**5 year term**

Shelly Ryan	term expires 2015
Jodi McGowen	term expires 2014
Donna Marie Floyd	term expires 2016
Joan Housekeeper	term expires 2014
Leslie Rabs	term expires 2013
Ellen Arnold	term expires 2013
Kelly Hurd	term expires 2014

## **CABLE TELEVISION ADVISORY COMMITTEE**

*(Vacant 3)*

## **AQUATIC WEED CONTROL COMMITTEE**

**Term expires 2012**

Charles E. Pedersen	James R. Bates, Jr.	Nancy Thompson
---------------------	---------------------	----------------

## **PERSONNEL BOARD**

Seema-Jayne Kenney	Ad Hoc member	term expires 2013
Thomas J. Giblin, III, Esq.		term expires 2014
Debra Amorelli		term expires 2013
Michael E. Goodwin		term expires 2012
Robert Carnegie		term expires 2013



## **DEVELOPMENT AND INDUSTRIAL COMMISSION**

**Term expires 2012**

Harvey J. Trask

Henry Poirier, III

David Sarkisian

## **WATER/WASTEWATER ADVISORY COMMITTEE**

*(Vacant)*

## **TREE WARDEN**

Donald R. Keniston

term expires 2012

## **UPTON COMMISSION ON DISABILITY**

Karen Intinarelli

term expires 2012

Joan E. Shanahan

term expires 2012

Penny Kelly

term expires 2012

## **COMMUNITY PRESERVATION (ACT) COMMITTEE**

**Appointments made per 2003 By-law**

Appointed by the Board of Selectmen

Margaret Carroll

term expires 2014

Frank P. Braney

term expires 2012

Richard Desjardins

term expires 2013

Appointed by the Historical Commission

Russ Wood

term expires 2012

Appointed by the Housing Authority

Rena Richard

term expires 2014

Appointed by the Conservation Commission

Chris Scott

term expires 2012

Appointed by the Planning Board

Paul Carey

term expires 2012

Appointed by Open Space

Richard Holmes

term expires 2011

Appointed by the Recreation Commission

Paul Pirozzi

term expired 2013

## **LOCAL COMMUNITY HOUSING PARTNERSHIP COMMITTEE**

Appointed by the Planning Board

William Tessmer      3yr term      term expires 2014

Appointed by the BOS

Kenneth E. Picard      term expires 2012

Appointed by the ZBA

Joan E. Shanahan      2 yr term      term expires 2011

Appointed by the CPC

Karen Intinarelli      2 yr term      term expires 2012

Appointed by the Moderator

2 yr term

*(Vacant)*

## **TOWN HALL RENOVATION COMMITTEE**

**Term expires 2012**

Steven Rakitin      Kelly A. McElreath

David Mackey *(Deceased)*      Michelle Goodwin

Timothy Tobin      Michael Howell

## **MUNICIPAL HEARING OFFICER**

**1 yr term**

Michael E. Goodwin

## **SENIOR WORK OFF PROGRAM COORDINATOR**

**1 yr term**

James Gardner

## **MENDON – UPTON SCHOOL DISTRICT SECESSION COMMITTEE**

**Term expires March 24, 2012**

Chris Russo      Andrew Burke

Joyce Chui      Alan L. Rosenfield

Scott Oglesby, Chairman

## **RAILROAD FACT FINDING COMMITTEE**

Dianna Delgrasso      Ken Picard

Gary Bohan      Dick Desjardins

Bill Taylor

# **APPOINTED BY THE TOWN MANAGER**

## **DEPARTMENT COORDINATOR**

Karen L. Varney *(Retired)*

## **TOWN ACCOUNTANT**

Fred Aponte

## **CLERK TO TOWN ACCOUNTANT**

Ann L. Perkins

## **ASSISTANT COLLECTOR-TREASURER**

Ann L. Perkins

## **CHIEF OF POLICE**

Michael J. Bradley, Jr. *(Contract)*

## **POLICE SERGEANTS**

*(3 year term)*

Alan J. Cyr

Bruce D. Rivard

Lisa C. Vass

## **FULL TIME PATROL OFFICERS**

*(3 year term)*

Carl A. Ambrosino

Nicholas J. Palmieri

Michael D. Benjamin

James C. Fleming

Michael F. Lupachini

Erik M. Mager

Isaiah R. Poxon

Matthew R. Rankins

## **DEPARTMENT SPECIALIST TO THE POLICE DEPARTMENT**

Paula Deiana

## **RESERVE PATROL OFFICERS**

Douglas Tripp

Shanna Glassman

## **PART TIME OFFICERS**

Rodney B. Marchand

Robert J. Miller

Thomas B. Stockwell

## **AUXILIARY POLICE OFFICERS**

John Johnson

Jeffrey White

Kenneth Pedersen, Jr.

## **HONORARY POLICE OFFICERS**

Donald R. Keniston

Henry J. Poirier, Jr.

Robert Coffin

John LeBrun

Joanne Kinney

Bruno Ragaini

Aldo B. Consigli, Sr.

James R. Bates

## **COMMUNICATIONS OFFICER**

Police Chief Michael J. Bradley, Jr.

## **FULL TIME COMMUNICATION OFFICERS**

Deborah Larose

Victoria L. Vazquez

Carl E. Hartwick

Roberta L. Lamothe

## **PART TIME COMMUNICATIONS OFFICERS**

Daniell Brodeur

Paula Deiana

Karen Terry

Shanna J. Jackman

Heidi Shultz

## **FIRE & EMS CHIEF**

Aaron Goodale (*Contract*)

## **DEPUTY CHIEF**

Richard J. Henderson, Sr.

## **ASSISTANT FIRE CHIEF**

Michael J. Marchand

## **UPTON FIRE CAPTAIN**

Henry Poirier III

## **DIRECTOR OF EMERGENCY MANAGEMENT**

Brian F. Kemp

*Following terms expire May 2012*

**TRENCH PERMITTING AUTHORITY**

Fire Chief Aaron Goodale

**INSPECTOR OF BUILDINGS**

Patrick H. Roche

**ASSISTANT INSPECTOR OF BUILDINGS**

Stephen Johnson

**DEPARTMENT COORDINATOR  
CODE ENFORCEMENT DEPARTMENT**

Diane Judd

**GAS INSPECTOR**

Walter A. Hopkins

**ASSISTANT GAS INSPECTOR**

Thomas E. French

**OIL BURNER INSPECTOR**

Aaron Goodale

**DIRECTOR (INSPECTOR) OF WIRING**

John Poirier

**ASSISTANT WIRING INSPECTOR**

David Stanley

**CONSERVATION AGENT**

Matthew J. Selby (*Contract*)

**DIRECTOR, COUNCIL FOR THE AGING**

James Gardner

**SOCIAL SERVICES COORDINATOR**

Holly Whalen

**FACILITIES MAINTENANCE / TRANSPORTATION  
COORDINATOR (COA)**

Steven D. MacDonald

**ACCESS PROVIDER/UCTV PRODUCER**

Glenn Fowler

**CLERK TO THE PERSONNEL BOARD**

Diane Judd (*Resigned*)

term expires 2012

Karen L. Varney

term expires 2012

**DEPARTMENT OF PUBLIC WORKS DIRECTOR**

(*Vacant*)

**SUPERVISOR OF HIGHWAYS**

John Johnson

**ASSISTANT SUPERVISOR OF HIGHWAYS**

(*Vacant*)

**PARKS SUPERVISOR**

John Johnson

**WATER/WASTEWATER SUPERINTENDENT**

Ronald SanSouci

**CLERK, DEPARTMENT OF PUBLIC WORKS**

Carol A. Peterson

# **APPOINTED BY THE BOARD OF HEALTH**

## **BOARD OF HEALTH CLERK**

Diane E. Tiernan

## **AGENT**

Patricia Parent

## **TITLE V AGENTS**

Lenny Izzo

Paul McKeon

## **ANIMAL CONTROL OFFICER**

Katharine Hawkins

## **BURIAL AGENT**

Kelly A. McElreath

## **ASSISTANT BURIAL AGENT**

Kenneth M. Pederson, Jr.

## **FOOD INSPECTOR**

Janice Skinner

## **PLUMBING INSPECTOR**

Walter A. Hopkins

## **ASSISTANT PLUMBING INSPECTOR**

Thomas E. French

## **TOWN NURSE**

Patricia Parent

## **INFECTION CONTROL COORDINATOR**

Patricia Parent, RN, BSN

## **APPOINTED BY THE MODERATOR**

### **FINANCE COMMITTEE**

Jonathan Calianos	term expires 2012
Joan E. Shanahan	term expires 2013
<i>(Vacant Position)</i>	

## **APPOINTED BY THE PLANNING BOARD**

### **DEPARTMENT COORDINATOR**

Mary Denise Smith	term expires 2011
-------------------	-------------------

### **CAPITAL BUDGET COMMITTEE**

Appointed by Finance Committee

Ken Glowacki	term expires 2014
Robert Varney	term expires 2013
Jonathan Calianos	term expires 2011
Tina Cote <i>(Resigned)</i>	term expires 2012
Frank Aniello	term expires 2015

Appointed by the Planning Board

Gary Bohan	term expires 2012
------------	-------------------



## Town of Upton / STM - 11 January 2011 / Warrant

---

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School, in Upton on Tuesday, the eleventh-day of January 2011, at Seven o'clock in the evening, then and there to act on the following Articles:

Article No.	Article	Justification/ Submitted By	Finance Committee Recommendation
1	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow the sum of Fifteen thousand dollars (\$15,000.00), or any other sum, for a supplemental appropriation to the Veterans Service Expense Account (#01-543-5400-5421), for the remainder of fiscal year 2011, or, to take any other action relative thereto.	Insufficient funding was appropriated for the fiscal year to meet the demand for services.  Board of Selectmen	Favorable Action
2	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow the sum of Fifty thousand one hundred dollars (\$50,100.00), or any other sum, to be used for Energy Conservation Projects in Municipal Buildings, or, to take any other action relative thereto.	For energy retrofits at the Police Dept., Fire Dept., and Highway garage complex.  Board of Selectmen	TBD
3	To see if the Town will vote to transfer from the Community Preservation Fund FY2011 Estimated Annual Revenues the following sums: \$20,000.00 to the Reserved Fund Balance – Historic Resources; \$20,000.00 to the Reserved Fund Balance - Open Space; \$20,000.00 to the Reserved Fund Balance – Community Housing, or, to take any other action relative thereto.	State Mandated 10% to each reserve account.  CPC	Not Applicable

4	To see if the Town will vote to raise and appropriate, appropriate	Citizen's Petition	Not Applicable
	<p>from available unappropriated funds in the Town Treasury, including the Community Preservation Fund, or transfer or borrow pursuant to M.G.L. Chapter 44B, the Community Preservation Act, or any other enabling authority, the sum of \$1,288,500 for the purposes of acquiring by gift, purchase, or otherwise the fee or lesser interest, including a Conservation Restriction, partial fee interest, a parking easement, and a trail easement, on land totaling 87 acres, more or less, known as the "Sweetwilliam Farm," said property, located on North Street, is owned by Ms. Gail Harrington, and described on Assessors Map 5, Parcels 5-4, 5-16, 5-17, and 5-17.1, and to authorize the Conservation Commission, pursuant to M.G.L. Chapter 40, Section 8C, and/or the Board of Selectmen to acquire the same on behalf of the Town; approximately 60 acres of the property will be owned in fee by the Town and known as the Whitney Conservation Area and approximately 27 acres of the property will remain in private ownership and be protected from future development by a Conservation Restriction, all as shown on a plan entitled "Sweetwilliam Farm Preservation Plan" and dated November 4, 2010; interests in the property shall be acquired for conservation and passive outdoor recreation purposes, to be held in the care and custody of the Upton Conservation Commission, pursuant to M.G.L. Chapter 40, Section 8C or any other enabling authority; that said Conservation Commission be authorized to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the LAND program, (formerly known as the Self-Help program), M.G.L. Chapter 132A, Section 11, the Federal Land &amp; Water Conservation Fund, P.L. 88-568, 78 Stat 897, and/or any other source(s) which might provide funding for activities falling within the scope and intent of this article and to execute, with approval of the Town Manager, all such agreements as may be necessary on the part of the Town to effect such acquisition and/or such reimbursement, including the conveyance of a perpetual conservation restriction granted by the owner in accordance with M.G.L. Chapter 184 as required by M.G.L. Chapter 44B, Section 12(a), said conservation restriction may be granted to any organization qualified and willing to hold such a restriction; provided, however, that the funds appropriated hereunder shall not be expended unless the Town is approved for a LAND grant from the Massachusetts Division of Conservation Services and raises from this and any other source(s) \$574,000 or more in reimbursements to defray the cost of the project, and further contingent on the Town's Community Preservation Fund receiving \$574,000 or more in reimbursements to defray the cost of the project; and that the Town will vote to transfer the sum of \$236,730 from the Community Preservation Act Fund Designated Open Space account (24-300-3241-1000), 307,166.94 from the Community Preservation Act Fund Undesignated 2006 account (24-300-3320-2006), 372,030.07 from the Community Preservation Act Fund Undesignated 2007 account (24-300-3320-2007), 360,285.10 from the Community Preservation Act Fund Undesignated 2008 account (24-300-3320-2008), and \$12,287.89 from the Community Preservation Act Fund Undesignated 2009 account (24-300-3320-2009), for a total of \$1,288,500, to a reserve account for the preservation and acquisition of Sweetwilliam Farm; such project to be under the management of the Open Space Committee and to be completed within three years; and to take any other action related thereto.</p>		

**CERTIFICATION OF PROCEEDINGS**  
**THE COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF UPTON**  
**SPECIAL TOWN MEETING**  
**January 11, 2011**

Called to order at 7:30 pm by Moderator David Loeper.

During this meeting, 520 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, Tracey Tardy, Paula Deiana, and M. Denise Smith meeting the necessary quorum of 40 voters.

By unanimous vote, guests present were Blythe Robinson, Town Manager; Aaron Goodale, Fire Chief; Lauren Goldberg, Town Counsel; Fred Aponte, Accountant; Julie Balise, Milford Daily News; Michelle Sanford, Town Crier; Susan Spencer, Worcester Telegram and Gazette; Christa Collins, Sudbury Valley Trustee; Dennis Mazur, Patrick Doucette, Michael Banks, Dennis and Cynthia Maher, Jose Porter, Yidong Wang, and Xiali He.

**Veterans Service Funding**

**ARTICLE 1:** Upon motion of Michael Goodwin, it was moved the Town vote to transfer from Free Cash, the sum of Fifteen thousand dollars (\$15,000.00) for a supplemental appropriation to the Veterans Service Expense Account (#01-543-5400-5421) for the remainder of fiscal year 2011.

Favorable recommendation from the Finance Committee  
**Moderator declared the motion passed unanimously**

**Energy Conservation Municipal Building Funding**

**ARTICLE 2:** Upon motion of Ken Picard, it was moved the Town vote to transfer from Free Cash, the sum of Fifty thousand one hundred dollars (\$50,100.00) to be used for Energy Conservation Projects in Municipal Buildings.

Favorable recommendation from the Finance Committee  
**Moderator declared the motion passed by majority**

### **CPA Reserve Balance Funding**

**ARTICLE 3:** Upon motion of Richard Holmes, it was moved the Town vote to transfer from the Community Preservation Fund FY2011 Estimated Annual Revenues the following sums: \$20,000.00 to the Reserved Fund Balance – Historic Resources; \$20,000.00 to the Reserved Fund Balance - Open Space; \$20,000.00 to the Reserved Fund Balance – Community Housing.

Favorable recommendation from the Community Preservation Committee  
**Moderator declared the motion passed by majority**

### **Sweetwilliam Farm Purchase**

**ARTICLE 4:** Upon motion of Richard Holmes, it was moved the Town vote, pursuant to M.G.L. Chapter 44B, the Community Preservation Act, to:

- (1) authorize the Conservation Commission, pursuant to M.G.L. Chapter 40, Section 8C, to acquire by purchase, give or otherwise for conservation and passive outdoor recreation purposes the fee or lesser interest in land including a parking easement and a trail easement, totaling approximately 87 acres known as the “Sweetwilliam Farm,” located on North Street, owned by Ms. Gail Harrington, and described as Assessors Map 5, Parcels 5-4, 5-16, 5-17, and 5-17.1, with the intent that approximately 60 acres of the property will be owned in fee by the Town and known as the “Whitney Conservation Area”, and approximately 27 acres of the property will remain in private ownership and be protected from future development by a Conservation Restriction, all as shown on a plan entitled “Sweetwilliam Farm Preservation Plan” and dated November 4, 2010; such land to be under the care,

custody, management and control of the Conservation Commission in accordance with the provisions of M.G.L. Chapter 40, Section 8C;

- (2) authorize the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the LAND program, (formerly known as the Self-Help program), M.G.L. Chapter 132A, Section 11, the Federal Land & Water Conservation Fund, P.L. 88-568, 78 Stat 897, and/or any other sources(s) which might provide funding for activities falling within the scope and intent of the article;
- (3) authorize the Board of Selectmen to convey to a nonprofit, charitable corporation or foundation a perpetual Conservation Restriction in the land meeting the requirements of M.G. L. Chapter 184 and/or to enter into and record a grant agreement with the Commonwealth of Massachusetts that will restrict the future use and conveyance of the land as required under the LAND program; and
- (4) authorize the Town Manager, Board of Selectmen and/or Conservation Commission, as appropriate, to execute documents and take such other action as may be necessary to effect such acquisition and/or funding the same, such project to be under the management of the Open Space Committee and to be completed within three years; and further, as funding therefore, to transfer the total sum of \$1,188, 500, as follows:
  - a. \$236,730.00 from the Community Preservation Act Fund Designated Open Space account (24-300-3241-1000);
  - b. \$307,166.94 from the Community Preservation Act Fund Undesignated 2006 account (24-300-3320-2006);

- c. \$372,030.07 from the Community Preservation Act Fund Undesignated 2007 account (24-300-3320-2007),
- d. \$260,285.10 from the Community Preservation Act Fund Undesignated 2008 account (24-300-3320-2008),
- e. \$12,287.89 from the Community Preservation Act Fund Undesignated 2009 account (24-300-3320-2009).

provided, however, that the funds appropriated hereunder shall not be expended unless the Town is approved for a LAND grant from the Massachusetts Division of Conservation Services and acquires from this grant and any other source(s) the sum of at least \$574,000 in reimbursements, gifts or grants, to defray the cost of the project; with the upstanding that any portion of this appropriation that is not used, and any amounts received as reimbursements, shall be returned to the Community Preservation Fund.

Favorable recommendation from the Community Preservation Committee

Unfavorable recommendation from the Capital Budget Committee

Power Point Presentation by Open Space Committee

Upon motion of William Andrews, it was moved to question

**The Moderator declared the motion passed**

**Moderator declared the vote to be:            Yes    243    No    240**

**Moderator declared the motion passed by majority**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 9:55 pm.

**Motion passed unanimously**

A True Copy,

ATTEST:

---

Kelly A. McElreath, Town Clerk

## Town of Upton / STM 05 May 2011 / Warrant

---

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School, in Upton on Thursday, the fifth day of May 2011, at 6:45 o'clock in the evening, then and there to act on the following Articles:

Article No.	Article	Justification/ Submitted By	Finance Committee Recommendation
1	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Thirty-five thousand dollars (\$35,000.00), or any other sum, for a supplemental appropriation to the Insurance Account (#01-945-5700-5743), for the remainder of fiscal year 2011, or, to take any other action relative thereto.	Insufficient funding was budgeted for the fiscal year for health insurance due to a rate increase in January, 2011 of 13%.  Board of Selectmen	Favorable Action
2	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Seventy-five thousand dollars (\$75,000.00), or any other sum, for construction, drainage and road repairs to sections of Westborough and Southborough Roads, including all costs incidental and related thereto, or, to take any other action relative thereto.	Several culvert pipes under these roads have deteriorated and require replacement and repavement of the road.  Board of Selectmen	Favorable Action
3	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One thousand five hundred dollars (\$1,500.00) or any other sum, for a supplemental appropriation to the Town Meetings Elections Account (#01-113-5400-5421) for the remainder of fiscal year 2011, or, to take any other action relative thereto.	Insufficient funding was appropriated to hold all of the required elections in FY 2011.  Town Clerk	Favorable Action

4	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty-six thousand, four hundred forty-six dollars (\$26,446.00) or any other sum, to fund the Town's allocable share, as determined by the Mendon Upton Regional School District (MURSD), of the costs of the Schematic Design phase for repairs to the Miscoe Hill Middle School under the Massachusetts School Building Authority (MSBA) Green Repair Program; provided, however, that it is anticipated that if the MSBA reimburses the Mendon Upton Regional School District for such expenditures, such funds shall be returned to the Town, or, to take any other action relative thereto.	To fund Upton's share of the schematic design phase of a MSBA green school program to replace the roof, boiler and windows at Miscoe School. MURSD	Favorable Action
5	To see if the Town will vote to transfer from available funds the sum of Thirty thousand, nine hundred thirty-one dollars and eighty-four cents (\$30,931.84) to supplement the revenue received by the Water Enterprise Fund to balance the revenues and expenditures in that fund for the current fiscal year, or, to take any other action relative thereto.	The budgeted water enterprise fund revenue is insufficient for the fiscal year. Transfers from completed projects make up the shortfall. Board of Selectmen	Favorable Action
6	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Seven thousand dollars (\$7,000.00) or any other sum, for a supplemental appropriation to the Fire Department Vehicle Fuel Account (#01-220-5400-5481) for the remainder of fiscal year 2011, or, to take any other action relative thereto.	Due to insufficient funding in this account and the rising cost of fuel additional funding is required. This will be through a transfer from DPW Fuel and Free Cash.  Board of Selectmen	Favorable Action
7	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or	Complete the design of the pump station,	Favorable Action



	transfer, or borrow the sum of Three hundred thousand dollars (\$300,000.00), or any other sum, for the design of the Well field at the third water source, Pumping Station and the West River Street water line as well as associated engineering and legal fees to complete the pre-construction phase of the project, and including all costs incidental and related thereto, and as funding therefore, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c44, §§7 and 8 or any other enabling authority, and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, the principal and interest on the bonds will be repaid from the Water Enterprise Fund, or, to take any other action relative thereto.	water line and access to the water well field and any other related costs to prepare to put the construction of the project out to bid.  Board of Selectmen	
8	To see if the Town will vote to transfer the sum of Thirty-one thousand dollars (\$31,000.00) from the Community Preservation Act FY 2011 estimated annual revenues to each of the Reserved Fund Accounts, namely Historic Resources Account (#24-300-3242-1000), Open Space Account (#24-300-3241-1000), and Community Housing Account (#24-300-3243-1000), for a total of Ninety-three thousand dollars (\$93,000.00), or, to take any other action relative thereto.	State Mandated 10% to each reserve account.  Community Preservation Committee	Not Applicable
9	To see if the Town will transfer the sum of Twenty-four thousand, five hundred dollars (\$24,500.00) from the Community Preservation Act Reserved Fund – Historic Resources Account (#24-300-3242-1000) to fund an archeological exploration of the cave located at 18 Elm Street and its immediate surroundings as recommended by the Massachusetts Historical Commission and to restore the stones to their original positions to avoid further damage to the structure and to prevent possible injury, or, to take any other action relative thereto.	To fund an archeological exploration of the 18 Elm Cave property.  Community Preservation Committee	To be Determined
10	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer or borrow the sum of Nine thousand dollars (\$9,000.00), or any other sum, for the	The Town has accumulated approx. 700 cubic yards of street sweepings that	Favorable Action

	disposal of street sweepings accumulated at the Department of Public Works Highway Garage, or, to take any other action relative thereto.	need to be disposed of in an environmentally appropriate manner.  Board of Selectmen	
11	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred thirty-four thousand, nine hundred sixty-four dollars and eighty-three cents (\$134,964.83), or any other sum, for a supplemental appropriation to the Snow/Ice Account (#01-423-5400-5535) . for the remainder of fiscal year 2011, or, to take any other action relative thereto.	The cost to respond to a very difficult winter exceeded the annual appropriation of \$210,000.  Board of Selectmen	Favorable Action
12	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Ten thousand dollars (\$10,000.00), or any other sum, for the renovation of Leland Field including all costs incidental and related to, or to take any other action relative thereto.	To supplement funds already set aside for the renovation Leland Field at Memorial School.  Board of Selectmen	Favorable Action
13	To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer the sum of twenty-five thousand dollars (\$25,000.00), or any other sum, to the School Stabilization Fund, or, to take any other action relative thereto.	Transfer a portion of the Town's FY 2011 Free Cash to the School Stabilization Fund.  Board of Selectmen	Favorable Action

**CERTIFICATION OF PROCEEDINGS**  
**THE COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF UPTON**  
**SPECIAL TOWN MEETING**  
**May 5, 2011**

Called to order at 6:45 pm by Moderator David Loeper.

During this meeting, 103 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, Tracey Tardy and M. Denise Smith meeting the necessary quorum of 40 voters.

By unanimous vote, guests present were Fred Aponte, Accountant; Lauren Goldberg, Town Counsel; Michelle Sanford, Town Crier; Julie Balise, Milford Daily News; Susan Spencer, T&G; Dr. Michael Fitzpatrick, BVT; Larry Bombara, DPW Consultant; James Gardner, COA Director; Paul Marchand, Town Employee; Jeanne Loeper; Anita Sandberg & Scott Richardson, Gorman Richardson Lewis Architects.

**Insurance Funding**

**ARTICLE 1:** Upon motion of Ken Picard, it was moved that the Town vote to transfer from Free Cash the sum of Thirty-five thousand dollars (\$35,000.00), for a supplemental appropriation to the Insurance Account (#01-945-5700-5743), for the remainder of fiscal year 2011.

Favorable recommendation from the Finance Committee

**Moderator declared the motion passed unanimously**

**Road Repairs Funding**

**ARTICLE 2:** Upon motion of James Brochu, it was moved that the Town vote to transfer from Free Cash the sum of Seventy-five thousand dollars (\$75,000.00), for construction, drainage and road repairs to sections of Westborough and Southborough Roads, including all costs incidental and related thereto.

Favorable recommendation from the Finance Committee

**Moderator declared the motion passed unanimously**

### **Elections and Town Meetings Funding**

**ARTICLE 3:** Upon motion of Kelly McElreath, it was moved that the Town vote to transfer from Free Cash the sum of One thousand five hundred dollars (\$1,500.00) for a supplemental appropriation to the Town Meetings Elections Account (#01-113-5400-5421) for the remainder of fiscal year 2011.

Favorable recommendation from the Finance Committee

**Moderator declared the motion passed unanimously**

### **Mendon Upton Regional School Funding**

**ARTICLE 4:** Upon motion of Heather Applegate, it was moved that the Town vote to transfer from the School Stabilization Fund the sum of Twenty-six thousand, four hundred forty-six dollars (\$26,446.00) to fund the Town's allocable share, as determined by the Mendon Upton Regional School District (MURSD), of the costs of the Schematic Design phase for repairs to the Miscoe Hill Middle School under the Massachusetts School Building Authority (MSBA) Green Repair Program; provided, however, that it is anticipated that if the MSBA reimburses the Mendon Upton Regional School District for such expenditures, such funds shall be returned to the Town.

Favorable recommendation from the Finance Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

### **Water Enterprise Funding**

**ARTICLE 5:** Upon motion of Ken Picard, it was moved that the Town vote to appropriate the sum of Thirty thousand, nine hundred thirty-one dollars and eighty-four cents (\$30,931.84), of which \$30,000 shall be transferred from the monies appropriated under Article 7 of the Warrant for the June 15, 2010 Special Town Meeting, and \$931.84 shall be transferred from the monies appropriated under Article 14 of the Warrant for the October 17, 2006 Special Town Meeting, to supplement the revenue received by the Water Enterprise Fund to balance the revenues and expenditures in that fund for the current fiscal year.

Favorable recommendation from the Finance Committee  
**Moderator declared the motion passed unanimously**

### **Fire Department Vehicle Fuel Funding**

**ARTICLE 6:** Upon motion of Aaron Goodale, it was moved that the Town vote to appropriate the sum of Seven thousand dollars (\$7,000.00) for a supplemental appropriation to the Fire Department Vehicle Fuel Account (#01-220-5400-5481) for the remainder of fiscal year; of which four thousand five hundred dollars (\$4,500.00) shall be transferred from DPW Vehicle Fuel (#01-422-5400-5481) and two thousand five hundred dollars (\$2,500.00) shall be transferred from Free Cash.

Favorable recommendation from the Finance Committee  
**Moderator declared the motion passed unanimously**

### **3<sup>rd</sup> Water Source Construction Funding**

**ARTICLE 7:** Upon motion of Ken Picard, it was moved that the Town vote to appropriate the sum of Three hundred thousand dollars (\$300,000.00), for the design of the Well field at the third water source, Pumping Station and the West River Street water line as well as associated engineering and legal fees to complete the pre-construction phase of the project, and including all costs incidental and related thereto; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c44, §§7 and 8 or any other enabling authority, and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, the principal and interest on the bonds will be repaid from the Water Enterprise Fund and further, to authorize the Board of Selectmen to assess 100% of the project costs as betterments and to determine the method of assessment in accordance with the General Laws.

Favorable recommendation from the Finance Committee  
Favorable recommendation from the Capital Budget Committee  
**Moderator declared this motion needs a 2/3 majority**

Upon motion of Robert Snow, it was moved to amend the motion by deleting all the wording following the phrase “and issue bonds and notes therefore,” and place a period after the word ‘therefor”

**Moderator declared the amendment passed by majority**

Upon motion of Jonathan Calianos, it was moved to amend the motion by adding the following wording to the end, “that repayment of this borrowing, including interest and principal, be made by the following formula disbursement: 50% to be paid by general taxation, and 50% to be paid by a surcharge to the Water System Users.”

**Moderator declared the amendment passed by majority**

**Moderator declared the amended motion passed by 2/3 majority**

Moderator recessed the Special Town Meeting to open and recess the Annual Town Meeting.

**CPA Reserve Funding**

**ARTICLE 8:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Thirty-one thousand dollars (\$31,000.00) from the Community Preservation Act FY 2012 estimated annual revenues to each of the Reserved Fund Accounts, namely Historic Resources Account (#24-300-3242-1000), Open Space Account (#24-300-3241-1000), and Community Housing Account (#24-300-3243-1000), for a total of Ninety-three thousand dollars (\$93,000.00).

Favorable recommendation from Community Preservation Committee

**Moderator declared the motion passed unanimously**

**Elm St Park CPA Funding**

**ARTICLE 9:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Twenty-four thousand, five hundred dollars (\$24,500.00) from the Community Preservation Act Reserved Fund – Historic Resources Account (#24-300-3242-1000) to fund an archeological exploration of the cave located at 18 Elm Street and its immediate surroundings as recommended by the Massachusetts

Historical Commission and to restore the stones to their original positions to avoid further damage to the structure and to prevent possible injury.

Favorable recommendation from Community Preservation Committee

Favorable recommendation from the Finance Committee

**Moderator declared the motion passed by majority**

### **Street Sweepings Disposal Funding**

**ARTICLE 10:** Upon motion of Ken Picard, it was moved that the Town vote to transfer from Free Cash transfer the sum of Nine thousand dollars (\$9,000.00), for the disposal of street sweepings accumulated at the Department of Public Works Highway Garage.

Favorable recommendation from the Finance Committee

**Moderator declared the motion passed by majority**

### **Snow/Ice Funding**

**ARTICLE 11:** Upon motion of Robert Fleming, it was moved that the Town vote to transfer from Free Cash the sum of One hundred thirty-nine thousand, three hundred forty-four dollars and eighty-three cents (\$139,344.83), for a supplemental appropriation to the Snow/Ice Account (#01-423-5400-5535) for the remainder of fiscal year 2011.

Favorable recommendation from the Finance Committee

**Moderator declared the motion passed unanimously**

### **Leland Field Renovation Funding**

**ARTICLE 12:** Upon motion of Ken Picard, it was moved that the Town vote to transfer from Free Cash the sum of Ten thousand dollars (\$10,000.00), for the renovation of Leland Field including all costs incidental and related to.

Favorable recommendation from the Finance Committee

**Moderator declared the motion passed unanimously**

**School Stabilization Funding**

**ARTICLE 13:** Upon motion of Robert Fleming, it was moved that the Town vote to transfer from Free Cash the sum of twenty-five thousand dollars (\$25,000.00), to the School Stabilization Fund.

Favorable recommendation from the Finance Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 7:28 pm.

**Motion passed by unanimously.**

A True Copy,  
ATTEST:

---

Kelly A. McElreath  
Town Clerk



## Town of Upton / ATM 05 May 2011 / Warrant

---

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Gymnasium at the Nipmuc Regional Middle/High School, 90 Pleasant Street, Upton on Monday, the second-day of May 2011, from Seven o'clock in the morning, until Eight o'clock in the evening, then and there to act on Article 1, and to meet at an adjourned session of the meeting in the Auditorium at said Nipmuc Regional Middle/High School on Thursday, May 5, 2011 punctually at Seven o'clock in the evening, then and there to act on the remaining Articles in the warrant.

Article No.	Article	Justification/ Submitted By	Finance Committee Recommendation
1	To choose necessary officers for the ensuing year, all to be voted for upon one ballot as follows: Moderator (1 for 1 year): Board of Selectmen (1 for 3 years): Board of Assessors (1 for 3 years): Mendon Upton Regional School Committee (1 for 3 years): Board of Health (1 for 3 years): Cemetery Commission (1 for 3 years): Library Trustees (3 for 3 years): Library Trustees (1 for 2 years): Library Trustees (1 for 1 year): Recreation Commission (1 for 3 years): Board of Trust Fund Commissioners (1 for 3 years): Planning Board (1 for 5 years): Finance Committee (1 for 3 years): Finance Committee (1 for 2 years): Housing Authority (1 for 5 years): Housing Authority (1 for 2 years). <b>BALLOT QUESTION 1:</b> Shall the Town of Upton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the renovations to the Miscoe Hill Middle School located at 148 North Avenue, Mendon, Massachusetts, including replacement of the roof, boiler and windows under the "Green Repair Program."	Choose Officers for the Ensuing year.	Not Applicable
2	To hear reports of all Town Officers and Appointed Committees, or, to take any other action relative thereto.	Town Reports. Board of Selectmen	Not Applicable

3	<p>To see if the Town will fix the salaries and compensation of all officers of the Town as provided by M.G.L. Chapter 41, Section 108, as amended, and to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer, such sums as may be necessary to defray expenses of the Town Departments for the ensuing year, or, to take any other action relative thereto.</p>	<p>Annual Town Budget.</p> <p>Board of Selectmen</p>	Favorable Action																				
4	<p>To see if the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Water Enterprise Fund, or, to take any other action thereon.</p> <p>That the following sums be appropriated for the Water Enterprise Fund.</p> <table><tr><td>Wages &amp; Salaries</td><td>\$180,394.00</td></tr><tr><td>Expenses</td><td>\$ 258,400.00</td></tr><tr><td>Capital Outlay</td><td>-0-</td></tr><tr><td>Debt</td><td>-0-</td></tr><tr><td>Extra/Unforeseen</td><td>-0-</td></tr><tr><td><b>Total</b></td><td><b>\$438,794.00</b></td></tr></table> <p>And that <b>\$438,794.00</b> be raised as follows:</p> <table><tr><td>Department receipts</td><td>\$438,794.00</td></tr><tr><td>Retained Earnings</td><td>-0-</td></tr><tr><td>Tax Levy</td><td>-0-</td></tr><tr><td>Free Cash</td><td>-0-</td></tr></table>	Wages & Salaries	\$180,394.00	Expenses	\$ 258,400.00	Capital Outlay	-0-	Debt	-0-	Extra/Unforeseen	-0-	<b>Total</b>	<b>\$438,794.00</b>	Department receipts	\$438,794.00	Retained Earnings	-0-	Tax Levy	-0-	Free Cash	-0-	<p>Annual budget for the waste water enterprise fund.</p> <p>Board of Selectmen</p>	Favorable Action
Wages & Salaries	\$180,394.00																						
Expenses	\$ 258,400.00																						
Capital Outlay	-0-																						
Debt	-0-																						
Extra/Unforeseen	-0-																						
<b>Total</b>	<b>\$438,794.00</b>																						
Department receipts	\$438,794.00																						
Retained Earnings	-0-																						
Tax Levy	-0-																						
Free Cash	-0-																						
5	<p>To see of the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Waste Water Enterprise Fund, or, to take any other action thereon.</p> <p>That the following sums be appropriated for the Waste Water Enterprise Fund.</p> <table><tr><td>Wage &amp; Salaries</td><td>\$209,344.00</td></tr><tr><td>Expenses</td><td>\$202,650.00</td></tr><tr><td>Capital Outlay</td><td>-0-</td></tr><tr><td>Debt</td><td>-0-</td></tr><tr><td>Extra/Unforeseen</td><td>-0-</td></tr><tr><td><b>Total</b></td><td><b>\$411,994.00</b></td></tr></table> <p>And that <b>\$411,994.00</b> be raised as follows:</p>	Wage & Salaries	\$209,344.00	Expenses	\$202,650.00	Capital Outlay	-0-	Debt	-0-	Extra/Unforeseen	-0-	<b>Total</b>	<b>\$411,994.00</b>	<p>Annual budget for the waste water enterprise fund.</p> <p>Board of Selectmen</p>	Favorable Action								
Wage & Salaries	\$209,344.00																						
Expenses	\$202,650.00																						
Capital Outlay	-0-																						
Debt	-0-																						
Extra/Unforeseen	-0-																						
<b>Total</b>	<b>\$411,994.00</b>																						

	Department receipts   \$362,000.00 Retained Earnings       -0- Tax levy                   \$49,994.00 Free cash                 -0-		
6	To see if the Town will vote to authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year 2012 beginning July 1, 2011, in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes therefor payable within one year in accordance with M.G.L., chapter 44, Section 17, or, to take any other action relative thereto.	Authorize the treasurer to borrow in anticipation of revenue	Favorable Action
7	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four hundred thousand, three hundred fifty-six dollars (\$400,356.00), or any other sum, in conformity with M.G.L. Chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal year 2012 beginning July 1, 2011 through June 30, 2012, or, to take any other action relative thereto.	Funding to meet the Town's obligations to the regional retirement system.  Board of Selectmen	Favorable Action
8	To see if the Town will vote to establish a revolving fund, to be known as the Conservation Commission "Wetland By-Law Fund" in accordance with M.G.L., Chapter 44, § 53E ½. The fund will be used to pay costs associated with reviewing Wetlands Filings; processing Certificates of Compliance; and providing for related operating expenses and essential functions of the Conservation Commission. Monies to be deposited into this fund will be fees collected from filings made under the Town of Upton Wetlands By-Law. Expenditures from this fund shall be authorized by the chairperson of the Conservation Commission and be limited to Fifteen thousand dollars (\$15,000.00) for Fiscal Year 2012; provided further that any funds remaining in the revolving fund at the end of FY 2011 shall be retained by said fund, or, to take	Revolving Fund for Wetland-related activities.  Conservation Commission	Favorable Action

	any other action relative thereto.		
9	To see if the Town will vote to establish a revolving fund, to be known as the Board of Health “Curbside Bulk Items Fund” in accordance with M.G.L., Chapter 44, § 53E ½. The purpose of this fund shall be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund shall be fees collected for the removal of bulk items. Expenditures from this fund shall be fees collected for removal of bulk items. Expenditures from this fund shall be authorized by the chairperson of the Board of Health, and be limited to Ten thousand dollars (\$10,000.00) for Fiscal Year 2012; or, to take any other action relative thereto.	Revolving Fund – curbside bulk items.  Board of Health	Favorable Action
10	To see if the Town will vote to establish a revolving fund, as recommended by the Board of Selectmen, for the Upton Town Library in accordance with M.G.L. Chapter 44, § 53E ½. The purpose of this fund shall be to replace items lost or damaged by those who borrow materials, and to replace items used in activities for which a fee is paid and to purchase new materials. Receipts to this fund shall be fees and fines paid for lost or damaged materials or, for overdue books, for use of the fax, copier and printing facilities, and for purchase of used library materials. Expenditures from this fund shall be authorized by the Library Director, with the approval of the Library Board of Trustees, and be limited to Six thousand dollars (\$6,000.00) for Fiscal Year 2012; or, to take any other action relative thereto	Revolving Fund - Library  Library Board of Trustees	Favorable Action
11	To see if the Town will vote to establish a revolving fund, to be known as the Council on Aging Fund in accordance with M.G.L., Chapter 44, § 53E ½ as recommended by the Board of Selectmen. The purpose of this fund will be to provide programming for the elderly of Upton as administered through the Senior Center and the Council on Aging. Monies to be deposited in this fund shall be fees and charges for Senior Center and Council on Aging programs. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be	Revolving Fund – Council on Aging.  Board of Selectmen	Favorable Action

	authorized to expend from this fund. Expenditures from this fund shall not exceed Ten thousand dollars (\$10,000.00), or the total of receipts into the fund, in any given year, or, to take any other action relative thereto.		
12	To see if the Town will vote to establish a revolving account, to be known as the Recreation Commission Revolving Account, pursuant to the provisions of M.G.L. Chapter 44, section 53E ½, to collect fees for, and to fund all operating expenses of, the various Recreation Programs administered by the Recreation Commission. Expenditures from this fund shall be authorized by the chairperson of the Recreation Commission, and be limited to One hundred forty-five thousand dollars (\$145,000.00) for Fiscal Year 2012, or, to take any other action relative thereto.	Revolving Fund - Recreation	Favorable Action
13	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three hundred twenty thousand, forty-nine dollars (\$320,049.00), or, any other sum, to be used for the construction and/or improvement of Town Roads, and to be reimbursed by the Commonwealth under M.G.L. Chapter 90, for Upton's apportionment for Fiscal Year 2012, beginning July 1, 2011, or, to take any other action relative thereto.	Annual Road repair appropriation from the State.  Board of Selectmen	Favorable Action
14	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of One hundred thousand dollars (\$100,000.00), or, any other sum, to be used for the construction and/or improvement of Town Roads to supplement those provided for under the Commonwealth of Massachusetts M.G.L. Chapter 90 Program, or, to take any other action relative thereto.	Additional funding to repair roads in accordance with the Town's pavement management program recommendation.  Board of Selectmen	To be Determined
15	To see if the Town will vote to raise and appropriate, appropriate from available	To fund 10% of the total cost of	To be Determined

	<p>unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Six hundred thousand dollars (\$600,000.00), or, any other sum, to be used for design of roadway, safety and traffic improvements to Hopkinton Road, High Street and Hartford Avenue North – a distance of about 2.8 miles, such appropriation being the Town’s required share of the federal Transportation Improvement Program (TIP), administered by the Department of Transportation and for the acquisition by gift, purchase, eminent domain or otherwise of Rights of Way required to complete the project; and to authorize the Board of Selectmen to acquire such rights of way, or, to take any other action relative thereto.</p>	<p>repairs/upgrades to these roads and associated intersections – this is the total design cost of this project.</p> <p>Board of Selectmen</p>	
16	<p>To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifty-five thousand, three hundred seventy dollars (\$55,370.00) or any other sum, for the second year payment of a three year lease/purchase of one 5-ton dump truck for use within the DPW Highway Division, or, to take any other action relative thereto.</p>	<p>Funding for the 2<sup>nd</sup> year of a 3 year lease/purchase of a 5-ton dump truck.</p> <p>Board of Selectmen</p>	Favorable Action
17	<p>To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Two hundred eighty-six thousand Dollars (\$286,000.00), or any other sum, for the design and construction of a replacement well field at the existing Glen Avenue Well field, including all expenses incidental and related thereto, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c44, §§7 and 8 or any other enabling authority, and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, the principal and interest on the bonds will be repaid from the Water Enterprise Fund, or, to take any other action relative thereto.</p>	<p>Cost of replacing the rear portion of the Glen Avenue well field with 3 gravel packed wells and associated equipment.</p> <p>Board of Selectmen</p>	To be Determined

18	<p>To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Fifteen thousand dollars (\$15,000.00), or any other sum, for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water discharges from the Town's existing small municipal separate storm sewer systems (MS4s), including all costs incidental and related thereto. The Phase II NPDES storm water requirements are mandated by the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection, or, to take any other action relative thereto.</p>	<p>To comply with DEP mandated storm water management regulations.</p> <p>Board of Selectmen</p>	To be Determined
19	<p>To see if the Town will vote to amend the Town of Upton General By-Laws, last amended and incorporated October 2010 by inserting two new sections concerning due dates for payment of water and sewer bills as follows, or, to take any other action relative thereto:</p> <p>Title 2, Chapter 12, Section 9:          "Payments for water bills are due to the Treasurer/Collector's Office thirty calendar (30) days after the date of issue. Charges that remain unpaid after that date shall be subject to an interest rate of fourteen percent (14%) per annum."</p> <p>Title 2, Chapter 13, Section 5:          "Payments for sewer bills are due to the Treasurer/Collector's Office thirty calendar (30) days after the date of issue. Charges that remain unpaid after that date shall be subject to an interest rate of fourteen percent (14%) per annum."</p>	<p>Enable the Town to charge interest on payments for water usage that are more than 30 days past due.</p> <p>Board of Selectmen</p>	Not Applicable
20	<p>To see if the Town will vote to accept the provisions of M.G.L. Chapter 138, Section 33B, which allows the Board of Selectmen to authorize license holders under G.L. c 138, §12, so-called "pouring" establishments such as restaurants, taverns and bars, to sell alcoholic beverages between the hours of 10:00 a.m. and 12:00 noon on</p>	<p>Accepting this section of the State law would allow establishments of liquor licenses to apply to sell</p>	Not Applicable

	Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on a Sunday, or, to take any other action relative thereto.	alcohol earlier in the day than they do presently.  Board of Selectmen	
21	<p>To see if the Town will vote to amend the Town of Upton General By-laws, last amended and incorporated October, 2010, TITLE 2, MUNICIPAL GOVERNMENT AND FINANCE; Chapter 2 – General Powers and Duties of Town Officers, as follows:</p> <p><b>Delete the following section:</b></p> <p><b>Section 5:</b> Obligations or contracts involving five hundred dollars or more shall be in writing and signed by a majority at least of the board of committee authorized or having control of the appropriation against which such obligations is incurred; and such board or committee shall retain a signed copy of every such contract which shall be filed with the Town Clerk for permanent record.</p>	<p>Remove this section from the General By-law because M.G.L. Chapter 30B, §17 requires contracts of more than \$5,000 retained anyway.</p> <p>Board of Selectmen</p>	Not Applicable
22	To see if the Town will vote to accept, for all board, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met, or take any other action relative thereto.	<p>To allow a board member to miss a session of a public hearing and still vote on the outcome of that hearing.</p> <p>Board of Selectmen</p>	Not Applicable
23	To see if the Town will vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by deleting the text of Section 8.1, Flood Plain District, in its entirety, and inserting in place thereof, a new Flood Plain District bylaw that meets new federal requirements to allow Upton property owners to qualify for Federal Flood Insurance. The complete text of the proposed By-Law amendment and the proposed Zoning Map are available for review at the Town Clerk's office, or take any other action relative thereto.	Amend the zoning by-laws to update the regulations for a flood plain district to allow residents to continue to participate where applicable in the national flood insurance program.	Not Applicable



		Planning Board	
24	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Eighteen thousand dollars (\$18,000.00), or any other sum, for the revaluation to be performed by the Board of Assessors, or, to take any other action relative thereto.	Funds set aside for the triennial revaluation process.  Board of Assessors	To be Determined
25	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Ten thousand dollars (\$10,000.00), or any other sum, to be used to supplement the MAS GIS E911 mapping grant to include completed map and parcel text, provided, however, that expenditure of such funds shall be contingent upon appropriation by the General Court of the funding for the MASS GIS Grant in FY 2012, or, to take any other action relative thereto.	Funds for GIS Services.  Board of Assessors	To be Determined
26	To see if the Town will vote to appropriate the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Act Fund Fiscal Year 2012 estimated annual revenues to the Community Preservation Committee Administrative Expense Account (#24-300-3249-1000) for Fiscal Year 2012, or, to take any other action relative thereto.	Appropriate revenues received in FY 2012 into the Administrative Expense Account  Community Preservation Committee	Favorable Action
27	To see if the Town will vote to transfer the sum of Fifty-six thousand eight hundred thirty-six dollars (\$56,836.00) from the Community Preservation Act Reserve Fund Balance – Historic Resources and Eighteen thousand one hundred sixty-four dollars (\$18,164.00) from Reserved Fund Balance – Undesignated for a total of Seventy-five thousand dollars (\$75,000.00) to fund development of schematic design documents for the proposed renovation and preservation of the historic Upton Town Hall building, including but not limited to:	Completion of the first two phases of architectural design to renovate the Town Hall.  Community Preservation Committee	To be Determined

	improvements to comply with the Americans with Disabilities Act and other federal, state or local building codes; providing additional office space for Town Departments and boards and related parking. This project is to be managed by a Town Hall Renovation Committee appointed by the Board of Selectmen and performed by a Massachusetts Registered Architect. The final design development documents shall require the approval of the Massachusetts Historical Commission; said project to be completed within three years; or, to take any other action relative thereto.		
28	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of One hundred eighty-five thousand dollars (\$185,000.00), or any other sum, to purchase and equip a new 2011 Ambulance for the Upton Fire/EMS Department, including all costs incidental and related thereto, or, to take any other action relative thereto.	Purchase of a new ambulance to replace a 1996 model.  Board of Selectmen	To be Determined
29	To see if the Town will vote to delete Section II-H of the Personnel By-law regarding Seniority and replace it with the text set forth below, or, to take any other action relative thereto.  The Town of Upton values long-term employees and rewards them with increases in earned vacation time. Longevity bonus payments are also made at every 5 <sup>th</sup> anniversary of their employment. The Town of Upton does not use seniority as a sole basis for promotion, raises, or selection of work assignments.	To adjust the existing longevity program to reward employee's service to the Town at every 5 <sup>th</sup> anniversary of their employment.  Personnel Board	To be Determined
30	To see if the Town will vote to amend Section VI-B of the Personnel By-law regarding Salary Review by adding a paragraph following the third paragraph of the existing text to establish a Meritorious Bonus Program for non-union employees. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.	To create a meritorious bonus program to reward performance that significantly exceeds expectations. Personnel Board	To be Determined

31	<p>To see if the Town will vote to delete Section VII-B of the Personnel By-law regarding Grievances in its entirety, and replacing it with an updated process for managing grievances by employees. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.</p>	<p>An adjustment is warranted based upon a practiced use of the policy.</p> <p>Personnel Board</p>	Not Applicable
32	<p>To see if the Town will vote to delete the fourth paragraph of Section VII-E the Personnel By-law regarding Attendance and Hours of Work and replace it with a policy outlining Emergency Closing procedures for Town Offices during inclement weather situations. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto</p>	<p>To set procedures for reporting to work in inclement weather.</p> <p>Personnel Board</p>	Not Applicable
33	<p>To see if the Town will vote to amend Section IV-G of the Personnel By-law regarding Access to Personnel Files by adding the following sentence at the end of the second paragraph:</p> <p>The Administrative Staff within the Board of Selectmen's Office is granted access to these files for the purposes of record keeping. However, they are not to grant others access except at the request of one of the aforementioned individuals,</p> <p>And, further to amend Section VIII-A regarding Terminations of Employment – Resignations by changing the reference in the second sentence of the second paragraph from "Personnel Board" to Personnel Coordinator"; or, take any other action relative thereto.</p>	<p>To allow more efficient management of the personnel files and to transfer responsibility for conducting exit interviews from the Personnel Board to the Personnel Coordinator.</p> <p>Personnel Board</p>	Not Applicable
34	<p>To see if the Town will vote to delete Section IX.A of the Personnel By-law regarding Vacation in its entirety, and inserting in place thereof a new section on Vacation that provides employees with fifteen (15) years or more of service a 5<sup>th</sup> week of vacation and clarifies how vacation is accrued and carried over from one fiscal year to the next. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to</p>	<p>To provide more consistency between union and non-union employees in the amount of vacation allotted to employees with more than 15 years of</p>	To be Determined

	take any other action relative thereto	service.  Personnel Board													
35	<p>To see if the Town will vote to amend Section IX-G of the Personnel By-Law regarding Holidays by deleting the entire section and replacing it with the text set forth below; or, take any other action relative thereto.</p> <p>All full time employees and regular part-time employees working 20 hours per week or more are entitled to the following eleven paid holidays:</p> <table><tr><td>New Year's Day</td><td>Martin Luther King</td></tr><tr><td>President's Day</td><td>Patriot's Day</td></tr><tr><td>Memorial Day</td><td>Fourth of July</td></tr><tr><td>Labor Day</td><td>Columbus Day</td></tr><tr><td>Veteran's Day</td><td>Thanksgiving</td></tr><tr><td>Christmas Day</td><td></td></tr></table> <p>The Town of Upton shall follow the State of Massachusetts' holiday calendar. If an employee is required to work on a holiday or their regular work schedule causes them to miss a holiday, his or her supervisor will allow equivalent time off at a mutually convenient time. No other days shall be taken, other than as vacation days.</p>	New Year's Day	Martin Luther King	President's Day	Patriot's Day	Memorial Day	Fourth of July	Labor Day	Columbus Day	Veteran's Day	Thanksgiving	Christmas Day		<p>To accurately reflect the name of the approved February holiday and to adjust for 4-day work weeks.</p> <p>Personnel Board</p>	Not Applicable
New Year's Day	Martin Luther King														
President's Day	Patriot's Day														
Memorial Day	Fourth of July														
Labor Day	Columbus Day														
Veteran's Day	Thanksgiving														
Christmas Day															
36	<p>To see if the Town will vote to amend Section IX.H of the Personnel By-law regarding Leaves by amending subsection 4 – Family Medical Leave to be in compliance with updates to the Federal Law to extend benefits for qualifying exigencies or to care for a family member of a seriously ill military service member. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.</p>	<p>To adjust the by-law to be in compliance with current federal regulations.</p> <p>Board of Selectmen</p>	Not Applicable												
37	<p>To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three thousand five hundred dollars (\$3,500.00), or any other sum, for a classification and compensation plan review and update to be completed by or before the start of Fiscal Year 2015, or, to take any other action relative thereto.</p>	<p>Funding for the next classification &amp; compensation plan review.</p> <p>Personnel Board</p>	To be Determined												

38	To see if the Town will vote accept the provisions of G.L. c32B, §20, to create an “Other Post Employment Benefits Liability Trust Fund” to meet the Town’s obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town’s future obligations for the cost of other post employment benefits identified by the GASB 45 Report; and, as funding therefor, to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, the sum of Five thousand dollars (\$5,000.00) more or less; or, to take any other action relative thereto.	To set up a trust fund to meet the Town’s future OPEB obligations and deposit into that trust \$5,000 as its beginning balance.  Board of Selectmen	To be Determined
39	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four thousand five hundred dollars (\$4,500.00), or any other sum, for the purchase of a refurbished Accu-Vote ES-2000, optical scan vote tabulation system for the use at Town Elections, said sum to be expended by the Town Clerk; this additional machine is needed because the law requires an increase of one voting precinct in Town as a result of recently available census information, or, to take any other action relative thereto.	Due to the requirement that Upton have a 2 <sup>nd</sup> voting precinct a 2 <sup>nd</sup> voting machine is required.  Town Clerk	Favorable Action
40	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Three thousand dollars (\$3,000.00), or any other sum for the purchase of 4 voting booth units and related equipment, and voting supplies for use at the additional voting precinct in Town required by state law as a result of recently available census information, or, to take any other action relative thereto.	Due to the requirement that Upton have a 2 <sup>nd</sup> voting precinct the purchase of four additional voting booth units is required.  Town Clerk	To be Determined
41	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Three thousand four hundred dollars (\$3,400.00) or any other sum, for the purchase of eReader devices and eBook	Enable the purchase of a digital book collection and devices.	Favorable Action

	content, for public use as a new circulating collection at the Upton Town Library, or, to take any other action relative thereto.	Library Trustees	
42	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred forty-five thousand dollars (\$145,000.00) or any other sum, for the purchase and equipping of one trackless multipurpose machine for use by the DPW Highway Division, including all costs incidental and related thereto, or, to take any other action relative thereto.	Replacement of the 15-year old multipurpose trackless machine.  Board of Selectmen	To be Determined
43	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Thirty-two thousand dollars (\$32,000.00) or any other sum, for the purchase and equipping of a replacement tractor for the John Deere Tractor for use by the DPW Highway Division, including all costs incidental and related thereto, and to authorize the trade-in or sale of the John Deere Tractor, or, to take any other action relative thereto.	Trade in and replace the 1986 John Deere Tractor with a model better suited to the needs of the DPW Parks Division. Board of Selectmen	To be Determined
44	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred eighty-five thousand dollars (\$185,000.00) or any other sum, to purchase and equip one 5-ton dump truck for use by the DPW Highway Division, including all costs incidental and related thereto, or, to take any other action relative thereto.	Replace Truck #26 which will be 23 years old at the time of this meeting and has outlived its useful life span.  Board of Selectmen	To be Determined
45	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred thousand dollars (\$100,000.00) or any other sum, for the construction of a salt shed pursuant to U.S. EPA and Mass DEP storm water regulations, including all costs incidental and related thereto, or, to take any other action relative thereto.	To construct a 2 <sup>nd</sup> salt shed pursuant to State & Federal regulations.  Board of Selectmen	To be Determined

46	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifty-five thousand dollars (\$55,000.00) or any other sum, for construction, drainage, and road repairs at various locations in Town as identified by the July 2010 Drainage Report as accepted by the Board of Selectmen, including all costs incidental and related thereto, or, to take any other action relative thereto.	To fund drainage repairs at various locations that have caused road and property damage that needs to be alleviated.  Board of Selectmen	To be Determined
47	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty-five thousand dollars (\$25,000.00) or any other sum, for the architectural design costs for an addition to the Public Works Highway Garage located at 100 Pleasant Street, including all costs incidental and related thereto, or, to take any other action relative thereto.	Architectural design for an addition to the DPW Garage to accommodate an add'l truck bay, wash bay and office area.  Board of Selectmen	To be Determined
48	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty thousand dollars (\$20,000.00) or any other sum, for the purchase of replacement fire department equipment including fire hose, nozzles, foam, saw, keyless entry system for the building, and turnout gear, or, to take any other action relative thereto.	For the purchase of replacement fire dept. hose, nozzles and other equipment that has outlived its useful life.  Board of Selectmen	To be Determined
49	To see if the Town will vote to approve a Four million, twenty-eight thousand, six hundred eighty-two dollars (\$4,028,682.00) borrowing to be authorized by the Mendon Upton Regional School District Committee for the purpose of paying costs of renovations to the Miscoe Hill Middle School located at 148 North Avenue, Mendon, Massachusetts, including replacement of the roof, boiler and windows under the "Green Repair Program", for which the District may be eligible	To approve a debt exclusion to fund repairs to the Miscoe Hill Middle School roof, boiler and windows.  MURSD	Favorable Action

	<p>for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District. Any grant that the Mendon Upton Regional School District may receive from the MSBA for the Project shall not exceed the lesser of 47.21% of eligible, approved project costs, as determined by the MSBA, or,(2) the total maximum grant amount determined by the MSBA; provided, however, that any vote taken hereunder shall be contingent upon approval by the voters of the Town of a Proposition 2 ½ debt exclusion question authorizing the Town to repay the principal and interest on its share of the borrowing outside the limits of Proposition 2 ½, or, to take any other action relative thereto.</p>		
50	<p>To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to the General Stabilization Fund, or, take any action relative thereto.</p>	<p>Funds to supplement the general stabilization fund.</p> <p>Finance Committee</p>	To be Determined
51	<p>To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to the Capital Stabilization Fund, or, to take any other action relative thereto.</p>	<p>Funds to supplement the capital stabilization fund.</p> <p>Finance Committee</p>	To be Determined
52	<p>To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer the sum of One</p>	<p>Funds to supplement the MURSD school stabilization</p>	To be Determined



	hundred thousand dollars (\$100,000.00), or any other sum, to the Mendon-Upton Regional School District, MURSD, Stabilization Account and to provide that such fund shall be used for the purpose of funding capital and operational expenses of the Mendon-Upton Regional School District, or, to take any other action relative thereto.	fund.  Finance Committee	
53	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Twenty thousand dollars (\$20,000.00), or any other sum, to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. Chapter 40, §6, or, to take any other action relative thereto.	Finance Committee Reserve Fund Account  Finance Committee	To be Determined

**CERTIFICATION OF PROCEEDINGS**  
**ANNUAL TOWN ELECTION**  
May 2, 2011

Judith McGee, Election Clerk called the meeting to order with the reading of Article One of the Warrant. It was voted to dispense with the reading of the remaining articles on the Warrant until the Annual Adjourned Meeting on Thursday, May 5, 2011 at 7:00 pm. Barbara Burke, Warden, declared the polls open at 7:00 am.

Ballot clerks on duty were Joan Burrill, Rena Richard, Betty Consigli and Harriet Fougere. At 3:00, Joan Varney, Kathy Langin, Kathy Ramsey, and Judy Dube reported as ballot clerks.

Tellers reporting at 8:00 pm to count the write in votes were Russell Wood, Patricia Wood, Denise Smith and Tracey Tardy. At 8:02 pm the results of the election were printed from the Accu-Vote tabulation machine.

The following are the results of the election:

\*\*\*Indicates Incumbent

**Moderator (one for 1 year)**

**David C. Loeper, 18 Nelson St, Upton	912
Blanks	184
Other Write Ins	2

**Selectmen (one for 3 years)**

James A. Brochu, 17 Warren Rd, Upton	669
Jonathan W. Graves, 105 Grove St, Upton	369
Blanks	57
Other Write Ins	3

**Assessors of Taxes (one for 3 years)**

Teresa A. Ambrosino, 104 Warren St, Upton	831
Blanks	266
Other Write Ins	1

<b>Mendon Upton Regional School Committee (one for 3 years)</b>	
Michelle A. Goodwin, 63 Mendon St, Upton	770
Blanks	310
Other Write Ins	18
<b>Cemetery Commission (one for 3 years)</b>	
**William H. Sadler, 42 Williams St, Upton	852
Blanks	242
Other Write Ins	4
<b>Board of Health (one for 3 years)</b>	
**Richard Desjardins, 36 Brooks St, Upton	666
Marsha A. Paul, 20 Josiah Dr, Upton	394
Blanks	38
<b>Recreation Commission (one for 3 years)</b>	
Write In – Richard Gazoorian, 5 Briarwood Ln, Upton	118
Write In- Matthew Gibbons, 159 Pleasant St, Upton	23
Other Write Ins	29
Blanks	928
<b>Trustees of the Public Library (three for 3 yrs)</b>	
**George A. Klink, 53 Warren St, Upton	702
**Charlotte L. Carr, 20 Goss Pond Rd, Upton	708
**C. John Minnucci, 20 Eames Rd, Upton	660
Blanks	1217
Write Ins	7
<b>Trustees of the Public Library, (one for 2 yrs)</b>	
Write In - Linda White, 100 Main St, Upton	27
Other Write Ins	21
Blanks	1050
<b>Trustees of the Public Library (one for 1 year)</b>	
Laurie S. Wodin, 7 Nelson St, Upton	759
Blanks	337
Write Ins	2

**Planning Board (one for 5 years)**

**Raymond P. Smith, 9 Railroad Ave, Upton	770
Blanks	326
Write Ins	32

**Finance Committee (one for 3 years)**

**Karen Glowacki, 15 Hickory Lane, Upton	785
Blanks	312
Write Ins	1

**Finance Committee (one for 2 yrs)**

Write In – Jon Graves, 105 Grove St, Upton	4
Other Write Ins	19
Blanks	
1075	

**Board of Commissioner of Trust Funds (one for 3 years)**

**Americo J. Binaco, 43 Old Grafton Rd, Upton	758
Blanks	337
Write Ins	3

**Upton Housing Authority (one for 5 years)**

**Mildred F. Morin, 92 Ridge Rd, Upton	808
Blanks	286
Write Ins	4

**Upton Housing Authority (one for 2 years)**

Margaret A. Libbey, 4 Hartford Ave N C07, Upton	815
Blanks	280
Write Ins	3

**Debt Exclusion for Mendon Upton Regional School**

**BALLOT QUESTION 1:** Shall the Town of Upton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the renovations to the Miscoe Hill Middle School located at 148 North Avenue, Mendon, Massachusetts, including replacement of the roof, boiler and windows under the “Green Repair Program.”

YES \_\_ 640\_\_ NO\_\_ 420\_\_ BLANKS\_\_ 38

The total number of registered voters was 4,892 (109 inactive). The total number of ballots voted was 1098 (22% voter turnout), which included 45 absentee ballots. Warden Barbara Burke read the unofficial results of the election at 8:25 pm. The used and unused ballots were sealed in separate containers and deposited in the town vault at 8:45 pm.

Attest:

---

Kelly A. McElreath  
Town Clerk

**CERTIFICATION OF PROCEEDINGS**  
**THE COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF UPTON**  
**ADJOURNED ANNUAL TOWN MEETING**  
**May 5, 2011**

Called to order at 7:00pm by Moderator David Loeper and immediately recessed to complete the Special Town meeting.

Annual Town Meeting reconvened at 7:37 pm by Moderator David Loeper.

During this meeting, 191 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, Tracey Tardy and M. Denise Smith, meeting the necessary quorum of 40 voters.

Robert Fleming, Chairman of the Board of Selectmen, addressed the voters. The Pledge of Allegiance was recited and a moment of silence was offered for the residents who have passed away over the past year and for the soldiers fighting overseas.

By unanimous vote, guests present were Fred Aponte, Accountant; Lauren Goldberg, Town Counsel; Michelle Sanford, Town Crier; Julie Balise, Milford Daily News; Susan Spencer, T&G; Dr. Michael Fitzpatrick, BVT; Larry Bombara, DPW Consultant; James Gardner, COA Director; Paul Marchand, Town Employee; Jeanne Loeper; Anita Sandberg & Scott Richardson, Gorman Richardson Lewis Architects.

**Unanimous Consent:** Upon motion of James Brochu, it was moved that the Town vote by unanimous consent the following articles that have not been requested “hold”; those [consent calendar] articles being: 2, 6, 8, 9, 10, 11, 12 and 13.

**Moderator declared the motion approved unanimously**

## **Articles to be voted at Continued Town Meeting**

**Continued Town Meeting:** Upon motion of Ken Picard, it was moved that the Town vote that consideration of Articles 14, 15, 17, 18, 24, 25, 28, 37, 42, 43, 44, 45, 46, 47, 48, 50, 51, 52 and 53, all dealing with monies to be raised and appropriated, be moved to Thursday, June 16, 2011 at 7:00 PM here at the High School, and that such articles be acted upon at such continued session of Town Meeting in the order in which they appear on the warrant.

**Moderator declared the motion approved unanimously**

### **Acceptance of Annual Town Report**

**ARTICLE 2: Unanimous consent** that the Town vote to accept the reports of all Town Officers and Appointed Committees, as printed in 2010 Town Report, with the Exception of the Finance Committee Report which will be addressed in Article three (3) of this Warrant.

### **Fiscal Year 2012 Budget without Regional School Funding**

**ARTICLE 3:** Upon motion of Ken Picard, it was moved that the question be divided for the purpose of considering the school budget set forth in Line 208 of the proposed budget separately from the rest of the annual budget, and that consideration of Line 208 of Article 3 be moved to the continued session of Town Meeting on Thursday, June 16, 2011 at 7:00 PM here at the High School, and that consideration at said continued session of Town Meeting of this portion of Article 3 be acted upon in the order in which it appears on the warrant. Further, it was moved that the Town vote to fix the salaries and compensation of all officers of the Town as provided by chapter 41, Section 108, M.G.L. as amended, and to raise and appropriate, or transfer, such sums as may be necessary to defray expenses of the Town Departments for the ensuing year. It was further moved that the Town raise and appropriate by taxation all monies for items as recommended which have not been requested hold, and that all monies set in this Article are for fiscal year beginning July 1 2011 and ending June 30, 2012.

Favorable recommendation from Finance Committee

The following line numbers was held and voted separately: 9,40,90,106

**Moderator declared the motion approved unanimously**

*Please see the budget at the end of the Proceedings*

**Water Enterprise Funding**

**ARTICLE 4:** Upon motion of Robert Fleming, it was moved that the Town vote to appropriate the following sums for the Water Enterprise Fund for fiscal year 2012:

Wages & Salaries	\$180,394.00
Expenses	\$258,400.00
Capital Outlay	-0-
Debt	-0-
Extra/Unforeseen	-0-
<b>Total</b>	<b>\$438,794.00</b>

And further that **\$438,794.00** be raised as follows:

Department receipts	\$438,794.00
Retained Earnings	-0-
Tax Levy	-0-
Free Cash	-0-

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**Wastewater Enterprise Funding**

**ARTICLE 5:** Upon motion of Robert Fleming, it was moved that the Town vote appropriate the following sums for the Wastewater Enterprise Fund for Fiscal Year 2012:

Wage & Salaries	\$209,344.00
Expenses	\$202,650.00
Capital Outlay	-0-
Debt	-0-
Extra/Unforeseen	-0-
<b>Total</b>	<b>\$411,994.00</b>



And that **\$411,994.00** be raised as follows:

Department receipts	\$362,000.00
---------------------	--------------

Retained Earnings	-0-
-------------------	-----

Free cash	-0-
-----------	-----

And that the sum of \$49,994.00 be raised on the tax levy.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Town Treasurer Borrow Authorization**

**ARTICLE 6: Unanimous consent** that the Town authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year 2012 beginning July 1, 2011, in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes therefore payable within one year in accordance with M.G.L., chapter 44, Section 17.

### **Worcester Regional Retirement Funding**

**ARTICLE 7:** Upon motion of James Brochu, it was moved that the Town vote to raise and appropriate, the sum of Four hundred thousand, three hundred fifty-six dollars (\$400,356.00), in conformity with M.G.L. Chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal year 2012 beginning July 1, 2011 through June 30, 2012.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Conservation Commission Revolving Fund**

**ARTICLE 8: Unanimous consent** that the Town vote to establish a revolving fund, to be known as the Conservation Commission "Wetland By-Law Fund" in accordance with M.G.L., Chapter 44, § 53E ½. The fund will be used to pay costs associated with reviewing Wetlands Filings; processing Certificates of Compliance; and providing for related operating expenses and essential functions of the Conservation Commission. Monies to be deposited into this fund will be fees

collected from filings made under the Town of Upton Wetlands By-Law. Expenditures from this fund shall be authorized by the chairperson of the Conservation Commission and be limited to Fifteen thousand dollars (\$15,000.00) for Fiscal Year 2012; provided further that any funds remaining in the revolving fund at the end of FY 2011 shall be retained by said fund.

### **Board of Health Revolving Fund**

**ARTICLE 9: Unanimous consent** that the Town vote to establish a revolving fund, to be known as the Board of Health “Curbside Bulk Items Fund” in accordance with M.G.L., Chapter 44, § 53E ½. The purpose of this fund shall be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund shall be fees collected for the removal of bulk items. Expenditures from this fund shall be fees collected for removal of bulk items. Expenditures from this fund shall be authorized by the chairperson of the Board of Health, and be limited to Ten thousand dollars (\$10,000.00) for Fiscal Year 2012.

### **Town Library Revolving Fund**

**ARTICLE 10: Unanimous consent** that the Town vote to establish a revolving fund, as recommended by the Board of Selectmen, for the Upton Town Library in accordance with M.G.L. Chapter 44, § 53E ½. The purpose of this fund shall be to replace items lost or damaged by those who borrow materials, and to replace items used in activities for which a fee is paid and to purchase new materials. Receipts to this fund shall be fees and fines paid for lost or damaged materials or, for overdue books, for use of the fax, copier and printing facilities, and for purchase of used library materials. Expenditures from this fund shall be authorized by the Library Director, with the approval of the Library Board of Trustees, and be limited to six thousand dollars (\$6,000.00) for Fiscal Year 2012.

### **Council on Aging Revolving Fund**

**ARTICLE 11: Unanimous consent** that the Town vote to establish a revolving fund, to be known as the Council on Aging Fund in accordance with M.G.L., Chapter 44, §53E ½ as recommended by the

Board of Selectmen. The purpose of this fund will be to provide programming for the elderly of Upton as administered through the Senior Center and the Council on Aging. Monies to be deposited in this fund shall be fees and charges for Senior Center and Council on Aging programs. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be authorized to expend from this fund. Expenditures from this fund shall not exceed Ten thousand dollars (\$10,000.00), or the total of receipts into the fund, in any given year.

### **Recreation Commission Revolving Fund**

**ARTICLE 12: Unanimous consent** that the Town vote to establish a revolving account, to be known as the Recreation Commission Revolving Account, pursuant to the provisions of M.G.L. Chapter 44 section 53E ½, to collect fees for, and to fund all operating expenses of, the various Recreation Programs administered by the Recreation Commission. Expenditures from this fund shall be authorized by the chairperson of the Recreation Commission, and be limited to One hundred forty-five thousand dollars (\$145,000.00) for Fiscal Year 2012.

### **Chapter 90 Authorization**

**ARTICLE 13: Unanimous consent** that the town vote to borrow the sum of Three hundred twenty thousand, forty-nine dollars (\$320,049.00) or any other sum to be provided by the Commonwealth, to be used for the construction and/or improvement of Town Roads, and to be reimbursed by the Commonwealth under M.G.L. Chapter 90, for Upton's apportionment for Fiscal Year 2012.

### **5-ton Dump Truck Purchase**

**ARTICLE 16:** Upon motion of Ken Picard, it was moved that the Town vote to raise and appropriate the sum of Fifty-five thousand, three hundred seventy dollars (\$55,370.00), for the second year payment of a three year lease/purchase of one 5-ton dump truck for use within the DPW Highway Division.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Water/Sewer Bill General Bylaw Change**

**ARTICLE 19:** Upon motion of Robert Fleming, it was moved the Town vote to amend the Town of Upton General By-laws with respect to establishment of a due date for the payment of water and sewer bills as printed in the warrant.

**The Moderator declared the motion carried by majority**

### **Acceptance of MGL Chapter 138**

**ARTICLE 20:** Upon motion of James Brochu, it was moved that the Town vote to accept the provisions of M.G.L. Chapter 138, Section 33B, which allows the Board of Selectmen to authorize license holders under G.L. c 138, §12, so-called “pouring” establishments such as restaurants, taverns and bars, to sell alcoholic beverages between the hours of 10:00 a.m. and 12:00 noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on a Sunday.

**The Moderator declared the motion carried by majority**

### **General Bylaw deletion of Contract Copies for Town Clerk**

**ARTICLE 21:** Upon motion of James Brochu, it was moved the Town vote to amend the Town of Upton General Bylaws by deleting section 5 of chapter 2 as printed in the warrant.

**The Moderator declared the motion carried unanimously**

### **Acceptance of MGL Chapter 39**

**ARTICLE 22:** Upon motion of Ken Picard, it was moved that the Town vote to accept, for all board, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member’s absence from one session of such hearing, provided that certain conditions are met.

**The Moderator declared the motion carried by majority**

### **Flood Plain Zoning Bylaw Change**

**ARTICLE 23:** Upon motion of Margaret Carroll, it was moved that the Town vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by deleting the text of Section 8.1, Flood Plain District, in its entirety, and inserting in place thereof, a new Flood Plain District bylaw that meets new federal requirements to allow Upton property owners to qualify for Federal Flood Insurance as set forth in the handout entitled, “Town of Upton, Text of Various Warrant Articles, Article 23”.

Favorable recommendation from the Planning Board

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

### **CPA Administration Expense Funding**

**ARTICLE 26:** Upon motion of Rena Richard, it was moved that the Town appropriate the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Act Fund Fiscal Year 2012 estimated annual revenues to the Community Preservation Committee Administrative Expense Account (#24-300-3249-1000) for Fiscal Year 2012.

Favorable recommendation from Finance Committee & CPC

**The Moderator declared the motion carried unanimously**

### **CPA – Town Hall Schematic Design Funding**

**ARTICLE 27:** Upon motion of Rena Richard, it was moved that the Town vote to vote to transfer the sum of Fifty-six thousand eight hundred thirty-six dollars (\$56,836.00) from the Community Preservation Act Reserve Fund Balance – Historic Resources and Eighteen thousand one hundred sixty-four dollars (\$18,164.00) from Reserved Fund Balance – Undesignated, for a total of Seventy-five thousand dollars (\$75,000.00) to fund development of schematic design documents for the proposed renovation and preservation of the historic Upton Town Hall building, including but not limited to: improvements to comply with the Americans with Disabilities Act and other federal, state or local building codes; providing additional office space for Town

Departments and boards and related parking. This project is to be managed by a Town Hall Renovation Committee appointed by the Board of Selectmen and performed by a Massachusetts Registered Architect. The final design development documents shall require the approval of the Massachusetts Historical Commission; said project to be completed within three years.

Favorable recommendation from Finance Committee/ Community Preservation Committee

Unfavorable recommendation from Capital Budget Committee

**The Moderator declared the motion carried by majority**

### **Seniority Personnel Bylaw**

**ARTICLE 29:** Upon motion of John Sicurella, it was moved to amend Section II-H of the Personnel By-law regarding Seniority as printed in the warrant.

**The Moderator declared the motion carried by majority**

### **Meritorious Bonus Personnel Bylaw**

**ARTICLE 30:** Upon motion of John Sicurella, it was moved that the Town vote to amend Section VI-B of the Personnel By-law regarding Salary Review by adding a paragraph following the third paragraph of the existing text to establish a Meritorious Bonus Program for non-union employees as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 30”.

**The Moderator declared the motion lost**

### **Grievance Personnel Bylaw**

**ARTICLE 31:** Upon motion of John Sicurella, it was moved that the Town vote delete Section VII-B of the Personnel By-law regarding Grievances in its entirety, and replacing it with an updated process for managing grievances by employees as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 31”.

**The Moderator declared the motion carried by majority**

### **Emergency Closing Personnel Bylaw**

**ARTICLE 32:** Upon motion of John Sicurella, it was moved that the Town vote to delete the fourth paragraph of Section VII-E the Personnel By-law regarding Attendance and Hours of Work and replace it with a policy outlining Emergency Closing procedures for Town Offices during inclement weather situations as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 32”.

**The Moderator declared the motion carried unanimously**

### **Personnel Bylaw Changes**

**ARTICLE 33:** Upon motion of John Sicurella, it was moved that the Town vote to amend Section IV-G and Section VIII-A of the Personnel Bylaws as set forth in the warrant.

**The Moderator declared the motion carried by majority**

### **Vacation Personnel Bylaw**

**ARTICLE 34:** Upon motion of Seema Kenney, it was moved that the Town vote to delete Section IX.A of the Personnel By-law regarding Vacation in its entirety, and insert in place thereof a new section that provides employees with fifteen (15) years or more of service a 5<sup>th</sup> week of vacation and clarifies how vacation is accrued and carried over from one fiscal year to the next as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 34”.

**The Moderator declared the motion lost**

### **Holiday Personnel Bylaw**

**ARTICLE 35:** Upon motion of Seema Kenney, it was moved that the Town vote to amend Section IX-G of the Personnel By-Law regarding Holidays by deleting the entire section and replacing it with the text as set forth in the warrant.

**The Moderator declared the motion carried by majority**

### **Family Medical Leave Personnel Bylaw**

**ARTICLE 36:** Upon motion of Seema Kenney, it was moved that the Town vote amend Section IX.H of the Personnel By-law regarding Leaves by amending subsection 4 – Family Medical Leave to be in compliance with updates to the Federal Law to extend benefits for qualifying exigencies or to care for a family member of a seriously ill military service member as set forth in the handout entitled “Town of Upton, Text of Various Warrant Articles, Article 36”.

**The Moderator declared the motion carried unanimously**

### **Acceptance of MGL Chapter 32B Post Employment Benefits Fund**

**ARTICLE 38:** Upon motion of Ken Picard, it was moved that the Town vote to accept the provisions of G.L. c32B, §20, to create an “Other Post Employment Benefits Liability Trust Fund” and, as funding therefor, to raise and appropriate the sum of Five thousand dollars (\$5,000.00).

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Purchase of Second Voting Machine**

**ARTICLE 39:** Upon motion of Kelly McElreath, it was moved that the Town vote to raise and appropriate the sum of Four thousand five hundred dollars (\$4,500.00), for the purchase of a refurbished Accu-Vote ES-2000, optical scan vote tabulation system for the use at Town Elections, said sum to be expended by the Town Clerk.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Purchase of Additional Voting Booths**

**ARTICLE 40:** Upon motion of Kelly McElreath, it was moved that the Town vote to raise and appropriate the sum of Three thousand dollars (\$3,000.00), for the purchase of 4 voting booth units and related equipment, and voting supplies for use at the additional voting precinct in Town required by state law.



Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Library eReader Purchase**

**ARTICLE 41:** Upon motion of Matthew Bachtold, it was moved that the Town vote to raise and appropriate the sum of Three thousand four hundred dollars (\$3,400.00) for the purchase of eReader devices and eBook content, for public use as a new circulating collection at the Upton Town Library.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Mendon Upton Regional School Miscoe Hill Repair**

**ARTICLE 49:** Upon motion of Heather Applegate, it was moved that the Town vote to approve a Four million, twenty-eight thousand, six hundred eighty-two dollars (\$4,028,682.00) borrowing authorized by the Mendon Upton Regional School District Committee for the purpose of paying costs of renovations to the Miscoe Hill Middle School located at 148 North Avenue, Mendon, Massachusetts, including replacement of the roof, boiler and windows under the “Green Repair Program”, for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”). The proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District. Any grant that the Mendon Upton Regional School District may receive from the MSBA for the Project shall not exceed the lesser of 47.21% of eligible, approved project costs, as determined by the MSBA, or, (2) the total maximum grant amount determined by the MSBA; provided, however, that the vote taken hereunder shall be contingent upon approval by the voters of the Town of a Proposition 2 ½ debt exclusion question authorizing the Town to repay the principal and interest on its share of the borrowing outside the

limits of Proposition 2 ½; and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried by majority**

Upon motion of William Young, it was moved to the adjourn the Annual Town Meeting at 9:33 pm to date certain – Thursday, June 16, 2011 at 7:00 pm at Nipmuc Regional High School.

**The Moderator declared the motion pass unanimously**

**CERTIFICATION OF PROCEEDINGS**  
**THE COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF UPTON**  
**ADJOURNED ANNUAL TOWN MEETING (cont'd)**  
**June 16, 2011**

Called to order at 7:00 pm by Moderator David Loeper.

During this meeting, 81 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke and M. Denise Smith meeting the necessary quorum of 40 voters. A total of 191 voters were present for the meeting on May 5, 2011 and June 16, 2011.

By unanimous vote, guests present were Lauren Goldberg, Town Counsel; Michelle Sanford, Town Crier; Fred Aponte, Town Accountant; Jay Byer, M/U Regional School District, Rita Manser.

**Budget for Mendon Upton Regional School**

**ARTICLE 3: (Cont'd)** Upon motion of Heather Applegate, it was moved that the Town vote to raise and appropriate the sum of Nine million, two hundred three thousand, seven hundred and twenty-three dollars (\$9,203,723) for the purpose of funding the Mendon Upton Regional School District (MURSD) budget as set forth in Lines 204 – 208 of the “Finance Committee Report, Town of Upton, Massachusetts, Fiscal Year 2012 Budget Recommendation” amended as follows:  
Increase Line 204 by \$5,784.00 and  
Increase Line 208 accordingly by the same amount

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**Road Repairs Additional Funding**

**ARTICLE 14:** Upon motion of Ken Picard, it was moved that the Town vote to raise and appropriate the sum of Seventy-five thousand dollars (\$75,000.00), to be used for the construction and/or improvement of Town Roads to supplement those provided for under the Commonwealth of Massachusetts M.G.L. Chapter 90 Program.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Borrow for Road Improvements**

**ARTICLE 15:** Upon motion of Ken Picard, it was moved that the Town vote to appropriate the sum of Six hundred thousand dollars (\$600,000.00), to be used for design of roadway, safety and traffic improvements to Hopkinton Road, High Street and Hartford Avenue North – a distance of about 2.8 miles, such appropriation being the Town's required share under the federal Transportation Improvement Program (TIP), administered by the Department of Transportation, and for the acquisition by gift, purchase, eminent domain or otherwise of Rights of Way required to complete the project; and to authorize the Board of Selectmen to acquire such rights of way; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §7 or any other enabling authority, and to issue bonds or notes therefor.

Favorable recommendation from Finance Committee/Capital Budget Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

### **Replacement Well at Glen Ave**

**ARTICLE 17:** Upon motion of James Brochu, it was moved that the Town vote to appropriate the sum of Two hundred eighty-six thousand Dollars (\$286,000.00), for the design and construction of a replacement well field at the existing Glen Avenue Well field, including all expenses incidental and related thereto, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c44, §§7 and 8 or any other enabling authority, and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, it is intended that this borrowing, including interest and principal, shall be repaid 50% from taxation, and 50% from the water enterprise by Water System users.

Favorable recommendation from Finance Committee/Capital Budget Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed unanimously**

### **Storm Water Funding**

**ARTICLE 18:** Upon motion of James Brochu, it was moved that the Town vote to raise and appropriate the sum of Fifteen thousand dollars (\$15,000.00), for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water discharges from the Town's existing small municipal separate storm sewer systems (MS4s), including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Assessors Revaluation Funding**

**ARTICLE 24:** Upon motion of Charles Marsden, it was moved that the Town vote to raise and appropriate the sum of Eighteen thousand dollars (\$18,000.00), for the revaluation to be performed by the Board of Assessors.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **GIS Funding**

**ARTICLE 25:** Upon motion of Charles Marsden, it was moved that the Town vote to transfer the sum of Ten thousand dollars (\$10,000.00) from the monies appropriated under Article 8 of the May 6, 2004 Annual Town Meeting, to be used to supplement the MAS GIS E911 mapping grant to include completed map and parcel text, provided, however, that expenditure of such funds shall be contingent upon appropriation by the General Court of the funding for the MASS GIS Grant in FY 2012.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Purchase of Ambulance**

**ARTICLE 28:** Upon motion of Aaron Goodale, it was moved that the Town vote to appropriate the sum of One hundred eighty-five thousand dollars (\$185,000.00), to purchase and equip a new 2011 Ambulance for the Upton Fire/EMS Department, including all costs incidental and related thereto; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §7 or any other enabling authority, and to issue bonds or notes therefor.

Favorable recommendation Finance and Capital Budget Committees  
Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

**ARTICLE 37:** Upon motion of Robert Fleming, it was moved that the Town vote to pass over this article.

**The Moderator declared the motion carried unanimously**

### **Trackless Multipurpose DPW Machine**

**ARTICLE 42:** Upon motion of Robert Fleming, it was moved that the Town vote to appropriate the sum of One hundred forty-five thousand dollars (\$145,000.00), for the purchase and equipping of one trackless multipurpose machine for use by the DPW Highway Division, including all costs incidental and related thereto; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §7 or any other enabling authority, and to issue bonds or notes therefor.

Favorable recommendation Finance and Capital Budget Committees  
Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

**ARTICLE 43** Upon motion of Robert Fleming, it was moved that the Town vote to pass over this article.

**The Moderator declared the motion carried unanimously**

### **5-ton Dump Truck for DPW**

**ARTICLE 44:** Upon motion of James Brochu, it was moved that the Town vote to appropriate the sum of One hundred eighty-five thousand dollars (\$185,000.00), to purchase and equip a one 5-ton dump truck for use by the DPW Highway Division, including all costs incidental and related thereto; and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to G.L. c.44, §7 or any other enabling authority, and to issue bonds or notes therefor.

Unfavorable recommendation from Finance Committee

Favorable recommendation from Capital Budget Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

**ARTICLE 45:** Upon motion of Robert Fleming, it was moved that the Town vote to pass over this article.

**The Moderator declared the motion carried unanimously**

### **Road Repairs**

**ARTICLE 46:** Upon motion of Ken Picard, it was moved that the Town vote to transfer the sum of Fifty-five thousand dollars (\$55,000.00) from the General Stabilization Fund for construction, drainage, and road repairs at various locations in Town as identified by the July 2010 Drainage Report as accepted by the Board of Selectmen, including all costs incidental and related thereto.

Favorable recommendation from Finance Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion passed by 2/3 majority**

**ARTICLE 47:** Upon motion of Robert Fleming, it was moved that the Town vote to pass over this article.

**The Moderator declared the motion carried unanimously**

## **Fire Department Equipment Purchase**

**ARTICLE 48:** Upon motion of Aaron Goodale, it was moved that the Town vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000.00), for the purchase of replacement fire department equipment including fire hose, nozzles, foam, saws, keyless entry system for the building, and turnout gear.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

**ARTICLE 50:** Upon motion of Robert Fleming, it was moved that the Town vote to pass over this article.

**The Moderator declared the motion carried unanimously**

**ARTICLE 51:** Upon motion of Robert Fleming, it was moved that the Town vote to pass over this article.

**The Moderator declared the motion carried unanimously**

**ARTICLE 52:** Upon motion of Robert Fleming, it was moved that the Town vote to pass over this article.

**The Moderator declared the motion carried unanimously**

## **Finance Committee Reserve Funding**

**ARTICLE 53:** Upon motion of Paul Flaherty, it was moved that the Town vote to raise and appropriate the sum of Twenty thousand dollars (\$20,000.00), to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L Chapter 40, §6.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Annual Town Meeting at 7:42 pm.

**Motion passed by unanimously.**

A True Copy,

ATTEST:

---

Kelly A. McElreath, Town Clerk



**ARTICLE 3: Budget**

FY '12 Recommend
---------------------

**ACCOUNTANT:**

Wages	36,587
Salaries	-
Other Expense Detail	
Miscellaneous	2,000
Municipal Accounting Program	3,222
Total Departmental Expense	41,809

**ANIMAL CONTROL:**

Wages	29,103
Salaries	-
Other Expense Detail	
Kennel Rental	2,000
Miscellaneous	1,000
Vehicle Expense	1,200
Total Departmental Expense	33,303

**BLACKSTONE VALLEY REGIONAL  
SCHOOL:**

Other Expense Detail	
Expansion Debt Service	22,379
Town Funded Op Exp	453,761

Total Departmental Expense	476,140
<b>BOARD OF ASSESSORS:</b>	
Wages	44,228
Salaries	18,625
Other Expense Detail	
Interim / In Home Valuation	6,500
In Home Inspections	14,800
Mapping	2,950
Miscellaneous	3,700
Software	3,500
Total Departmental Expense	94,303
<b>BOARD OF HEALTH:</b>	
Wages	43,150
Salaries	2,523
Other Expense Detail	
Demolition/buildings	10
Miscellaneous	4,000
Food Inspector	2,472
Total Departmental Expense	52,155
<b>BOARD OF SELECTMEN:</b>	
Wages	

	206,249
Salaries	1,750
Other Expense Detail	
Town Manager Expenses	7,650
Annual Audit	12,000
General Computer Account	30,000
General Expenses	2,000
Insurance	790,000
Medical Testing	2,000
Printing	6,000
Telephone	18,000
Architectural Retainer	-
Total Departmental Expense	1,075,649
<b>BONDING TOWN OFFICERS:</b>	
Other Expense Detail	
Miscellaneous	1,200
Total Departmental Expense	1,200
<b>CABLE ADVISORY</b>	
Wages	17
Salaries	-
Other Expense Detail	
Miscellaneous	

Total Departmental Expense	17
<b>CAPITAL BUDGET COMMITTEE:</b>	
Other Expense Detail	
Miscellaneous	
Total Departmental Expense	-
<b>CEMETERY COMMISSION:</b>	
Wages	-
Salaries	1,317
Other Expense Detail	
Miscellaneous	
Total Departmental Expense	1,317
<b>CODE ENFORCEMENT:</b>	
Wages	145,931
Salaries	-
Other Expense Detail	
Continuing Education	1,500
Mileage	7,000
Miscellaneous	8,500
Office Expense	1,500
Total Departmental Expense	164,431
<b>CONSERVATION COMMISSION:</b>	
Wages	18,217
Salaries	-

Other Expense Detail

Beaver Management	5,000
-------------------	-------

Miscellaneous	5,560
---------------	-------

Total Departmental Expense	28,777
----------------------------	--------

**COUNCIL ON AGING:**

Wages	145,013
-------	---------

Salaries	-
----------	---

Other Expense Detail

Electricity	6,000
-------------	-------

Equip Maintenance	1,375
-------------------	-------

Gas (heat)	9,000
------------	-------

Membership Dues	300
-----------------	-----

Miscellaneous	1,000
---------------	-------

Office Supplies	1,700
-----------------	-------

Programs	3,500
----------	-------

Rent	1
------	---

Training	1,500
----------	-------

Transportation	10,000
----------------	--------

Water and Sewer	1,500
-----------------	-------

Total Departmental Expense	180,889
----------------------------	---------

**DEPT. OF PUBLIC WORKS:**

Wages	418,944
Salaries	-
Other Expense Detail	
Animal Disposal	1,200
Cemetery Maintenance	37,000
DPW General Expense	22,940
DPW Contracted Services	20,000
DPW General Highway Materials	22,500
DPW Oil & Paving	31,000
DPW Snow Removal	210,000
DPW Building Utilities	28,060
DPW Building Maint	8,500
DPW Radio Maintenance	1,500
DPW Training	1,750
DPW Clothing Allowance	3,850
DPW Consultant	20,000
Forestry Expense	9,000
	4,000
Parks Ramsey Building	

Parks Lawn Maintenance	5,100
Pest Control	1,500
Vehicle Fuel	20,000
Vehicle Maintenance/Repair	33,000
Weed Control	6,500
Storm Water Management	22,000
Total Departmental Expense	928,344
<b>ELECTIONS &amp; TOWN MEETINGS:</b>	
Other Expense Detail	
Miscellaneous	10,000
Total Departmental Expense	10,000
<b>EMERGENCY MANAGEMENT</b>	
Wages	5,358
Salaries	-
Other Expense Detail	
Miscellaneous	468
Reverse 911 Support	5,000
Total Departmental Expense	10,826
<b>EMERGENCY MEDICAL SERVICES:</b>	
Wages	126,213
Salaries	-
Other Expense Detail	

Ambulance Supplies	13,191
Ambulance Maintenance	3,000
Clothing Allowance	1,800
Licensing & Certification	3,400
Miscellaneous Office & Billing	1,000
Training	5,000
Vehicle Fuel	6,000
Total Departmental Expense	159,604
<b>FINANCE COMMITTEE:</b>	
Other Expense Detail	
Miscellaneous	1,000
Total Departmental Expense	1,000
<b>FIRE DEPARTMENT:</b>	
Wages	450,233
Salaries	-
Other Expense Detail	
Building Maintenance	5,000
Clothing Allowance	4,000
Copier / Computer Maintenance	2,200
Fire Alarm Maintenance	1,000



Forest Fire Expenses	4,000
Fuel Expense	9,000
General Expenses	17,500
New Equipment	15,500
Radio Maintenance	3,000
Training Expense	6,000
Utilities Expenses	32,500
Vehicle Maintenance	20,000
Total Departmental Expense	569,933
<b>INTEREST PAID:</b>	
Other Expense Detail	
Fire Station	88,550
Stefan's Property	56,325
Route 140 Water Main	58,344
Total Departmental Expense	203,219
<b>LIBRARY:</b>	
Wages	164,492
Salaries	-
Other Expense Detail	
Library Materials	35,430
Library Network Membership	8,237

Miscellaneous Budget	8,000
----------------------	-------

Miscellaneous Credit	(6,531)
----------------------	---------

Total Departmental Expense	209,628
----------------------------	---------

**LOCAL COMMUNITY HOUSING  
PARTNERSHIP COMMITTEE**

Other Expense Detail

Miscellaneous	500
---------------	-----

Total Departmental Expense	500
----------------------------	-----

**MATURING DEBT:**

Other Expense Detail

Admin Fee - Sewer	3,157
-------------------	-------

Fire Station	175,000
--------------	---------

Sewer Plant Upgrade	220,417
---------------------	---------

Stefan's Property	125,000
-------------------	---------

Route 140 Water Main	45,000
----------------------	--------

Total Departmental Expense	568,574
----------------------------	---------

**MENDON-UPTON REGIONAL SCHOOL:**

Other Expense Detail

Town Funded Operating Expenses      **\*voted**

<b>6/16/11</b>	8,132,399
----------------	-----------

Capital Assessment	<b>*voted</b>	
<b>6/16/11</b>		100,867

Nipmuc HS & Miscoe Bond

<b>*voted 6/16/11</b>	413,906
-----------------------	---------

Memorial School Bond	<b>*voted</b>	556,551
<b>6/16/11</b>		

Total Departmental Expense <b>6/16/11</b>	<b>*voted</b>	9,203,723
--	---------------	-----------

**MISCELLANEOUS:**

Other Expense Detail

Historical Commission	1,000
Memorial Day	2,000
Medicare - PR Taxes	60,000
Weights and Measures	1,200
Parking Ticket Warrant Officer	1,000
Street Lighting	32,000
Unemployment Comp.	25,000
Total Departmental Expense	122,200

**MODERATOR:**

Wages	-
Salaries	480
Other Expense Detail	
Miscellaneous	70
Total Departmental Expense	550

**MUNICIPAL BUILDINGS:**

Other Expense Detail

Miscellaneous	45,000
Total Departmental Expense	45,000

**NURSE - HEALTH SVCS:**

Wages	31,076
-------	--------

Salaries	-
----------	---

Other Expense Detail	
----------------------	--

Miscellaneous	1,900
---------------	-------

Total Departmental Expense	32,976
----------------------------	--------

**PERSONNEL BOARD:**

Wages	1,569
-------	-------

Salaries	-
----------	---

Other Expense Detail	
----------------------	--

Longevity Bonus	3,000
-----------------	-------

MMPA Membership	200
-----------------	-----

Miscellaneous	450
---------------	-----

Training	400
----------	-----

Merit Bonus Pool	-
------------------	---

Total Departmental Expense	5,619
----------------------------	-------

**PLANNING BOARD:**

Wages	16,586
-------	--------

Salaries	-
----------	---

Other Expense Detail	
----------------------	--

Advertising/Printing	1,200
----------------------	-------

CMRPC	1,350
-------	-------

Membership & Training	320
Miscellaneous	250
Office Supplies	500
Postage	300
Professional Services	2,100
Total Departmental Expense	22,606

**POLICE DEPARTMENT:**

Wages	1,370,945
Salaries	-
Other Expense Detail	
Building Maintenance	15,800
Computer Maintenance	11,000
Cruiser	30,000
Cruiser Maintenance	11,000
Cruiser Gas	32,000
Clothing Allowance	15,500
General Expenses	21,700
Utilities	36,000
Total Departmental Expense	1,543,945

**POLICE DEPT. - COMMUNICATIONS:**

Other Expense Detail

Disp Clothing FT	3,400
------------------	-------

Disp Clothing PT	400
------------------	-----

Radio Maintenance	2,200
-------------------	-------

Total Departmental Expense	6,000
----------------------------	-------

**RECREATION:**

Wages	12,000
-------	--------

Salaries	-
----------	---

Other Expense Detail

Beach Program	8,000
---------------	-------

Total Departmental Expense	20,000
----------------------------	--------

**REGISTRARS OF VOTERS:**

Wages	-
-------	---

Salaries	1,036
----------	-------

Other Expense Detail

Miscellaneous	4,500
---------------	-------

Total Departmental Expense	5,536
----------------------------	-------

**TOWN CLERK:**

Wages	9,540
-------	-------

Salaries	50,690
----------	--------

Other Expense Detail

Miscellaneous	2,350
---------------	-------

Total Departmental Expense	62,580
----------------------------	--------

**TOWN COUNSEL:**

Other Expense Detail	35,000
----------------------	--------

Miscellaneous

Total Departmental Expense	35,000
----------------------------	--------

**TREASURER-COLLECTOR:**

Wages	41,989
-------	--------

Salaries	52,277
----------	--------

Other Expense Detail

Expenses	30,000
----------	--------

Tax Title Foreclosure	8,000
-----------------------	-------

Tax Title Auction

Total Departmental Expense	132,266
----------------------------	---------

**VETERANS SERVICES:**

Wages	7,365
-------	-------

Salaries	-
----------	---

Other Expense Detail

Benefit Payments	20,000
------------------	--------

Miscellaneous	700
---------------	-----

Total Departmental Expense	28,065
----------------------------	--------

**WASTE REMOVAL:**

Other Expense Detail

Curbside Pickup	295,500
Disposal	131,000
Trash Bags	32,000
Hazardous Waste	7,000
<b>Total Departmental Expense</b>	<b>465,500</b>

<b>Total Operating Expenses</b>	<b>16,537,398</b>
Salaries	128,699
Wages	3,324,803
Total Salary & Wages	3,453,502
Other Operating Expenses	13,083,896

A True Copy,  
ATTEST:

---

Kelly A. McElreath, Town Clerk



## Town of Upton / STM 15 November 2011 / Warrant

---

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School, in Upton on Tuesday, the fifteenth day of November 2011, at 7:00 o'clock in the evening, then and there to act on the following Articles:

Article No.	Article	Justification/ Submitted By	Finance Committee Recommendation
1	To see if the Town will vote to accept the layout as a public way of Howarth Drive and Francis Drive, approved by the Planning Board under the Subdivision Control Law as shown on a plan entitled: "Plan of Acceptance Glen Echo Estates Howarth Drive and Francis Drive" in Upton, Massachusetts", Scale: 1" = 40', Date: October 22, 2010, prepared by Marchionda & Associates, LP, Engineering and Planning Consultants, 62 Montvale Avenue, Suite 1, Stoneham, Massachusetts 02180, as on file with the Planning Board and the Town Clerk, and further, to authorize the Board of Selectmen to accept the fee or any lesser interest in said roadways for all purposes for which public ways are used in the Town of Upton, together with all necessary easements, including but not limited related drainage easements, upon such terms and conditions as the Board of Selectmen shall determine, or, to take any other action relative thereto.	Accept the roads in the Glen Echo subdivision as a result of a public hearing that was held on October 11, 2011.  Planning Board	Not Applicable
2	To see if the Town will vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by deleting Section 3.2.4, Accessory Structure, in its entirety, and by modifying the Dimensional Regulations Tables contained in Section 4.2. The complete text of the proposed By-Law amendment is available for review at the Town Clerk's office, or, to take any other action relative thereto.	To clarify the language regarding setback distances for accessory structures. Planning Board	Not Applicable

3	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three thousand five hundred dollars (\$3,500.00), or any other sum, for a classification and compensation plan review and update to be completed by or before the start of Fiscal Year 2015, or, to take any other action relative thereto.	Funding for the next classification & compensation plan review.  Personnel Board	To Be Determined
4	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Ten thousand five hundred dollars (\$10,500.00), or any other sum, for a supplemental appropriation to the Fire Department Vehicle Repair Account (#01-220-5400-5482), for the remainder of fiscal year 2012, or, to take any other action relative thereto.	To replace the transmission in Brush Truck #2 and the radiator in Fire Engine #2.  Board of Selectmen	To Be Determined
5	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Two thousand dollars (\$2,000.00) or any other sum, for a supplemental appropriation to the Conservation Fund Account (#82-300-3580-3425) for the remainder of fiscal year 2012, or, to take any other action relative thereto.	The general fund budget includes \$2,000 that should have been a separate ATM warrant article for the Conservation Fund. This article provides for that transfer to the Conservation Fund. Conservation Commission	To Be Determined
6	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer from available funds, including Overlay Surplus, or borrow the sum of Five thousand dollars (\$5,000.00), or any other sum, for a supplemental appropriation to the Board of Assessors Expense Account (# 01-141-5400-5421), for legal expenses for the remainder of fiscal year 2012, or, to take any other action relative thereto.	To provide additional funding for legal expenses related to the defense of several cases before the ATB Board of Assessors	To Be Determined

7	To see if the Town will vote to accept the provisions of M.G.L. Chapter 59, Section 5, Clause 54, which allows the Board of Assessors to exempt from taxation \$1,000 or less of fair cash value on small personal property accounts to be effective beginning in Fiscal Year 2012, or, to take any other action relative thereto.	To allow the Assessors to exempt from taxation all personal property with a value of \$1,000 or less.  Board of Assessors	To Be Determined
8	To see if the Town will vote to set Fifteen thousand dollars (\$15,000.00) as the maximum spending limit for Fiscal Year 2012 expenditures for the “Senior Work Off” Program, which program allows senior citizens to work for the Town in exchange for credit on annual property tax assessments, or, to take any other action relative thereto.	To set a limit of expenditure for this program at \$15,000.00.  Board of Assessors	To Be Determined
9	To see if the Town will vote to transfer the sum of Fourteen thousand dollars (\$14,000.00) from the Community Preservation Fund to each of the Reserve Accounts, namely Historic Resources (#24-300-3242-1000), Open Space (#24-300-3241-1000), and Community Housing (#24-300-3243-1000), for a total of Forty-two thousand dollars (\$42,000.00), or, to take any other action relative thereto.	State Mandated 10% to each reserve account.  Community Preservation Committee	To Be Determined
10	To see if the Town will vote to transfer the sum of Forty thousand one hundred sixty-four dollars (\$40,164.00) from the STM Town Hall Window Sashes Account (#24-300-3242-1009) to the Community Preservation Historic Resources Reserve (#24-300-3242-1000), said sum being the remainder of the appropriation made for this completed project, which will return this appropriation to the account from which it came, or, to take any other action relative thereto.	Return unspent funds from the Town Hall window project to the Historic Resources account.  Community Preservation Committee	To Be Determined
11	To see if the Town will vote to transfer the sum of Three hundred thirty-eight dollars and forty-five cents (\$338.45) from the STM Foot Bridge Account (#24-300-3241-1004) to the Community	Return unspent funds from the foot bridge project to the	To Be Determined

	Preservation Fund Open Space Reserve (#24-300-3241-1000), said sum being the remainder of the appropriation made for this completed project, which will return this appropriation to the account from which it came, or, to take any other action relative thereto.	Open Space Account.  Community Preservation Committee	
12	To see if the Town will vote to transfer the sum of Two thousand six hundred forty-eight dollars and forty-one cents (\$2,648.41) from the Community Preservation Fund – Recreation – Glen Echo account (#24-300-3244-1003) to the Community Preservation Fund Undesignated Fund Balance (#24-300-3590-1000), said sum being the remainder of the appropriation for a project which was cancelled, which will return this appropriation to the account from which it came, or, to take any other action relative thereto.	Return unspent funds from the Glen Echo project to the undesignated fund account.  Community Preservation Committee	To Be Determined
13	To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Eighty-four thousand dollars (\$84,000.00), or any other sum, to the General Stabilization Fund, or, take any action relative thereto.	To allocate the higher than anticipated new growth to the Stabilization Fund  Board of Selectmen	

**CERTIFICATION OF PROCEEDINGS**  
**THE COMMONWEALTH OF MASSACHUSETTS**  
**TOWN OF UPTON**  
**SPECIAL TOWN MEETING**  
**November 15, 2011**

Called to order at 7:00 pm by Moderator David Loeper.

During this meeting, 48 voters were checked in to the Nipmuc Regional Middle/High School by Barbara Burke, and M. Denise Smith meeting the necessary quorum of 40 voters.

Board of Selectmen Chairman Robert Fleming led the voters in the Pledge of Allegiance and asked for a moment of silence for the recent passing of long time Town Official Richard Randall.

By unanimous vote, guests present were Fred Aponte, Accountant; Lauren Goldberg, Town Counsel; Michelle Sanford, Town Crier.

**Acceptance of Howarth and Francis Drive**

**ARTICLE 1:** Upon motion of Ken Picard, it was moved to accept the layout as a public way of Howarth Drive and Francis Drive, and approve Article 1 as printed in the warrant.

Favorable recommendation from Planning Board

**The Moderator declared the motion carried unanimously**

**Zoning Bylaw Change**

**ARTICLE 2:** Upon motion of Paul Carey, it was moved that the Town vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by deleting Section 3.2.4, Accessory Structure, in its entirety, and by modifying the Dimensional Regulations Tables contained in Section 4.2 as set forth in the handout entitled "Accessory Structure Setback Clarification".

Favorable recommendation from Planning Board

**The Moderator declared the motion carried unanimously**

### **Personnel Board Classification Funding**

**ARTICLE 3:** Upon motion of Michael Goodwin, it was moved that the Town vote to raise and appropriate the sum of Three thousand five hundred dollars (\$3,500.00) for a classification and compensation plan review and update to be completed by or before the start of Fiscal Year 2015.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Fire Department Vehicle Repair Funding**

**ARTICLE 4:** Upon motion of Aaron Goodale, it was moved that the Town vote to raise and appropriate the sum of Ten thousand five hundred dollars (\$10,500.00) for a supplemental appropriation to the Fire Department Vehicle Repair Account (#01-220-5400-5482), for the remainder of Fiscal Year 2012.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Conservation Fund Funding**

**ARTICLE 5:** Upon motion of Christine Scott, it was moved that the Town vote to transfer the sum of Two thousand dollars (\$2,000.00) from the Conservation Commission Expense Account (#01-171-5400-5421) for a supplemental appropriation to the Conservation Fund Account (#82-300-3580-3425) for the remainder of Fiscal Year 2012.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried unanimously**

### **Assessors Expense Funding**

**ARTICLE 6:** Upon motion of Charles Marsden, it was moved that the town vote to transfer from Overlay Surplus the sum of Five thousand dollars (\$5,000.00) for a supplemental appropriation to the Board of Assessors Expense Account (# 01-141-5400-5421), for legal expenses for the remainder of Fiscal Year 2012.

Favorable recommendation from Finance Committee

**The Moderator declared the motion carried by majority**

### **Acceptance of Chapter 59 Section 5**

**ARTICLE 7:** Upon motion of Charles Marsden, it was moved that the Town vote to accept the provisions of M.G.L. Chapter 59, Section 5, Clause 54, which allows the Board of Assessors to exempt from taxation \$1,000 or less of fair cash value on small personal property accounts to be effective beginning in Fiscal Year 2012.

**The Moderator declared the motion carried unanimously**

### **Maximum limit for Senior Work Off Program**

**ARTICLE 8:** Upon motion of Charles Marsden, it was moved that the Town vote to set Fifteen thousand dollars (\$15,000.00) as the maximum spending limit for Fiscal Year 2012 expenditures for the “Senior Work Off” Program, which program allows senior citizens to work for the Town in exchange for credit on annual property tax assessments.

**The Moderator declared the motion carried unanimously**

### **CPA Reserve Account Funding**

**ARTICLE 9:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Fourteen thousand dollars (\$14,000.00) from the Community Preservation Fund FY 2012 estimated undesignated annual revenues to each of the Reserve Accounts, namely Historic Resources (#24-300-3242-1000), Open Space (#24-300-3241-1000), and Community Housing (#24-300-3243-1000), for a total of Forty-two thousand dollars (\$42,000.00).

Favorable recommendation from Finance Committee & Community Preservation Committee

**The Moderator declared the motion carried unanimously**

### **Canceled Town Hall Window CPA Project**

**ARTICLE 10:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Forty thousand one hundred sixty-four

dollars (\$40,164.00) from the STM Town Hall Window Sashes Account (#24-300-3242-1009) to the Community Preservation Historic Resources Reserve (#24-300-3242-1000), said sum being the remainder of the appropriation made for this canceled project, which will return this appropriation to the account from which it came.

Favorable recommendation from Finance Committee & Community Preservation Committee

**The Moderator declared the motion carried unanimously**

### **Final Balance of Footbridge CPA Project**

**ARTICLE 11:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Three hundred thirty-eight dollars and forty-five cents (\$338.45) from the STM Foot Bridge Account (#24-300-3241-1004) to the Community Preservation Fund Open Space Reserve (#24-300-3241-1000), said sum being the remainder of the appropriation made for this completed project, which will return this appropriation to the account from which it came.

Favorable recommendation from Finance Committee & Community Preservation Committee

**The Moderator declared the motion carried unanimously**

### **Final Balance of Glen Echo Field Project**

**ARTICLE 12:** Upon motion of Rena Richard, it was moved that the Town vote to transfer the sum of Two thousand six hundred forty-eight dollars and forty-one cents (\$2,648.41) from the Community Preservation Fund – Recreation – Glen Echo account (#24-300-3244-1003) to the Community Preservation Fund Undesignated Fund Balance (#24-300-3590-1000), said sum being the remainder of the appropriation for a project which was cancelled, which will return this appropriation to the account from which it came.

Favorable recommendation from Finance Committee & Community Preservation Committee

**The Moderator declared the motion carried unanimously**



### **Stabilization Funding**

**ARTICLE 13:** Upon motion of Ken Picard, it was moved that the Town vote to pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate the sum of Thirty five thousand dollars (\$35,000.00), to the General Stabilization Fund.

Favorable recommendation from Finance Committee

Moderator declared this motion needs a 2/3 majority

**Moderator declared the motion carried unanimously**

Upon motion of William Young, it was moved to dissolve this warrant and adjourn the Special Town Meeting at 7:32 pm.

**Motion passed by unanimously.**

A True Copy,

ATTEST:

---

Kelly A. McElreath

Town Clerk

## **REPORT OF THE TOWN MANAGER**

2011 got off to a busy start with a Special Town Meeting held on January 11<sup>th</sup>. The primary reason for the meeting was to consider a citizen's petition to purchase a portion of Sweetwilliam Farm on North Street and a conservation restriction. The measure passed by three votes, and the rest of the winter and spring was spent negotiating the purchase, conservation restriction with the owner. This work culminated in a closing that was held in late June.

Simultaneous to this effort was the development of the FY 2011/2012 budget. The Town faced challenges with little revenue growth, increasing costs to support the two school systems, and a number of capital items that needed to be addressed. Working together with all boards and departments a budget was passed that met the obligations to the school and town departments, and a number of capital items were addressed, all without an override.

Given the continued difficult economic climate various areas of the Town's operation were analyzed to determine if savings could be achieved. Some of the notable changes made this year included a restructuring of the compensation paid to Code Enforcement inspectors, installing a mailbox at Town Hall so that 16 boxes at the Post Office could be cancelled, and utilizing an on line auction website to sell surplus equipment the Town no longer needs.

A priority for the office this year was to improve the Town's compliance with State procurement laws. To this end 14 bids and RFP's were advertised, awarded and implemented. The projects included road improvements, technical services, equipment and professional services. Besides improving compliance these efforts led to lower costs for some services, higher revenue collection in others, and the procurement of services in several areas to better meet the Town's needs. Also in the area of compliance we retained new auditors to complete the annual audit. Their approach to the audit is quite thorough, including an analysis of revenue procedures for two

departments, and we welcome their recommendations on ways the Town's procedures can be improved.

In the absence of a full-time Director of Public Works this office manages a variety of projects for the water and sewer enterprise funds, and road projects with the assistance of Mr. Bombara, our DPW Consultant. To this end a Master Plan for the water system was completed that projects the Town's needs over the next 20 years. This has been followed by a water rate study to determine how to raise revenue to pay for the needed projects. The design of the 3<sup>rd</sup> well field is moving along smoothly and should be ready for a vote at the May, 2012 Town Meeting. A number of road projects were undertaken this year to repave several streets, and design began on the Hopkinton Road, High Street, Hartford Avenue North project.

Major weather events had a significant effect on Town operations this year, beginning with multiple snow storms that lasted for six weeks that began in January, a hurricane in late August, and another snow storm in late October. Everyone was impacted by over 80 inches of snow in the winter of 2011, and the cost to manage that well exceeded the Town's budget for it. The August and October storms resulted in loss of power at Town buildings and for most residents that lasted up to five days. Significant time was spent coordinating the Town's response and following up on resident concerns and complaints. The Fire, Public Works and Police Departments did a terrific job responding to these disasters and I am very proud of how Upton was able to manage these events and recover from them compared to many area communities.

The continued development of the Grafton & Upton Railroad facility on Maple Avenue impacted the office this year. A number of residents voiced concerns about the impact of this development on their safety, the neighborhood and property values. Considerable time was invested in taking complaints, investigating the issues, working with the railroad owner to resolve them where possible, and overseeing the efforts of our public safety and code enforcement staff that were on site numerous times during the year. In an effort to better inform residents about the issues the Selectmen held an informational session in November with

representatives from the Federal Railway Administration, and a page was set up on the Town's website that is dedicated to providing information about the railroad in the form of frequently asked questions.

An on-going priority of the office is to assist all boards with information they need to accomplish their goals and objectives. As important is excellent customer service and it is a high priority that a question or concern raised by a resident is answered as soon as possible

Some of the more significant accomplishments this year include:

- Approval of the Hopkinton Road/High Street/Hartford Avenue North road project by the State as an eligible project under the Transportation Improvement Grant Program. Funding for the design portion of the project was approved at the Annual Town Meeting;
- Working with the Board of Health re-bid the contract for the pickup of trash and recycling throughout Town. The Town will save \$154,000 between this fiscal year and next through a contract with E. L. Harvey & Sons of Westborough, MA;
- Final approval of the permit to build the Noble Vista development on Hartford Avenue South. This project has been in process for about 11 years;
- The Town's membership into the 495 Partnership was confirmed by the Board of Directors in November. The partnership can provide the Town with technical assistance for possible economic development initiatives, as well as advocacy in areas such as clean water and transportation. There is no membership fee for this service.
- An intermunicipal agreement was signed with the Town of Ashland to provide us with the services of their Conservation

Agent for 10 hours per week. This enabled us to obtain the services of an experienced agent on a very part-time basis; and

- A renewal of the 10-year contract with Charter Communications was negotiated and approved this year. A result of this is a \$20,000 equipment grant to upgrade the UCTV facilities to keep up with new technology.

I want to thank the Board of Selectmen, staff, residents and especially Department Coordinator Karen Varney for their wonderful support over this year. Karen elected to retire in early September and finding someone to fill her shoes has been challenging. She returned at year end to assist in the transition process for a short time, and I truly thank her for her dedication to the office and the Town. It has been a pleasure and an honor to continue as Upton's first Town Manager and I look forward to continuing to do so in 2012.

## **REPORT OF THE BOARD OF SELECTMEN**

It has been 20 months since Blythe Robinson has assumed the role as Upton's first Town Manager, and this transition within our government has proven itself to be very effective in creating efficiencies, resulting in many cost controlling measures. From our former structure as a part-time Board of Selectmen, we now enjoy having a full time manager overseeing the activities of the departments reporting to the Board, as well as interaction with other town boards and commissions, for a very interactive approach as to how the Town operates on a daily basis. These efficiencies are not always visible to the general public, but assuredly have a significant impact on improving the quality of operations and the services for our citizens.

Since our last report Selectman Michael Goodwin has stepped down from his position and his dedication and commitment has been appreciated by his colleagues. The Town owes a debt of gratitude to the many past members who have served as members of the Board of Selectmen and made personal sacrifices while committing themselves to help sustain a community with an excellent quality of life that will be maintained for many years. It is they who have set the path for the future.

We welcome Jim Brochu to the Board as a result of his election last May. Jim is a lifelong resident of Upton and his knowledge and insight into the town, is sure to be an asset to the Board.

We Selectmen are now able to focus on creating policy and developing long range planning, versus previously devoting much time to daily operational issues. With the Open Meeting Law, it only allows the Board of Selectmen to take action when in session. This regulation had inhibited our ability to act timely or efficiently, resulting in unnecessary costs and delay. Today, the authority granted to the Town Manager allows her the ability to act quickly and decisively.

Devoting our energies to this new initiative, we as a Board, have placed more emphasis on policy and long range goals which are determined to be priorities for our town as we look forward.

Some of these long range goals are;

- A long range financial plan to create spending and debt policies.

- Capital spending plans for present and future needs.

- Upgrade and renovation to the Town Hall.

- Disability access requirements and upgrades.

- Compliance with state and federal mandates(present and future).

- Synergizing activities of town boards and commissions to reduce redundancy.

- Completion of the third water source, meeting capacity needs for our citizens.

- Acquisition of land for recreational facilities and town functions.

- Improvements to our infrastructure, specifically roads and buildings (facilities).

- Enhanced relationships with the Mendon Upton regional School District , (represents nearly 55% of our budget).

- Evaluate the needs for an upgraded or a new Senior Center.

- Inter-municipal agreements for shared services with surrounding towns.

- Review of the Town Common and downtown area.

As we have all experienced, last year's financial situations created challenges. Along with decreases in local aid, it is even more imperative that our Town prepare itself for more self-sufficiency and to become less reliant on state and federal funding. We are cognizant of the impact of property taxation as it affects citizens and continually strive to keep focus of this as we deliberate on financial issues affecting the town. With over 95% percent of our taxes coming from residential properties, we must look for ways to be creative in how to fund our obligations and financial investments.

We are fortunate to have many citizens come forward to voluntarily serve on boards and committees, providing valuable resources to the town that otherwise would come at a significant cost. We encourage this volunteerism and hope that as we move into 2012, we have even more citizens come forward to be involved. It is your town and under our present form of government, all major By-Law changes and expenditures need citizen approval at town meetings. No Board or Commission can expend money without citizen approval. The Town Meeting is your chance to be heard and participate in your government.

The Board formed many committees, made up of volunteer citizens, who have stepped forward to give back to their town.

The Railroad Fact Finding Committees' function is to examine the operations of the rail facility to clarify the railroad's pre-emptive status.

The MURSD Cession Committee, who are charged with researching the potential for seceding from the Regional School District and the factors involved in secession.

The Town Hall Building Advisory Committee who are evaluating the cost and design of the renovation, or replacement of the Town Hall.

The Wastewater Study Committee who are developing proposed plans as to how to address the state's wastewater mandates.



The Board along with members of Upton's School Committee, elected Phil DeZutter to the Mendon Upton School Committee, replacing Michelle Goodwin who resigned in October. Also elected, along with seated members of the Housing Authority, was Linda Jones who will serve due to passing of long time member Peggy Libbey. Both members are elected to serve until the annual town election in May 2012.

As we, the Board of Selectmen work to affect continuous improvements to our town for a better quality of life for all, we encourage citizens to become involved and share in this objective. Working together, we can make it an even better place to live.

Respectfully submitted,

Robert Fleming, Chairman  
Kenneth Picard  
James Brochu

# REPORT OF THE TOWN ACCOUNTANT

TOWN OF UPTON  
Upton, Massachusetts

## COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP For the Year Ended June 30, 2011

	General Fund	Special Revenue	Capital Projects	Agency & Trust	Enterprise Funds	Long Term Obligations	Combined Total
<b>ASSETS:</b>							
Cash	1,437,863	2,138,743	(30,543)	4,801,861	121,199		8,469,122
Receivables:							0
Property Taxes(Cumulative Presy)	779,272	13,277					792,549
Excise Taxes	132,801						132,801
Water/Sewer	30,429				106,373		136,802
Tax Liens	374,690	4,636			6,014		385,360
Other	22,590						22,590
Bonds Authorized						6,795,400	6,795,400
Am't to be provided long-term debt						6,795,400	16,734,622
	<b>Total Assets 2,777,644</b>	<b>2,156,675</b>	<b>(30,543)</b>	<b>4,801,861</b>	<b>233,586</b>		
<b>LIABILITIES &amp; FUND EQUITY</b>							
Liabilities:							
Accrued Payroll							0
Accrued P/R Withholdings	8,110						8,110
Deferred Revenue	1,027,536	17,932			112,387		1,157,875
Reserved for Abated Taxes	312,225						312,225
Long Term Debt						6,795,400	6,795,400
Warrants Payable							0
Other Liabilities	5,120						5,120
	<b>Total Liabilities 1,353,010</b>	<b>17,932</b>	<b>0</b>	<b>0</b>	<b>112,387</b>	<b>6,795,400</b>	<b>8,278,730</b>
<b>FUND EQUITY</b>							
Reserved for Various Pump	886,272	933,097	(30,543)	4,801,861	46,973		6,637,658
Reserved for Deficit							0
Reserved for Ban Proceeds							0
Unreserved	538,362	1,205,646			74,226		1,818,234
Other						0	0
	<b>Total Fund Equity 1,424,634</b>	<b>2,138,743</b>	<b>(30,543)</b>	<b>4,801,861</b>	<b>121,199</b>	<b>0</b>	<b>8,455,892</b>
<b>Total Liabilities and Fund Equity 2,777,644</b>	<b>2,156,675</b>	<b>(30,543)</b>	<b>4,801,861</b>	<b>233,586</b>	<b>6,795,400</b>		<b>16,734,623</b>

## Revenue Summary

### June 30, 2011

Personal Property	\$356,514
Real Estate	\$13,959,843
Motor Vehicle Excise	\$941,820
Penalties/Interest	\$76,501
In Lieu Of	\$186
Fees	\$93,870
Other Charges	\$151,325
Other Dept Revenue	\$132,847
Licenses and Permits	\$284,139
State/Federal	\$610,092
Fines and Forfeits	\$33,417
Misc. Revenue	\$69,497
Invest Income	\$9,094

**Total General Fund Revenue     \$16,719,144**

## Enterprise Funds Summary

### June 30, 2011

#### WATER ENTERPRISE

##### Revenue

Water Usage Charges	\$324,148.09
Water Liens	\$30,480.85
Connection Fees	\$9,405.84
Other Financing Sources - Transfers In	\$30,931.84

##### Expenses

General Labor	\$143,809.87
Expenses	\$244,942.09

#### WASTEWATER ENTERPRISE

##### Revenue

Connection Fees	\$5,040.00
Waste Water Charges	\$206,475.93
Waste Water Liens	\$22,270.35
Other Financing Sources - Transfers In	\$196,000.00

##### Expenses

General Labor	\$182,103.65
Expenses	\$180,779.01
ATM FY11 Article 40 P/U Trk	\$32,611.87

## Encumbrances Summary

### June 30, 2011

Town Accountant - GASB 45 FY08	\$14,200.00
Assessor - SoftwareHardware FY09	\$3,430.00
Assessor Valuation Update FY07-09	\$3,989.59
Town Counsel - Chapter 40B FY08	\$3,476.18
Personnel Comm. - Review and Update FY060708	\$9,785.82
Conservation Comm - Aquatic Weed Control FY09	\$6,500.00
Treatment Plant Evaluation FY06	\$5,435.20
DPW - InflowInfiltration Program FY07	\$26,938.88
STM 1-11-11 A2 Energy Conservation Projects	\$1,640.08
STM 11-16-10 A4 Water Rate Study	\$15,000.00
STM 11-16-10 A5 Glen Ave Well Field	\$1,100.41
ATM FY11 A6 Assessor Revaluation	\$18,000.00
STM 11-16-10 A10 Pave Driveways	\$10,000.00
STM 11-16-10 A6 Town Hall Server	\$857.00
STM FY11 A2 Station Street Pump Station	\$1,686.07
ATM FY11 A6 DEP Compliance	\$38,161.72
ATM FY11 A36 Storm Water Management	\$12,712.12
ATM FY11 A38 DPW Dump Trucks	\$201.78
ATM FY11 A39 DPW 5 Ton Dump Truck	\$14,048.75
STM 5/5/11 A1 West/Southborough Roads	\$75,000.00
STM 5/5/11 A4 Misoe Repairs	\$26,446.00
STM 5/5/11 A10 Street Sweeping Disposal	\$9,000.00
ATM 5/5/11 A12 Leland Field Renovation	\$10,000.00
Recreation - Memorial School Athletic Fields	\$19,637.31
	<b>\$327,246.91</b>

### Parks Revolving Summary

#### June 30, 2011

Beginning Balance 7-1-10	\$ 8,712.47
Revenue	\$ 28,367.99
Expenditures	\$ 26,183.37
Ending Balance 6-30-11	\$ 10,897.09

# Expense Summary

June 30, 2011

Town Meetings Elections	\$8,946.84	Mendon-Upton Operating Expense	\$7,392,641.01
Moderator Salary	\$480.00	Mendon-Upton Debt Exclusions	\$961,645.62
Moderator Expense	\$64.00	Blackstone Valley Operating Expense	\$319,104.00
Selectmen-Wages	\$197,361.13	Blackstone Valley Capital Assessment	\$23,038.00
Selectmen - Salaries	\$1,750.00	DPW - Wages	\$381,366.93
Selectmen-Weights Measures Services	\$1,000.00	DPW Consultant	\$19,951.39
Printing	\$8,000.00	DPW Building Utilities	\$22,403.07
Telephone Expense	\$25,529.31	Radio Maintenance	\$1,500.00
Selectmen Expense	\$7,488.83	DPW Building Maintenance	\$8,223.29
Town Manager Expense	\$2,464.47	DPW - Contracted Services	\$19,521.25
Selectmen - Architectural Retainer	\$0.00	DPW - Training	\$1,764.50
Finance Committee Expense	\$1,174.54	DPW Expense	\$25,700.29
Finance Committee Reserve	\$0.00	DPW Vehicle Fuel	\$20,789.77
Town Accountant Wages	\$35,836.10	DPW Vehicle Maintenance	\$37,054.61
Audit Financial Records	\$11,000.00	Highway Material	\$17,333.62
Town Accountant -Accounting Program	\$3,068.00	Oiling Paving	\$17,166.91
Town Accountant Expense	\$1,285.94	DPW - Clothing Allowance	\$3,724.32
Assessors-Wages	\$42,346.66	Snow Removal	\$350,911.58
Assessors - Salaries	\$17,397.80	Street Lights	\$35,000.00
Assessor - SoftwareHardware	\$3,500.00	Waste Removal - Disposal	\$114,438.46
Assessors - Mapping	\$2,950.00	Waste Removal - Curbside Services	\$257,402.06
Assessor Expense	\$3,498.66	DPW - Storm Water Management	\$19,999.50
TreasColl - Wages	\$39,515.72	Cemetery - Salaries	\$1,317.00
TreasColl - Salary	\$49,275.74	Cemetery Maintenance	\$33,706.83
TreasColl Expense	\$22,598.99	Health Board - Wages	\$4,983.00
Town Counsel Expense	\$34,567.98	Health Board - Salaries	\$2,426.06
Personnel Committee-Wages	\$1,500.00	Health Board - Food Inspections	\$1,695.00
Personnel Committee MMPA Membership	\$200.00	Board of Health Expense	\$1,694.18
Medical Testing	\$770.00	Health Board - Trash Bags	\$16,443.12
Personnel Comm. - Longevity Bonus	\$838.25	BOH - Hazardous Waste	\$7,000.00
Personnel Committee Expense	\$44.00	Nurse Wages	\$29,880.94
Tax Titles Foreclosures	\$7,649.39	Health Service Expense	\$1,278.04
Technology - Expense	\$27,736.23	Council on Aging - Wages	\$128,370.33
Town Clerk - Wages	\$9,100.60	COA Expense	\$38,891.61
Town Clerk Salary	\$48,880.00	Veterans Service - Wages	\$7,754.04
Town Clerk Expense	\$2,621.82	Veterans Service Expense	\$337.87
Registrar of Voters - Salaries	\$996.00	Veterans Benefits	\$16,317.28
Registrar of Voters Expense	\$2,839.98	Library-Wages	\$157,077.54
Conservation Comm. - Clerk Wages	\$5,522.34	Library Expense	\$44,214.14
Conservation Commission Expense	\$3,440.71	Recreation - Wages	\$10,008.00
Beaver Control	\$3,591.26	Recreation - Beach	\$8,000.00
Planning Bd. Clerk Wages	\$15,813.93	Ramsey Bldg. Maintenance	\$3,596.32
Regional Planner	\$1,350.00	Parks Playground Maintenance	\$4,884.66
Planning Board Expense	\$3,379.99	Historical Commission Expense	\$675.47
Town Bldg. Expense	\$46,841.12	Memorial Day	\$1,850.42
Police Wages	\$1,275,517.36	Sewer Principal	\$227,193.57
Police Utilities	\$33,571.38	Fire Station Principal	\$185,500.00
Radio Maintenance	\$2,200.00	Sefian Principal	\$129,500.00
Police Building Maintenance	\$19,531.00	Issuance Costs	\$43,590.31
Police Expense	\$21,886.25	Retirement of Debt - Rt 140 Water Main	\$119,729.00
Cruiser Gas	\$32,000.00	Non-Budgeted BAN Interest	\$4,117.48
Cruiser Maintenance	\$11,461.58	Sewer Administration Fee	\$3,558.08
Police Clothing Allowance	\$15,416.10	Interest - Rt 140 Water Main	\$21,035.69
New Cruiser	\$29,406.00	Interest Fire Station	\$97,065.50
Computer Maintenance	\$11,000.00	Stefans Interest	\$69,981.25
Dispatcher Clothing Allowance FT	\$2,795.94	Air Pollution Control	\$2,043.00
Dispatcher Clothing Allowance PT	\$295.48	Boston Metro District	\$41,659.00
Fire Dept - Wages	\$450,941.00	RMV Surcharge	\$3,540.00
Fire Dept. - Utilities	\$32,473.83	Worc. City Retirement Pension Fund	\$549,169.23
Radio Repair	\$1,399.00	Unemployment Compensation Fund	\$13,941.46
Fire Dept. Bldg. Maintenance	\$4,972.92	Medicare	\$54,801.09
Fire Alarm Maintenance	\$235.62	Parking Ticket Warrant Officer	\$605.00
Computer/Copier Maintenance	\$2,175.15	Bond Town Officers	\$736.00
Fire Dept. - Training	\$2,984.48	Insurance	\$734,778.56
Fire Dept. Expense	\$18,175.49	Other Financing Uses Transfers Out	\$738,598.00
Fire Dept-Vehicle Fuel	\$11,213.92	Town Acct. - GASB 34 Compliance FY05-09	\$7,500.00
Fire Dept. Vehicle Maint.	\$12,776.78	Town Accountant - GASB 45 FY08	\$5,800.00
Fire Dept. Clothing Allowance	\$3,938.30	Assessor Valuation Update FY07-09	\$28,926.80
New Equipment	\$16,490.23	Town Counsel - Chapter 40B FY08	\$826.50
Amb. Serv. - Wages	\$124,089.31	STM FY10 A5 Fire & EMS Computer	\$946.30
Ambulance Service Supplies	\$19,899.46	Engineering Cost - Rt 140 Water Mains	\$7,518.28
Amb. Service - Licensing and Certification	\$3,050.00	Water - Third Water Source FY07	\$931.84
Amb. Serv. - Clothing Allowance	\$338.30	STM FY10 A12 Phase II NPDES	\$23,884.83
Code Enforcement - Wages	\$135,782.74	STM FY10 A17 W/W/W District Mapping	\$2,228.29
Code Enforcement - Training	\$635.00	STM FY10 A19 Engery Conservation Projects	\$157.59
Building Inspector Expense	\$8,398.28	Recreation - Memorial School Athletic Fields	\$3,979.86
Code Enforcement - Mileage	\$4,007.91	STM 1-11-11 Art 2 Engery Conservation Projects	\$48,459.92
Emergency Management - Wages	\$5,125.00	STM 11-16-10 Art 5 Glen Ave Well Field	\$28,899.59
Emergency Management - Expense	\$468.00	STM 11-16-10 Art 10 Pav Driveways	\$19,000.00
Emergency Mgmt - Reverse 911 System	\$5,000.00	STM 11-16-10 Art 6 Town Hall Server	\$21,143.00
Animal Control Wages	\$27,444.37	STM FY11 Article 2 Station Street Pumping	\$42,313.93
kennel Rental	\$432.00	STM FY11 Article 6 DEP Compliance	\$41,838.28
Animal Control Expense	\$750.49	STM FY11 Article 7 Richard Prop Wellfield	\$75,000.00
Animal Control Transportation	\$290.74	ATM FY11 Article 36 Storm Water Management	\$3,287.88
Forestry Expense	\$7,454.00	ATM FY11 Article 38 DPW Dump Trucks	\$109,798.22
Forest Fire Expense	\$2,500.00	ATM FY11 Article 39 DPW 5 Ton Dump Truck	\$55,951.25
Animal Disposal Service	\$420.00	<b>Total FY11 Expenditures</b>	<b>\$17,244,776.45</b>

Respectfully submitted,  
Fred Aponte

# REPORT OF THE BOARD OF ASSESSORS

The Board of Assessors thanks the people of Upton for their support.

The Upton Board of Assessors received approval from the Department of Revenue (DOR) for the fiscal year 2012 tax rate of \$15.03. This new rate reflects an increase of \$0.39 above last year's rate of \$14.64. The reasons for the tax rate increase are decreased State Aid and local receipts combined with increased town and school district operating budgets.

Upton town meeting attendees approved a financial budget and articles that require more money to be raised through taxation in FY2012 than FY2011. This year the town must raise \$474,608 more through taxation. The total amount of money to be raised through the tax levy as voted by the citizens of Upton during the annual and special town meetings plus debt exclusions for fiscal year 2012 is \$15,123,071.

Upton tax bills are paid on a quarterly basis. The first two payments are preliminary, based on the previous year's tax rate and value. The second two payments are based on the actual tax rate for fiscal year 2012 plus the CPA surcharge. For this reason the second two bills will not be equal to the first half of the year. The second two payments will be greater than the first two preliminary bills. The final two adjusted bills are mailed in late December. These are due in two payments: February and May.

The Upton fiscal 2012 tax rate includes six debt exclusions. These account for \$1.54 per \$1,000 of property valuation within the tax rate.

## **Tax Breakdown**

Tax rate within Proposition 2 ½	\$13.49
Debt Exclusions	
New School Bond (High School)	\$00.41
Memorial School	\$00.55

New Fire Station	\$00.26
Wastewater Treatment Plant	\$00.11
Stefans Property (open space)	\$00.19
Blackstone Valley Tech	\$00.02

Upton has a single tax rate for all property classes. The current total assessment of all property within the town of Upton is \$1,006,192,347. The property valuation reflects 94% residential, 2.5% commercial, 1% industrial and 2.5% personal property.

Please find below the recapitulation figures used when setting the tax rate for FY.

Total Amount to be raised:	\$20,658,129
Total Estimated Receipts from other sources	\$ 5,535,058
Total Taxes levied on property:	\$15,123,071

The board is appreciative of the cooperation from the entire financial team of Upton. Through the efforts of our assistant and the quick responses of the Accountant, Collector/Treasurer, Town Clerk, and the Board of Selectmen, the tax rate was approved by the Department of Revenue in a timely manner.

During 2011 the Assessors completed the second of our three-phase in-home inspections for all properties. The third and final phase will be performed during 2012.

Other activities undertaken during 2011 include the conversion of our valuation system to the Patriot system. Taking advantage of the State E911 GIS mapping grant program, the assessors contracted with Cartographic Mapping to create and maintain GIS based Assessor maps for the town of Upton. This new GIS mapping is the beginning of a multi-year plan to enhance our mapping capability, reduce labor effort,

build a base layer from which other town departments may build upon and offer the people of Upton improved access to parcel maps.

The board would like to thank Mrs. Tracey Tardy, our administrative assistant for her outstanding support. Mrs. Tardy keeps the office functioning on a daily basis and continuously looks for ways to improve the process to better serve the citizens of Upton.

We encourage you to visit the Town of Upton's Assessor webpage: <http://www.upton.ma.us/pages/assessors-office.php>.

Respectfully submitted,

Charles T. Marsden, Chairman  
Glenn H. Fowler  
Teresa A. Ambrosino



## **REPORT OF THE CONSERVATION COMMISSION**

The Commission continued to administer the Massachusetts Wetlands Protection Act, issuing 10 Orders of Conditions and 15 Determinations of Applicability. Many sites were reviewed for building permit application sign-offs by the Conservation Commission. Among the major projects monitored in 2010 were the Glen Echo subdivision (61 houses), the Crosswinds subdivision site work off of Plain St. and Station St., railroad activities, and many Town paving filings. Significant projects also included St. Gabriel the Archangel Church on Mendon Street. Significant time and effort was spent on resolving problems caused by the increasing beaver population in town. Protecting roadways and sensitive habitats have been a critical concern. The Commission also informally resolved several other minor violations of the Wetland Protection Act. Certificates of Compliance were issued for many completed projects. Regular public meetings and numerous site inspections were held during the year. The commission was granted a Conservation Restriction for Sweetwilliam Farm which it will co-hold with Sudbury Valley Trustees.

The Conservation Commission welcomed our new Conservation Agent, Matt Selby through a multi-town agreement with Ashland.

The Conservation Commission thanks Tom Dodd for his years of service.

Of note, Pratt Pond Ice Out: 2010 – March 16 2011 – March 28

Pratt Pond Ice out defined as first day in spring when no ice is visible in the pond from a vantage point near the intersection of School Street and North Main Street.

Respectfully submitted,  
Conservation Commission

Christine Scott, Chairperson, Mike Penko, Vice-Chairperson, Sandra Lajoie, Treasurer, Scott Heim, Member, Thomas Jango, Member, Alan Miano, Member, Marcella Stasa, Member, Denise Smith, Administrative Assistant

## **REPORT OF THE LAND STEWARDSHIP COMMITTEE**

In 2011 the ULSC continued with the implementation of the Land Stewardship Plan for the former Stefan's Farm Parcel. In July, the town was awarded a \$6,950 grant by the Recreational Trails Program (RTP) for work at the former Stefan's Farm.

Plots at the community garden were once again made available to Upton residents at no cost. Culinary students at Blackstone Valley Technical High School used two of the plots to grow organic produce for their restaurant and three plots were used to grow produce for the United Parish food pantry. We now have a Community Garden Coordinator making it easier to manage the tasks associated with the garden.

A walk through at the former Stefan's Farm with a wildlife biologist from Mass Wildlife confirmed that this property has a diverse landscape with a range of habitats. We expect a report in 2012 that will provide guidance in the managing of this property to encourage wildlife.

The Upton Men's Club covered the cost of mowing all the fields at the former Stefan's Farm in 2010, in part to see if the fields could be used for skiing. In 2011 they confirmed the fields were sloped enough to ski.

A grant proposal was submitted to RTP to support trail work at Sweetwilliam Farm, and another for the creation of informational kiosks throughout the town's public lands. Two other grant proposals were made to fund work needed at Sweetwilliam Farm. We are waiting for responses on all four.

A trails group has been formed to keep track of volunteers, maintain and build trails sustainably and to accommodate a variety of users. Members attended several workshops and conferences related to trail building and land management, one of which specifically addressed making trails accessible to those with physical limitations.

Trails have been completed on conservation land off of Howarth Drive at the Glen Echo development. These trails now connect to the trails on the town's easement at Sweetwilliam Farm (SWF) and at the east side of the Whitney Conservation Area (WCA). The east side trails at SWF and WCA now connect to the Upton State Forest and are nearly complete. The parking area is in the process of being made usable.

Existing trails have been maintained. This was particularly challenging because of tree damage from Hurricane Irene in August and the October snowstorm. Several of the downed trees were cut and made available to residents through a firewood lottery.

A special thanks goes out to our local Scouts. Patrick Nigro, with the help of Troop 132, completed an Eagle Scout bridge project at the Eleanor T. Howarth Conservation Land off of North Street that connected with trails at the Warren Brook Conservation Area and Cub Scout Pack 67 picked up litter at Peppercorn Hill Conservation Area. In addition to the many hours contributed by the Boy Scouts, volunteers and committee members contributed 160 work hours to develop the community garden, map and enhance trail networks, and prepare grant proposals.

Committee Members:

Matthew Bachtold-Community Garden Coordinator

Scott Heim

Mike Penko-Secretary

Matthew Ronzio

Marcella Stasa-Chairperson

Cathy Taylor

William Taylor-Trails Group Coordinator

Respectfully submitted,

Marcella Stasa

## **REPORT OF THE OPEN SPACE COMMITTEE**

Upton's Open Space Committee, a subcommittee of the Conservation Commission, is dedicated to protecting our town's quality of life by preserving its open spaces, its natural resources, its historic treasures and its small town character. In 2011 the Committee:

Completed the Town's Open Space and Recreation Plan.

The plan describes the town's natural resources, provides an inventory of open space and recreational facilities sets goals, and provides an action plan for the next 7 years. The plan is posted on the town's website. It is approved by the Division of Conservation Services and is valid through June of 2017.

Worked to preserve Sweetwilliam Farm on North Street.

A special town meeting held on January 11 voted by a narrow margin to preserve the farm and the closing occurred on June 21. The total acquisition costs, including engineering, legal fees and other expenses, were approximately \$1,213,000. Funding was provided by a \$614,500 appropriation from Community Preservation Act funds, a \$500,000 grant from the state's Local Areas for Natural Diversity (LAND) program, other grants, and private donations to the Sudbury Valley Trustees (SVT) and Metacomet Land Trust. The preservation plan included purchase of 63 acres by the town and purchase of a conservation restriction to protect 33.7 acres which remain in private ownership. The Town-owned portion is known as the Whitney Conservation Area. The Conservation Commission and SVT jointly hold the conservation restriction on Sweetwilliam Farm. SVT holds a conservation restriction on the Whitney Conservation Area.

Sponsored or co-sponsored walks and events to encourage the public use, enjoyment, and appreciation of Upton's special places.

These included walks at the former Stefan's Farm, Peppercorn Hill Conservation Area and Upton State Forest, and the annual "Big Night" frog &/salamander migration watch at the Fowler Street Vernal Pool. The event programming has been in partnership with the Friends of Upton State Forest and the events have been drawing a larger and broader audience.

Submitted open space news articles for publication in the Upton Town Crier.

Maintained the Open Space page on the Town's website.

The Open Space subcommittee welcomes new members. It meets at 7:00 p.m. on the second Monday of every month in the Gathering Room at Nipmuc High School. More information about our work is available on the Town's website.

Respectively submitted,

Tom Dodd

Scott Heim

Rick Holmes (CPA committee representative)

Alan Miano

Mike Penko (Chair)

Marcella Stasa (Secretary)

William Taylor

# **REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee (CPC) meets the first Wednesday of each month, unless otherwise posted, at Nipmuc Regional High School at 7:30 p.m., usually in the Media Center.

In accordance with state law, the appropriate Community Preservation Act (CPA) funds were transferred to each of the required designated accounts, namely: historic resources, community housing and open space.

In 2011, we accepted with regret the resignation of David Adams who was an appointee from the Recreation Commission. Paul Pirozzi was chosen to replace him.

The major request for CPA funds concerned Sweetwilliam Farm which the Open Space Committee had deemed worthy of preservation. Funds of \$1,188,500 were sought to purchase 60 % of the property in fee (approximately 60 acres) and purchase the development rights on about 30% of the property (approximately 27 acres) through a conservation restriction. This was contingent on the reimbursement of a \$500,000 land grant from the Massachusetts Division of Conservation Services and the raising of \$74,000 through other sources leaving a net request of \$614,500. In 2010 the committee voted by majority to recommend the purchase and it was approved by a slim margin at a special town meeting in January. The purchase was executed in June of 2011 after the negotiations on the terms of the conservation restriction were finalized.

The Recreation Commission oversaw the needed drainage and irrigation work at Leland Field behind Memorial School. This was funded partially by a \$50,000 CPA grant approved in 2010. The field should be ready for use in 2012.

The Upton Historical Commission requested a \$24,500 grant for both an archeological study of the stone chamber in Upton Heritage Park and

for restoration and stabilization of the chamber entrance. This was approved by town meeting vote and the work was completed in the fall of 2011. The plan is to dedicate the park formally in April of 2012.

The members of the Town Hall Study Committee requested \$75,000 to prepare a schematic design for submission to the Massachusetts Historical Commission which must approve any modifications to the building due to a restriction placed on the property by a 1998 state grant. The expenditure was approved at a town meeting, an architect was hired and work is ongoing.

MA Department of Revenue has an on-line requirement to update the status of all funded projects each September. This report is mandatory to qualify for Community Preservation Act Trust funds which in October of 2011 resulted in \$137,947 being transferred to the Upton CPA funds. This was a 45.11% match. This brings the total of CPA trust fund grants to the Town of Upton over the last 8 years to \$1,615,424.

Karen Intinarelli has agreed to continue to serve as the CPC representative on the Affordable Housing Partnership Committee.

The CPC would like to thank the voters and other town officials for their help and cooperation in administering these funds.

Respectfully submitted,

Rena M. Richard, Chair  
Frank Braney  
Paul Carey  
Margaret Carroll  
Richard Desjardins  
Rick Holmes  
Paul Pirozzi  
Chris Scott  
Russell Wood

# **REPORT OF THE LOCAL COMMUNITY HOUSING PARTNERSHIP COMMITTEE**

## **Summary**

Calendar year 2011 brought continued challenges to the Committee and community. The LCHPC continues to monitor the affordable housing stock in Upton, seeks to identify and review problems relating to affordable housing in town and advise the Town Boards as appropriate.

## **Housing Plan**

We continued our work with Central Mass Regional Planning Commission to finalize the Upton Housing Plan. We reviewed town owned properties for possible use for affordable housing. At the request of the LCHPC, the Upton Board of Selectmen reviewed and authorized the parcel formerly known as the “George Rhodes” property to be included in the Housing Plan as a possible site for affordable housing. We met with a local developer to discuss affordable housing, from builders prospective. The Upton Housing Plan should be finalized by mid 2012.

## **Review**

The LCHPC reviewed and determined that the deed riders were not in perpetuity and that our affordable housing inventory might not remain certified as affordable under state law. We worked with the Town Manager to have CHAPA reset the Universal Deed Rider protocol to “in perpetuity” for all future housing stock thus insuring that our future stock will not diminish. We also reviewed the possible formation of an Upton Housing Trust to be proactive in the creation of new affordable housing units.



## Goals

- To complete the Upton Housing Plan as recommended in the Master Plan, adopted July 2005.
- To present an article for the formation of The Upton Housing Trust at the annual town meeting.
- To meet with the Planning Board and Zoning Board of Appeals to discuss affordable housing and current zoning by-laws.
- Attend workshops, seminars and training sessions in order to keep up to date on information pertinent to the LCHPC and affordable housing.

## General

The Committee has a regular posted meeting held on the second Monday of each month at the Upton Fire Station at 7:00 pm in the EOC Room on the 2<sup>nd</sup> floor. We would like to encourage citizen participation in Town government process by attending Committee meetings. The EOC room is handicap accessible. Our administrative assistant is Denise Smith and may be reached at 508-529-1008 or by e-mail: [dsmith@upton.ma.us](mailto:dsmith@upton.ma.us)

Respectfully submitted,

Joan Shanahan, Chair (ZBA Representative)  
William Tessmer, Vice-chair (PB Representation)  
Kenneth Picard, Clerk (BoS Representative)  
Karen Intinarelli, Member (CPC Representative)

## **REPORT OF THE AQUATIC WEED CONTROL COMMITTEE**

Aquatic Weed Control is a line item in the DPW budget. Its responsibility is to assess, plan, and implement a program of aquatic vegetation control for the water bodies in Upton - Pratt, Wildwood, Taft and Mill ponds. The program is necessary to control invasive, non-native vegetation, which inhabits these ponds. This assures that they will continue to be important ecosystems supporting desired vegetation and wildlife and recreational use such as swimming, boating, and fishing. The Aquatic Weed Control Committee's annual budget is \$6,500. This money is allocated to treat most types of aquatic weeds.

The nature of the ponds, shallow with muddy bottoms, contributes to the proliferation of this invasive vegetation. In addition, run off containing fertilizer and phosphates enhance its growth. Thus, annual and biennial maintenance programs are necessary to keep the weeds in check. To accomplish this, herbicides designed for specific weed populations and approved by the Mass Department of Environmental Management are selectively applied in the late spring when the weeds are at their maximum growth cycle. The Town currently contracts with Aquatic Control Technology, Inc. (ACT) to provide the various treatments necessary for the specific types of aquatic weeds. Pre-inspections identify the weeds to be targeted; post-inspections assess the success of the treatment and identify further follow-up to be conducted in the following year.

In 2011, Lake Wildwood and Taft Pond were inspected at the beginning of the summer and late in August by ACT. There was no problematic growth of nuisance aquatic weeds observed for either pond. Thus, no treatment is anticipated for 2012.

The focus of the treatment was on Pratt Pond. Twelve acres was treated for the control of native and non- native aquatic weeds (variable milfoil, bladderwort, and snail seed pondweed). ACT estimated that 85% control of the target plants was achieved.

Of concern is the growth of an indigenous weed named fanwort (Cabumba), which was not affected by the herbicides used for the targeted weeds. Fanwort is a prolific weed that grows in water up to 10 feet deep (most of the pond). It has gained a foothold and is spreading rapidly. If left untreated, it poses a concern for swimmers who might get tangled in it. Also, in the fall it dies back and rots, which decreases the oxygen content of the pond greatly affecting wildlife, especially fish. Unfortunately, it roots by vegetative fragmentation, i.e., a fragment of the plant will root independently of the plant itself. So once established, it spreads rapidly.

The only herbicide that eradicates fanwort is named sonar. To be effective, a whole pond treatment is necessary. Three years ago, Pratt received a whole pond treatment focused on fanwort which was successful. However, the treatment is necessary ever few years because of fanwort's aggressive growth.

The recommendation by ACT for 2012 is to conduct a whole pond treatment of Pratt to remove fanwort. The cost is estimated at \$20,500. Available money for treatment in the weed control budget is currently \$8,500. The Committee will be submitting an article at a special Town meeting to see if the Town will finance the remainder of the whole pond treatment cost.

Respectfully submitted,

Dr. Charles Pedersen, Chairman  
Jim Bates, Jr.  
Nancy Thompson

## **REPORT OF THE UPTON CABLE ADVISORY COMMITTEE**

The Upton Cable Advisory Committee terminated in September of 2010 with the resignation of a member to deal with medical issues and the resignation of another member to serve a more needed purpose and still comply with conflict of interest legislation. The remaining member was reappointed in May but lacking a minimum of three members this committee was unable to function.

The Cable Advisory Committee has advertised for volunteer membership on-going on channel 12 Bulletin Board since September 2010 with no citizen of Upton expressing interest in participating.

Thanks to the diligence and fierce persistence of our Town Manager, two important items of unfinished business were successfully accomplished. First, the Renewal Cable License with Charter Communications was completed, signed and funded as expected in the spring of 2011. Second the final installment of revenue due on the expired license was eventually collected in early fall of 2011 after several unfortunate delays and many follow up efforts by Town Manager.

So now the license is in place with a ten year term. However, the work is just beginning. The purpose of this committee is to:

- Constantly monitor the vendor for compliance with the terms of the license
- Initiate corrective action when appropriate
- Evaluate the needs of the community and trends in the industry of Local Access Broadcasting
- Make recommendations to the Local Access Provider and Board of Selectmen through Town Manager as needed and appropriate.

- Manage operational funding now acquired, evaluate current and future needs and plan for future funding
- Oversee operation of Local Access Channels 11, 12 and 13. through the Local Access Provider to insure compliance with terms of the license, local access broadcast etiquette is maintained, proper equipment is acquired, properly maintained and disposed of when appropriate in an equitable manner for the citizens of Upton.
- Oversee acquisition and delivery of show content throughout the license period.

So, if you would like to support your community Television operation, or feel the need to fill a position of vast power and influence, please send a letter of interest to Town Manager. And if you know anyone young or old who would like to help with production and daily broadcast activities and actually get paid for their efforts, again, please send a letter of interest, on behalf of the person you think may be interested, to Town Manager.

Respectfully submitted;

Glenn Fowler, UCTV Local Access Provider  
On behalf of the Committee, that is no longer.

## **REPORT OF THE COUNCIL ON AGING**

The mission of the Upton Council on Aging (COA) is to assess, develop, implement, and evaluate senior programs and activities, as well as coordinate existing services in the Elder Service Network to enhance the quality of life of elders, low income and disabled individuals in our town.

The Center was saddened this year with the loss of its Vice Chair, Peggy Libbey. Peggy was an essential part of the Center, Council and the Town. This year's report is being dedicated to Peggy and to all of the other seniors that we have lost this year.

The Center has seen many positive changes this year. Funded through the state formula grant we were able to update the front door to a much more user friendly opening system, a new reception window and counter area. The bus also received a makeover with new lettering making it known that Upton is out and about! The new sign on the exterior of the building makes it easier to locate us and beautifies it at the same time. The grounds received a complete upgrade thanks to Eagle Scout Cullen Farragher. He and his team removed trees, leveled the garden, added plants and a very important new flag pole. We are now very proud to fly our American Flag daily. He also replaced the back patio fence. All this was done at absolutely no cost to the Center. I encourage you to come check out the "new" and improved Center. We could not thank Cullen and his team enough, the project exceeded our expectations!

Unfortunately, the still struggling economy has taken its toll on certain areas and populations again this year. The Center continued to provide Holiday Baskets (donation's received from Upton Bloomer Girls), holiday gifts to seniors, families and individuals in need (donation's received from St. Gabriel's Church, Unibank, and The Salvation Army Upton Service Unit, The Upton Fireman's Association, The Upton Policeman's Association, Upton Woman's Club and several other donors). The Friends of Upton Elders have felt the effects of this economy as well. They have voted to remain "dormant" for one year

due to lack of interest and attendance, at that time they will re-visit whether or not they can continue to support the Center. We are extremely grateful for their support and hope they can find a solution to continue to help fund the Center and the seniors of the Town.

The Social Services Department at the Upton Center continues to grow and be quite busy assisting elderly, disabled and low income individuals with a variety of programs such as fuel assistance, food stamps, health insurance needs, family assistance, public benefit programs, home visits and much more. We had a very busy Holiday season. With the help of many townspeople and organizations, hundreds of individuals were assisted with food, gifts and other needs for the holiday season. We continue to grow and expand by outreaching to people who may not be aware of all the wonderful and helpful programs that are out there to make life easier for them.

The Center continues to bustle with activity on a daily basis. All of our regular programming; exercise, yoga, Tai Chi, Bingo, Wii Bowling, Chair Exercise, Library Table, Bridge, Canasta, Movie Day, Birthday Bash, Computer Classes, Knit and Crochet, Food of the Month and Men's Club Supper are all still widely popular. New this year we introduced paint your own pottery, brought back build your own gingerbread houses. Both of these events were extremely popular and very fun. Our monthly trips continue to fill up and the bus is running daily taking people to doctor's appointments, grocery shopping, pharmacies and fun activities. Tri Valley is here to offer daily hot lunches at the Center for just \$2.00 daily. They also provide Meals on Wheels to homebound seniors in Upton and Hopedale.

The Upton Center has seen an influx of a new population; the "Baby Boomers" are starting to join our ranks. The Center staff has worked very hard to make all of our programming and activities welcoming to all age groups. Thus with this new generation beginning to retire, the Center remains extremely busy.

As we continue to slowly climb out of the recession, know that The Upton Center will be here for all of your needs. We will continue to

offer fun activities and educational seminars, parties and trips. The Council encourages any and all individuals to visit the Center to see what it is all about.

The Upton Center.....a great place to age gracefully.

Respectfully submitted,

Jamie Gardner – Director

Jennifer DeLuca – Department Specialist

Holly Whalen – Social Services Coordinator

Steven MacDonald – Transportation & Maintenance Coordinator

Beverly Randazzo – Chair

Grace Wadsworth – Interim Vice Chair

Katie Kelley – Secretary

Elizabeth Consigli

Judith Katz

Maria Griffin



## **REPORT OF THE HIGHWAY DIVISION**

The Department of Public Works Highway and Parks Division hereby respectfully submits the Annual Report for the year ending December 31, 2011.

Winter of 2011 was above average for snowfall. Our crews were out working storms from December 26, 2010 until March 31, 2011 on a weekly basis with a total snow fall of 91.5 inches for the season. This amount with no winter thaw proved very challenging for us, due to the extremely high snow banks around town causing narrow roadways and limited sightlines. Also, hurricane Irene blew through on August 28 causing many power outages throughout town with many trees down or caught up on power lines. There also was an early October snow storm which caused many power outages and numerous trees down, due mainly in part to the fact that many trees still had their leaves on. The crews did a total of 10 weeks of brush chipping to clean up the Town.

- Repaired or rebuilt 13 catch basins
- Hot topped various locations throughout Town
- Assisted Water Division on service and main leaks
- Dug 17 graves at Lakeview Cemetery
- Cleaned and reshaped drainage trenches throughout Town
- Painted crosswalks and stop lines throughout the Town
- Assisted Forestry Division in tree removal operations and emergency call outs
- Assisted Board of Health with manpower
- Cut brush throughout Town
- Removed Beaver Dams and related problems throughout Town
- Replaced 2 culverts on Christian Hill Road.

The Highway Division responded to numerous residence concerns in a professional and timely manner throughout the year.

Through Chapter 90 Funding we were able to pave and improve drainage on the following streets:

- North Street, Orchard Street, Chestnut Street - installed guard rail
- Fiske Mill Road (5250') East Street (830') Hot in place recycled asphalt and chip seal
- Grafton Road (2700') Drainage and Asphalt
- Through Town Funding the Department was able to pave or improve drainage on the following streets:

- |                         |                  |
|-------------------------|------------------|
| ○ Hartford Avenue North | Mill and Patch   |
| ○ Hopkinton Road        | Mill and Patch   |
| ○ Westboro Road         | Mill and Patch   |
| ○ Westboro Road         | Drainage Repairs |
| ○ Southboro Road        | Drainage Repairs |
| ○ School Street         | Drainage Repairs |

I would like to thank the residents of the Town for supporting the Department of Public Works this past spring, by the funding of 2 new pieces of equipment for use by this Department.

Respectfully submitted,

John Johnson  
Highway Supervisor

## **REPORT OF THE PARKS DIVISION**

Due to the harsh winter, much of the Town's green space required a thorough spring clean-up. This led us right into spring fertilizations, over seeding and mowing around town.

The first half of the season was warm and clear which was favorable for our athletic and beach programs.

Just as the mid-summer burnout began, the rains came in mid-August to keep us busy mowing all season.

Above average rainfall continued throughout the fall, this was beneficial for the green space, but put our "Wet Field Policy" into high gear, leading to some temporary field closings for our fall athletic programs.

In addition to our annual fall clean up, the Parks Division devoted much of its time cleaning up after both hurricane Irene and the October Northeaster.

Some additional tasks completed by the Parks Staff this year are as follows:

- Replaced 100' of fencing at Kiwanis Tennis Courts (Hurricane Damage)
- 168 man hours maintaining Kids @ Play Program
- Repaired vandalism damage at VFW playground
- Resurfacing at both Kiwanis Tennis and Basketball Courts
- Re-edged and replaced infield mix at Kiwanis softball field
- Fertilizer, pesticide, herbicide application on green space throughout Town
- Dam maintenance and water level adjustments
- Mulching various locations throughout town
- Tree and shrub trimming
- Weekly mowing of all green space

- Weekly water quality testing at Town Beach
- Collected and discarded trash located in 25 trash barrels throughout town on a daily basis
- Assists Highway Division in all snow removal and sanding operations
- Stripped and sod the Town Hall lawn
- Topdressing, over seeding and aeration of town green space

The Parks Division submits an annual report of all pesticides and herbicide used on Town property to the Massachusetts Department of Agricultural Resources as required, and complies with mandatory training and contact hours to maintain a valid Massachusetts Pesticide Applicator License.

I would like to take this opportunity to thank the members of my divisions, Joe Pollinger, Pat McDonnell, Josh Foye, Steve Bosma, Ray Barron and Gary Harper for their dedication and hard work during the past year. Also, I would like to thank the Water/Sewer personnel, Doug Keniston our Tree Warden, seasonal park personnel and Carol Peterson, clerk for the Department of Public Works.

Respectfully submitted,

John Johnson  
Park Supervisor

# **REPORT OF THE WATER AND WASTEWATER DIVISION**

The Water and Wastewater Division of the Department of Public Works hereby respectfully submits its Annual Report for the year ending December 31, 2011.

## **Wastewater Division:**

- This winter the interior of the Station Street Pump Station was painted
- Maple Avenue Treatment Plant had work done to the number 1 hose pump, also painted the inside of the number 1 clarifier
- Hurricane Irene presented us with extra challenges due to loss of the electricity for four days
- A number of sewer covers were replaced on Hartford Avenue North
- 89.3 million gallons of wastewater were processed at Treatment plant
- Sent 36 metric tons of waste to the incinerator
- Answered 34 alarms outside normal working hours

## **Water Division:**

- In May of this year started the upgrade of the chemical and alarm system at both Glen Avenue and West River Pumping Stations
- Backflow devices were tested in June and December
- 5 new service connections were installed

- 7 water leaks were repaired
- 5 new water services installed
- 32 miles of water piping were tested this summer for leaks
- 285 new water meters were installed in existing buildings
- 248 hydrants were flushed in spring and fall
- 109.5 million gallons of water pumped
- Assisted the Highway Division with snow removal
- Removed snow from fire hydrants a number of times
- 4 water main breaks - Milford Street, Pleasant Street, Grove Street, and Hartford Avenue North
- Replaced 4 fire Hydrants
- Fire flow testing was done on the entire water system

I would like to thank the individuals of the Water/Wastewater Division for their continued support: Treatment Plant Operator Larry Bovaird; Water & Wastewater employees Dean Parker and Todd Broberg. I would also like to thank the Highway Division for their cooperation during the year, and DPW Clerk Carol Peterson.

Respectfully submitted,

Ronald San Souci  
Water/Wastewater Supervisor

## **REPORT OF THE RECREATION COMMISSION**

The Recreation Commission continued to build on the success of previous years. We continued with the programs offered in 2010 and, through the efforts of our Recreation Director Mary Cortese, offered a Healthy Hopper Pass to encourage people to participate in several different activities to improve their health. At long last the efforts of the Fields sub-committee came to fruition as the Howard Leland Memorial Field at Memorial Elementary School was completely renovated this past summer in an effort to make the fields more usable. There are some minor fixes that will be completed this spring before the Town accepts the fields and the Parks Dept takes over the field maintenance.

The Rec-Com continued working with the Parks Dept to renovate the Ramsey building. This year we replaced the carpet and built a closet to store supplies and materials for the Kids@Play program. Hopefully the windows which are in bad shape will be replaced in 2012. While this building is utilized heavily in the spring and summer, it is available for the towns use year round and continues to be a valuable but underutilized town asset.

The Upton Town Beach and Athletic Facility had a very successful beach program in the summer of 2011. This would not have been possible without all of the good work done by the Swim Instructor, Swim Aides, Lifeguards, Gatekeepers, and the Groundskeepers. The beach program's success also would not have been possible without the assistance and support from Parks Supervisor John Johnson, Jr. and Gary Harper who keeps the fields in great shape. We would like to thank them all for their efforts in 2011.

The past summer marked the 6th year of the Kids@Play Summer Program at the Upton Town Beach and Athletic Facility. Over 200 different children (grades K-8) spent part of their summer participating in the program. In addition, we doubled the number of field trips to six this year by adding the Adventure Exploration program which provided a vehicle for older kids 10 - 15 to participate. As a result, 361 kids

participated in the various field trips. Without the hard work of Mary Cortese and all of the Program Directors and Counselors, this program would not have been possible, so we thank them for their important contributions.

As usual, the Town Beach Softball field saw plenty of use from the Upton Youth Club's various baseball teams, the Upton Men's and Women's Softball Leagues in 2010 and baseball teams from the area. The Town Beach Soccer field was extensively utilized by both the Mendon Upton Youth Soccer Association and the Mendon Upton Youth Lacrosse Association who held practices and a full slate of games on this field in the spring.

The West River Street Soccer field was utilized heavily by the soccer group for practices and games.

The outdoor ice rink at Memorial School opened on Jan 6<sup>th</sup> this year. Cold weather is in the forecast, so hopefully there will be a good run for the rink. We would like to thank the small group of townspeople who assisted in assembling and filling this rink with water and opening/closing/maintaining this rink, your efforts are greatly appreciated – a big thanks especially to the Fire Department for their help in filling the rink with water.

In 2011, the Upton Recreation Commission offered the following recreation opportunities to Upton:

Existing programs:

- Swim Lessons at Upton Town Beach
- Life Guard coverage at Upton Town Beach
- Kids@Play Summer Program for grades K-7
- Outdoor Ice Rink at Memorial School Tennis Court



- Recyclable Boat Race at Town Beach
- Children's Youth Theater
- Adult Volleyball – pickup
- Adult Basketball – pickup
- Adult Yoga classes
- Zumba workout classes
- Boot Camp workout classes
- Youth volleyball
- Youth Street Hockey
- MVP youth sports program

The Recreation Commission is very interested in offering additional recreation opportunities to the citizens of Upton. We are also open to suggestions on future programs, you can drop us a note at: Rec-Com, PO Box 14, Upton or via e-mail at [reccom@upton.ma.us](mailto:reccom@upton.ma.us) – we would like to hear from you.

We look forward to working with and for the citizens of Upton to drive more recreation opportunities in town.

Respectfully submitted,

Rich Gazoorian, Chairman  
 Tim Alibozek  
 Paul Pirozzi

## **Calendar Year 2010 Upton Recreation Commission Financial Results**

### **Town Beach program:**

- \$ 15,932.00 Lifeguard/Gatekeeper salaries
- \$ 8,000.00 Partial salary to Summer Beach employees from DPW b  
budget
- \$ 5,280.00 Swim Lesson Revenue
- \$ (2,752.00) Program loss \*

\* The Parks Dept. has been processing the payroll for the lifeguards/gatekeepers/swim instructors/swim aides for a number of years. The Town has given the Parks Department \$8,000 annually to run this program which causes the program to run at a deficit which has been paid for from the Parks Department revolving budget. This year the Recreation Commission took on the responsibility for the salaries and is negotiating with the Parks Department on how to handle the deficit.

### **Kids@Play 2010 Summer Program**

- \$ 88,824.90 Kids@Play Revenue
- \$ 62,158.75 Kids@Play Payroll
- \$ 23,441.00 Kids@Play
- Equipment/Supplies/Advertising/Entertainment
- \$ 3,224.82 Profit

### **Youth Theater Programs**

- \$ 2630.00 Class revenues
- \$ 2505.00 Instruction fee and expenses
- \$ 125.00 Profit

### **Adult Pickup Volleyball Program**

- \$ 3,130.00 Revenue
- \$ 2,000.00 Expenses
- \$ 1,130.00 Profit

#### Youth Pickup Volleyball Program

\$ 2,380.00 Revenue  
- \$ 1,050.00 Expenses  
\$ 1,330.00 Profit

#### Youth Street Hockey Program

\$ 690.00 Revenue  
- \$ 302.00 Expenses  
\$ 388.00 Profit

#### Adult Basketball Program (pickup and league)

\$ 1,680.00 Revenue  
- \$ 1,680.00 Basketball payroll/equipment/shirts  
\$ -0- Broke Even

#### Adult Yoga Programs

\$ 6,494.00 Revenue\*  
- \$ 5,000.00 Expenses  
\$ 1,494.00 Profit

#### Adult Boot Camp Program

\$ 3,816.00 Revenue\*  
- \$ 4,880.00 Expenses  
\$ ( 1,064.00) Loss

#### Adult Zumba Program

\$ 3,440.00 Revenue\*  
- \$ 3,360.00 Expenses  
\$ 80.00 Profit

#### Youth MVP Program

\$ 180.00 Revenue  
- \$ 225.00 Expenses  
\$ (45.00) Loss

#### Winter Bash Program

\$ 300.00	Revenue
- \$ 85.00	Expenses
\$ 215.00	Profit

#### Drama

\$ 0.00	Revenue
- \$ 150.00	Expense
\$ (150.00)	Loss

\*In an effort to accurately represent revenue for each program, Healthy Program revenue was divided between Yoga, Zumba and Boot Camp.

#### Other expenditures from Rec-Com revolving account in 2011:

\$ 8,553.46	Ramsey Building - New Carpeting, Closet
\$ 1,841.45	Misc. Town Crier Advertising
\$ 95.87	Recyclable Boat Race supplies
\$ 600.00	Valley Tech Police Night
\$ 1,726.75	Kayak Dock
\$ 526.00	Computer Paper, stamps, Ink, Envelopes
\$ 341.52	Poland Springs Water for Ramsey Building

#### Recreation Director Payroll Account:

\$ 10,000.00	Director payroll account for FY2011
-\$ 10,000.00	Rec. Director pay through 6/30/11
\$ -0-	Balance
\$ 5,870.00	Payroll from Revolving Fund
\$ 12,000.00	Fiscal Year 2012 beginning balance
-\$ 5,870.00	Calendar Year 2011 Rec. Director payroll
\$ 3,950.00	Rec. Director payroll account balance on 1/1/2012

# REPORT OF THE CEMETERY COMMISSION

The Commissioners of the Upton Cemeteries hereby submit the Annual Town Report for the year ending June 30, 2011.

<b>General Maintenance:</b>	Appropriation:	\$36,000.00
	<i>Expenses</i>	
	Labor	\$31,024.50
	Miscellaneous	\$ 2,682.83
	Balance	\$ 2,293.17

## **Interest from Perpetual Care Investment Accounts:**

Beginning Balance	\$ 5,991.37
Interest Earned	\$ 8,671.90
Ending Balance	\$14,663.27

## **Expenditures from Perpetual Care Interest Account:**

Labor	\$ 0.00
Miscellaneous	\$ 0.00
Total	\$ 0.00

<b>Sale of Lots:</b>	Beginning balance	\$ 4,181.45
	Expenditures	\$ 352.01
	Ending Balance	\$ 3,829.44

## **Cemetery Income Transferred to Town Treasurer:**

Burials	\$11,050.00
Perpetual Care	\$ 4,675.00
Sale of Lots	\$ 550.00
Registry of Deeds	\$ 275.00
Total	\$16,550.00

In May of 2011 Richard L Randall retired from Lakeview Cemetery. Sadly in November of 2011 Dick passed away. We all miss Dick's personality and wit. Our condolences went out to the Randall family.

Respectfully submitted,  
Cemetery Commissioners  
Leo J. Lamanuzzi, Jr., Chairman  
Robert A. Richard, Member  
William H. Sadler Member

## **REPORT OF THE DEVELOPMENT AND INDUSTRIAL COMMISSION**

There has been some positive industrial and commercial activity in Upton in the past year. Two new eating establishments came into town. Both of which were needed. The Red Rock Grill & Bar on Route 140 (formally The Wildwood) was renovated and is doing a thriving business. Rebecca's 3 also opened in the center of West Upton at the site of the former Century Twenty-One Real Estate office and has been extremely busy.

The Grafton and Upton Railroad have continued to grow its operation with substantial expansion of its facility on Maple Avenue in West Upton. It also is clearing the roadway to Hopedale which should become operable in the coming year.

Upton has a unique location between Boston, Providence and Worcester and is also close to Routes 495 and the junction of the Massachusetts turnpike. These factors should continue to provide substantial industrial and commercial activity.

Respectfully submitted,

Harvey Julian Trask, Esq.  
Chairman

# **REPORT OF THE FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT**

## Training

Training was a key focus this past year at the Upton Fire & EMS Department. In September 2010, the Fire and EMS Department's merged. One of the remaining challenges of this merger is the cross training of personnel to perform both Fire and EMS work.

Training is a top priority at the Upton Fire - EMS Department. Our Firefighters train a minimum of two nights each month in addition to attending specialized training classes throughout the year. In March, we were fortunate to be able to hold a specialized fire training program in Upton. A Town owned house located at 18 Elm Street was offered to the department for live fire training. After determining the property was safe, the department obtained permission to conduct the training from the Massachusetts Department of Environmental Protection (DEP) and the Air Quality Division.

Over a two week period, members of the Upton Fire EMS Department along with members of Hopedale, Hopkinton, Grafton, and West Barnstable Fire Departments took part in live fire training evolutions. We were able to conduct eighteen live fire training exercises in the house. These exercises allowed all involved to gain skill and experience in the areas of incident command, scene safety, accountability, crew integrity, fire behavior, ventilation, and fire extinguishment. After the training was complete, the house was burned and the property was landscaped. Live fire training is an invaluable tool for firefighters placing them in realistic fire conditions under controlled circumstances. All training evolutions were conducted in accordance with national firefighting safety standards making the

training as safe as possible. I wish to thank Barbara Burke and the Historical Commission for their assistance in making this training opportunity a reality.

In an effort to improve our response to EMS incidents in the future, this year we focused on a program that would give firefighters and others interested an opportunity to earn their Emergency Medical Technician (EMT) certification. Funding was obtained from the Town in September to sponsor an EMT course held at the Upton Fire Station. Eight members of the Fire Department and two Police Department dispatchers participated in the class. The required classroom work was completed in December. All participants await testing and certification with the Commonwealth of Massachusetts. As a result of this training program, we are hopeful to add 8 to 10 new EMT's to our active roster.

The Department is authorized for twenty-one call firefighter positions. At the beginning of the year, four new probationary firefighters were hired to fill open positions. The department now requires all new firefighters be trained and certified to the level of Firefighter I and Firefighter II. Our probationary firefighters attended the Fire District 7 Training Academy to meet this requirement. This Academy is a 180 hour program designed to educate firefighters for many of the challenges that they will face.

The re-birth of the G & U Railroad created a series of new training priorities for the department. During the past year, members have attended railroad hazardous materials training, cargo trailer awareness training, emergency preparedness training and foam firefighting training. We anticipate the need to provide advanced level training in the future. As the build out of the railroad facility in West Upton continues, we will enhance our training program to meet the expanded needs.



## A Year of Severe Storms

On June 1, 2011 sections of Western Massachusetts experienced severe damage from a tornado. Members of the Upton Fire & EMS department were called to respond to Brimfield, Massachusetts as part of a State wide task force providing assistance with search and rescue operations. Responding department members spent the first night in Brimfield conducting searches of damaged buildings for storm victims. At the same time, Upton also weathered storms creating damage that resulted in numerous response calls including two residential properties that were struck by lightning. The department activated its Emergency Operations Center (EOC) in the afternoon and it remained open until midnight.

On August 29<sup>th</sup> Tropical Storm Irene came to Upton. By the time she was gone, nearly 80% of the community was without power. Members of the Fire EMS Department answered close to 80 calls for service over a three day period following the storm. At one point, 16 roads were closed in Town including Milford Street which is the main access road to Milford Hospital. Members of the department worked tirelessly to provide services that included water and debris removal as well as response to fire alarms, carbon monoxide alarms, and requests for medical assistance. Members also worked closely with a liaison from National Grid to advocate for Town residents and to establish priorities for power restoration and tree removal. Power was fully restored in Town within four days. The department again activated its EOC which was operational for four days.

The Halloween Storm paid Upton a visit on October 29th. Over a 12 hour period, approximately 50% of the Town lost power. Once again main roads were closed due to falling debris and power lines. Members of the department answered calls from residents for water and debris removal, fire alarms, carbon monoxide alarms and medical assistance.

The department again worked with a liaison from National Grid for three days to advocate for residents of the Town and establish priorities for power restoration and tree removal. The department activated its EOC during the evening of the 29<sup>th</sup> that remained active until the following Wednesday morning when power was fully restored in Town.

I wish to recognize the efforts and dedication of all of our staff during these challenging events. I also wish to recognize and thank the other Town public safety departments and Town officials for their efforts and assistance during these storms.

### Fire and EMS Advisory Committee

The Fire and EMS Advisory Committee provides the department and the Chief support and direction. One project that the Advisory Committee took on this past year was an EMS study. Through the Advisory Committee, an EMS Sub-Committee was formed specifically to look at the delivery of EMS in Upton. The Sub Committee is reviewing our current delivery of EMS as well as looking at our future delivery of EMS. Surveys will be going out to members of the Department as well as citizens and stakeholder groups in Town over the next several months. The goal of the Sub- Committee is to complete this study by Fall 2012.

### A Sense of Pride

Members of the Upton Fire & EMS Department are proud of their heritage of resourcefulness. The Department has a great history of acquiring low cost equipment and building its own apparatus in the fire station whenever feasible. This past year has been no exception. The Department acquired a 1987 all-wheel drive Western Star chassis in excellent condition through Homeland Security at no cost to the Town. Members of the department, combining their skills and abilities, plan to

use this chassis to build a new truck to replace our thirty-nine year old Tanker 2. The original tanker was built by the Department and has served the Town well, however it is now too old to be relied on as an emergency fire truck.

In closing, I would like to thank all of the staff of the Upton Fire & EMS Department for their unselfish dedication to the Town. Whether it is night or day, good weather or bad, they answer the call and serve the residents of Upton. The members of the Department are hard- working, dedicated and professional in their continuous delivery of service to the Town. The staff is the backbone of our operation and I am grateful for their efforts. It has once again been a pleasure and an honor to serve as the Chief of the Upton Fire and EMS Department over the past year. I look forward to 2012.

Respectfully submitted,

Aaron Goodale  
Fire – EMS Chief

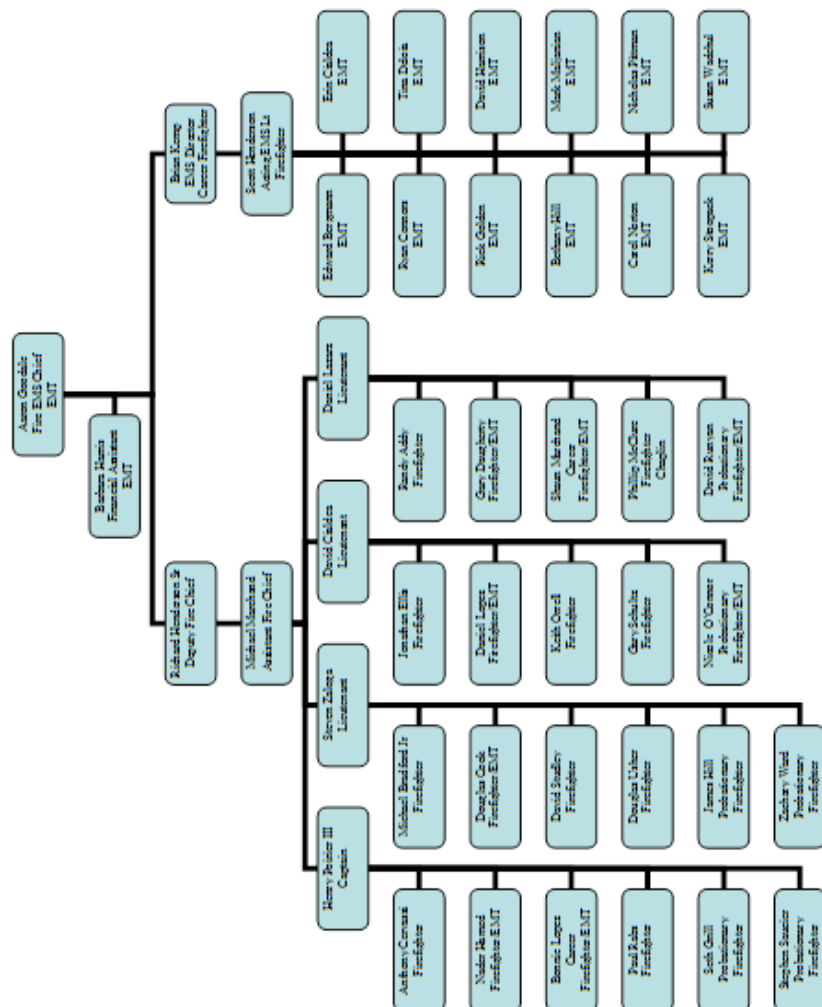
# FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT ALARM SUMMARY

## Type of Alarm

EMS Calls	627
Building Fire	6
Chimney Fire	2
Carbon Monoxide Alarm	27
Electrical Fire	9
Appliance Fire	3
Oil Burner Fire / Malfunction	5
Fire Alarm Activation	69
Brush or Grass Fire	7
Gasoline Spill	3
Illegal Outside Fire	6
Hazardous Standby	11
Investigations	38
Hazardous Materials Spill	7
Vehicle Fires	5
Natural Gas Odor / Leak	19
Propane Gas Odor / Leak	1
Motor Vehicle Accidents	49
Assist Police Department	3
Outside Fire	2
Public Assist	8
Public Service	17
Mutual Aid Fire	21
Assist EMS	23
Water Emergencies	49
Fire Other	<u>13</u>

Total Fire/Ems Calls for Service	1030
----------------------------------	------

# UPTON FIRE/EMS DEPARTMENT



# **REPORT OF THE OFFICE OF EMERGENCY MANAGEMENT**

The Director of the Upton Office of Emergency Management respectfully submits the following report for the year ending December 31, 2011.

Upton Emergency Management had a very active year in 2011. January started things rolling with snow storm after snow storm coming to Upton and snow piling up on our roofs. There were several roof collapses of barns, garages and sheds. Houses were also heavily damaged from the weight of the snow and water damage. Upton Emergency Management responded to incidents and kept Massachusetts Emergency Management advised of our local situation in the event additional resources were needed. We were extremely lucky that there were no injuries as a result of this damage.

At 7:30 A.M. on June 1<sup>st</sup> Upton Emergency Management began airing severe weather statements on Channel 11. The Emergency Operations Center was placed into operation and emergency plans reviewed by midday. Throughout the day broadcasts on Channel 11 were updated as the conditions deteriorated until at 4:30 P.M. a tornado warning was issued for Southern Worcester County as several funnel clouds and tornados took aim at Upton. Upton was spared a direct hit by tornados however; we were struck by several damaging severe thunderstorms throughout the late afternoon and evening. This was a drawn out event as storm after storm rolled through. A tornado watch remained in effect until 11 P.M. We were once again somewhat spared.

On August 24<sup>th</sup> Channel 11 began airing advisories for Hurricane Irene along with preparedness information a full 5 days before Irene arrived in Upton as a Tropical Storm on August 29<sup>th</sup>. This time Upton was not spared. With 80% of our residents without power, telephone or cable service, it turned into a very long week for many of us. Upton's Emergency Operations Center was opened on the morning of the 29<sup>th</sup> and remained in operation for four days. Fire, EMS, Police and D.P.W. worked tirelessly and seamlessly as they responded to emergency calls,

opened roads and assisted our citizens in a time of need. Channel 11 was off the air for 3 days as a result of cable service interruptions and the EOC was largely without internet for a period of time. Communications were maintained with other communities and MEMA through our extensive radio system. Once back on the air, Channel 11 aired recovery information specifically to keep Upton residents advised of efforts being made to restore power, where emergency water supplies were available and how to stay safe.

Two months later when a rare October 29<sup>th</sup> snow storm hit Upton, everything fell into place as the EOC was again opened, Channel 11 aired warnings and recovery information, our roads were cleared and power was restored to all of our residents in four days. All Town Departments worked very hard throughout these events to care for and assist the residents of Upton, many of whom were not prepared for power outages, no water and not being able to drive to the store for food. It is my hope that citizens will think a little more often about family emergency preparedness and, if they were not ready last year, be prepared this year.

Upton's Emergency Management Director is the resource coordinator for the Town of Upton in the event of a disaster or major incident. The Upton Emergency Operations Center is located on the second floor of the Fire EMS Headquarters. Our communications system allows direct radio communications with the Massachusetts Emergency Management Agency bunker in Framingham, the Regional Office in Agawam, area communities and all Upton's Emergency Services. Upton EM has direct access to telephone hot lines for MEMA, the National Weather Service, the American Red Cross and National Grid. Our computer systems tie directly into MEMA's Electronic Emergency Operations Center.

MEMA, the Massachusetts Health and Homeland Alert Network and the National Weather Service provide 24-hour a day alerts and updates by mobile phone, text messages and email. If needed, other Town officials are notified to make any necessary preparations. If appropriate, our residents are notified by both our Community Notifications System – Code Red and Channel 11.

The Emergency Manager operates and maintains Upton's Emergency Community Notification System. Code Red was designed specifically for public safety and uses hundreds of hard lines from one of several hardened facilities across the United States. Upton Emergency Management maintains a data base of Upton resident's telephone numbers, cell phone and email addresses. Through this system, we have the option of calling the entire town or only calling certain portions of town, such as the areas with municipal water. Custom "jobs" are created using a computer mapping system linked to Code Red. Using special launch and pass codes, Upton's Town Officials can record a message and launch a call from anywhere using a mobile phone. The entire town is notified in 6 to 8 minutes.

For nine years, Channel 11 has broadcast public safety and emergency information such as severe weather or health and safety advisories specifically for Upton citizens. The Channel 11 system includes an automated severe weather notification system that, in the event of severe weather, immediately sounds an alert tone on Channel 11 followed by the National Weather Service warning for our area. By using mobile technology, emergency postings and updated advisories on Channel 11 can be made 24 hours a day. In 2010, there were over 100 different presentations broadcast on Channel 11 ranging from water advisories to forest fire watches and winter storm warnings to tornado warnings. A library of public safety presentations created for Upton is broadcast when there are no advisories present.

Upton's emergency shelters are certified with the American Red Cross of Central Massachusetts. The Red Cross operates our emergency shelters which include Blackstone Valley Technical High School, Nipmuc High School and the Memorial School. The Red Cross now often opens regional shelters rather than shelters in each town.

I would like to thank Fire EMS Chief Aaron Goodale, Deputy Chief Richard Henderson, Town Manager Blythe Robinson and the Upton Board of Selectmen for their support.

Respectfully submitted, Brian F. Kemp, Director



## **REPORT OF THE BOARD OF HEALTH**

The Board of Health respectfully submits the following report for the year 2011. Board members were as follows; Chairman, Alfred Holman; Member, Richard Desjardins; and Member, Sherry Berger.

The following were also appointed/re-appointed to their positions:

Animal Control Officer:	Kate Hawkins
Burial Agent:	Kelly McElreath
Assistant Burial Agent:	Kenneth Pederson
Agent:	Patricia Parent
Title 5 Agents:	Lenny Izzo/ Paul McKeon
Food Inspector:	Janice Skinner
Adm. Clerk:	Diane Tiernan
Town Nurse:	Patricia Parent
Town Physician:	Dr. Donna Krauth

During the year 2011, the agents conducted routine barn, septic, food, and housing inspections. Complaints pertaining to housing, animals, restaurants, trash and other similar health concerns also required inspections made by the board members and its staff.

Monthly meetings were held throughout the year by the Board to address any public health issues and to review septic and subdivision plans.

Bulk trash/hazardous waste day events were held during the spring and fall of 2011. The events were successful in providing the proper disposal of hazardous waste and to assist residents in general clean-up of their homes.

Food inspections were completed by the food inspector on all food establishments in town. These inspections are completed bi-annually with follow up inspections of any establishment with violations.

Inspections indicate most establishments were clean and operational with only minor violations. These reports are available to view at the Board of Health office.

The local swimming area, Kiwanis Beach is tested on a weekly basis for coliform, during the summer swim season as required by Massachusetts state laws.

During the fall of 2011, the Board found it necessary to go out to bid once again for the town's curbside trash and recycling collection. Upon careful consideration, the Board awarded the contract to E.L. Harvey of Westboro, MA. To date, residents appear to be very pleased with the performance of E.L. Harvey, continuing on with the quality service formally performed by Service Time Inc.

The town nurse, Patricia (Trish) Parent, continues to perform office and home visits for Upton residents. She attended the Public Health Preparedness Summit in Atlanta, GA in the spring. In December of 2011, the Board of Health went "live" on the *Massachusetts Virtual Gateway* (MAVEN), where the town nurse can do follow up and disease tracking case reports. Trish was also one of the first 90 municipal agents in MA to pass the state housing inspection course. She continues to stay up to date on all Emergency Response information and is a member of the Region 2 Public Health Preparedness Coalition.

In 2011 the town nurse vaccinated 259 Upton residents/students and the following communicable diseases were reported:

- 5 Hepatitis C
- 1 Cryptosporidiosis
- 1 Campylobacteriosis
- 1 Tuberculosis contact investigation
- 4 Lyme disease

The following permits were issued under the BOH during 2011:

Food:	34
Garbage & Offal:	6
Tobacco Permits:	7
Installers:	13
Well:	5
Perc & Deephole:	15
Dumpster:	25
Large Animal Permits:	21
Trash Bags:	124,802
Complaints:	48

Respectfully submitted,

Upton Board of Health  
Al Holman  
Richard Desjardins  
Sherry Berger

## **REPORT OF THE HISTORICAL COMMISSION**

2011 saw extensive progress toward creating Upton's first National Register Historic District, a critical part of the Historical Commission's efforts to safeguard the town's unique character. The Commission made particularly significant progress in appropriately securing Upton's stone chamber and turning the land on which it sits on Elm Street into Upton Heritage Park. The year also saw changes in the makeup of the Commission, as one valued member was lost and two new contributors were added.

With the help of previously acquired Community Preservation Act funds, the Historical Commission, this past year, retained a pair of experience historical preservation consultants, Gretchen Schuler and Shari Berg, to produce the necessary paperwork to submit an application for Upton's first National Register Historic District. The proposed "Upton Center National Register Historic District" is slated to include 150 historic properties and 33 associated objects in the particularly significant Upton Center area, the area surrounding the town common and including parts of Main Street extending in both directions from the common and some side streets in the vicinity. The application detailing the significance of the properties involved has been submitted to the Massachusetts Historical Commission and approval is pending. Once approved, the new district will not impose general restrictions on what owners may do with their property, but it will give property owners potential access to historical preservation grants and display Upton's commitment to historic preservation. All owners of properties that contribute to the proposed district were notified by the Commission and given the opportunity to comment on their property's inclusion. This effort has yielded a positive response. A public informational meeting with a member of the Massachusetts Historical Commission on the National Register district proposal was held in February.

The Commission's work in preserving the historic character of the town and its historical resources extended to consulting on the proposed Town Hall renovation project and the renovation of the Milhaus Apartments,

which occupies the historic Knowlton hat factory building, and inspections of three properties under the demolition delay bylaw. A garage at 22 Grove Street and another structure on Glenview Street were found not to be historically significant by the Commission. An historic home at 80 Prospect Street was found to be historically significant and a public hearing was held. Though the Commission declined to impose a demolition delay on the property, the owner did agree to advertise the historic house for possible removal to and preservation at another site. The Commission also continued to propose names for new town streets that are appropriate to the town's history.

The Historical Commission continued to move forward with the improvement of Upton's new historical, environmental, and passive recreation resource, Upton Heritage Park. In the few years since the former 18 Elm Street property was acquired by the town, the Historical Commission has made steady progress toward transforming the property, which includes trees, meadows, and significant frontage on Mill Pond, into an inviting oasis in the center of town. In the spring, the Commission hired a consultant from Framingham's "Garden in the Woods" to visit the property and offer suggestions on how to control invasive plant species and promote appropriate native species. Ongoing efforts to remove invasive plant species and improve the property with the addition of appropriate native species progressed significantly in 2011 through the hard work of Commission members and the tireless efforts of numerous local volunteers. Invasive brush was removed and burned by volunteer labor, vistas overlooking Mill Pond were improved, the meadows were mowed at appropriate intervals, and trails were cleared. None of this progress would have been possible without the generous donations of time, effort, and equipment made by volunteers. The Commission extends its sincerest thanks to all those who pitched in. The Commission is also grateful for the generous donation that was used to erect an attractive granite memorial bench, dedicated to Ashley and Eleanor Perkins, situated on peaceful knoll overlooking the pond.

Particularly noteworthy among this year's accomplishments on the Heritage Park property was the removal of the abandoned mid

twentieth century house near the front of the property on Elm Street. The Commission had previously been given estimates of \$20,000 and beyond for the demolition and removal of the house. This spring, through a partnership between the Historical Commission and the Upton Fire Department, the house was removed in a far less costly manner that was also particularly beneficial to the community. The fire department and other visiting fire departments from around the commonwealth burned the house in a training exercise. The Commission extends special thanks to the Fire Department for their willingness to enter into this productive partnership and for their skill in making it such a success and further thanks the park's neighbors for their continued assistance and cooperation. The Commission also thanks the Police Department and Department of Public Works for their valuable assistance.

The early part of 2011 revealed the increasingly-rapid decay of the structure of the Upton Stone Chamber at Heritage Park. Unusually severe rainfall and winters in recent years and related frost and water damage had caused the structure to become compromised. The Commission, therefore, found it necessary to seek private donations and Community Preservation Act funds for the repair of the Chamber and an associated archaeological investigation requested by the Massachusetts Historical Commission, who, by necessity, became involved in approving the project. The Upton Historical Commission hired stonemason David Stewart-Smith, who, this fall, repaired the Chamber's entrance, which had been the compromised portion of the structure. In conjunction with the repair, an archaeological investigation, involving digging in multiple areas associated with the Chamber, was conducted by John Milner Associates, a highly-respected firm retained by the Commission for that purpose. A piece of wood found during the archaeological excavation has been sent for carbon dating. An effort is also underway to date the Chamber through the use of Optically Stimulated Luminescence Dating, a process that measures when buried soil associated with a structure was last exposed to sunlight. A generous private donation covered the cost of the OSL dating effort. A ground-penetrating radar study of the area around the Chamber was also initiated after the initial archaeological investigation

suggest the possibility of another structure behind the Chamber. Results of the archaeological investigation done by JMA, the ground-penetrating radar investigation, and the OSL dating were pending at year's end.

In September, the Historical Commission lost an accomplished long-time member with the passing of David Mackey. David had variously served as the Commission's clerk and co-chairman during his long tenure. As the Commission's foremost expert on historical architecture, he spearheaded the successful drive to institute the town's demolition delay bylaw and was the primary author of the bylaw. He proceeded to lead numerous demolition delay inspections under the law, contributing his unique architectural expertise to the evaluation of each property's significance. More recently, David represented the Historical Commission on the Town Hall Renovation Committee. His impeccable professionalism and contagious enthusiasm for history and historic preservation has left an indelible mark on the Commission and its work.

Toward year's end, the Historical Commission welcomed a new full member and a new associate member. Full member Kenneth Wood and associate member George Patterson will help the Commission to maintain the forward momentum of the past year into a future of continued service to the Town of Upton.

Respectfully submitted,

Barbara Burke, Chairman  
Russell Wood, Vice Chairman  
Jerry Owczarzak, Treasurer  
Joyce Heywood, Jonathan Meagher, Clerks  
Cathy Taylor, Kenneth Wood  
Associate Member George Patterson

# **REPORT OF THE HOUSING AUTHORITY**

## **Background**

Upton Housing Authority is a public body that exists for providing decent and affordable housing for elderly and disabled persons of low income. This Public Housing Authority receives direct funding from the Department of Housing and Community Development a state Agency (DHCD) located in Boston, MA

## **Mission**

Our mission is to create an environment that enables residents to live responsibly and with dignity. To support residents on achieving self-sufficiency, honor public commitments in a fiscal and ethically responsible manner, create and maintain public confidence in the Housing Authority operations and staff.

## **Monthly Commissioners Meetings**

Upton Housing Authority Board of Commissioners holds meetings on the second Wednesday of every month. All meetings are held at the Coach Road Apartment Community room at 6:00 p.m. As public officials, they hold meetings according to M.G.L. chapter 39 sections 2B of the open meeting law and posted with the Town Clerk.

## **New pursuits**

The Authority is seeking funding to become more energy efficient, improve outdated units and seek new parking.

## **Current Housing Programs**

### **Massachusetts Rental Voucher Program MRVP**

Seven subsidized family/elderly units located at the Upton Inn in Upton, MA. Eligibility income limits is based on family size and



income. There is no asset limit but the values of assets are included in gross income when determining applicant eligibility.

### Public Housing Program 667

There are 40 units located at Coach Road. Applicants must be sixty years of age or disabled to apply for housing. Residents who work or live in the Town of Upton may receive a preference when reviewed and verified by the Authority. When applications are completed, applicants are then placed on a waiting list. The income limits for state public housing are one person \$45,100 and two persons \$51,150.00.

### Service

The Upton Housing Authority Board of Commissioners reluctantly accepted William Evans resignation with regret from the Housing Board. The Commissioners would like to thank Mr. Evans for his commitment and service while serving on the Board of the Housing Authority.

Anyone interested in applying for housing may call the office, 508-529-3293 to have an application mailed. If you prefer, applications may be picked up at the office during office hours.

Upton Housing Authority	4 Hartford Avenue North
Monday, Wednesday, Friday	9:00 a.m. - 2:00 p.m.
Tues, Thurs, Sat, Sun, Holidays	Closed

Respectfully submitted,

Board of Commissioners  
Mildred Morin, Chair  
Judith McGee, State Appointee  
Rena Richard  
Richard Kennedy  
Linda Jones  
Executive Director: Betty Prairie

# **REPORT OF THE CODE ENFORCEMENT DEPARTMENT**

This past year has yet again been a most challenging one for the Department as we continue to be influenced by the fluctuations in our economy. While new home construction has remained down in general, it has kept pace with the previous year's performance. Overall, in fact, we saw both an increase in the number of permits as well as an increase in revenue. The year also saw personnel changes within the Department. In May Rudolph "Rudy" Susienka retired after nearly six years of service. Sadly, he passed away in December. His presence, sense of humor and friendship will be sorely missed. On a more positive note, in September Stephen C. Johnson joined the Department as a Local Inspector.

## **The Code Enforcement Staff**

Patrick H. Roche	Building Commissioner / Zoning Officer
Stephen C. Johnson	Local Building Inspector
Walter A. Hopkins	Plumbing & Gas Inspector
Thomas E. French	Assistant Plumbing & Gas Inspector
John G. Poirier, Jr	Wiring Inspector
David A. Stanley	Assistant Wiring Inspector
Diane C. Judd	Department Coordinator

## **Zoning Board of Appeals Members**

John F. LeBrun	Chairman
Stedman F. Briggs, Jr	Member
Joseph D. Lurie	Member
James R. Bates, Jr	Alternate
Richard Desjardins	Alternate
Denise Smith	Department Assistant

For the calendar year 2011, the following permits were issued:

## **PLUMBING & GAS DIVISION:**

Plumbing & Gas issued 87 Plumbing Permits and 100 Gas Permits.

Revenues collected for Plumbing & Gas Permits totaled: \$ 12,720.00.

**BUILDING DIVISION**

New Home Construction:	10
Accessory Building:	20
Additions:	6
Alterations:	8
Basement Finishes:	8
Bathroom Renovation:	3
Carnival:	1
Chimneys:	1
Decks:	13
Demolitions:	8
Doors & Windows:	20
Foundation Only:	1
Garage Addition:	7
Insulation:	10
Kitchen Renovation:	4
Other:	12
Pools:	9
Porch:	5
Remodel:	1
Repairs & Renovation:	37
Roofs:	62
Signs:	2
Solar:	4
Sunroom / 3-Season Room:	2
Siding:	7
Telecom Site:	1
Wood / Pellet Stoves:	32

**Total Permits Issued: 294**

**WIRING DIVISION**

New Home Construction:	11
Accessory Building:	2
Additions:	7
Alarm/Security System:	16
Audio:	2
Basement Finish:	7
Bathroom Remodel:	2
Boilers:	2
Carnival:	1
Commercial:	3
Cooktop:	1
Deck:	1
Dishwasher:	4
Family Room:	1
Fire Alarm:	1
Furnace:	4
Garage:	4
Gas Fireplace:	1
Generators:	16
Hot Tub:	1
Hot Water Heater:	2
Kitchen Renovation:	4
Oil Burner:	2
Panel Change:	1
Pools:	7
Porch:	3
Remodels:	13
Repairs:	8
Replace Service:	1
Rewire:	11
Septic:	2
Service Change:	2
Smoke Detectors:	2
Solar:	3
Sub-Panel:	2
Sunroom/3-Season:	3
Temporary Service:	3
Miscellaneous:	10
<b>Total Permits Issued:</b>	<b>163</b>

Revenues collected for Building Permits totaled:	\$ 78,998.71
Revenues collected for Wiring Permits totaled:	\$ 16,355.00
<b>TOTAL CODE ENFORCEMENT REVENUE</b>	<b>\$108,073.71</b>

## ZONING BOARD OF APPEALS

Variances		Special Permits	
Demolish/Rebuild House	1	Accessory Apartments	1
Remodel/Addition	2	In-Home Business	1
Garage	3	Class II License	3
In-ground Pool	1		
Shed Location	1		
<b>Total</b>	<b>8</b>	<b>Total</b>	<b>3</b>

Variances Granted	7	Special Permits Granted	2
Variances Denied	1	Special Permits Denied	0
Variances Withdrawn	0	Special Permits Withdrawn	0
Variances Continued	0	Special Permits Continued	1
Variances No Action	0	Special Permits No Action	0

**TOTAL HEARINGS: 11**

**APPEAL HEARINGS: 1**

As always, I would like to express my sincere thanks to all of the Inspectors of the Code Enforcement Department for their hard work, integrity and diligence in the conduction of their inspections, as well as to commend them for their professionalism, attention to detail and ongoing professional development. With State Safety Codes ever changing, it is crucial that we interpret and enforce the various Codes in order to insure the safety and wellbeing of our residents.

My thanks to our new Town Manager as well as the Board of Selectmen for their ongoing support of the Code Enforcement Department in these trying times.

Finally, my thanks to all of the various Boards, Committees and Commissions with whom we deal, for their input, collaboration and support.

Respectfully Submitted,

Patrick H. Roche  
Building Commissioner / Zoning Officer  
Department of Code Enforcement

## **REPORT OF THE BOARD OF LIBRARY TRUSTEES**

The good, the bad and the indifferent constituted much of our library during the preceding year. The good is easy to document. The people who work in the library have made it an attractive space in spite of its deficiencies. They have served their fellow townspeople with respect and dignity focusing on the good things that we have to offer and accomplished this in a pleasant and efficient manner. This, in a way, mitigates what we do not have. At the same time, the Director is continually searching for options that will offer solutions to the conditions and the space constraints that limit our library services.

The indifferent and bad portions of our library are difficult to describe as they have turned into an annual litany of complaints. Even the truth becomes tiresome if repeated often enough and who then wants to hear it. Sunshine is better than rain but if rain does not fall then the flowers will not blossom and neither will our library. With reluctance the Trustees point again to the deficiencies encountered during the year. The mold and the mice, the bugs and the rugs -- worn and aged are not a good place for our children to sit and listen to the stories told and retold of our past and of our dreams helping our young to grow into what we as a community wish. If not a new library for programs and space, perhaps a new rug would help. Perhaps a redesign is in order -- one that would replace the books of the past with electronic media in combination with computers requiring less space but having more content.

The Friends are special and provide the museum passes and programs we cannot give. Their Book Nook at the entrance is vibrant and offers a selection that our stacks cannot. Who can pass it by and not peruse the array of books and buy one or two to help fund their programs? Come in and enjoy the warmth of our 2500 square feet of space except for those who cannot navigate our stairs. Call us for the limited help we can give to those excluded.

The children are our treasure and come to us in large numbers searching for that something extra that makes life worthwhile. Lisa Stratton has

been a large part of this exploration by the young minds that enter our doors and she is leaving. The Trustees will miss her but the patrons, particularly the children whom she loved and guided will miss her most of all. Let us dream of a new library and new places to explore but let us, for now, work with what we have.

Each year we are required to document the Revolving Account expenses and they are as follows:

The fund received \$2393.83 and expended \$3917.11 with an ending balance of \$1523.28 which will be credited to Fiscal Year 2013 expenses. At no time did the fund exceed \$6000.00.

The Trustees welcome the return of Linda White to the Board replacing Miriam Wolff whose tenure was short but fruitful. The library could not function without them and without the help of the community and its representatives. This support has been freely given by many individuals, organizations and town departments and they make it possible for us to continue to serve our townspeople and contribute to making Upton a better place to live.

Respectfully submitted,

The Board of Library Trustees

John Robertson Jr., Chairman  
Judith Katz, Vice Chair  
Katie Kelley, Treasurer  
Charlotte Carr, Secretary  
Linda White,  
George Klink,  
Laurie Wodin,  
John Munnucci,  
Erin Alcott

## **REPORT OF THE LIBRARY DIRECTOR**

At the Upton Town Library, 2011 was a year of new services and experimentation with new formats as we strive to accommodate the community's needs in a changing and increasingly digital world. While we adopt new technologies and increase the library's digital presence, we must also retain our traditional functions of knowledge preservation and equal access. By balancing our long history of print materials with the emerging demand for audio visual materials and electronic content, we hope to continue to fulfill our mission of providing information, recreational, cultural and technological support and services to the Upton community.

### **BYKI Online Language Instruction**

This year, Upton Library subscribed to its first online database. This service provides a complete language instruction course including audio and visual presentation. The courses can be accessed from a home computer, the library's public computers or from internet-connected mobile devices. We purchased this service to meet demand for language instruction that our print collection could not satisfy. If the service is well received, the library may add more online self-guided instructional products to our collection.

### **Nook eReader Devices**

Using funds approved by Town Meeting in a special article, the Library purchased six Nook eReader devices which are available for patrons to borrow. A starting collection of 30 titles was purchased and installed on the devices, with further collection development being driven by patron request. In the first four months after purchase, the Nooks circulated 35 times, and an additional 25 titles have been installed. This collection allows our patrons to use emerging eReader technology, and provides an option for patrons to receive new titles quickly, without the library needing to purchase and house multiple print copies. In the future, we hope to expand this service with additional devices and consider using electronic content to replace, instead of duplicate, print formats.

## **Passport Applications**

In 2011, Upton Town Library became a passport acceptance facility, with the Library Director trained as an acceptance agent. This designation allows us to help patrons with completing their applications for a passport and accept the completed documents. This service enhances our role as a community center, and has attracted visitors that do not utilize other library services.

## **Library Website and Facebook**

The library continues to increase its online presence through enhancements to the library webpage and updates to the Upton Town Library facebook page. Our website has become the repository of library announcements and the best place for patrons to get rapidly updated information about library services. We added a web enhancement called “Wowbrary” which provides an attractive weekly notification about the latest additions to our collection. View the library website at <http://uptonlibrary.blogspot.com>

## **Library Holdings and Circulation**

Upton Town Library’s physical holdings in July 2011 included:

	Adult Materials	Children’s Materials
Books	17,500	9,090
Periodicals	73	23
Audio	559	326
Video	2,142	775

Our collection also includes our 55 Nook ebook titles, 25 discount museum passes, and 5 public computers for in-library use. Through our membership in C/WMARS, our patrons can access 4,318 downloadable eBooks, 2,460 eAudiobooks and 249 downloadable videos.

Our adult items circulated 36,220 times and children’s items 29,508 times, for a total of 65,728 circulations.

The library received 10,267 interlibrary loans from other institutions, and sent out 8,598 of Upton’s items to fill requests.



As of July, 2011, 3,875 residents of Upton were registered library borrowers, and an additional 533 residents of other communities were registered at Upton Library.

In December of 2011, our Children's Librarian of 6 years, Lisa Stratton, left the library to pursue other interests. During her time here, Lisa re-invigorated the library with her energy and enthusiasm, and led countless children onto the path of life-long reading.

For the upcoming year, our goal is to use new services to expand the library's role as a community center. While the circulation of materials will remain a core service, the library offers many other avenues for information and cultural enhancement, and we need to ensure that the entire Upton community makes use of our resources.

Respectfully submitted,

Matthew R Bachtold  
Library Director

## **REPORT OF THE TOWN MODERATOR**

It was again my privilege to preside at the adjourned Annual Town Meeting. This year it was on May 5, 2011 and it was reconvened on June 16. Also, there were Special Town Meetings on January 11, May 5, and November 15. My appointments to the Finance Committee are Jonathan Calianos and Joan Shanahan.

This was the fifth year in a row that the Town Clerk and I had the opportunity to speak with the third graders from Memorial School about town government. Once again we had a mock town meeting, with checkers and tellers registering each student as they entered into the town hall. A sample warrant was created for the students with issues that would come before them. One thing that continues to be especially encouraging is that when the students stood up to speak, they spoke in a very clear and efficient manner, did not make any personality statements, and then sat down and listened to the next speaker. In addition to speaking with the third graders, the Town Clerk and I visited with the high school seniors at Nipmuc Regional High School to discuss town government and how they can be involved now and in the future.

The Annual Meeting of the Massachusetts Moderators Association was held in the Hogan Center at Holy Cross College in Worcester on October 21<sup>st</sup>. In addition to the usual business that takes place at the annual meeting, there was significant debate regarding the long term viability of the Town Meeting form of Government in Massachusetts. A number of larger communities are feeling pressure from both inside and outside of their towns to move to a city form of government. While this is not currently an issue for the Town of Upton, it is certainly someone to be aware of in years to come.

Another responsibility that I had with regard to the association was to co-chair a regional moderator's workshop in Northboro. It was attended by approximately a dozen Central Massachusetts moderators; and in

addition to co-chairing the workshop, I had the opportunity to moderate the discussion. As with the annual meeting, we shared issues that arise at Town Meetings and discussed how to address those issues.

Thanks again to all the people who help with the setup and running of the Town Meeting. I would like to especially thank Upton Cablevision who records and then plays all town meetings on the Upton cable channel. Also, I would like to thank the tellers, counters, Town Clerk, Board of Selectmen, Upton Police and the Nipmuc Regional School Administration.

Finally, a continued special thanks to all of the citizens of Upton that attend the Town Meetings. Citizen involvement continues to be the critical link that allows for the appropriate checks and balances that must occur in a community like Upton. However busy our lives may be, it is our right and our responsibility to be a part of the governmental process. We must ask ourselves how we can get involved to help make Upton an even better community to live in for our families and for our fellow citizens.

Respectfully submitted,

David C Loeper

## REPORT OF THE PERSONNEL BOARD

Calendar year 2010 began with Seema Kenney as Chair with members Tom Giblin, Jean Jetté, John Sicurella and Greg Trussell. The year ended with Michael Goodwin as Chair with members Tom Giblin, Debbie Amorelli, Bob Carnegie and *ad hoc* member Seema Kenney.

This year was indeed busy for the membership of the board. The Selectmen accepted the resignations of Jean Jetté, Greg Trussell, and John Sicurella in April, June, and July respectively. The Board thanked each for their service and wished them well.

In June, the Selectmen appointed Deb Amorelli, Bob Carnegie, and Mike Goodwin to the Board. Also in June, Seema Kenney requested, and the Selectmen approved her request to change her status to an *ad hoc* member until her term expires in 2013.

In September, the Board reorganized with the election of Mike Goodwin as chair then congratulated outgoing Chairperson Seema Kenney for her 16 years in the chair.

In October, Department Coordinator Diane Judd retired from her position. The Board thanked her for her years of service. After interviews in mid-November, the Board recommended to the Town Manager who approved that Karen Varney be hired to fill this vacancy. Karen comes to this position following her retirement as the full-time Department Coordinator to the Board of Selectmen. We welcomed her back to another role in town government.

The Board conducted regular meetings throughout 2011, participated in job interviews, and was involved in several personnel issues. Highlights of actions taken and issues addressed by the Board last year included:

- Reviewed, rated, and/or changed the following positions:
  - Town Accountant
  - Director of Public Works

- Water/Wastewater Operator
- Water/Wastewater Operator in Training
- Department Coordinator to the Board of Health
- Classified, amended position descriptions, then rated the following positions:
  - EMS Captain (former position title: EMS Director)
  - EMS Lieutenant (former position title: EMS Assistant Director – Administration)
- Qualified applicants for the next step in the hiring process for following positions:
  - Director of Public Works
  - Water/Wastewater Operator
  - Department Assistant to the Personnel Board
  - Department Coordinator to the Board of Selectmen
  - Part-time Communications Officer to the Police Department
  - Local Building Inspector to the Code Enforcement Department
  - PEG Access Assistant (Public, Educational, and Government Access Television)
- Reviewed and updated the Personnel Bylaws to reflect current practices
- Approved compensation changes for Inspectors within the Code Enforcement Department
- Developed policy drafts for cell phone usage, computers and social media

The Personnel Board wishes to thank the Board of Selectmen and all other boards, committees, and commissions for their support during 2011.

Respectfully submitted,

The Personnel Board  
 Michael E. Goodwin, Chair  
 Debra J. Amorelli  
 Robert A. Carnegie  
 Thomas J. Giblin III, Esq.  
 Seema-Jayne Kenney (*ad hoc*)

## **REPORT OF THE PLANNING BOARD**

Calendar year 2011 brought continued changes and challenges to the Board and the community. Throughout the year we reviewed or continued review of the various subdivision, special permit and site plan applications that were submitted to the Board.

With assistance from other Town Boards & Committees and Central Massachusetts Regional Planning Commission (CMRPC) we continued to implement items from Upton's Master Plan (adopted 2005) and to update and/or amend various zoning bylaws. Public hearings were held for all proposed/amended zoning bylaws listed below:

### **Zoning amendments:**

- Amendment to the language for the Flood Plain Bylaw to reflect the new FEMA maps. A public hearing was held on May 3, 2011 and the amendment was adopted at ATM.
- Amendment to the language for Accessory Structures. Hearing was held on October 25, 2011 and was adopted at STM on November 15, 2011.

### **Definitive Subdivision Plans reviewed/in progress:**

- "Glen Echo Estates" 61-lots off North St. All 61 houses have been built and are occupied. The developer submitted a request for Street Acceptance for Howarth Dr and Francis Dr. A public hearing was held October 2011 and upon final review of our engineers and other Town departments, the Planning Board recommended acceptance of the streets. The streets were accepted by the Town at STM November 2011.
- "Governor's Landing" 59-lots off Milford St. No recent action/discussion; Construction has not been started.
- "Crosswinds" 32-lots located between Plain St. and Station St. was approved in 2005. Site clearing has been done and roadway and infrastructure work are underway.
- "Sylvan Springs" 54-lots located off Northbridge Rd in Mendon; 6 houses are located in Upton and 48 houses in Mendon. Construction has begun on the Mendon side.

## **Special Permits**

### **Open Space Residential Subdivision:**

- “JR Estates” 5-lots located off West River St was submitted January 2011. Upon review it was approved July 2011.

### **Wireless Data Transfer Facilities:**

- New Cingular Wireless PCS (AT&T) application to be located off 17 Taft St. Application has been reviewed. At the request of the applicant the public hearing has been continued numerous times throughout 2011. The application was formally withdrawn by the applicant in December 2011.
- Industrial Tower and Wireless application to be located off Warren St (on Pratt Hill). The facility was approved in 2010. Construction of the facility began in October of this year. The tower has been installed and the developer is working to bring power to the site and install the antennas for the various carriers.

### **Large Lot Frontage Reduction applications:**

- “Off Fowler St” – 2 lots. Upon review the application was denied May 2011.
- 9 Christian Hill Rd – 1 lot. Upon review the application was approved May 2011.
- 51 South St – 1 lot. Upon review the application was approved August 2011.
- 153 North St – 1 lot. Upon review the application was approved May 2011.
- West River St – 1 lot. Upon review the application was approved August 2011.
- “Fowler St” – 2 lots. Application submitted November 2011. A public hearing has been scheduled for January 2012.

### **Senior Housing Community:**

- “Rockwood Meadow” a 62-unit Senior Housing Community located off East St. was reviewed and approved in September 2006. A Site Plan application was approved in 2007. No construction has been started for this development.

### **Planned Village Development:**

- “Maple Avenue Planned Village Development” a mixed-use plan including commercial/retail space, municipal/civic space and residential units (both single family units and apartments).

The project was approved 2006, however, since then a large portion of the land located off Maple Ave has been sold. No further action/discussion has taken place regarding the special permit.

### Site Plan Approval

- St. Gabriel's church & rectory located at 151 Mendon St was completed and occupied/opened September 2011.
- Blackstone Valley Vocational Regional School District (BVT) athletic field complex to be located off Chestnut St. Reviewed and approved April 2011.
- 118 Main St – application to convert the existing building into a restaurant. Reviewed and approved May 2011.

### Plan Review

The data table below summarizes the Board's review activity

<u>Type of Plan</u>	<u>Reviewed</u>	<u>Total # Lots/Parcels</u>	<u>Fees Collected</u>
81P (ANR)	8	11-lots/4-parcels	\$1,200.00
Preliminary Plan	0	0	NA
Definitive Plan	0	NA	NA
Modification to Def. Plan	0	NA	NA
Site Plan	2	NA	\$1,500.00
Special Permits	5	10 lots	\$5,250.00
<u>Street Acceptance</u>	<u>2</u>	<u>NA</u>	<u>NA</u>
Subdivisions in Process	4	158	N/A

### Goals

- Continued implementation of items from the Master Plan, adopted July 2005.
- Review and propose amendments to the Upton Zoning Bylaws as may be necessary.
- Review and amend the Rules & Regulations for various projects/applications as may be necessary.
- Attend workshops, seminars and training sessions in order to keep up-to-date on information pertinent to the Planning Board.



## General

The Planning Board's regular posted meetings are scheduled the second and fourth Tuesday of every month at 7:00 p.m. The meetings are held at Nipmuc Regional High School in the "Professional Development Center", 3rd floor of the building. The Professional Development Center is handicap accessible, air conditioned, and has comfortable seating. The Board would like to encourage citizen participation in the Town government process by attending Board meetings.

- Scheduled office hours Tuesday & Thursday 8:00am– 2:00 pm.
- Office adjacent to the Town Clerk's Office in the Town Hall
- Office: (508) 529-1008 fax: (508) 529-1009
- E-Mail: [planningboard@upton.ma.us](mailto:planningboard@upton.ma.us) or [dsmith@upton.ma.us](mailto:dsmith@upton.ma.us)

At the Annual Town Meeting Raymond Smith was re-elected to a 5-year term. In May the Board re-organized as follows: Chair - Paul Carey; Vice-Chair - Thomas Davidson; Treasurer - Raymond Smith; Clerk - Gary Bohan; and Member - Margaret Carroll. William Tessmer was re-elected in April by joint vote of the Planning Board and Board of Selectmen as the Associate Member. Mr. Carey continued to represent the Planning Board on the Community Preservation Committee. Mr. Davidson was elected by the Board as the delegate to the Central Massachusetts Regional Planning Commission and to serve on to the Capital Budget Committee. Mr. Tessmer was elected by the Board to serve as the Planning Board representative to the Local Community Housing Partnership Committee. Ms. Carroll was elected by the Board to serve on the Stormwater Bylaw Committee; and Mr. Bohan was elected by the Board as the representative to the Railroad Fact Finding Committee.

We would like to thank the various Town Boards, Commissions, Departments and the citizens of Upton for their continued cooperation and support during the year.

Respectfully submitted,

Paul Carey, Chairman

## REPORT OF THE REGISTRAR OF VOTERS

Members of the Registrar of Voters: George P. Kennedy, Chairman (R), Cynthia Robertson (D), Eva Fowler (D) and Kelly A. McElreath (U).

The Town conducted only 1 Election this past year. We did not have any State Elections and thus only the Annual Town Election was held. The Board of Registrars held extended registration hours for all of this Election. Voter participation in the Annual Town Election was 22%. The Board of Registrars encourages residents to register to vote and participate in all elections.

Denise Smith works very hard to maintain Upton's voter list through the state computer known as the Central Voter Information System. We update the CVR with information received from the Annual Town Census and other sources.

As noted in the Town Clerk's report, the Town of Upton will have 2 precincts starting in 2012. We worked with the State in order to ensure our population was evenly distributed between the two precincts. We look forward to implementing the 2 precincts in 2012.

As in past years, most of the new voter registrations are completed at the Registry of Motor Vehicles. Again this past year, in order to encourage young people to vote, I visited the Nipmuc High School to register the students who are 18 or older.

At the end of 2011, there were 4,868 registered voters in the Town of Upton. The breakdown is as follows:

Unenrolled	3,075	Democrats	976
Republicans	793	All other	24

Respectfully submitted,

Kelly A. McElreath  
Ex-Officio Clerk to Registrars

## **REPORT OF THE TOWN CLERK**

I respectfully submit the following report for year ending 2011:

This past year, the Town Clerk's office worked hard to fulfill the day to day requests of vital records, Town Census, dog licenses, business certificates while implementing changes to some of our practices.

By April 2011, the State provided an internet based program to record and certify birth records. The staff took part in training to ensure we would be equipped to handle the new procedures. The birth program is working well and we look forward to the additional changes which will allow us to record and certify death and marriage records in the next couple of years.

Also, in 2011, the Town learned our Federal Census population total for 2010 was 7,542. This reflected an increase of 33% in population over the previous 10 years. We have calculated our actual population grew about 23% over that timeframe due to the 2000 census was undercounted by about 10%.

The population total of 7,542 requires the Town of Upton to have two (2) precincts for all elections as of December 31, 2011. During the year, the Town Clerk's office worked with the Secretary of Commonwealth's office to determine the boundaries of the two precincts. The two precincts were approved by Upton's Board of Selectmen and later approved by the State Legislature. We look forward to implementing this major change to our Elections in the Town of Upton in 2012.

As part of our outreach program to educate the students in our community about Elections and Town Meetings, the Moderator and I attended the Current American Affairs class at Nipmuc High School. We spend the day with the students to help them understand the importance of Elections and Town Meetings in hopes of encouraging their participation in our democratic process. Once again this past May, we greeted another class of Third Graders from Memorial School at the

Town Hall. This is the 6<sup>th</sup> year of having the 3<sup>rd</sup> graders and it is a great opportunity to share the functions of each Town Department and give them an opportunity to participate in a Town Meeting. Lastly, I visited the 6<sup>th</sup> grade class at Miscoe Hill to share our copy of the Declaration of Independence. In our Town Meeting records from 1776, Josiah Jean, the Town Clerk, rewrote the Declaration of Independence at the request of the General Court. It is a great opportunity to share of this important document with the 6<sup>th</sup> grade class each year.

With the Town's support each year by funding my membership to 3 different Town Clerk's association, I have been able to attend training with the Massachusetts Town Clerk's Association and the Worcester County Town Clerks Association. As in 2010, I was able to further my education and experience with Town Clerk's responsibilities, by attending my second year of the New England Municipal Clerks Institute. I spent another week in New Hampshire attending classes throughout the day on various subjects. I hope to continue this training next year in hopes of attaining my Certified Municipal Clerk certificate.

A major function of the Town Clerk's office is to record documents for the Town. The following records were recorded at the Town Clerk's office during 2011:

**VITAL STATISTICS:**

54 Births  
27 Marriages  
40 Deaths

**DOG LICENSES:**

692 Dog licenses  
13 Kennel licenses

**CERTIFICATES, PERMITS, BOOKLETS, ETC:**

128 Birth Certificates  
55 Death Certificates  
46 Marriage Certificates  
24 Marriage Intentions (Licenses)  
28 Street Lists Booklets  
12 ZBA Applications/ Variances/Special Permits  
30 Business Certificates  
39 Passport Applications\*\*

**\*\*Please note we stopped processing passports applications in May 2010 due to US State Department policies. The Library is now processing these applications.**

All of the before mentioned licenses and certificates generated \$12,720.00. These funds were transferred to the Town Treasurer accordingly each month.

The Town Clerk office hours are:

Monday and Wednesday: 9:00 am – 3:00 pm

Tuesday and Thursday: 9:15 am – 1:00 pm

6:00pm – 8:00 pm

As always, any requests can be emailed to [kmcelreath@upton.ma.us](mailto:kmcelreath@upton.ma.us). For more information about the Town Clerk's office, please visit our web page at the town's website, [www.upton.ma.us](http://www.upton.ma.us). To all the various boards, commissions and committees who have helped me this past year, thank you for your support. I look forward to your continued support.

Lastly, to Denise Smith, thank you for all of your hard work this past year. Your dedication to the office greatly improves our efficiency with our tasks.

Respectfully submitted,

Kelly A. McElreath  
Town Clerk

# REPORT OF THE POLICE AND COMMUNICATION DEPARTMENTS

## **Calls for Service/Activity**

Abandoned 911 Call .....	63	Illegal Dumping .....	14
Abandoned Motor Vehicle		Larceny .....	37
Alarm .....	324	Lockout House .....	22
Animal Complaint.....	116	Lockout Motor Vehicle .....	74
Animal Injured.....	46	Loitering.....	11
Assault and Battery .....	18	Lost Animal .....	79
Assist EMS.....	425	Lost/Missing Person.....	8
Assist Fire Department .....	276	Lost/Missing Property.....	35
Assist Other Agency .....	80	Loud Music Complaint .....	36
Assist Other P.D.....	97	Motor Vehicle Crash.....	212
Assist With Pedestrian Traffic	188	Motor Vehicle Violation ....	3896
Assist With Traffic.....	29	Motor Vehicle Complaint ...	136
Attempt to Serve Summons ..	75	Neighbor Dispute .....	10
ATV Complaint .....	34	Obstruction in Roadway .....	267
Breaking and Entering .....	19	Open Door.....	18
Building Check .....	2908	Overdue Motorist .....	2
Car Seat Installation.....	22	Parking Complaint/Violation .	88
Disabled Motor Vehicle.....	177	Power Outage.....	33
Disorderly Person.....	4	Reported O.U.I. Operator.....	33
Disturbance .....	58	Restraining Order Escort.....	6
Deliver Message.....	25	Restraining Order Issued.....	20
Domestic Disturbance .....	14	Shots Fired .....	19
Drugs.....	5	Solicitation .....	5
Escort .....	38	Stolen Motor Vehicle .....	5
Extra Patrols Requested .....	33	Suicidal Person.....	18
Found Property.....	26	Suspicious Motor Vehicle....	125
Fraud/Forgery .....	8	Suspicious Package.....	10
Fundraiser Scam.....	5	Suspicious Person .....	85
General Assistance.....	573	Threats.....	4
Harassing Phone Calls .....	20	Trespassing .....	7
Harassment Prevention Order ..	2	Vandalism .....	46
House Check .....	501	Water Leak.....	24
Hunter Complaint.....	11	Well Being Check .....	56
		Wires Down .....	57

## **Offenses**

Forcible Rape .....	2
Indecent Assault and Battery ...	1
Aggravated Assault .....	2
Simple Assault .....	15
Intimidation .....	11
Arson .....	1
Breaking & Entering .....	19
Shoplifting .....	3
Theft from a Building .....	10
Theft from a Motor Vehicle .....	5
All Other Larceny .....	24
Motor Vehicle Theft .....	4
False Pretenses .....	13
Impersonation .....	9
Embezzlement .....	2
Destruction of Property .....	39
Drug Violations .....	20
Statutory Rape .....	4
Obscene Material to Minor .....	2
Weapons Violations .....	2
Disorderly Conduct .....	6
Operating Under the Influence .....	18
Protective Custody .....	5
Liquor Law Violations .....	11
Other Offenses .....	60
Criminal Traffic Offenses ....	370

## **Arrests by Shift**

Day Shift	
(8AM – 4PM ) .....	131
Evening Shift	
(4PM-12AM) .....	52
Night Shift	
(12AM-8AM) .....	88

## **Arrests by Day of Week**

Sunday .....	47
Monday .....	47
Tuesday .....	32
Wednesday .....	28
Thursday .....	30
Friday .....	32
Saturday .....	39

## **Offenses by Month**

January .....	62
February .....	43
March .....	54
April .....	35
May .....	87
June .....	46
July .....	43
August .....	65
September .....	49
October .....	62
November .....	54
December .....	63

## **Top Ten Offenses Charged**

1. Criminal MV Violations
2. Larceny
3. Destruction of Property
4. Breaking & Entering
5. Assault, A & B
6. Credit Card Fraud/Identity Fraud
7. Drug Violations
8. Operating Under the Influence
9. Intimidation
10. Liquor Law Violations

## **Motor Vehicle Violations**

Arrests .....	19
Civil Violations .....	784
Criminal Complaint .....	164
Written Warning .....	1847
Verbal Warning.....	634

## **Top Ten Violations Cited**

1. Speeding	
2. Inspection Violation	
3. Stop Sign/Light Violation	
4. Defective Equipment	
5. Marked Lanes Violation	
6. Seat Belt Violation	
7. Unregistered MV/No Ins.	
8. Suspended/Revoked License	
9. License/Reg not in Possession	
10. Unlicensed Operator	

## **MV Violations by Location**

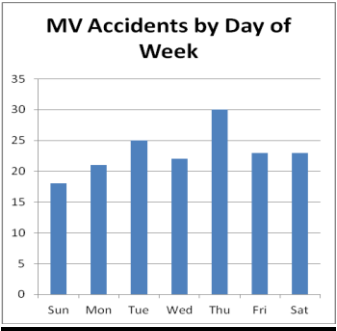
Bradish Farm Rd .....	1
Breton Rd .....	2
Chestnut Street .....	6
Christian Hill Rd .....	36
Cider Mill Lane .....	1
Crockett Rd .....	1
Cross Street .....	2
Dairy Drive .....	2
East Street .....	469
Farrar Road .....	1
Elm Street.....	16
Fiske Ave .....	3
Fiske Mill Rd .....	27
Florence Cir .....	1
Forest Street .....	9
Francis Drive.....	1

Glen View St.....	5
Glen Ave .....	5
Green Lane.....	1
Grove St .....	1
Hartford Ave North .....	139
Hartford Ave South.....	12
Henry's Path.....	3
High St .....	168
Hopkinton Rd.....	671
Kiwanis Beach Rd.....	9
Knowlton Cir .....	2
Lodge Ave.....	3
Main St.....	647
Maple Ave.....	74
Mechanic St .....	12
Mendon St .....	339
Merriam Way .....	2
Milford St.....	272
N. Main St.....	24
North St.....	21
Oak Dr.....	8
Old Grafton Rd .....	2
Plain St .....	10
Pleasant St .....	323
Prospect St .....	5
School St .....	44
South St .....	85
Southboro Rd .....	12
Stoddard St.....	1
Taft St.....	4
W. Main St.....	82
W. River St.....	8
Walker Dr.....	4
Walnut St .....	3
Warren St .....	12
Westboro Rd .....	134
Williams St.....	138



**MV Accidents by Location**

Breton Rd .....	1
Chestnut Street .....	3
Christian Hill Road .....	2
East Street .....	5
Fiske Mill Road.....	3
Forest Street .....	1
Hartford Avenue North .....	9
High Street .....	4
Hopkinton Road.....	9
Main Street.....	33
Maple Avenue .....	3
Mechanic Street .....	2
Mendon Street.....	9
Milford Street.....	21
North Street.....	3
N. Main Street.....	3
Oak Drive.....	1
Pleasant Street.....	15
School Street .....	5
South Street.....	3
Southboro Road .....	1
Warren Street .....	1
W. Main Street.....	3
Westboro Road.....	5
Williams Street.....	4

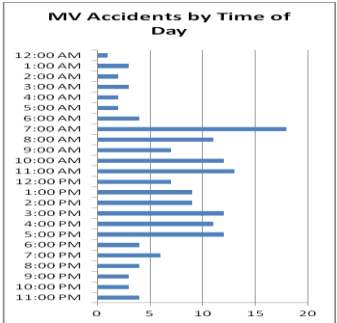


**Top 5 Driver Contributing Code**

1. Driver Inattention
2. Failure to Yield Right of Way
3. Following Too Closely
4. Failure to Keep in Proper Lane
5. Speed Greater Than Reasonable

**MV Accident Injury Status**

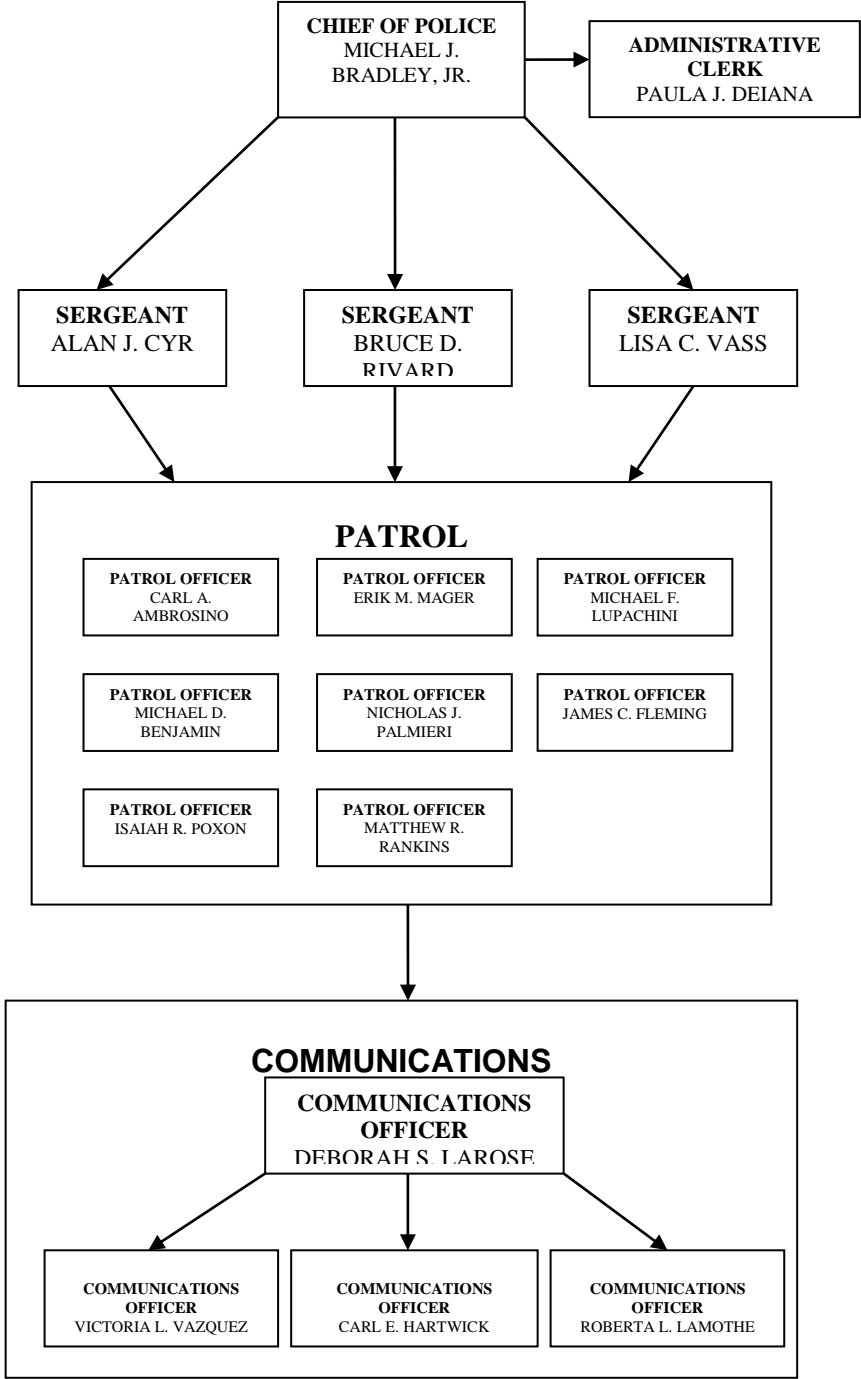
Fatal Injury.....	0
Incapacitating.....	7
Visible injury .....	22
Minor injury .....	23
No visible injury .....	252



**Age and Gender Breakdown**

	Male	Female	Total
<19	17	12	29
19-21	9	6	15
22-25	11	8	19
26-35	19	17	36
36-45	30	19	49
46-60	41	28	69
>60	16	17	33
Total	69	33	250

DEPARTMENT ROSTER



## **TRAINING**

Full-Time Police Officers received the following mandatory in-service training:

- Firearms Training (Pistol and rifle qualification)
- O.C. Course
- C.P.R. and First Responder Training
- A.E.D. (Automatic External Defibrillator) Training
- Educational Incentive Program (EIP) Class Training (monthly)
- Policy Manual Testing (monthly)
- Defensive Tactics Training
- Domestic Violence Response
- Legal Updates

In addition to the mandatory training, Officers received training in the following specialized areas:

- Biased based policing - Racial Profiling
- Child Abuse Investigation
- Handling Prisoners w/Medical & Psychological Conditions
- Holding Facility Training
- Homeland Security, Hazmat Awareness & Response
- Mobile Range System, Hopkinton Police Dept., Hopkinton, MA
- Instructor, Offensive Shooting
- MPI Drug Investigations for PO's and SRO's
- MPI on-line "Emotionally Disturbed Persons"
- MPI, Firearms Legal Update
- MPI, Mastering OUI
- MPI: Writing Search Warrants
- MPTC 2 Day Select Fire Firearms Instructor
- MPTC Executive Chief's Seminar Series
- MPTC Firearms Instructor Re-Certification
- MPTC 24 hr. standardized field sobriety testing
- SWAT Training

Communication Officers received the following in-service training:

- CPR Recertification
- AED Recertification
- Policy Manual Testing (monthly)
- Educational Incentive Program (E.I.P.) Class Training
- Emergency Medical Dispatch Certification
- Criminal History Systems Board Policies and Procedures

Communication Officers received the following specialized training:

- Suicide Intervention
- Critical Incident Dispatching
- Missing & Exploited Children
- Domestic Violence Intervention
- Legal Issues for Dispatch
- APCO Emergency Medical Dispatch
- APCO EMD Manager
- APCO Public Safety Telecommunicator 1

## **GRANTS**

The Upton Police & Communications Departments received the following grants for 2011

- **Traffic Enforcement & Equipment Grant: \$1,200.00**  
Funding provided through the Massachusetts Executive Office of Public Safety, Highway Safety Division for patrols to target seat belt safety, impaired driving, and aggressive driving.
- **State 911 Department Support Grant: \$21,271.00**  
Funding was provided by the Massachusetts State 911 Department for equipment purchases within the communication center and for wage reimbursement that may be used for additional training.
- **911 Training Grant: \$7,000.00**  
Funding was provided by the Massachusetts State 911 Department for E911 approved courses and overtime replacement costs for employees attending training.

## **Community Policing & Special Programs**

The Upton Police Departments continues to support the philosophy of community policing by offering the following programs:

- Child Gun Safety Program (Eddie Eagle)
- R.A.D. Program
- Pan Mass Challenge – Kids Ride
- Annual Fishing Derby
- Seniors Spaghetti Supper
- Project Child Safe Gun Lock
- Santa Claus Visit on Christmas Eve
- Bike Safety and Free Helmet Program
- SRO (School Resource Officer)
- Massachusetts Police Certification/Accreditation Program
- Youth Recreation Program

## **CONCLUSION**

I would like to thank the community, town departments, and especially members of the Police and Communications Departments for their continued support. The Upton Police Department has a professional and dedicated staff that is committed to providing quality service and protection to the citizens of Upton. During 2011, The Police Department continued its work toward receiving full accreditation with the Massachusetts Police Accreditation Commission. The Commission reviewed our Police Department's operation and procedures during a recent two day assessment, which resulted in being awarded Full Accreditation by the Commission.

The Massachusetts Police Accreditation Commission's Accreditation Program provides the following benefits:

- Provides a norm for the Upton Police Department to judge its performance.
- Provides a basis to correct deficiencies before they become public problems.
- Provides accountability among agency personnel.
- Provides a means of independent evaluation of agency operations for quality assurance.
- Enhances the reputation of the agency and promotes public confidence in it.
- Reduces liability exposure by following best practices for delivery of services and supervision of personnel.

Respectfully submitted,

Chief Michael J. Bradley, Jr.

# REPORT OF THE ANIMAL CONTROL OFFICER

I respectfully submit the following report for the year ending 2011:

My mission as Animal Control Officer is to promote and protect the health and safety of animals, both domestic and wild, and people in the town of Upton.

One of the responsibilities of Animal Control is to perform the duties of Animal Health Inspector. As Animal Health Inspector, I am responsible for investigating and issuing quarantine notices for animal bites, and for performing yearly barn inspections and completing reports to be sent to the State Department of Agriculture. After conducting 68 barn inspections, the breakdown is as follows:

## Cattle:

Dairy:	4	Steer/Oxen:	2
--------	---	-------------	---

## Swine:

Pot-bellied:	3
--------------	---

## Llamas:

5	<u>Alpacas:</u>	10
---	-----------------	----

## Goats:

48	<u>Sheep:</u>	29
----	---------------	----

## Equines:

Horses/Ponies:	146
Donkey:	1
Mini horse:	14
Mini donkey:	6

## Poultry:

Chickens	203
Ducks	84
Geese	5
Guineas	4
Pigeons	68
Turkeys	4
Peacocks	3

The Animal Control Officers duty is to respond to all calls/complaints relating to animals, both domestic and wild. The following is the breakdown of calls responded to:

**CALLS PERTAINING TO DOGS**

Reported/Seen Loose	92	Barking
Dogs picked up in violation of leash law	24	Dog Bites
Reported Lost	32	Hit by Motor Vehicle
Dog-other	20	Injured Dog-transport to vet

**CALLS PERTAINING TO CATS**

Reported Lost	46	Hit by Motor Vehicle
Reported Found	14	Dead
Cats picked up		Injured
Cats-other	22	Transported to Vet

**CALLS PERTAINING TO WILDLIFE/ FARM ANIMALS**

Coyote	5	Horse
Fox	7	Rabbit
Raccoon	9	Bird
Deer		Woodchucks
Bat	5	Duck/goose/chicken
Skunk	3	Goat
Other-fisher	4	
Turkey	3	other

**OTHER ANIMAL CONTROL DUTIES/ACTIVITIES**

Barn Inspections	68	General Information
Rabies Quarantines	4	
Cruelty Investigations	2	Meetings
Manure management	1	Other

I appreciate the opportunity to serve the town of Upton as Animal Control and would like to thank the Town Manager, the Board of Health and the Board of Selectmen for their continued support.

Respectfully submitted,  
Kate Hawkins, Animal Control Officer



# REPORT OF THE TREASURER

## *Fiscal Year End June 30, 2011*

### TREASURER'S CASH ACCOUNT

Beginning Balance, June 30, 2010	\$5,022,039
Receipts 2011	\$15,647,091
GF Interest 2011	\$9,094
CPA Int/Earnings	\$31,453
Warrants 2011	(\$16,480,300)
Ending Balance, June 30, 2011	\$4,229,377

### BORROWINGS

<u>Type</u>	<u>Purpose</u>	<u>Original Amount</u>	<u>FY 2011 YE Balance</u>	<u>Ending Term</u>
MWPAT	Sewer Plant	\$4,809,200	\$2,240,400	2018
GOB	Fire Station	\$3,500,000	\$1,939,000	2020
GOB	Stefan farm	\$1,500,000	\$831,000	2020
GOB	Stefan farm	\$950,000	\$450,000	2019
GOB	Rt. 140 Water pipes	\$1,211,769	\$1,105,000	2028
GOB	Station Street Pump	\$241,460	\$230,000	2028
<b>TOTAL</b>			<b>\$6,795,400</b>	

### AUTHORIZED & UNISSUED

Chapter 90 Roads	\$320,049
------------------	-----------

### INTEREST/FEEs COLLECTED 2011

Interest/Demand fees from R.E. and P.P.	\$58,289
Interest/Demand fees from MVE	\$14,902
Interest/Demand fees from Tax Title	\$3,309
Treasurer/Collector fees	\$7,820

**Respectfully submitted,**

**Kenneth Glowacki, CMMC, CMMT**  
**Treasurer/Collector**

## **REPORT OF THE TRUST FUND COMMISSION**

During the course of 2011 the Board met on several occasions and consulted with our Financial Consultant relative to the investments of the Trust fund accounts. The Board has continued to diversify the funds by using “Modern Portfolio Theory” and maintained its investment discipline and adherence to our Investment Policy Statement.

We believe that diversification and investment discipline helped to protect the town’s trust funds during the past and is the prudent course of action going forward.

The non-expendable portion of the investments which is invested in a diversified portfolio of both equity and fixed income investments was down 2.65% for calendar year 2011 and up an annualized 11.48% over the past three years.

The expendable portion of the investments which is more conservatively invested in fixed income securities was up 1.93% for calendar Year 2011 and up an annualized 9.41% over the past three years.

Although there have been changes to the portfolio over the year the overall asset allocation is consistent with last year.

Respectfully submitted,

Americo Binaco, Chairman  
Kenneth Glowacki  
Harvey J. Trask

Fiscal Year		2010		2011		2011		Trust Fund Specified Use	
Item Fund Name		Non-Expendable		Expendable		Non-Expendable		Expendable	
1	Stabilization(s)			\$742,477.32				\$1,115,905.39	Per town meeting
2	Law Enforcement			\$1,748.39				\$1,748.30	Police drug enforcement
3	Conservation			\$13,991.00				\$671.72	Conservation commission
4	Cemetery Interest	\$242,716.34		\$5,991.37		\$282,164.73		\$14,663.27	Spendable/principle earnings by cemetery commission
5	Knowlton Distress	\$5,200.21		\$68,152.55		\$6,084.51		\$74,585.29	By selectmen for townspeople in distress
6	Industrial Accident			\$11,915.38				\$13,005.53	Workmen's compensation IAW selectmen's rules
7	Batchelor School	\$5,200.21		\$25,296.26		\$6,084.51		\$27,808.06	Support & maintenance of town schools
8	Schultz Library	\$2,080.08		\$4,501.49		\$2,433.80		\$4,992.30	Library books
9	Knowlton School								School committee of Upton
10	Risteen Scholarship	\$1,040.04		-\$113.64		\$1,216.90		-\$74.15	
11	Carpenter Library	\$1,040.04		\$2,516.99		\$1,216.90		\$2,786.75	Books or art prints
12	Batchelor Library	\$5,200.21		\$1,511.77		\$6,084.51		\$1,847.51	Support & maintenance of town library
13	Johnson Library	\$1,040.04		\$904.00		\$1,216.90		\$1,026.19	
14	W. Knowlton	\$499,523.98		\$26,098.45		\$580,070.19		\$46,409.49	Controlled by the Selectmen for any public purpose
15	Keith Library	\$1,040.04		\$386.59		\$1,128.47		\$461.44	Library
16	Batchelor & Knowlton	\$74,411.61		\$134,385.94		\$86,249.66		\$148,776.22	By school committee for care of school in Upton
17	Lora Davee Dearth	\$8,002.55		\$8,175.62		\$8,682.97		\$9,227.43	Library books
18	Bates Scholarship	\$864.27		\$504.43		\$937.76		\$383.40	
19	E. W. Risteen B	\$410,518.84		\$612,248.45		\$478,675.39		\$653,613.28	Welfare
20	E. W. Risteen C	\$410,518.84		\$73,507.24		\$478,675.38		\$24,590.37	Schools (CY pres completed)
21	E. W. Risteen D	\$410,518.84		\$127,536.00		\$478,675.38		\$141,120.95	Beautification
22	Newton	\$1,040.04		\$1,717.06		\$1,216.90		\$1,913.64	Library books
23	Ramsey Scholarship			\$5,805.61				\$6,136.77	
24	Goodridge			\$12,701.71				\$13,863.80	Upton senior center
25	Wilson Library			\$3,158.27				\$3,447.22	Childrens section of the library
26	Library Good Fortune			\$13,818.17				\$14,870.26	
27	Shraft Armstrong			\$2,140.14				\$2,335.95	Benefit the library by the board of trustees & librarian
28	Frost Magnuson	\$2,600.10		\$1,574.12		\$3,042.26		\$1,816.85	Library

FY 2011 Expenditures

Bates	\$200.00
Conservation	\$14,599.32
Ramsey	\$200.00
W. Knowlton	\$165.00
Risteen B	\$26,340.30
Risteen C	\$72,459.05
Risteen D	\$16,714.32

## **REPORT OF THE TREE WARDEN**

In 2011 a total of eighty two (82) trees were taken down within the town of Upton. Thirty two (32) were dead, five (5) were dangerous to the public way and forty five (45) were damaged from the hurricanes in June and August or the Early snow storm in October. Many roadside stumps were ground up or removed along town streets.

Our on-going program of the removal of dead and low lying tree limbs was continued throughout the year. This allows the sunshine to get down to the roads to help with the melting of ice and snow. The Upton Tree Department had twenty eight (28) emergency type calls during the past year. These calls were handled under the supervision of Deputy Tree Warden John Johnson by the DPW, the Upton Tree Department and National Grid.

I would especially like to thank Deputy Tree Warden John Johnson for his outstanding help, Public Officials, the Department of Public Works, Carol Peterson, National Grid and the Townspeople of Upton for all of their help.

Respectfully submitted,

Donald R. (Doug) Keniston  
Tree Warden

## **REPORT OF THE DIRECTOR OF VETERANS' GRAVES**

Nine veterans were buried in the Upton cemeteries in the previous twelve months ending June 30, 2011.

Five World War II Service Veterans:

U.S. Army	3
U.S. Navy	1
U.S. Air Force	0
U.S. Marines	1

Three Korean Conflict Veterans:

U.S. Army	2
U.S. Navy	0
U.S. Air Force	0
U.S. Marines	1

One Vietnam Conflict Veteran:

U.S. Army	1
U.S. Navy	0
U.S. Air Force	0
U.S. Marines	0

A review of all cemeteries shows a total of 961 known veterans of all wars are buried in Upton. The names of all veterans are on file with the director of veterans' graves.

With the assistance of Upton veterans and boy scouts, 586 flags were placed on all veterans' graves at all cemeteries.

Respectfully submitted,

Richard L.Randall  
Director of Veterans' Graves

## **REPORT OF VETERANS' SERVICES**

The Veterans' Services Department is a mandated position in the Commonwealth of Massachusetts. Any city or town with a population of 12,000 or more is required to have a full-time Veterans' Services Officer (VSO). The primary duty is to assist veterans and their dependents in applying for state and federal benefits. The VSO is knowledgeable about an array of federal, state and local benefits to which veterans and dependents may be entitled.

As our state and national economy continues to look somewhat bleak and unemployment hasn't shown encouraging signs of recovery, veterans and dependents continue seeking the aid of State Veterans Benefits (M.G.L. Chapter 115). These benefits can be applied for confidentially with the VSO. This financial assistance can also include reimbursement of out-of-pocket medical expenses and fuel assistance.

In fiscal year 2011, through Dec. over \$10,000 was paid out in benefits for Upton veterans. That is nearly a two fold increase for the same amount of time in the previous year. This is due to an increase in need combined with an increase in unemployment and higher medical costs. Upton has also had three veterans move to town with legitimate needs - two were already receiving benefits in their former towns. As a former commander of the Upton VFW, it does seem as if more veterans are becoming aware of what my job entails and how they might benefit. Most veterans earn too much money to receive any CH 115 benefits, but they have every right to inquire.

The Department of Veterans' Services (DVS) budget hasn't been affected by cuts thus far and continues to reimburse 75% of authorized benefits to the town. DVS will reimburse each town 100% for the cost associated with the upcoming annual training for all VSOs in Leominster. The Massachusetts Veterans' Service Officers Association and the Worcester County Veterans' Service Officers Association are the two professional organizations that also contribute to VSO education and collegiality.

Eligibility for veterans' benefits begins with showing proof of service (DD Form 214) and discharge under honorable conditions during particular periods of time or proof that one is or was a dependent of a veteran. The VSO can help you in determining this or you can read about the requirements at The Department of Veterans Services website or [www.mvsoa.us](http://www.mvsoa.us).

The Commonwealth of Massachusetts offers a need-based program of financial and medical assistance for veterans and their dependents known as M.G.L. Chapter 115. Qualifying veterans and their dependents receive necessary financial assistance for food, shelter, clothing, fuel, and medical care in accordance with a formula which takes into account the number of dependents and income from all sources. The Department of Veterans Services (DVS) and every city and town in our Commonwealth (VSO) has been providing services and benefits to veterans and to the dependents of veterans since 1861.

If any veteran or veteran's dependent has any questions, please call me to set up an appointment at (508) 529-6191, or (508) 529-2471.

I want to invite any eligible veteran to consider joining the Upton VFW. Our small post needs additional members and we are doing more fun things in the community.

I want to again thank various department heads and especially the Town Clerk and Clerk to the Town Accountant and Clerk to Board of Selectmen for their assistance and patience over the past year. Veterans would not have received timely assistance without your guidance. Thank you very much Kelly, Ann and Karen.

Respectfully submitted,

Margaret C. Laneri  
Veterans' Services Director

## **REPORT OF THE TOWN HALL RENOVATION COMMITTEE**

The committee respectfully submits the following 2011 annual report:

In January, the committee voted to proceed to schematic design development to further consider the accurate cost and feasibility of renovation of the Town Hall in relation to the cost of new construction.

Building on the conceptual design provided by Gorman Richardson Lewis Architects (GRLA) which garnered preliminary approval from Massachusetts Historical Commission (MHC), and with the support of the Board of Selectmen (BOS), the committee requested funding through the Community Preservation Committee (CPC) to complete this phase.

In April, the committee gave a presentation to the CPC and requested \$75,000 in funding for the schematic design phase. The CPC voted to recommend this request at the Annual Town Meeting. A presentation on the renovation project was made at the Annual Town Meeting in May and voters approved the request for \$75,000 for preparation of schematic design documents.

In July, Town Manager Blythe Robinson prepared and published an RFP for this work. A total of 19 architectural firms expressed interest in the project; 9 firms submitted proposals. From 9 proposals, the committee interviewed 4 firms. Based on the interviews and the feedback from references, the committee voted unanimously in October to hire the firm of McGinley Kaslow & Associates (MKA) for the schematic design phase. We held a kick off meeting with MKA in October. The committee also met with the CPC in October to update them on the progress of the project.



During the fall, MKA met with the committee numerous times. The building was digitally scanned to ensure accurate elevations and measurements. Schematic design documents showing location of all town offices, meeting rooms and storage have been developed and reviewed with all town departments who are slated to be located in the building.

The committee also visited two towns – one that renovated their town hall (Needham) and one that built a new town hall (Bellingham).

Two new committee members were welcomed this year – Tim Tobin and Mike Howell. The committee sadly acknowledged the passing of committee's secretary David Mackey, who represented the Upton Historical Commission. The committee looks forward to a productive 2012.

Respectfully submitted,

Kelly McElreath, Chair  
Steve Rakitin, Secretary  
Michelle Goodwin  
Mike Howell  
Tim Tobin

# **SUPERINTENDENT'S REPORT**

## **MENDON–UPTON REGIONAL SCHOOL DISTRICT**

I am excited to commence my work as the new superintendent of the Mendon-Upton Regional School District. I am fortunate to be leading a district where there are caring and committed teachers, administrators, and support staff. Equally strong is our student body, which comes to school ready to learn, bolstered by supportive parents and community members. While there are many short-term and long-term challenges ahead, I am very confident that the capacity for continuous improvement is very strong in our school district.

As the current school year began, the district established three straightforward goals to guide its direction. They are:

- 1. We will build a PK-12 district culture that promotes trust, collaboration, and a vision for the future.**
- 2. We will improve all instructional and assessment practices.**
- 3. We will align the district curriculum to the *Common Core Standards*.**

There is a strong sense of our district taking a new direction, one that is relentlessly focused on improving outcomes for all children. The above three goals were crafted by the district's leadership team before the start of the current 2011-2012 school year. I believe they represent the start of a new vision for our district, one where there is open and honest communication, collaboration, and trust among all stakeholders. Likewise, we will also be fixed on improving the quality of instruction in every single classroom. We know that there is no other single school-related factor that impacts student achievement than the quality of teaching. Therefore, we will strive to support teacher collaboration and professional development so continuous instructional improvement is the norm within our district. Additionally, we will begin to align our PK-12 English language arts and mathematics curriculums to the new

national *Common Core Standards*. This new, rigorous set of standards will ensure that all of our graduates are college and career ready.

Although the district has had to make drastic cuts within the last four years due to the economic downturn, student performance remains very strong. Amongst our district and students' accomplishments in the past year are the following:

- Tenth grade MCAS (Massachusetts Comprehensive Assessment System) scores are a common benchmark of a district's performance as it is a high-stakes test required for graduation. The Nipmuc Regional High School student performance on the 10<sup>th</sup> grade MCAS tests is the highest of all high schools in the Blackstone Valley, with 95% of students scoring proficient or higher in English language arts and 90% of students scoring proficient or higher on both the mathematics and science tests.
- Spain's National Foreign Ministry Office named the Clough Elementary School as the *2011 Spanish School of the Year*. This prestigious, national award was in recognition of the outstanding Spanish Immersion Program which has been flourishing at the school for the past twelve years.
- The College Board named Nipmuc Regional High School as a *2011 AP Honor Roll School* for its continued excellence in expanding opportunity and improving achievement in Advanced Placement coursework. This distinction was given to only 300 high schools nationwide!
- The Visual Arts Program in the schools remains very strong. In 2011 alone, 31 Nipmuc and Miscoe Hill students were *Boston Globe Scholastic Art Award* winners. Awards are granted to less than 2% of entries in this auspicious annual program.
- The Performing Arts Program is also a source of pride and accomplishment within the district. The participation rate is

impressive, particularly at Miscoe hill, where 42% of students are members of the band and/or chorus.

- Thanks to the generous support of the Mendon-Upton Education Foundation (MUEF), the *Rachel's Challenge* program has been implemented in all of the district's schools. This innovative program directly addresses bullying by promoting pro-social behaviors to improve school climate.

While our successes are many, much work lies ahead. The Mendon-Upton Regional School District will commence a robust strategic planning process during the current school year. That process will entail creating a new, shared vision of improving teaching and learning in the Mendon-Upton Regional School District. From that vision, both short-term and long-term goals over the next five years will be delineated. Each of these goals will be further detailed through specific, measurable objectives and annual action plans which detail what steps will be taken so our goals may be achieved.

I am grateful for the significant investment that the communities of Mendon and Upton make in the public education of our children. With a new vision, clear targets, improved professional practices, and hard work, our district will continue to produce outstanding returns on that investment: increased student achievement.

Cordially,

Dr. Joseph P. Maruszczak  
Superintendent of Schools

## **REPORT OF THE STUDENT SUPPORT SERVICES**

The Student Support Services department of the Mendon-Upton Regional School District is responsible for the special education services for eligible students ages 3 through 21. Mendon-Upton Schools have been including students with disabilities in the general education classroom and follows the mission to create an environment that respects all ability levels and learning styles, and one that offers the full range of the curriculum and the full resources of our teachers and our facilities to all students.

If a student is not making effective progress in school and there is a concern of a suspected disability the school district will complete a comprehensive evaluation given signed consent from the parent or guardian. If the Special Education Team has determined that the student is presenting with one or more disabilities in the areas identified by federal and state law, and has determined that the student, as a function of their disability, is failing to make effective progress in the regular education curriculum, the Team may recommend the development of an Individualized Education Program (IEP). The Special Education Team, which includes the parent, and special education and general education personnel, will then work collaboratively to develop an IEP which meets statutory compliance and is reasonably calculated to provide the student with the supports necessary to access the grade level curriculum and develop strategies toward making effective progress. Ancillary services such as physical therapy, speech therapy, occupational therapy, as well as vision, orientation and mobility, and specialized transportation services may be included in a child's IEP if deemed necessary by the student's Team.

As of December 31, 2011 the district provided special education services to 349 students with Individualized Education Programs. Of these students, 298 students were served in district-wide programs from grades Kindergarten through high school, 21 students received services from the district's integrated pre-Kindergarten program, and 30 students were provided services from out-of-district day and/or residential programs. A total of 2568 students were enrolled in the district during

the school year; 349 total students were supported by an IEP which represents 13.6% of the district's student body. This percentile is notably lower than the state average (17%) supported by an IEP as reported by the Massachusetts Department of Elementary and Secondary Education.

The research and literature on the best inclusionary practice overwhelmingly supports including students with disabilities with their non-disabled age-appropriate peers. To this end, in all four of our district school buildings, general education and special education teachers in the Mendon-Upton School District are co-planning, co-teaching, and co-assessing students' progress in the general education curriculum. Educating students in the least restrictive environment is mandated by state and federal standards and recognized as best practice by the district. Due to unique and varied learning profiles some students need more supportive programs and more intense instruction in order to make effective progress academically, socially, and behaviorally. In addition to a comprehensive inclusion model, the district has various educational opportunities in all four buildings that can support the diverse education needs of the student body.

The Mendon-Upton Regional School District offers an integrated pre-Kindergarten program that provides a structured learning environment for children with disabilities whose needs cannot be met in a typical pre-school setting. The programs at both Clough and Memorial schools are integrated and consist of children eligible for special education and other typically-developing peers. Children with disabilities needs are provided additional support as directed by their Individualized Education Programs. These services are not only provided by the pre-Kindergarten staff but also the speech/language therapist, occupational therapist, and physical therapist as needed in an integrated service learning approach. The therapists work within the pre-Kindergarten classrooms and specialized locations throughout the buildings.

All four schools in the district support a STAR Program (Success Through Alternative Resources). The curriculum practiced in the STAR classrooms is varied but it is primarily based on the principles of

Applied Behavioral Analysis which features teaching methods which include: task analyzed instruction, discrete trial training, fluency based instruction, incidental teaching methods, a rich array of prompting and reinforcement strategies, and behavior reduction strategies. Repetitions of mastered skills are regularly reviewed in this setting and new information or targeted skills are integrated and related to previously taught material so that students continually build their knowledge base. The program offers behavioral interventions, student specific inclusion opportunities, parent support, as well as consultative support to general education teachers.

Students also receive support from the district's Language Based programs. Language Based instruction employs direct, explicit instruction regarding the subject content within a teaching/learning framework that isolates and directly teaches to the individualized student's needs (i.e. reading, written, spoken language, and/or math skills) consistently across the instruction. In this setting teacher directed instruction and information is presented in a highly structured, organized manner, using oral and visual methods to support both written and spoken language comprehension and to emphasize important concepts and main ideas. Language Based instruction can be concentrated in a small group setting with opportunities to practice and generalize skills in the large group setting.

The Mendon-Upton Regional School District recognizes the importance of social and emotional learning and the larger influence it has on student and teacher performance, school culture, and community access. Consequently, the district started a new program this past fall in response to our increase in students needing therapeutic support. We created a Strategies Center at our Miscoe Hill Middle School. The purpose of the Strategies Center is to support students in grades 5-8 who experience significant emotional and behavioral dysregulation so they can be more successful in their home, school, and community settings. We are providing a safe, staff-secure, predictable, and highly structured therapeutic environment so a student in need of these services can be fully supported in order to make effective progress in the general education classroom alongside their peers. It is very student

specific on a daily (even hourly) basis as to how much time and support is needed in this environment. The Strategies Center supports students who require daily or frequent check-ins during transitions or break time throughout the school day, as well as students with significant emotional and/or behavioral dysregulation who may need to spend considerable more time accessing Strategies Center services until they are ready to be thoughtfully transitioned back into the traditional setting. A unique aspect of our Strategies Center is that in addition to the specialized teaching professionals we have a full time adjustment counselor who is responsible for providing therapeutic interventions as well as coordinating wraparound services for those students who require assistance from various social service agencies and community care providers.

Nipmuc High School is the home of the Vista Program. The Vista curriculum is provided in a small group setting, but allows for opportunities for inclusion as well as outside activities within the community. Academically, reading, written language, mathematics, social studies and science are the core, base curricula within the academic day. A life skills component related to current events, health, nutrition, and safety is also targeted in small group instruction. The students practice six targeted areas of independent living: homemaking, health issues, grooming, consumer affairs, money matters, and community and government involvement, which include travel within the area. Community, life-skill experiences include shopping for the elderly, as well as working cooperatively with our local food banks, recycling, and restaurant etiquette. A monthly Teens Night Out is included in the curriculum to foster increased positive, social interactions with peers. This supervised, volunteer-based Friday night activity, open to students with similar needs in the surrounding districts, offers interactive and entertaining events to build new relationships.

A Transition Program is offered for students with disabilities from the ages of 18 through 21. The Transition Program curriculum covers a wide range of functional skills that students will need to lead independent and productive adult lives. Core elements of the program integrate specific academic, social, communication, and activities of



daily living skills into learning environments that include the school setting, the community, home, and vocational training sites. The Transition Program is the bridge from school services to adult services

Many students supported with an IEP receive grade level Academic Support. This program is designed to teach fundamental skills necessary to successfully and independently manage academic coursework. Student's who participate in this class receive direct, explicit instruction from a special education teacher or a special education paraeducator in cooperation with the special educator, in areas of the curriculum identified by the student and their teacher(s) that pose a significant challenge to them. The instructional focus is the acquisition and application of strategies to develop and improve organization, study skills, reading comprehension, written expression and quantitative concepts as applied to the curriculum. The instruction provided in Academic Support helps develop the skills necessary for each student to become an effective learner who can successfully apply their areas of strengths and compensate for areas of challenge.

The Student Support Services department recognizes the importance of parent involvement and community outreach. The Mendon-Upton Special Education Parents Advisory Council (SEPAC) is an active group comprised of parents of children with disabilities, educators, and interested community members. The mission of the SEPAC is to facilitate understanding, respect and an appropriate education for all children, while supporting families and educators who are also striving for this goal. The SEPAC is an influential group that provides a network of support for parents, and access to information, and trainings to its constituents.

A goal of the Mendon-Upton Regional School District is to provide all students with an education that promotes intellectual rigor, responsible citizenship, and lifelong learning. The Student Support Services department adamantly adheres to this commitment and uses this goal as a benchmark when developing and maintaining programs worthy of distinction. To learn more information about Student Support Services

and these special education programs described above please e-mail me or contact me by phone at the Central Office.

Respectfully Submitted,

Dennis Todd  
Director of Special Education, Student Support Services

# REPORT OF THE NIPMUC REGIONAL HIGH SCHOOL

Student Body as of December 31, 2011:

<u>GRADE</u>	<u>ENROLLMENT</u>
9	180
10	186
11	184
12	176
Total Enrollment	726

## Mission Statement

*“Nipmuc Regional High School strives to create an environment of learning, respect, and tolerance that ensures all students set high standards, achieve academic success, and continue to learn and contribute to society.”*

In June of 2011, Nipmuc Regional High School celebrated its fifty-first commencement by graduating 185 students, the highest number of graduates in the school’s history. The close of the 2010-2011 school year also marked a time of transition for our school. After spending 22 years in our district and the last eleven years as Nipmuc’s principal, Mrs. Joan Scribner concluded her term as principal and began her retirement. Throughout her time as a Spanish teacher, dean of students, assistant principal, and principal, Mrs. Scribner established herself as a caring, dedicated, and effective educator and leader. Mrs. Scribner’s career is marked by a number of achievements. Her many accolades include guiding our school toward the receipt of the National Blue Ribbon School of Excellence Award, helping to establish the district’s Spanish immersion program, receiving the 1999 Massachusetts Assistant Principal of the Year Award, and serving as president of the Massachusetts Secondary School Administrators’ Association. Our students, teachers, parents, school, and community are fortunate to have benefitted from her principled leadership for so many years.

Highlights of 2011 include:

- Students Matt D’Innocenzo, Julia Deng, Zachary Gaskill, Christopher Gormley, and Julia Nielsen each received recognition as commended students in the National Merit Scholar Program. Additionally, Emily Berner – a member of the Class of 2011 – was honored as a National Merit Scholarship Finalist.
- Sophomores at Nipmuc Regional High School continue to achieve exemplary results in MCAS testing. In 2011, 96% of Nipmuc students achieved advanced or proficient scores on the English Language Arts test. In mathematics, 88% of students scored advanced or proficient scores with 65% of students earning scores in the advanced range. Likewise, in science 91% of students earned advanced or proficient scores. In addition, Nipmuc Regional was recognized by Department of Education as a commended school for the high level of success with student growth scores, marking the high level of improvement students demonstrated during their time at Nipmuc.
- Ninety-two percent of graduates from the class of 2011 were accepted to colleges of their choice.
- During 2011, Nipmuc students participated in Advanced Placement courses and took a total of 213 AP tests. Out of this group, 102 (75.6%) students received qualifying scores on their AP exams.
- As a result of sustained high performance and increased enrollment in AP classes, Nipmuc was named to the 2<sup>nd</sup> annual Advanced Placement Annual Honor Roll. This award recognizes the school’s gains and access in AP programming. Over the course of the past three years, enrollment in Advanced Placement programming has increased from 85 students to 151

students while maintaining an average 75% of students earning a qualifying score.

- Nipmuc was also extremely excited to receive a grant from the Massachusetts Math and Science Initiative in 2011 to support the school's growth of its AP programming. Through the grant Nipmuc receives additional funds to meet the needs of courses, expand the provision of equipment and supplies, and provide professional development opportunities for teachers. The grant also provides the chance for students taking AP English, math, and science courses to participate in Saturday study sessions in collaboration with other local high schools.
- On November 5, 2011 Nipmuc celebrated its annual High Honors Dinner to celebrate the academic achievement of students who earned high honors in each of the four terms from the previous school year. On that evening, a record ninety-five students received recognition. Students had the opportunity to hear from speaker Patrick Larkin, Principal of Burlington High School and graduate of the Nipmuc class of 1985, as the featured speaker. The evening was made possible through the generous donations of twenty-four sponsors, the largest number of donors in the event's history.
- In January, the National Honor Society celebrated the induction of 42 new members whose accomplishments in the areas of scholarship, service, leadership, and character earned them membership in the group.
- The Nipmuc Drama Guild celebrated successful productions of *Bye, Bye, Birdie* and *Rebel without a Cause*. Both the spring musical and the fall drama production delighted audiences with the acting, sets, and dedication demonstrated by the actors and backstage crew members.
- The music department celebrated award winning musical performances with Central District and All State performances as well as successful "pops" and holiday concerts.

- The Nipmuc Art Department had another successful year. Art teachers Kevin Campbell, Alison Clish, and Jessica Grady were awarded the prestigious College Board Award for Excellence and Innovation for their work with Nipmuc students. In addition, five students received gold and silver key awards from the Boston Globe Scholastic Art Awards. Another five students were recognized with honorable mentions. Also, Hannah Connolly, a member of the Class of 2011, was named an American Visions Nominee and had her artwork displayed in Carnegie Hall.
- A total of 55 seniors received the John and Abigail Adams Scholarship from the Commonwealth, providing them with free tuition at any state college or university.
- Fourteen juniors participated in the Humanities Scholars Collaborative which is organized through the Blackstone Valley Chamber of Commerce Education Foundation. These students had the opportunity to visit the College of the Holy Cross, Clark University, Assumption College, and Worcester State University to collaborate with other students as well as college professors in their study of the humanities. The topic of study for 2011 “The Family in America.”
- The school’s DECA program continued to grow as it reached 163 members in 2011. Over 100 students qualified for participation in state competition. Additionally, Nipmuc had students qualify for international competition for the ninth consecutive year.
- The annual Faculty and Students Together (F.A.S.T.) event was one of the school’s highlights for 2011. Students organized the event by incorporating community service opportunities as part of the annual day of spirit and competition. This year students raised money for cancer, held food drives for local pantries, and

collected winter clothes for those in need. F.A.S.T. was the culminating event in “A Month of Giving” at Nipmuc. Throughout the month of November students collaborated in a variety of community service projects. The first event was the school’s leaf raking project in which over 100 students helped to rake the leaves of senior citizens in Mendon and Upton.

- In 2011 the school council which is made up of parents, teachers, administrators, and community members helped to guide the school’s work with budget creation, programming, and school improvement planning. The council was co-chaired by Kathy Lee Scanlon.
- Parents organized and ran another successful After Prom Party for our students following the junior/senior prom on May 13. Our parent volunteers put on a Halloween-themed event, providing our students with a safe, fun, and action-packed celebration on their prom night.
- The Student Advisory Council (SAC) had a successful year of meeting with the administrators to guide school policy and programming. The SAC is comprised of two students from each grade level who meet biweekly to act as a liaison to the administration.
- All sports teams: cheerleading, cross country, field hockey, football, golf, soccer, basketball, track and field, ski, ice hockey, lacrosse, baseball, softball, and ultimate Frisbee had exciting seasons with most of the teams qualifying for district play. The girls and boys soccer teams each made the district finals. Additionally, the football team entered the District IV playoffs with the top ranking before being defeated in the semi-final. All sports teams continue to have fantastic support from fans, parents, and booster clubs. Parents, the Warriors Club, and individual booster clubs deserve particular appreciation for their help in making student participation in athletics possible. The start of the 2011-2012 school year marks the second year that

the Nipmuc athletic program will be funded primarily through student-athlete fees. Without the great support provided by many, the athletic program would not be able to continue so strongly.

- Advisor Julie Jussaume embarked on her fifth World Challenge trip with seventeen Nipmuc students in the summer of 2011. Our student travelers participated in a four week trip that brought them from Oaxaca, Mexico to Belize. Students on the trip managed all aspects of their experience including food, lodging, transportation, and budget management. Additionally, students had the opportunity to participate in a week-long service project while in Mexico. Ms. Jussaume is already gearing up to take a group of students on the next World Challenge adventure to Ecuador and the Galapagos Islands in the summer of 2013.
- In addition to Mrs. Scribner's retirement, Mrs. Aime Hughes also began her retirement following 31 years of service and a successful career in the district as a technology and computer teacher. The school will miss her and wishes her well.
- Following Mrs. Scribner's retirement and my start as principal, Mrs. Mary Anne Moran took over the Dean of Students position at Nipmuc. Formerly the math department chair, Mrs. Moran brought her great abilities as a teacher and leader to Nipmuc's administrative team.

As we begin 2012, we are looking forward to continuing our work in improving our programs and offerings while updating our mission to achieve success in the 21<sup>st</sup> century. I encourage you to follow our progress at [www.mursd.org](http://www.mursd.org) or through my blog at [www.johnkclements.blogspot.com](http://www.johnkclements.blogspot.com).

Respectfully submitted,

John K. Clements, Principal



# REPORT OF THE MISCOE HILL SCHOOL

Student Body as of December 31, 2011:

<u>GRADE</u>	<u>ENROLLMENT</u>
5	233
6	200
7	195
8	215
Total Enrollment	843

## Mission Statement

*The mission of Miscoe Hill School is to provide all students with a safe and respectful school community that engages each student in a meaningful and challenging curriculum while promoting responsible citizenship and the desire for lifelong learning.*

The current fifth through eighth grade configuration of the Miscoe Hill School enables us to be a true middle school, which provides for developmentally appropriate schedules, procedures, curriculum, and activities. Each grade level builds on the prior grade level to provide the students with more independence and works to prepare them for their high school experience. All four grade levels participate in a six-day rotating schedule, which enables our students to take both core courses as well as electives. We believe our Miscoe middle school students are receiving the relevant, challenging, integrative, and exploratory curriculum and programs to which they are entitled.

A primary focus for the teachers throughout 2011 was the refinement of curriculum to align with the newly adopted Massachusetts Core Standards. The District Curriculum Guides have been updated to reflect the new Core Standards including the materials, assessments, and curriculum that will be completely adopted by June of 2012. The curriculum guides are living documents, and the teaching staff, in their grade level and vertical curriculum teams, continually assesses and

makes changes to better educate our students. Miscoe's teachers also dedicated concentrated time to a thorough evaluation of the 2011 spring MCAS results in order to assess both student strengths and weaknesses. All grade levels implemented action plan goals to address specific student learning needs. All curriculum guides are on our website.

The Prentice Hall Mathematics Program was implemented in grades 6 and 7 in 2009 and in 2010 we were able to complete implementation by fully implementing the program in grade 8 algebra and pre-algebra classes as well. The 8<sup>th</sup> grade increased the MCAS advanced scores from 24 to 37 percent. The Prentice Hall Mathematics Program provides our students with a blend of inquiry and computation, as well as an online textbook, tutorials, and parent information. Grade 5 continued with the new Investigations Program, which was implemented in August 2008. Our math teachers continue to work collaboratively to ensure that the curriculum spirals seamlessly from grade to grade.

During the summer of 2009, our English language arts team developed our Miscoe Writing Program that was implemented in August 2009. We continued with full implementation of this writing program in 2011, utilizing the program with even greater expanse than in 2009. One of the major benefits of the program is its consistency across all subject areas and grade levels. The common structure assists students in ingraining the writing process into their thinking when they are called to write. The writing process and six graphic organizers are two key components to the new writing program. Rubrics and checklists are given as examples and recommended for assessing student work. The Miscoe Writing Program allows for differentiated instruction based on individual student abilities. The ELA MCAS scores across grade levels have increased in the advanced and proficient scores.

The science and social studies teachers also continued to work with their curriculum and grade level teams to ensure that the curriculum being taught fully supports the Massachusetts Curriculum Frameworks. Professional Development time was allocated for teachers to work together and develop new units to meet the frameworks, as well as to

develop common formative assessments. Technology was integrated into the science and social studies curriculums in greater detail during 2011, in conjunction with the acquisition of additional projectors and screens so that each classroom is now outfitted with a projector. The teachers frequently integrate PowerPoint presentations for note-taking and lecturing purposes, as well as United Streaming video clips to reinforce new concepts. E-instruction is also utilized to check student comprehension and reinforce concepts taught.

Miscoe Hill School has achieved Annual Yearly Progress (AYP) in the Massachusetts Comprehensive Assessment System (MCAS) for the aggregate group of students from 2001 to 2010. Miscoe did not make AYP in the aggregate on the Math MCAS test for the spring of 2011 but did for the ELA MCAS test. Additionally, Miscoe did not make adequate yearly progress in the special education subgroup in English language arts and mathematics. As a result, our school has been designated as a school in Restructuring-Year 2 for the 2011-2012 year. In addition to grade level action plan development which addresses the identified areas in need of improvement, we implemented the Restructuring Plan, which is now a part of our two year 2010-2012 Miscoe Hill School Improvement Plan. We also continued our MCAS Remediation Program which provides a two term (second and third term) remediation program to those students who scored in the warning and low needs improvement category on either the English language arts or math MCAS test. The remediation program has been revamped, and it is now called Skills Lab, offered to all regular education and special education students who fell into the warning and low needs improvement category on the 2011 spring MCAS test. The MCAS Finish Line Curriculum has been purchased for this program in order to provide a structured curriculum, with imbedded formative and summative assessments which will enable the teachers to track student progress and areas that continue to require remediation.

The Spanish Immersion Program at Miscoe was reduced from its full form to a Spanish Immersion Elective for grades five through eight in 2010. The focus of the Spanish Immersion Elective is Spanish grammar

and literature, along with culture. In 2011, a three part book series for all four grade levels was purchased to support the Elective program.

With creative scheduling we were able to bring back a modified foreign language program in Spanish for our seventh and eighth grade students. It is an introductory course taught for one half year. It is our hope that next year our eighth grade students that have taken a seventh grade introductory section will move to a second level.

Our Student Activities Program was very successful this year with resurgence from last year's minimal offerings and involvement. This program supports more than half of our student body with activities throughout the school year. Along with our successful Student Council (which we expanded from grades seven & eight to grades five & six), we were able to provide two Jazz Bands, a Choral Club, Lego Robotics Club, the Miscoe Youth Theatre, Multimedia Club, two Art Clubs, Ski Club, and the Friends of Rachel (FOR) Club. The Miscoe Enrichment Program has provided students with more than forty different topic options including Babysitting Certification, Board Games, Dissection, Flat Clay, Hispanic Cinema, Homework Club, IMAX Movie Club, Spanish Immersion Comics, Super Stylish Scarf Knitting, Painting with Watercolors, Icky Sticky Science, and much more.

Our successful Interscholastic Sports Program entered its fourth year in fall 2011. Cross country for boys and girls grades five through eight is offered as the fall sport. The winter sport offered to seventh and eighth grade boys and girls is basketball. In the spring, Baseball, Softball and Track and Field will be offered to seventh and eighth grade. The Interscholastic Sports Program has been consistently met with enthusiasm from parents, staff, and students, and it has successfully sustained itself financially through the concerted efforts of the students, staff, and the Sports Booster Club. This program will continue to run as a club, as it is unable to be supported by the school's operating budget at this time. The parents who participate in the Sports Booster Club are commended for their efforts and success in retaining this program during challenging financial times.

Our Student Council was expanded this year. Having been a seventh and eighth grade entity for many years we opened the program up to fifth and sixth graders in 2011. We now have two Student Councils. Our grades five and six students concentrate on promoting Miscoe Hill initiatives while the seventh and eighth grade council is open to community projects. The council provides social offerings such as the Annual Miscoe Talent Show and various socials throughout the year, including an end of the year grades five through eight social. The Student Council also held a canned food drive, spirit weeks, teacher appreciation week, provided to teachers a parent-teacher conference survival kit, coordinated the Memorial Day and Arbor Day ceremonies and held our school's end of the year cookout.

The Music Program is extremely successful at Miscoe Hill School. As of December 31, 2011 there were 541 students in the fifth through eighth grade bands, impressively representing 64.2% of the total number of students in grades five through eight. The group continued to participate in the Central District Competition as well as the Great East Festival, achieving high awards in both competitions.

In 2011 we continued with *Second Step: A Violence Prevention Program*. The program teaches children skills in three areas: empathy, problem-solving, and anger management. Since the program has been implemented throughout the school community, the same problem-solving steps and calming down strategies are being reinforced by classroom teachers, administrators, support staff, and unified arts teachers, thereby creating a common vocabulary and theme that pervades our school community. We added to our social competency curriculum the Rachel's Challenge Program. The mission of the Rachel's Challenge Program is to inspire, equip and empower every person to create a permanent positive culture change in their school, business and community by starting a chain reaction of kindness and compassion.

Parent communication continued to be an ongoing goal at Miscoe. In 2011 the Miscoe Newsletter was abandoned for a more time sensitive blog site on the Miscoe Hill Home page on [mursd.org](http://mursd.org). The site is

updated daily so parents are immediately aware of the information needed to keep involved. Weekly ALERTNOW messages are sent to parent e-mails in order to transmit information and forms pertaining to school issues as well as community events. In addition to all teachers requiring students to use their Premier agenda books daily to record assignments, upcoming projects and tests, many teachers also utilized the HomeworkNOW.com website or another similar teacher website to keep parents informed of classroom activities. The administration also has used the new ALERTNOW system to send e-mails to parents and thereby cutting down of the amount of paper sent home but also ensuring that the documents do indeed make it home. The ALERTNOW system has been met with much positive feedback from the parents of Miscoe students.

In 2011, we continued to ensure that we maintain a safe school environment. Our procedures for fire drills, bus evacuations, and lockdown procedure are practiced throughout the year to ensure student knowledge and school safety. We have numbered all exterior building doors, provided room keys to all staff members, supplement student ID cared which are carried in student agendas, and provided lanyards with ID cards to all staff members to move the safety of our school forward. Miscoe administration continues to work with all town departments to ensure the school building and procedures are in compliance with current local, state, and federal standards.

Our School Council continued to be an integral advisory system for Miscoe's administration and staff. Their commitment to the school improvement process and insight into our school's needs is commendable and greatly appreciated. On behalf of the Miscoe Hill School community, I would like to extend thanks to the members of the Miscoe School Council.

Our parent-teacher organization, the Miscoe Hill PTO, provided financial support for classroom materials geared toward enriching the learning experience for our students. The area of focus for the fundraising efforts continued to be technology. The PTO succeeded in equipping all remaining classrooms with projectors, screens and the

ceiling installations. This has been a major advancement in our classroom technology. The Miscoe Hill PTO also provided important scholarships that enabled students in need of financial assistance to be able to fully participate in all class activities including class trips. The commitment of the Miscoe Hill PTO members is commendable.

The support of the Mendon and Upton communities continued to be an integral component to our success throughout 2011. The number of parents who attended our open house programs, conference evenings, band concerts, theater performances, talent show, festival of related arts evening, parent fitness night, parent information programs and other school activities truly reflect the commitment that community members have made to our school. The efforts that community members made to take part in School Committee, School Council, and MUPTO are further evidence of the interest our parents take in the education of our children. In addition, the number of parent volunteers who entered our school to assist teachers, teach a class, share a meaningful experience with students or assist in a fundraising effort is also truly commendable. Miscoe Hill School has experienced a solid education year in 2011 and look forward to future growth.

Respectfully submitted,

Ann J. Meyer, Principal

# REPORT OF THE HENRY P. CLOUGH ELEMENTARY SCHOOL

Student Body as of December 31, 2011:

<u>GRADE</u>	<u>ENROLLMENT</u>
Pre-Kindergarten	27
Kindergarten	93
1	83
2	103
3	95
4	98
Total Enrollment	499

## **Strengths of the Educational Program**

Henry P. Clough Elementary School continues to focus its energy on our goal of providing the highest quality education. We work together as a team to create a positive, safe, and supportive environment where students develop the excitement to learn as well as the confidence to explore the unknown. The end goal is to prepare our students to be productive and responsible young citizens.

Our theme “One Team, One Goal No Limits” says it all. We are “One team”, meaning all staff, students, parents, and community members. We believe that if we work together for the common goal of providing our students the best education possible, then there are no limits to what we can accomplish. We look forward to working with you: as partners in providing quality learning experiences for every child in our school.

The quality of the teaching and support staff in a school is central in providing children with superior educational experiences. We are fortunate at Henry P. Clough to have dedicated and innovative teachers who work hard to educate our students. We believe that excellent teachers model the behaviors we expect in students. As such, our teachers are continually improving themselves through ongoing professional development opportunities such as outside workshops and graduate courses.



Grade three and four teachers attended summer training on “Daily 5 and The Café”. All third and fourth grade teachers now fully implement the Daily Five and the Café into their daily curriculum. The Daily Five is a series of literacy tasks which students complete daily while the teacher meets with small groups or confers with individuals. Café is an acronym for Comprehension, Accuracy, Fluency, and Expanding Vocabulary, and the system includes goal-setting with students in individual conferences, posting of goals on a whole-class board, developing small group instruction based on clusters of students with similar goals, and targeting whole-class instruction based on emerging student needs and fine tuning one on one conferring.

This year the Spanish immersion program at the Henry P. Clough School received a prestigious honor from the Spanish Ministry by being named as the elementary “Spanish School of the Year”, in the Academic Excellence Competition with schools throughout the United States and Canada. This award is given to a school in the USA that demonstrate excellence in language education programs, in English and Spanish. This is truly an honor for our elementary school and for our district.

The Mendon-Upton Regional School District is committed to meeting the academic, social, and emotional needs of our students. In accordance with state legislation, M.G.L. c. 71, S370 which was signed by Governor Deval Patrick on May 3, 2010, we created our Bullying Prevention and Intervention Plan. This Plan is our guide in the implementation of our policies and procedures. You can view the District Bullying Prevention and Intervention Plan on the District Home Page. The staff and students of Henry P. Clough School are committed to creating a safe learning environment for all. In an effort to promote conflict resolution and prevent bullying, we utilize the Second Step Anti-Bullying Curriculum every week at all grade levels. The Second Step Program is research-based. It has been shown to reduce discipline referrals, improve school climate by building feelings of inclusiveness and respect, and increase the sense of confidence and responsibility in students. The Second Step Program integrates academics with social and emotional learning. Students in Pre-Kindergarten through Grade 4

learn and practice vital social skills, such as empathy, emotion management, problem solving, and cooperation. These essential life skills help students in the classroom, on the playground, and at home.

Thanks to the efforts of the District's Elementary Physical Education teachers Dan Hayes and Chrissy Horn; Clough and Memorial Elementary Schools were awarded a grant from the Mendon Upton Education Foundation (MUEF) to bring the Rachel's Challenge Elementary Program to both of our elementary schools. Rachel Scott was the first victim in the Columbine High School tragedy. Her father and over forty certified presenters travel across the nation delivering Rachel's message of kindness and compassion. Rachel's Challenge exists to inspire, equip, and empower students from K-12 to make a positive difference in their world. It is a powerful partnership that strives to replace bullying and violent behavior on school campuses with kindness and compassion so students learn in a safe, respectful environment.

Our program took place with an inspirational assembly for our kindergarten through fourth grade students. All students received an inspirational bracelet to wear throughout the school year as a reminder of the words they heard during the presentation. Students and staff purchased an official Rachel's Challenge T-Shirt which was designed especially for our schools to wear for the assembly and throughout the year for our spirit days. During the presentation students were invited to accept "Rachel's Challenge," five simple principles to live your life by. They are: look for the best in others, dream big, choose positive influences, speak with kindness, and start your own chain reaction of kindness. Students and staff at H.P. Clough School are creating their own "chain reaction" of kindness and compassion by filling out paper chains which reflect random acts of kindness and compassion witnessed by others. We currently have spirit days on the first Friday of each month so as to continue to spread the important message of "Setting goals and not being afraid to dream; choosing your influences; remembering that kind words and small acts of kindness equal huge impact and starting a chain reaction of kindness with family and friends".

In addition to offering a sound academic program of study, our community of learners has found numerous ways to positively affect the lives of others. In an effort to insure that students experience a more humanistic learning environment in which they are responsible for their actions, respect all individuals, and establish positive relationships outside of their school community, a public service component was established. A successful grandparents' day program in our preschool and a wonderful intergenerational pen-pal experience with grade 4 students are just two most noteworthy projects in this regard. Our students in conjunction with our entire school community participated in connections with the community efforts to collect non-perishable items for the Mendon Food Pantry, a Teddy Bear Drive and items for the Greyhound Rescue. Students donated \$212.70 by saving lids at lunch for cancer. Mary Lee Siple coordinated this effort every day during lunchtime from September through December.

In a similar fashion, our staff contributed generously to needy families through a "Giving Tree" program whereby teachers and other staff gave anonymous gifts to 10 needy families within our school. Special thanks to the Lions Club for working with us to provide for an additional 7 families. Students collected funds for UNICEF while trick or treating on Halloween. Families donated long underwear to YWAM (Youth with a mission) as their admission to the Family Movie Night. We worked with Nipmuc students in the DECA program and National Honor Society by helping them with their service projects. In this regard, our students have helped to raise money for St. Franciscan Hospital, donated books, coats, toiletry items, and participated in a variety of other supportive charitable efforts for our community.

The Henry P. Clough School, in conjunction with Charles River Bank, is pleased to offer our Clough students the opportunity to learn the principles of saving through our school banking program. By participating in the school banking program our students learn what a savings account is, begin to appreciate the advantages of saving, and receive an account statement displaying their account activity. The program is available to all students in grades 1 through 4. The school bank is open on Friday mornings starting at 9:15.

The Department of Elementary and Secondary Education determined that Henry P. Clough School did not make Adequate Yearly Progress (AYP) in the areas of English Language Arts and Mathematics on the 2011 MCAS. The ability to achieve the aggressive goal of 100% of students achieving proficient or advanced by 2014 becomes increasingly difficult as the end date approaches. The teachers and administrators conducted a thorough analysis of the most recent MCAS scores and created Action Plans to improve our performance for each subject and grade level tested. The MCAS results were shared with administrators, faculty, School Council, PTO, and the school committee. MCAS results including comparability statistics with the state can be viewed on the district website.

Our staff continues to implement Response to Intervention (RtI). RtI is a general education multi-tiered approach designed to maximize student achievement, address the needs of struggling learners, and to reduce behavior problems. With RtI, schools identify students at risk, monitor student progress, provide evidence-based interventions and adjust the intensity and nature of those interventions depending on a student's responsiveness, and identify students with learning disabilities or other disabilities.

Massachusetts has adopted the Common Core Standards. The Common Core State Standards are now known as the new State Frameworks. This was a National effort to establish a shared set of clear educational standards for English language arts and mathematics. These standards are designed to ensure that students graduating from high school are prepared to go to college or enter the workforce and that parents, teachers, and students have a clear understanding of what is expected of them. The standards are benchmarked to international standards to guarantee that our students are competitive in the emerging global marketplace. We want to ensure that every child is given the tools they need so they are well prepared with the skills and knowledge necessary to compete with not only their peers here at home, but with students from around the world. Our teachers have aligned our entire math curriculum to the new Common Core Standards during our Professional Development Days and will continue to work on aligning our ELA curriculum.

## Long and Short Future Educational Goals

Our school council, which includes parents, a community member, and school staff, has made significant progress toward improving our school and refining what we can accomplish together. We are grateful to have such a supportive collection of community members working with our school sharing in a common vision and commitment to education. This supportive relationship has provided guidance and support to our school goals, school procedures, and educational programs.

### Clough School Council Members (2011-2012)

#### Staff:

Janice Gallagher	Co-Chair
Jen Hall	First Grade Spanish Immersion Teacher
Rebecca Pilkington	Extended Day Kindergarten Teacher
Cathy Hack	Librarian

#### Parents:

Jim Emond	Co-Chair
Melissa Frieswick	Parent
Alyssa Lahar	Parent
Robin Lander	Parent
Nancy Sherman	Community Representative

Aligning with the Mendon-Upton Regional School District's Goals, the Clough school council developed the Clough School Improvement Plan which highlights the academic and strategic goals which our community will focus on this year and over the next few years.

### Henry P. Clough Elementary School Goals 2011-2012

Goal 1- To align the District Curriculum to the new Common Core Standards (Massachusetts Curriculum Framework).

Goal 2- To continuously improve communication strategies between, among, and within the school, home, and community.

Goal 3- Continuously work with the school community to develop a realistic, fundable, budget.

Goal 4- To support teachers to integrate technology in their classrooms in order to enhance curriculum instruction.

This improvement plan includes, but is not limited to, providing focused support in writing, expanding instructional techniques in science, and improving student learning in language arts and math curricula based on an analysis of test data. Our school plan establishes a long-range direction for Clough and provides a clear focus for future initiatives. While we implement the improvement plan we encourage all parents to make academics their children's first priority throughout the school year. Our staff is committed to the success of our plan and each, in varied ways, has made personal and professional commitments to insure that all areas of focus are successfully implemented.

The improvement plan was developed after a thorough review of; the goals and objectives of the Mendon-Upton Schools, all pertinent standardized student performance data (MCAS) from previous school years, and analysis of assisting procedures and programs.

It is envisioned that this long-range planning process will assist the Clough Elementary School in an organizational renewal and transformation, which will provide a framework for improving programs, management functions and evaluation of our school's progress. The strategic planning process which occurred this year on a district basis can help our school act purposefully, develop effective strategies, clarify future directions, establish priorities, improve organizational performance, build teamwork and expertise, and deal effectively with a rapidly changing environment.

Clough teachers and other members of our school staff need many resources in order to be successful in accomplishing these ambitious plans for the coming school year. For ultimately, it is through strong public support coupled with our total community's vision, energy and commitment that our schools will be successful.

## Parent and Community Involvement

The H.P. Clough Elementary School community is most fortunate to have the support of our PTO. They are an outstanding group of parents that continuously work to support our staff and students. With the input of staff members, they have planned seven wonderful cultural and fine arts programs that are tied to the State Curriculum guidelines for our students at each grade level. These programs are enthusiastically received and appreciated by students and staff.

In addition to cultural and fine arts programs, the PTO also provides social activities important for developing the social culture as well as making important purchases to support the school. The Clough PTO has been able to fund the following for the Clough students and staff:

- Two Family Fun Nights
- 4th Grade Celebration/Graduation Party
- Coordinated and funded a Field Day in June including providing water bottles for each student
- Sponsored 2 book fairs
- Donated funds to the clough library for book purchased
- Purchased tiles for the tile wall for the entire 4th grade
- Purchased a defibrillator for the school
- Provided bus grants for student field trips
- Purchased folders for each student and agendas for the 3rd and 4th grade students
- Purchased website subscriptions for teacher use
- Purchased folders for Science Program for first grade students
- Purchased additional non-fiction books for Scholastic Guided Reading Program

Working with a passionate group of parents has helped our school and programs immensely over the years by bringing thousands of dollars in media to our school library and classrooms.

## Clough PTO Board (2011-2012)

Co-Presidents	Melissa Orff and Donna Shilale
Vice President	Melissa Frieswick
Treasurer	Michelle Kelly
Secretary	Alyssa Lahar
Cultural Arts	Kim Duplessis, Andrea Chase, Holly Plumb
Volunteer Coordinator	Jennifer O'Donovan

The success of our students is a result of the strong partnership amongst the communities of Mendon and Upton and the school district. As a school community we are appreciative and grateful for your commitment and the continuous support demonstrated by parents, community members, and the school committee to all staff and students. Additionally, we are thankful for the ongoing opportunity to work with both communities towards a common goal: to assist each student to reach his or her highest potential. With your involvement and support, together we will carry on and enhance our reputation for excellence. “One Team, One Goal, No Limits.

Respectfully submitted,

Janice Gallagher, Principal



# REPORT OF THE MEMORIAL ELEMENTARY SCHOOL

Student Body as of December 31, 2011

Grade	Number of Students
Pre-Kindergarten	41
Kindergarten	84
Grade One	78
Grade Two	89
Grade Three	107
Grade Four	119
Total	518

## *Our Mission Statement:*

*In a partnership with families and community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world.*

At Memorial School we strive to promote a love of learning by providing all students with a safe, supportive, and child-centered learning environment. We believe in preparing our students to be responsible citizens in a global society. Our programs are aligned with state standards and promote rigor through relevance. We focus on the development of the “whole child” and provide opportunities for students to appreciate community, cultural, linguistic, and individual differences. In addition, through Character Education, we promote respect, responsibility, fairness, caring, citizenship, and trustworthiness.

Memorial School students are instructed by talented and dedicated staff members who are committed to ongoing and multifaceted professional development. Throughout the year, the faculty of Memorial School has participated in outside workshops, enrolled in graduate level course work, and collaborated to create instructional units in various subject areas. Additional training, in a variety of topic areas, has also been incorporated into our monthly staff meetings. Professional development is of great importance as we continuously strive to improve the process of teaching

and learning through the examination of curriculum, instruction, and assessment.

It is our belief that the integration of technology, throughout our curriculum, is essential in preparing our students to be successful in a technological society. It provides numerous opportunities to utilize resources such as web sites, streaming video, virtual fieldtrips, and web quests. These tools are helpful in supporting a wide variety of learning styles which are common among our students. With the assistance of a number of staff members, we have had the opportunity to offer technology training for our teaching staff after school and during faculty meetings. Thanks to the generosity of the Memorial School PTO all teachers who have requested LCD projectors now have them mounted in their classrooms. In addition, the PTO continues to raise funds in support of our “next steps” in the integration of technology into daily instruction.

Although a higher percentage of students from Memorial School scored “Proficient or Higher” on both English Language Arts and Mathematics MCAS than the state average, the Department of Elementary and Secondary Education determined that Memorial School did not make Adequate Yearly Progress (AYP) in both subject areas for 2010. All staff members have participated in an extensive review of the item analysis data and are implementing a number of initiatives to provide additional support in areas of concern.

In addition to taking pride in the exceptional work that they do in the classroom, the students had the opportunity to showcase their work with the specialists at the Memorial School Specialists’ Night. The evening consisted of dance performances, digital portfolios, artwork which was showcased throughout the building, poetry and fairytales written by the students, as well as musical performances. Members of the Upton community were invited to attend a Memorial Day Concert honoring all those who have served and sacrificed in the armed forces. Students at all grade levels performed patriotic songs.

Memorial School continues to be recognized as an International Spanish Academy. The International Spanish Academy Program was established

by the Ministry, through the Education Office of the Embassy of Spain to promote the development of quality Spanish-English bilingual education programs which promote high academic standards, as well as provide students with the values of multicultural education.

Memorial School, as an ISA member, has access to the following resources and programs:

- Assistance in obtaining validation and recognition of academic accreditation
- Specialized visiting teachers
- Courses for teachers and school administrators in Spanish universities
- Scholarships for summer institutes
- Language and culture assistants
- School exchanges
- Professional development for teachers
- Participation in an ISA network in North America
- Connection with other Spanish and International organizations

Using the Mendon – Upton Regional School District Strategic Plan as its guide, the Memorial School Council is responsible for the development of the School Improvement Plan which is designed to serve as a blueprint for the actions and processes needed to increase student performance. It helps guide resource allocation, staff development, instructional content and practice, as well as assessment.

The 2010 – 2011 School Council Members are:

- Debra Swain – Principal
- Marianne Lynch – Teacher
- Skye Bomba – Teacher
- Kathleen Moeckel – Parent
- Leigh-Ann Evans – Parent
- Cheryl Condon- Parent
- Laura Jamerson – Parent
- Stephanie Dunham – Community

At the Memorial School we are dedicated to improving the technology tools that we have available to both our students and staff. It has been well documented that the use of technology in the classroom can stimulate curriculum, bring life to lessons, and rejuvenate basic educational concepts. As we strive to prepare our students for the 21<sup>st</sup> Century, it is important that we teach them how to use technology to explore and investigate concepts, access and manage information, and communicate in an effective manner. In keeping with our philosophy regarding the importance of technology, we have established technology goals for the current school year. The following goal and action steps are outlined in our 2011-2012 School Improvement Plan. They are as follows:

Goal 1: To continue to increase the use of technology within the classroom setting

Action Steps:

- Create a building based technology team to train and support teachers
- Provide professional development in the area of educational uses of new hardware
- Provide professional development in the area of educational uses of new software
- Continue to purchase LCD projectors to be mounted in all classrooms
- Develop a survey to administer to staff regarding “next steps” for technology implementation
- Research technology grants and other alternative funding sources to increase revenue stream for future technology purchases.
- Maintain and increase a library of technology lessons, web links, and articles that will assist staff in integrating technology in the classroom and connect to the Massachusetts Technology Standards for each grade level

- Explore the use of grade level websites as a source of communication between school and home
- Provide parents with a demonstration to showcase the use of technology at Memorial School

A District level initiative has been the implementation of Response to Intervention (RtI) which is a process that determines how well students respond to changes in instruction. The essential elements of the RtI approach include the provision of scientific, research based instruction and interventions within the general education setting; monitoring and measurement of student progress in response to the instruction and intervention; and use of these measures of student progress to shape instruction and make educational decisions. All staff members at Memorial School have been working together to provide students with additional support through the RtI process.

Goal 2: To utilize data to inform instruction

Action Steps

- Provide all grade level teams with Team Time through the use of substitute teachers/volunteers.
- Develop common grade level formative assessments in the area of Mathematics and English Language Arts
- Provide professional development in the area of data collection through the use of common grade level assessments, analyzing data, and using data to make instructional decisions
- Identify standard/uniform assessments to be utilized in monitoring student progress

The state of Massachusetts has recently released a revised Curriculum Frameworks document which reflects the adoption of the Common Core Standards. The expectation is that all school districts totally implement the new Massachusetts Curriculum Frameworks by the 2012- 2013 school year.

### Goal 3: To align the District Curriculum to the new Massachusetts Curriculum Frameworks

#### Action Steps

- Provide all faculty members with a copy of the new Massachusetts Curriculum Frameworks, the associated crosswalk, and a timeline for implementation
- Identify commonalities and differences between the new Massachusetts Curriculum Frameworks and previous Curriculum Frameworks
- Provide time for collaboration between special education teachers and general education teachers to align the District's Curriculum with the new Massachusetts Curriculum Frameworks
- Review current textbooks/materials to ensure alignment with the new Massachusetts Curriculum Frameworks

Memorial School is fortunate to have committed groups of community members working in partnership with our school toward a common vision, and with a commitment to education, to insure that all students are successful. The Memorial School Council and Memorial School Parent Teacher Organization are critical members of the school community. Together we strive to honor the Memorial School Mission Statement: "In a partnership with families and community, Memorial School empowers our students to become active learners and to be socially responsible in an ever-changing world."

The purpose of the Memorial School PTO is to provide the school community with leadership and financial support to promote curriculum enhancing programs, classroom enrichment, and social activities for students and their families. The dedicated members of the Memorial School PTO plan and implement cultural arts programs, organize volunteer programs, provide educational and enrichment materials and sponsor social activities. The PTO has been extremely supportive of our efforts to increase the use of technology within the classroom. Through their generosity, we have significantly increased the number of LCD projectors, digital cameras, and digital recorders that are available to staff members to enhance their instruction.

This year's Parent Teacher Organization Executive Board Members are:

- Erica Davidson – President
- Niki Cummings – Vice President
- Tammy Scirocco – Treasurer
- Ana Borges-Gould – Secretary
- Michele Arthur – Volunteer Coordinator
- Renee Pond – Fundraising
- Judy Gronda – Fundraising
- Shaughna Giracca – Fundraising
- Shannon Palinkas – Fundraising Chair
- Julie DeZutter – Cultural Arts Tri-Chair
- Michelle Tewksbury – Cultural Arts Tri-Chair

Our volunteer program remains an important part of the Memorial School. We continue to provide training each fall and offer a video which reviews our check-in procedure, registration requirements, volunteer opportunities, and the importance of confidentiality.

The Mendon Upton Educational Foundation (MUEF) has also played an important role in supporting innovative programming at Memorial School. Through their fundraising efforts, staff members are provided with the opportunity to develop and implement creative programs which are funded through MUEF grants.

Volunteer opportunities were added to the Senior Tax Abatement Program allowing Upton senior citizens to work in various positions at the Memorial School for compensation which is applied to their property tax bill. To participate, seniors must be at least 60 years old, own their own home and reside in the town of Upton. A new volunteer program for parents and other community members was introduced in November. The Partners Advancing Learning (PAL) program teams volunteers with teachers to provide curriculum based activities for students in the areas of reading, writing, and mathematics. The primary initiative for the first year is the introduction of the Book Worm Buddy program in second and third grade classrooms. This program was developed by the School

Council in collaboration with and under the guidance of the Memorial School staff.

The staff and students of Memorial School are committed to creating a safe learning environment for all. In an effort to promote conflict resolution and prevent bullying, the Second Step Program is utilized at all grade levels. In addition, Rachel's Challenge, a program previously implemented at the secondary level, was introduced at the elementary schools in October. Rachel Scott was the first victim in the Columbine High School tragedy. Her father and over twenty certified presenters travel across the nation delivering Rachel's message of kindness and compassion. This valuable program was funded through the Mendon Upton Educational Foundation (MUEF). On December 2<sup>nd</sup> the first grade students of Memorial School promoted the message of caring and kindness when they invited senior citizens from the community to attend the Second Annual Senior Breakfast. At that time, our special guests were treated to art work, songs, and a reading of a book written by first grade students.

To better meet the needs of our families, the After School Program began to provide after school care at Memorial School during the 2011-2012 school year. This program is in addition to the Before School Program which has been housed at Memorial School for several years. Parents are now able to access care from 7:00 a.m. until 6:00 p.m. In addition, the Extended Day Program, formally available only to kindergarten aged students, has been expanded to include preschool students. As a result, parents may now opt to provide preschool and kindergarten students who are enrolled in a half day program, a full day experience for one, two, three, four, or five days.

In addition to the important academic programs that define Memorial School, the school community has come together to support others through their participation in a number of charitable opportunities. Students collected six hundred twenty five dollars and 95 cents (\$625.95) for *UNICEF* while trick or treating at Halloween. Fourteen thousand, four hundred seventy two dollars (\$14,472.00) was also raised for the American Heart Association through the *Jump Rope for Heart* program.



The students and staff at Memorial School also raised one thousand, six hundred twenty five dollars (\$1,625.00) for the Pennies for Patients Campaign. The Memorial School staff participated in the *Giving Tree* program, providing support to families in need during the holiday season. In addition, members of the school community contributed gift cards used to decorate the Memorial School Tree for the Tree of Hope Festival at St. Gabriel's Church. All proceeds from this event went to the Olivia Patient Care Fund.

At a time when schools across our country continue to face difficulties as a result of increased mandates and uncertain funding, members of the Memorial School community are grateful for the outpouring of support from parents, professionals, and community members on behalf of our students. With your continued involvement and support, we will continue to strive to provide every student with a top quality educational experience.

Respectfully submitted,

Debra Swain, Principal

## **REPORT OF THE TECHNOLOGY**

In 2011, we continued to upgrade and maintain our existing fleet of computers and instructional hardware to keep up with the state mandated programs and services. The PCs in the classrooms at all of the schools were upgraded in accordance with our hardware lifecycle. Parents from the community assisted with the purchase and installation of new classroom PCs and related software. The district leveraged these local contacts to reduce the overall cost of the upgrade.

New classroom instructional hardware has been acquired such as wireless access points, projectors, speakers and computers, through a mix of grant and operational funds. Due to financial considerations, we relied again on outside funding this year for new classroom technology tools. The district's parent organizations assisted in the purchasing of the following equipment:

Clough PTO: Ceiling Mounted LCD projector setups for classrooms

Memorial PTO: Ceiling Mounted LCD projector setups for classrooms

Miscoe Hill PTO: Ceiling Mounted LCD projector setups for classrooms

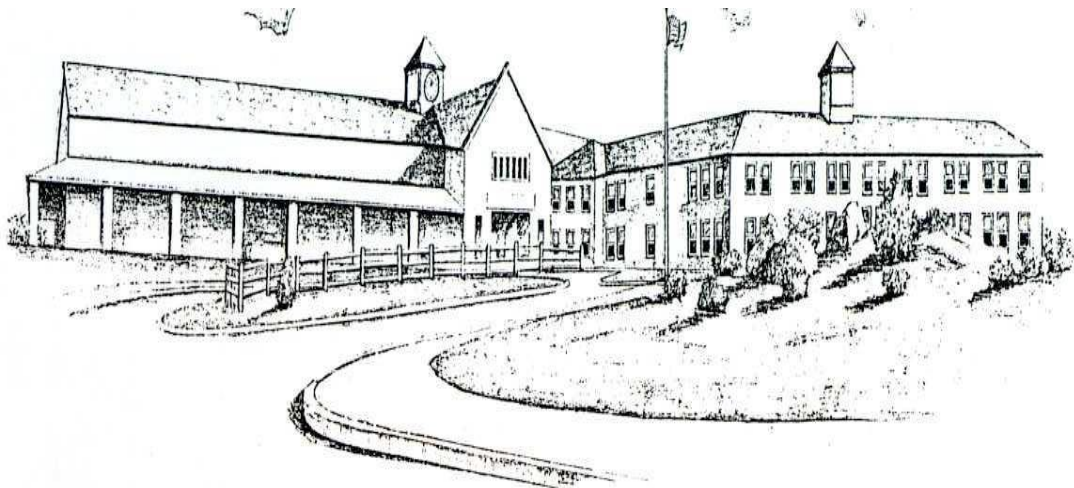
MUEF Grants: High School English Technology  
(LCD projectors and other equipment)

The District's annual technology plan was approved by the Massachusetts Department of Elementary and Secondary Education, and the district is eligible for state and federal grant funding opportunities in the 2011-2012 school year.

Respectfully Submitted,

Joseph S. Leacu  
Director of Technology

# ***Fifty-First Annual Commencement Exercises***



Mendon-Upton Regional School District

***NIPMUC REGIONAL HIGH SCHOOL***

Upton, Massachusetts

**High School Gymnasium**

**Friday, June 3, 2011**

**6 p.m.**

# PROGRAM

*Processional.....	High School Band <i>Pomp and Circumstance</i> by Edward Elgar, Arranged by Merle J. Isaac
*National Anthem.....	All Present
Introduction .....	Joan M. Scribner, Principal
President's Welcome.....	Kevin Anthony Giardini, Senior Class President
Musical Selection.....	High School Chorus <i>You'll Never Walk Alone</i> by Rodgers & Hammerstein accompanied by Mackenzie Mazur
Essay.....	Timothy Paul Rudden

## The Lives We Imagine

Musical Selection.....	Patrick Mario Nigro
------------------------	---------------------

## Somewhere Over the Rainbow by Harold Arlen

Essay.....	Chelsea Elizabeth Nelson
------------	--------------------------

## We are One, We are a Whole, We are the Class of 2011

Musical Selection.....	High School Band <i>Irish tune from County Derry</i> Set for Military Band by Percy Aldridge Grainger Edited by R. Mark Rogers
Essay.....	Laura Kathleen Bernier

## One Way to Say Goodbye

Remarks.....	Antonio J. Fernandes, Jr. SUPERINTENDENT OF SCHOOLS
Presentation of Diplomas .....	Heather M. Applegate SCHOOL COMMITTEE
*Recessional.....	High School Band <i>Marche Romaine</i> by Charles Gounod, Arranged by John Cacavas

Director of the High School Band.....Oliver H. MacFadden  
Director of the High School Chorus...Marsha I. Ledoux  
Marshal..... Daniel Consigli, Junior Class President

\* Audience Standing

***Reception following graduation ceremony  
Class of 2011***

Rachel Marie Abimerhi  
Catherine Patricia Andrews  
Alicia Evangelina Aniello  
**Brianna Teresa Arcudi**  
Brandon Michael Armstrong  
Zachary Adam Armstrong  
Daniel James Beauchamp  
Jocelyn Gwen Beauregard  
Michaela Jean Belliveau  
Joseph Frederick Bergstrom  
**Emily Grace Berner**  
**Laura Kathleen Bernier**  
Nicholas Anthony Bertuzzi  
Matthew Louis Bianchi  
Michael Philip Biancucci  
Kyle Addison Bishop  
Erica Lynn Bonderenko  
Jeremy Michael Bottoms  
Meghan Lorraine Boulter  
Deanna Catherine Brossi  
Michelle Ann Brower  
Kayla Raquel Brunson  
Alyssa Marie Bulera  
**Kimberly Pamela Burke**  
Piers Addison Calderwood  
Tawny Jane Cangiano  
Olivia Grace Carter  
William Gregory Charpentier  
Peter Rudolphe Clark  
Matthew Wood Collins  
Nicole Avery Wood Collins  
**Lori Ann Comisky**  
Joshua James Condry  
Abigail Elise Connolly  
Hannah Rose Connolly  
Sara Elizabeth Connors  
Patrick Sean Conway  
Ryan Alden Coots  
Charles Lewis Cronis  
Melissa Elizabeth Cyphers  
Dierdra Ashley Daniels  
Richard Joseph DeLuca  
Samuel Gerald Docherty  
Andrew Joseph Dodd  
Mary-Ashley Donelan  
Anne Chunli Dorney  
Sean Patrick Dunning  
Jordan Leigh Elliott  
Jake Ryan Faenza  
Erik Michael Ferguson

Stephanie Janet Ferrandino  
Brian Thomas Ferrucci  
David Edward Fleury  
Matthew John Fleury  
Chantal Ashley Forbes  
**Connor Henry Fortin**  
Caroline Melissa Fragoza  
Andrew Michael Frost  
Daniel Michael Geary  
Rebecca Ann Gelineau  
Alphonse Georges  
Kevin Anthony Giardini  
Melissa Marie Godowski  
Brittany Ann Gordon  
Emma Linnea Gould  
Kristie Marie Grace  
Albert Connor Grace-Linnehan  
Eric Christopher Granato  
Marc Patrick Granato  
Wesley Baldwin Grover  
Jefferson Roberts Gruber  
**Mitchell Taylor Gruber**  
Courtney Anna Hamm  
Ryan James Hanscom  
Erin Eliza Hawkes  
Michael Allen Hendon  
Spencer Orion Hess  
Ashley Marie Hill  
Kelly Nicole Hodgson  
Brian Henderson Holder  
Trevor Nicholas Hunt  
Derek Evans Jackson  
Erica Lynn Jutras  
Emily Grace Kara  
Ryan Michael Kelley  
Joshua Philip Kerxhalli-Kleinfield  
Geoffrey Herman Klapproth  
Jacob Taylor Knox  
Cassandra Chloe Koufos  
Sarah Jane Krasnecky  
Jenna Lee LaChapelle  
Nicole Marie LaCroix  
Brandon Paul Laflash  
Kelsey Brianne Langevin  
Jill Rene Laquidara  
Brooke Kimberly Lavallee  
Theodore Mark Leone  
**Hannah Farrell Linstead-Atkinson**  
Kathleen Janet Loverude  
Aviva Hope Luttrell

Amelia Lacey Maietta  
 Charles Louis Marokhovsky  
 Cody James Marsh  
 Connor Furey Martell  
 Kara Anne Martin  
 Dylan Joseph Martino  
**Erin Ruth Massey**  
 Alisha Marie Mattos  
**Megan Margaret Mattox**  
 Mackenzie Dale Mazur  
 Erica Rose Mazzarelli  
 Jace Richard Mazzarelli  
 Jeffrey Michael McCann  
 Justin Mark McCann  
 Michael Wilson McCann  
 Hannah Lynn McDonald  
**Lauren Olivia McDonald**  
 Matthew John McGillivray  
 Dana Shianne McNeil  
 David Allen Michalowicz  
**Jacqueline Kristina Mignone**  
 Elizabeth Hope Miller  
 Joshua Bryant Morse  
 Blake Anthony Muccini  
**Brianna Marie Muise**  
 Jillian Elizabeth Murphy  
 Megan Catherine Murphy  
 Samantha Towne Murphy  
 Nicholas John Muscente  
 Hannah Mary Naranjo  
**Lauren Ann Neilan**  
 Chelsea Elizabeth Nelson  
 Christopher Michael Nemergut  
 Patrick Mario Nigro  
**Kelly Catherine Niland**  
 Benjamin Edward Nocera  
 Mariah Jean Nolet  
 Melyssa Sue Noyes  
**Janine Leslie Perro**  
 Brian Mark Perry  
 Eric Austin Peterson  
 Joscelyn Bryanna Phipps  
 Sarah Anne Pleau  
 Cristiana Nicole Poly  
 Annie Harlow Pond  
**Courtney Byrt Porter**  
 Alycia Lynn Prior  
**Erik Alexander Rapp**  
 Christopher Vaughn Reiffarth

Felicia Anne Richard  
 Conor Dalton Rielly  
 Mark Timothy Riendeau  
 Jacquelyn Michelle Rivard  
 Mark Stephen Rizzo  
 Joshua Mark Roberts  
 Katherine Claire Rochat  
 Jeffrey James Rogers  
 Kelly Robert Rooney  
 Seben Elik Rose  
 Jacob Arthur Rosen  
 Timothy Paul Rudden  
 Zachary Robert Ryan  
**Timothy Frederic Sabean**  
 Robert Alfred Salvucci  
 Richard Warren Schofield, III  
 Jeffrey Michael Scott  
 Rachel Lyn Sharp  
 Dylan Andrew Shea  
 Guy Frank Skaggs  
 Ashley Meagan Skiver  
 Hannah Grace Smith  
 Joshua Nelson Smith  
 Kyle Gordon Snow  
**Linda Sophy Sok**  
 Lauren Ashley Soucey  
**Ashley Lynn Spindel**  
 Ethan Joseph Steeves  
 Kylie Anne Stengel  
 Jaimie Louisa Stewart  
 Michael Phi Storer  
 Jacqueline Morning Sullivan  
 Margarita Lucyna Szczepanek  
 Stacey Lynn Thomas  
 Benjamin Warren Thompson  
 Vanessa Emily Thornton  
 Tyler James Varney  
 Talia Maria Velazquez  
 Joseph Anthony Willoughby  
 Derrick Dennis Winchell  
 Zachary Douglas Wojtowicz  
 Meaghan Elizabeth Wood  
**Sarah Katherine Young**  
**Stephanie Rosalba Young**  
 Joseph Keith Yuele  
 Dean Clayton Zaslow

**Bold: National Honor Society**

Rachel Marie Abimerhi	<i>Future Plans: Columbia College, Chicago</i>
Catherine Patricia Andrews	John and Abigail Adams Scholar Spanish Immersion Student University of Maine Merit Scholarship <i>Future Plans: University of Maine, Orono</i>
Alicia Evangelina Aniello	<i>Future Plans: Westfield State University</i>
Brianna Teresa Arcudi	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar National Honor Society Physical Education Award Sportsmanship Award Chad Ghelli Memorial Scholarship Emerson College Grant <i>Future Plans: Emerson College</i>
Brandon Michael Armstrong	<i>Future Plans: Employment</i>
Zachary Adam Armstrong	Johnson & Wales University DECA Scholarship Johnson & Wales University Grant <i>Future Plans: Johnson &amp; Wales University</i>
Daniel James Beauchamp	<i>Future Plans: Undecided</i>
Jocelyn Gwen Beauregard	John and Abigail Adams Scholar <i>Future Plans: Westfield State University</i>
Michaela Jean Belliveau	<i>Future Plans: Quinsigamond Community College</i>
Joseph Frederick Bergstrom	<i>Future Plans: Suffolk University</i>
Emily Grace Berner	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar National Honor Society National Merit Scholarship Finalist Telegram & Gazette Student Achiever Award <i>Future Plans: Colby College</i>
Laura Kathleen Bernier	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar National Honor Society National Merit Commended Scholar Superintendent's Award

	English Award <i>Future Plans: Connecticut College</i>
Nicholas Anthony Bertuzzi	John and Abigail Adams Scholar <i>Future Plans: Roger Williams University</i>
Matthew Louis Bianchi	<i>Future Plans: Quinsigamond Community College</i>
Michael Philip Biancucci	<i>Future Plans: Southern New Hampshire University</i>
Kyle Addison Bishop	Daughters of the American Revolution Good Citizen Award Social Studies Award Best All Around Boy Award U.S. Army Reserve National Scholar/Athlete Award Upton Police Association Scholarship Ella Whitney Risteen Scholarship University of New Haven Distinguished Scholar Award <i>Future Plans: University of New Haven</i>
Erica Lynn Bonderenko	<i>Future Plans: Stony Brook University</i>
Jeremy Michael Bottoms	<i>Future Plans: Employment</i>
Meghan Lorraine Boulter	John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts, Amherst</i>
Deanna Catherine Bossi	Spanish Immersion Student Ella Whitney Risteen Scholarship Paul Daigle Leadership Scholarship Upton Men's Softball Scholarship University of Hartford Merit Scholarship University of Hartford Grant <i>Future Plans: University of Hartford</i>
Michelle Ann Brower	<i>Future Plans: Westfield State University</i>
Kayla Raquel Brunson	Dean College Performing Arts Scholarship <i>Future Plans: Dean College</i>
Alyssa Marie Bulera	<i>Future Plans: University of Nevada, Reno</i>
Kimberly Pamela Burke	Milford Chamber of Commerce Honors Scholar



	John and Abigail Adams Scholar National Honor Society National Merit Commended Scholar Ella Whitney Risteen Scholarship Unibank Scholarship United Parish of Upton Scholarship Broadway Youth Dance Theater Scholarship Northeastern University Dean's Scholarship Northeastern University Presidential Global Scholar <i>Future Plans: Northeastern University</i>
Piers Addison Calderwood	John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts, Amherst</i>
Tawny Jane Cangiano	<i>Future Plans: Framingham State University</i>
Olivia Grace Carter	MSSAA Student Achievement Award Lesley University Centennial Award Eben T. and Alice M. Hall Scholarship Nipmuc Art Society Scholarship The First Unitarian Society of Upton Scholarship Johnna Gould Bradley Memorial Scholarship <i>Future Plans: Lesley University</i>
William Gregory Charpentier	United Parish of Upton Scholarship <i>Future Plans: Southern Vermont College</i>
Peter Rudolphe Clark	John and Abigail Adams Scholar Lasell College Achievement Award <i>Future Plans: Lasell College</i>
Matthew Wood Collins	<i>Future Plans: Employment</i>
Nicole Avery Wood Collins	<i>Future Plans: Regis College</i>
Lori Ann Comisky	John and Abigail Adams Scholar National Honor Society Salem State University Academic Scholarship <i>Future Plans: Salem State University</i>
Joshua James Condry	Emmanuel College Trustee Award Emmanuel Grant Emmanuel College Gilbert Grant <i>Future Plans: Emmanuel College</i>
Abigail Elise Connolly	<i>Future Plans: Newbury College</i>

Hannah Rose Connolly	Artistic Craftsmanship Award Nipmuc Art Society Scholarship Montserrat College of Art Founders Scholarship Montserrat College of Art Gilbert Grant <i>Future Plans: Montserrat College of Art</i>
Sara Elizabeth Connors	Spanish Immersion Student Broadway Youth Dance Theater Scholarship <i>Future Plans: Framingham State University</i>
Patrick Sean Conway	<i>Future Plans: Employment</i>
Ryan Alden Coots	<i>Future Plans: Undecided</i>
Charles Lewis Cronis	Hartwick College Judge William Cooper Scholarship <i>Future Plans: Hartwick College</i>
Melissa Elizabeth Cyphers	<i>Future Plans: Westfield State University</i>
Dierdra Ashley Daniels	<i>Future Plans: Salem State University</i>
Samuel Gerald Docherty	<i>Future Plans: Springfield College</i>
Andrew Joseph Dodd	Spanish Immersion Student Ella Whitney Risteen Scholarship <i>Future Plans: Wentworth Institute of Technology</i>
Mary-Ashley Donelan	Salve Regina University Scholarship <i>Future Plans: Salve Regina University</i>
Anne Chunli Dorney	Eileen Lucier Award Murphy Insurance Agency Scholarship <i>Future Plans: Westfield State University</i>
Sean Patrick Dunning	John and Abigail Adams Scholar <i>Future Plans: Quinnipiac University</i>
Jordan Leigh Elliott	<i>Future Plans: Johnson &amp; Wales University</i>
Jake Ryan Faenza	<i>Future Plans: Undecided</i>
Erik Michael Ferguson	<i>Future Plans: Undecided</i>

Stephanie Janet Ferrandino	John and Abigail Adams Scholar <i>Future Plans: Wentworth Institute of Technology</i>
Brian Thomas Ferrucci	Sportsmanship Award Chad Ghelli Memorial Scholarship <i>Future Plans: High Point University</i>
David Edward Fleury	<i>Future Plans: Employment</i>
Matthew John Fleury	<i>Future Plans: Employment</i>
Chantal Ashley Forbes	Anna Maria College Scholarship <i>Future Plans: Anna Maria College</i>
Connor Henry Fortin	National Honor Society American Legion Marshall Leland Post 173 Upton Scholarship Rochester Institute of Technology Presidential Scholarship <i>Future Plans: Rochester Institute of Technology</i>
Caroline Melissa Fragoza	Salve Regina University Dean Scholarship Salve Regina University Grant <i>Future Plans: Salve Regina University</i>
Andrew Michael Frost	Computer Science – Hardware Award <i>Future Plans: Worcester State University</i>
Daniel Michael Geary	John and Abigail Adams Scholar <i>Future Plans: Westfield State University</i>
Rebecca Ann Gelineau	Emily Irons Memorial Scholarship Sandra Ray Memorial Scholarship <i>Future Plans: Framingham State University</i>
Alphonse Georges	<i>Future Plans: Employment</i>
Kevin Anthony Giardini	John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts, Dartmouth</i>
Melissa Marie Godowski	John and Abigail Adams Scholar St. Gabriel the Archangel Knights of Columbus Scholarship St. Michael's Catholic Women's Club Scholarship

*Future Plans: Becker College*

Brittany Ann Gordon

University of Rhode Island Scholarship

*Future Plans: University of Rhode Island*

Emma Linnea Gould

*Future Plans: Hampshire College*

Kristie Marie Grace

Johnson & Wales University Presidential Academic Scholarship

Johnson & Wales University Grant

Bellingham VFW Post 7272 Scholarship

*Future Plans: Johnson & Wales University*

Albert Connor Grace-Linnehan

John and Abigail Adams Scholar

*Future Plans: United States Marine Corps*

Eric Christopher Granato

John and Abigail Adams Scholar

*Future Plans: University of Massachusetts, Amherst*

Marc Patrick Granato

*Future Plans: Employment*

Wesley Baldwin Grover

John and Abigail Adams Scholar

*Future Plans: University of Massachusetts, Boston*

Jefferson Roberts Gruber

John and Abigail Adams Scholar

“Voice of Nipmuc”

Upton Men’s Club Scholarship

Ella Whitney Risteen Scholarship

Southern New Hampshire University Go-Getter Scholarship

*Future Plans: Southern New Hampshire University*

Mitchell Taylor Gruber

Milford Chamber of Commerce Honors Scholar

National Honor Society

John and Abigail Adams Scholar

“Voice of Nipmuc”

Henry P. Clough Memorial Award

Nominee for Noorjanian Award for Volunteer Service

Ella Whitney Risteen Scholarship

Upton Men’s Club Scholarship

Upton Bloomer Girls, Mary Aldrich Scholarship

Mendon-Upton Music Boosters Scholarship

Northeastern University Grant

	<i>Future Plans: Northeastern University</i>
Courtney Anna Hamm	Colorado State University Academic Recognition Award <i>Future Plans: Colorado State University</i>
Ryan James Hanscom	<i>Future Plans: Framingham State University</i>
Erin Eliza Hawkes	<i>Future Plans: University of Maine, Farmington</i>
Michael Allen Hendon	<i>Future Plans: Quinsigamond Community College</i>
Spencer Orion Hess	John and Abigail Adams Scholar Quinnipiac University Dean Scholarship <i>Future Plans: Quinnipiac University</i>
Ashley Marie Hill	Spanish Immersion Student Upton Fire and EMS Association Scholarship <i>Future Plans: Massachusetts College of Pharmacy</i>
Kelly Nicole Hodgson	John and Abigail Adams Scholar Springfield College President's Achievers Award <i>Future Plans: Springfield College</i>
Brian Henderson Holder	<i>Future Plans: University of Missouri</i>
Trevor Nicholas Hunt	John and Abigail Adams Scholar Southern New Hampshire University Academic Scholarship Southern New Hampshire University Grant <i>Future Plans: Southern New Hampshire University</i>
Derek Evans Jackson	John and Abigail Adams Scholar <i>Future Plans: Worcester State University</i>
Erica Lynn Jutras	Milford Chamber of Commerce Honors Scholar <i>Future Plans: Boston University</i>
Emily Grace Kara	John and Abigail Adams Scholar Hartwick College Abraham Kellogg Scholarship <i>Future Plans: Hartwick College</i>
Ryan Michael Kelley	John and Abigail Adams Scholar <i>Future Plans: Wentworth Institute of Technology</i>

Joshua Philip Kerxhalli-Kleinfield	John and Abigail Adams Scholar National Merit Commended Scholar <i>Future Plans: Brandeis University</i>
Geoffrey Herman Klapproth	John and Abigail Adams Scholar Computer Science –Software Award <i>Future Plans: University of Massachusetts, Lowell</i>
Jacob Taylor Knox	Wayland Fire Department Scholarship Massachusetts College of Art Scholarship United Parish of Upton Scholarship <i>Future Plans: Massachusetts College of Art</i>
Cassandra Chloe Koufos	<i>Future Plans: Saint Anselm College</i>
Sarah Jane Krasnecky	Principal’s Award Kimberly McNeil Memorial Scholarship Ella Whitney Risteen Scholarship Upton Youth Club Scholarship Broadway Youth Dance Theater Scholarship Roger Williams University Scholarship <i>Future Plans: Roger Williams University</i>
Jenna Lee LaChapelle	Johnson & Wales University DECA Scholarship, Johnson & Wales University Award Johnson & Wales University Grant <i>Future Plans: Johnson &amp; Wales University</i>
Nicole Marie LaCroix	Nipmuc Art Society Scholarship Clifford B. Crowe Art Scholarship Savannah College of Art & Design Scholastic Merit Scholarship SCAD Artistic Merit Scholarship <i>Future Plans: Savannah College of Art &amp; Design</i>
Brandon Paul Laflash	<i>Future Plans: Porter &amp; Chester Institute</i>
Kelsey Brianne Langevin	Bryant University Grant <i>Future Plans: Bryant University</i>
Jill Rene Laquidara	<i>Future Plans: University of Massachusetts, Amherst</i>
Brooke Kimberly Lavallee	Business Award <i>Future Plans: University of Massachusetts, Amherst</i>

Theodore Mark Leone	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar University of Massachusetts Amherst Dean Scholarship <i>Future Plans: University of Massachusetts, Amherst</i>
Hannah Farrell Linstead- Atkinson	John and Abigail Adams Scholar National Honor Society Ella Whitney Risteen Scholarship Jesse A. Taft Scholarship at UMass-Amherst <i>Future Plans: University of Massachusetts, Amherst</i>
Kathleen Janet Loverude	<i>Future Plans: Employment</i>
Aviva Hope Luttrell	AP Scholar John and Abigail Adams Scholar Spanish Immersion Student <i>Future Plans: University of Massachusetts, Amherst</i>
Amelia Lacey Maietta	John and Abigail Adams Scholar Broadway Youth Dance Theater Scholarship Endicott College Presidential Academic Scholarship <i>Future Plans: Endicott College</i>
Charles Louis Marokhovsky	John and Abigail Adams Scholar Ella Whitney Risteen Scholarship <i>Future Plans: McGill University</i>
Cody James Marsh	Southern New Hampshire University Academic Scholarship <i>Future Plans: Southern New Hampshire University</i>
Connor Furey Martell	<i>Future Plans: Employment</i>
Kara Anne Martin	University of Hartford Merit Scholarship University of Hartford Grant <i>Future Plans: University of Hartford</i>
Dylan Joseph Martino	John and Abigail Adams Scholar <i>Future Plans: Quinsigamond Community College</i>
Erin Ruth Massey	National Honor Society MIAA Student Ambassador

	Bill Slavin Oil Burner Scholarship Mendon Board of Health Scholarship/Allied Waste Services Nipmuc Warriors Club Scholarship Broadway Youth Dance Theater Scholarship Salve Regina University Presidential Scholarship <i>Future Plans: Salve Regina University</i>
Alisha Marie Mattos	<i>Future Plans: Salem State University</i>
Megan Margaret Mattox	John and Abigail Adams Scholar National Honor Society Milford Federal Savings and Loan Association Scholarship Ella Whitney Risteen Scholarship Upton Woman's Club Scholarship Broadway Youth Dance Theater Scholarship Emmanuel College Trustee Award <i>Future Plans: Emmanuel College</i>
Mackenzie Dale Mazur	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar Lake Nipmuc Association Scholarship University of Maine Merit Scholarship Edward and Grace Cutting Scholarship <i>Future Plans: University of Maine, Orono</i>
Erica Rose Mazzarelli	University of Hartford Merit Scholarship University of Hartford Grant <i>Future Plans: University of Hartford</i>
Jace Richard Mazzarelli	<i>Future Plans: Westfield State University</i>
Jeffrey Michael McCann	School Spirit Award <i>Future Plans: Employment</i>
Justin Mark McCann	<i>Future Plans: Bridgewater State University</i>
Michael Wilson McCann	Deborah L. Beltramini Memorial Scholarship Mendon-Upton Music Boosters Scholarship Ella Whitney Risteen Scholarship <i>Future Plans: McGill University</i>
Hannah Lynn McDonald	Broadway Youth Dance Theater Scholarship <i>Future Plans: University of Massachusetts, Amherst</i>



Lauren Olivia McDonald	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar National Honor Society <i>Future Plans: University of Connecticut</i>
Matthew John McGillivray	<i>Future Plans: Quinsigamond Community College</i>
Dana Shianne McNeil	<i>Future Plans: Undecided</i>
David Allen Michalowicz	AP Scholar with Honor Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar Italian Award Pirandello Lyceum Scholarship Carnegie Mellon Scholarship <i>Future Plans: Carnegie Mellon University</i>
Jacqueline Kristina Mignone	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar National Honor Society Wentworth Institute of Technology President's Scholarship Award Nipmuc Warriors Club Scholarship Ella Whitney Risteen Scholarship Broadway Youth Dance Theater Scholarship <i>Future Plans: Wentworth Institute of Technology</i>
Elizabeth Hope Miller	<i>Future Plans: Undecided</i>
Joshua Bryant Morse	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar Calculus Award Physics Award WPI Scholarship WPI University Award <i>Future Plans: Worcester Polytechnic Institute</i>
Blake Anthony Muccini	<i>Future Plans: University of Massachusetts, Dartmouth</i>
Brianna Marie Muise	National Honor Society Henry P. Clough Memorial Award Wendy's High School Heisman School Award University of Vermont Presidential Scholarship

*Future Plans: University of Vermont*

Jillian Elizabeth Murphy	U.S. Army Reserve National Scholar/Athlete Award Suffolk University Trustee's Scholarship <i>Future Plans: Suffolk University</i>
Megan Catherine Murphy	John and Abigail Adams Scholar Dean Bank Scholarship <i>Future Plans: Dickinson College</i>
Samantha Towne Murphy	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts, Amherst</i>
Nicholas John Muscente	<i>Future Plans: Quinsigamond Community College</i>
Hannah Mary Naranjo	<i>Future Plans: Suffolk University</i>
Lauren Ann Neilan	John and Abigail Adams Scholar National Honor Society Athletics Award DECA Award <i>Future Plans: Assumption College</i>
Chelsea Elizabeth Nelson	<i>Future Plans: Westfield State University</i>
Christopher Michael Nemergut	Dean College Scholarship <i>Future Plans: Dean College</i>
Patrick Mario Nigro	Band Award Leadership Award "Voice of Nipmuc" Dean Bank Scholarship Mendon-Upton Music Boosters Scholarship Ella Whitney Risteen Scholarship <i>Future Plans: Providence College</i>
Kelly Catherine Niland	John and Abigail Adams Scholar National Honor Society Ella Whitney Risteen Scholarship Comcast Leaders and Achievers Scholarship Janet A. Porter Memorial Scholarship Upton Fire and EMS Association Scholarship Andrew Sala Memorial Scholarship

	Saint Anselm College Scholarship <i>Future Plans: Saint Anselm College</i>
Benjamin Edward Nocera	<i>Future Plans: Quinsigamond Community College</i>
Mariah Jean Nolet	Johnson & Wales University DECA Scholarship <i>Future Plans: Johnson &amp; Wales University</i>
Melyssa Sue Noyes	<i>Future Plans: New Hampshire Institute of Technology</i>
Janine Leslie Perro	National Honor Society <i>Future Plans: Assumption College</i>
Brian Mark Perry	<i>Future Plans: Undecided</i>
Eric Austin Peterson	<i>Future Plans: Employment</i>
Joscelyn Bryanna Phipps	<i>Future Plans: Becker College</i>
Sarah Anne Pleau	<i>Future Plans: Salem State University</i>
Cristiana Nicole Poly	John and Abigail Adams Scholar <i>Future Plans: Northeastern University</i>
Annie Harlow Pond	Harlow Sanborn Scholarship <i>Future Plans: Framingham State University</i>
Courtney Byrt Porter	John and Abigail Adams Scholar National Honor Society Medway Federation of Teachers Scholarship Arcadia University Distinguished Scholar Scholarship <i>Future Plans: Arcadia University</i>
Alycia Lynn Prior	<i>Future Plans: Quinsigamond Community College</i>
Erik Alexander Rapp	John and Abigail Adams Scholar National Honor Society Spanish Immersion Student Ella Whitney Risteen Scholarship Upton Youth Club Scholarship George L. Wood VFW Post 5594 Scholarship Jill M. Carboni Memorial Scholarship James M. Varney Memorial Scholarship

Upton Men's Club Scholarship  
 Upton Woman's Club Scholarship  
 Upton Bloomer Girls, Harriet Jerunkoff Scholarship  
*Future Plans: University of Massachusetts, Amherst*

Christopher Vaughn  
 Reiffarth

John and Abigail Adams Scholar  
*Future Plans: Nichols College*

Felicia Anne Richard

Yearbook Award  
 Roger Williams University Educational Award  
 Roger Williams University Leadership Award  
 Milford Rotary Scholarship  
 Blackstone Valley Gardeners Scholarship  
*Future Plans: Roger Williams University*

Conor Dalton Rielly

Dean Bank Scholarship  
 Wentworth Institute of Technology Merit Award  
*Future Plans: Wentworth Institute of Technology*

Mark Timothy Riendeau

St. Michael's Catholic Women's Club Scholarship  
 Lucille and Harold Metcalf Scholarship/Mendon  
 Historical Society  
 Town of Mendon Good Citizenship Scholarship/IPA  
 Blackstone Energy  
*Future Plans: Massachusetts Maritime Academy*

Jacquelyn Michelle Rivard

Spanish Immersion Student  
 Spanish Award  
 Commonwealth Award  
 Upton Police Association Scholarship  
 Ella Whitney Risteen Scholarship  
*Future Plans: Simmons College*

Mark Stephen Rizzo

*Future Plans: Framingham State University*

Joshua Mark Roberts

Drama Award for Technology  
*Future Plans: Southern New Hampshire University*

Katherine Claire Rochat

John and Abigail Adams Scholar  
 Pace University President's Scholarship  
*Future Plans: Pace University*

Jeffrey James Rogers

John and Abigail Adams Scholar  
 Ella Whitney Risteen Scholarship

*Future Plans: University of Massachusetts, Amherst*

Kelly Robert Rooney	John and Abigail Adams Scholar Athletics Award Ella Whitney Risteen Scholarship Nipmuc Warriors Club Scholarship Eric R. Cohn Education Foundation Scholarship <i>Future Plans: University of Massachusetts, Lowell</i>
Seben Elik Rose	John and Abigail Adams Scholar Upton Men's Softball Scholarship Ella Whitney Risteen Scholarship <i>Future Plans: University of Connecticut</i>
Jacob Arthur Rosen	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar National Merit Commended Scholar University of Massachusetts Amherst Dean Scholarship <i>Future Plans: University of Massachusetts, Amherst</i>
Timothy Paul Rudden	John and Abigail Adams Scholar Town of Mendon Good Citizenship Scholarship/IPA Blackstone Energy <i>Future Plans: Framingham State University</i>
Zachary Robert Ryan	<i>Future Plans: Quinsigamond Community College</i>
Timothy Frederic Sabeau	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar National Honor Society American Legion School Award <i>Future Plans: U. S. Naval Academy</i>
Robert Alfred Salvucci	<i>Future Plans: Worcester State University</i>
Richard Warren Schofield, III	Music Award Johnson & Wales University Campus Award <i>Future Plans: Johnson &amp; Wales University</i>
Jeffrey Michael Scott	Milford Chamber of Commerce Honors Scholar Mendon Board of Health Scholarship/Allied Waste Services Andrew Sala Memorial Scholarship

	Mendon Upton Youth Soccer Association Scholarship <i>Future Plans: University of Massachusetts, Amherst</i>
Rachel Lyn Sharp	Best All Around Girl Award American Legion Marshall Leland Post 173 Upton Scholarship Broadway Youth Dance Theater Scholarship Southern New Hampshire University Scholarship DECA Scholarship <i>Future Plans: Southern New Hampshire University</i>
Dylan Andrew Shea	<i>Future Plans: Framingham State University</i>
Guy Frank Skaggs	John and Abigail Adams Scholar <i>Future Plans: Emmanuel College</i>
Ashley Meagan Skiver	<i>Future Plans: Bristol Community College</i>
Hannah Grace Smith	Nipmuc Art Society Scholarship Clifford B. Crowe Art Scholarship Artistic Creativity Award <i>Future Plans: Massachusetts College of Art &amp; Design</i>
Joshua Nelson Smith	<i>Future Plans: Anna Maria College</i>
Kyle Gordon Snow	<i>Future Plans: Johnson &amp; Wales University</i>
Linda Sophy Sok	National Honor Society Service Award <i>Future Plans: Roger Williams University</i>
Lauren Ashley Soucey	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar <i>Future Plans: University of Massachusetts, Amherst</i>
Ashley Lynn Spindel	John and Abigail Adams Scholar National Honor Society Chorus Award Drama Award for Acting Westfield State University Scholarship Westfield State University Grant <i>Future Plans: Westfield State University</i>

Ethan Joseph Steeves	Bryant University Black and Gold Award <i>Future Plans: Bryant University</i>
Kylie Anne Stengel	Milford Chamber of Commerce Honors Scholar John and Abigail Adams Scholar Mendon-Upton Regional Teachers Association Scholarship Mendon-Upton Music Boosters Scholarship Dean Bank Scholarship Town of Mendon Good Citizenship Scholarship/IPA Blackstone Energy Broadway Youth Dance Theater Scholarship <i>Future Plans: University of Rochester</i>
Jaimie Louisa Stewart	<i>Future Plans: Quinsigamond Community College</i>
Michael Phi Storer	Framingham State University Grant <i>Future Plans: Framingham State University</i>
Jacqueline Morning Sullivan	Broadway Youth Dance Theater Scholarship <i>Future Plans: Johnson &amp; Wales University</i>
Margarita Lucyna Szczepanek	John and Abigail Adams Scholar <i>Future Plans: Worcester State University</i>
Stacey Lynn Thomas	<i>Future Plans: Fitchburg State University</i>
Benjamin Warren Thompson	Wentworth Institute of Technology Merit Award <i>Future Plans: Wentworth Institute of Technology</i>
Vanessa Emily Thornton	Spanish Immersion Student U.S. Figure Skating Platinum Level Achievement Award <i>Future Plans: Miami University, Ohio</i>
Tyler James Varney	John and Abigail Adams Scholar <i>Future Plans: Employment</i>
Talia Maria Velazquez	<i>Future Plans: Undecided</i>
Joseph Anthony Willoughby	<i>Future Plans: Bryant University</i>
Derrick Dennis Winchell	Principal's Award <i>Future Plans: Universal Technical Institute</i>

Zachary Douglas Wojtowicz	John and Abigail Adams Scholar Spanish Immersion Student Physical Education Award <i>Future Plans: Quinnipiac University</i>
Meaghan Elizabeth Wood	<i>Future Plans: New Hampshire Institute of Art</i>
Sarah Katherine Young	Milford Chamber of Commerce Honors Scholar National Honor Society <i>Future Plans: Connecticut College</i>
Stephanie Rosalba Young	John and Abigail Adams Scholar National Honor Society Student Council Award Nipmuc Student Council Scholarship Henry P. Clough Memorial Award The Christina Toala Memorial Scholarship Milford National Bank's Shelley D. Vincent III Memorial Scholarship Broadway Youth Dance Theater Scholarship <i>Future Plans: University of Massachusetts, Amherst</i>
Joseph Keith Yuele	<i>Future Plans: Quinsigamond Community College</i>
Dean Clayton Zaslow	John and Abigail Adams Scholar Spanish Immersion Student <i>Future Plans: University of Pittsburgh</i>

Please Note: All awards listed are at time of printing.



## CLASS OFFICERS

President

Kevin Anthony Giardini

Vice President

Amelia Lacey Maietta

Secretary Lauren

Ann Neilan

Treasurer

Hannah Farrell Linstead-Atkinson

## CLASS ADVISORS

Nicholas Pezzote and Kathryn Reardon

## MOTTO

“Go confidently in the direction of your dreams.

Live the life you imagined.”

- Henry David Thoreau

## SCHOOL COMMITTEE

Heather Applegate

Kathleen Drennan

Donna Coakley-McGowan

Michelle Goodwin

Liana Moore

Donald Morin

## SUPERINTENDENT OF SCHOOLS

Antonio J. Fernandes, Jr., M.Ed.

## DIRECTOR OF PUPIL PERSONNEL SERVICES

Dennis G. Todd M.Ed, CAGS

## SCHOOL FACULTY

Joan M. Scribner, M.Ed., Principal

John K. Clements, M.Ed., Assistant Principal

## SCHOOL FACULTY

Sandra N. Alibozek, M.Ed.  
Patrick J. Allen, M.Ed.  
David C. Antonelli, CAES  
Carla Antonellis, M.Ed.  
Jill M. Baszner, M.Ed.  
Lori Beaudoin, M.Ed.  
Cynthia Bucken, M.S.  
Kevin M. Campbell, M.Ed.  
Meghan C. Cilley, MLIS, M.Ed.  
Michael J. Clements, M.Ed.  
Alison L. Clish, M.Ed.  
Ronald A. Cochran, M.Ed.  
Howard W. Cohen, M.A.T.  
Kevin Connors, M.A.  
June A. Cook, M.Ed.  
Rita Cooney-Brown, M.S.  
Patricia A. Crowley, M.Ed.,  
M.A.T.  
Lisa D'Elia Danielson, M.A.T.  
Jeffrey Della Rovere, M.Ed.  
Steven Della Rovere, B.S.  
Kathleen Deschenes, M.Ed.,  
BCABA  
Christopher Evans, M.A.T.  
Kerry A. Fagan, MSW, LICSW  
Mark Feeley, M.B.A., CAGS  
Jennifer Field, M.A.T.  
Kristin Gauthier, RN, BSN  
Amy E. Gilchrist, M.Ed.  
Jessica A. Grady, M.Ed.  
Timothy Hall, M.Ed., MSCE  
Barbara Hendricks, M.A.CCCSLP  
Courtney Henry, B.A.

Aime Hughes, M.Ed.  
Julie Jussaume, M.Ed.  
F. Andrew King, B.S.  
Melisa Kinkela, M.Ed.  
Pamela Kyrka, M.A.T.  
Kathleen Laflash, M.Ed.  
Roland H. Lapointe, Jr., B.A.  
Katherine Larracey, M.Ed., M.A.  
William Leaver, M.S. Ed.  
Marsha I. Ledoux, M.Ed.  
Eileen O'Leary Luukko, B.A.  
Oliver H. MacFadden, B.A.  
Daniel MacIsaac, M.Ed.  
Michael E. Maloney, M. Ed.  
Rae Alison Maloney, M.P.H.  
Ellen J. McManus, M.Ed.  
Matthew Merten, M.Ed.  
Robert Messick, M.B.A.  
Tricia E. Moloney, M.Ed.  
Mary Anne Moran, M.Ed.  
Nicole Napoli, M.Ed.  
Jacqueline C. Nelson, M.Ed.  
Christine H. Page, M.Ed.  
Gary E. Perras M.B.A., M.Ed.  
Matthew Petherick, B.A.  
Nicholas P. Pezzote, B.A.  
Kathryn Reardon, B.A.  
Nancy Robbins, LPN  
Ana Soto, M.Ed.  
Virginia R. Starkis, M. Ed.  
Heather Waterman, M.Ed.  
Jackie Wheelock, M.A., CCC-SLP  
Cari A. White, M.S.

## Annual Town Report 2010 - 2011

### DISTRICT EMPLOYEE LISTING - YEAR ENDING JUNE 30, 2011

#### **SCHOOL COMMITTEE**

---

Morin, Donald	Chairperson	Term Expires 2012
Applegate, Heather	Vice Chairperson	Term Expires 2013
Harvey, Camille	Secretary	Term Expires 2011
Judith Leonelli		Term Expires 2011
Drennan, Kathleen		Term Expires 2013
Coakley-McGowan, Donna		Term Expires 2012

#### **ADMINISTRATION**

---

Fernandes, Jr., Antonio J.	Superintendent	\$160,544
	Accountant/Human	
Belland, Kimberly A.	Resources	\$65,867
	Director of Curriculum and	
Gallagher, Janice E.	Instruction	\$86,383
	Director Informational	
Leacu, Joseph S.	Technology	\$75,585
Byer, Jay	Business Assistant	\$25,820
	Director	
Choiniere, Kenneth H.	Grounds/Maintenance	\$94,163
	Principal, Nipmuc	
Scribner, Joan	Regional High School	\$115,674
	Asst. Principal, Nipmuc	
Clements, John K.	Regional High School	\$84,731
	Principal, Miscoe Hill	
Kurposka, Roseanne B.	School	\$100,340
	Assistant Principal, Miscoe	
Meyer, Ann J.	Hill School	\$82,572
	Principal, H. P. Clough	
Rozen, Vincent F.	Elementary School	\$111,760
	Principal, Memorial	
Swain, Debra E.	Elementary School	\$92,952
	Director of Pupil Personnel	
Todd, Dennis	Services	\$90,000

## TEACHERS/GUIDANCE/NURSES

Afable, Mary K.	Teacher	\$36,573
Alibozek, Sandra N.	Teacher	\$61,379
	Guidance	
Allen, Kathleen M.	Counselor	\$73,555
Allen, Patrick J.	Teacher	\$71,507
Alsen, Sheila C.	Teacher	\$63,805
Alvarez, Leticia Alonso	Teacher	\$53,721
Amitrano, Lauren M.	Teacher	\$53,546
Antonelli, David C.	Teacher	\$78,018
Antonellis, Carla	Teacher	\$57,721
Appleby, Stacy L.	Teacher	\$62,001
	Speech	
Ariel, Veronica C.	Pathologist	\$78,018
	Occupational	
Augustino, Gail P.	Therapist	\$79,835
Barrows, Mary E.	Teacher	\$73,555
Baszner, Jill M.	Teacher	\$81,131
Beaudoin, Lori L.	Teacher	\$73,555
	Guidance	
Beauregard, Victoria L.	Counselor	\$77,887
Berthao, Kristen	Teacher	\$71,507
Bertram, Susan J.	Teacher	\$73,555
Bomba, Skye D.	Teacher	\$55,176
Borgatti, Diane M.	Teacher	\$55,176
Bourke, Martha E.	Teacher	\$71,507
Brigham, Marie E.	Teacher	\$73,555
Brown, Gail N.	Teacher	\$64,403
	Guidance	
Bucken, Cynthia A.	Counselor	\$79,835
Campbell, Kevin M.	Teacher	\$71,507
Cardamone, Kathryn L.	Teacher	\$57,721
Carnegie, Patricia E.	Teacher	\$71,507
	Physical	
Casey, Linda J.	Therapist	\$53,972

Chapman, Patricia A.	Teacher	\$71,507
Checkoway, Gail E.	Nurse	\$64,403
Cilley, Meghan C.	Teacher	\$65,514
Clark, Robert E.	Teacher	\$72,993
Claro, Kristine L.	Teacher	\$71,507
Clements, Michael J.	Teacher	\$78,018
Clish, Alison L.	Teacher	\$71,507
Cochran, Ronald A.	Teacher	\$73,555
Cohen, Howard W.	Teacher	\$77,887
Connolly, Kerry P.	Teacher	\$68,053
Connors, Kevin M.	Teacher	\$73,555
Cook, June A.	Teacher	\$71,507
Cooney-Brown, Rita C.	Teacher	\$78,018
Costello, Ann T.	Teacher	\$71,507
Cote, Linda	Teacher	\$60,013
Couture, Alyssa	Teacher	\$64,403
Crawford, Alyssa A.	Teacher	\$70,400
Crowley, Patricia A.	Teacher	\$78,018
Cullen, Alyson	Teacher	\$58,211
DaSilva, Meagan E.	Teacher	\$55,645
D'Elia, Lisa	Teacher	\$71,507
DellaRovere, Jeffrey M.	Teacher	\$62,001
DellaRovere, Steven J.	Teacher	\$53,721
Deschenes, Kathleen P.	Teacher	\$55,176
Devlin Ellis, Kami R.	Teacher	\$67,954
Dudley, Anne D.	Teacher	\$64,902
Eagan, Michael A.	Teacher	\$64,403
Edwards, Susan N.	Vision Services	\$39,720
Eland, Rebecca M.	Teacher	\$55,176
Erickson, Jennifer M.	Teacher	\$60,013
Evans, Christopher P.	Teacher	\$60,013
Fagan, Kerry A.	Guidance Counselor	\$66,933

Farley, Amanda J.	Speech Pathologist	\$57,721
Feeley, Mark F.	Teacher	\$79,835
Field, Jennifer C.	Teacher	\$66,234
Flanders, Jessica A	Teacher	\$42,160
Frary, Cathy A.	Teacher	\$62,001
Gauthier, Kristin E.	Nurse	\$46,323
Gentili, Alice M.	Teacher	\$73,555
Gervais, Beth A.	Teacher	\$69,763
Gilchrist, Amy E.	Teacher	\$73,555
Glassman, Scott R.	Teacher	\$62,967
Grady, Jessica A.	Teacher	\$62,001
Grimes, Catherine J.	Teacher	\$64,902
Guerra, Corey M.	Teacher	\$79,835
Guglietti, John M.	Teacher	\$71,507
Hall, Jennifer S.	Teacher	\$66,933
Hall, Timothy J.	Teacher	\$64,410
Hansen, Jonathan M.	Teacher	\$36,008
Hardin, Rebecca A.	Teacher	\$60,013
Hayes, Daniel P.	Teacher	\$69,763
Hendricks, Barbara R.	Teacher	\$55,810
Henry, Courtney A.	Teacher	\$58,211
Horn, Christine K.	Teacher	\$64,902
Hughes, Aime Jay	Teacher	\$71,507
Ishler, Marabeth	Teacher	\$60,013
Jarvis, Jacquelyn	Teacher	\$69,763
Jette, Elizabeth F	Teacher	\$42,160
Johnson, Taylor O.	Teacher	\$47,224
Jordan, Katie J.	Teacher	\$78,018
Joyce, Carla J.	Teacher	\$68,799
Jussaume, Julie A.	Teacher	\$69,763
Kadra, Elizabeth M.	Teacher	\$45,312
Keefe, Kristen L.	Teacher	\$36,469

Keenan, Jaclyn M.	Teacher	\$71,507
Kennedy, Maeve P.	Teacher	\$44,149
King, F. Andrew	Teacher	\$67,465
Kinkela, Melisa J.	Teacher	\$70,400
Kyrka, Pamela S.	Teacher	\$79,835
Laflash, Kathleen A.	Teacher	\$78,018
Lajoie, Lauren B.	Teacher	\$62,967
Lambert, Elizabeth E.	Teacher	\$70,400
Lampros, Kristen L.	Teacher	\$28,370
Langdon, Heather B.	Teacher	\$64,403
Larracey, Katherine A.	Guidance Counselor	\$79,835
Leaver, William D.	Teacher	\$73,555
Ledoux, Marsha I.	Teacher	\$71,507
Lizotte, Janice G.	Teacher	\$69,763
Lopes, Nancy M.	Teacher	\$78,018
Lopez Munoz, Thais	Teacher	\$43,855
Luukko, Eileen O	Teacher	\$42,160
Luzzetti, Renee	Teacher	\$64,403
Lynch, Marianne S.	Teacher	\$55,176
MacFadden, Oliver H.	Teacher	\$44,149
MacIsaac, Daniel A.	Teacher	\$57,721
Maglione, Janet R.	Teacher	\$78,018
Maloney, Michael E.	Teacher	\$73,555
Maloney, Rae A.	Teacher	\$35,881
Manser, Caterina A.	Teacher	\$53,528
Marcum, Nathaniel A.	Teacher	\$55,176
Marques, Heather L.	Teacher	\$57,721
Mattson, Donna M.	Guidance Counselor	\$79,835
McCourt, Heather A.	Teacher	\$64,403
McDonald, Michele M.	Teacher	\$68,799
McDonough, Karen G.	Teacher	\$73,555
McGee, Tammy A.	Teacher	\$54,348

McInnis, William R.	Teacher	\$71,507
McIntyre, Sara Jean	Teacher	\$62,001
Merten, Matthew N.	Teacher	\$71,761
Messick, Robert S.	Teacher	\$78,018
Moloney, Tricia	Teacher	\$71,507
Monroe, Wanda B.	Teacher	\$73,555
Montano, Sarah C.	Teacher	\$64,403
Moran, Mary Anne	Teacher	\$73,555
Morel, Michael P.	Teacher	\$60,013
Moroney, Jill A.	Teacher	\$55,645
Morrical, Heather A.	Teacher Speech	\$47,224
Morrison, Wendy H.	Pathologist	\$78,018
Murphy, Sharon M.	Teacher	\$73,555
Naples, Amy B.	Teacher	\$63,805
Napoli, Nicole M.	Teacher	\$62,001
Oldfield, III, Frederick G.	Teacher	\$81,131
O'Neil, Maureen A.	Teacher	\$24,733
Page, Christine H.	Teacher	\$79,835
Pardue, Lindsey A.	Teacher	\$53,721
Patacchiola, Kathleen M.	Teacher	\$78,018
Perras, Gary E.	Teacher	\$79,835
Perry, Kathleen B.	Teacher	\$60,013
Petherick, Matthew J.	Teacher	\$60,601
Pezzote, Nicholas P.	Teacher	\$55,965
Phipps, Wayne R.	Teacher	\$46,566
Phylis, Patricia T.	Teacher	\$77,887
Pilotte, Kathleen M.	Teacher	\$64,403
Pinto, Heather S	Teacher	\$45,237
Pokornicki, Lauren E.	Teacher	\$47,662
Pool, Grace G.	Teacher	\$42,904
Poxon, Lauren N.	Teacher	\$44,149
Presbrey, Karen A.	Teacher	\$79,835



Raposa, Ann	Teacher	\$60,013
Reardon, Kathryn M.	Teacher	\$49,296
Rhodes, Kathleen A.	Teacher	\$78,018
Rice, Katherine A.	Teacher	\$71,761
Rogers, Daniel D.	Teacher	\$57,721
Rutkowski, Andrea L.	Teacher	\$66,933
Ryan, Lisa	Nurse	\$64,403
Sadler, Betsy J.	Teacher	\$79,835
Sanford, Amanda A.	Teacher	\$73,555
Sheehan, Paula R.	Teacher	\$64,902
Smith, Heather A.	Teacher	\$30,748
Smith, Lise M.	Teacher	\$78,018
Soto, Ana M.	Teacher	\$70,400
Spindel, Roy R.	Teacher	\$58,088
St. Pierre, Lauren	Teacher	\$12,548
Stanas, Julie	Teacher	\$49,202
Starkis, Virginia R.	Teacher	\$78,018
Stienstra, Cecilia L.	Nurse Speech	\$64,902
Suffredini, Carol R.	Pathologist	\$57,206
Thomsen, Timothy P.	Teacher	\$64,403
Tomas, Katherine M.	Teacher	\$47,224
Tremblay, Ann Marie	Teacher	\$31,089
Trowbridge, Darryl M.	Teacher	\$53,528
Wallace, Hilary	Teacher	\$55,645
Warren, Kristen L.	Teacher	\$69,763
Washburn, Melonie A.	Teacher	\$66,933
Waterman, Heather A.	Teacher	\$73,555
Webster, Brenda L.	Teacher	\$71,507
Welch, Marney P.	Teacher	\$57,721
Wernig, Elizabeth A.	Teacher	\$64,403
Wheelock, Jacqueline B.	Teacher	\$79,835
White, Cari A.	Teacher	\$57,721

Willinski, Maria E	Teacher	\$60,013
Wood, Melissa A.	Teacher	\$57,721

### **SUPPORT STAFF**

---

Agro, Ellen S	Aide	\$14.46/hr.
Alcott, Erin N.	Aide	\$14.46/hr.
	Lunch/Recess	
Alvaro, Michael E.	Aide	\$13.01/hr.
Anderson, George M	Aide	\$15.62/hr.
Anderson, Sheri L	Aide	\$13.19/hr.
Arcudi, Laurie A.	Accounting Clerk	\$41,032
Barboza, Lynn A	Aide	\$13.01/hr.
Barr, Diane L	Aide	\$14.70/hr.
Behrikis, Christine L.	Aide	\$13.01/hr.
Boczanowski, Carla A	Aide	\$15.62/hr.
Briggs, Diane P	Aide	\$14.70/hr.
Burke, Aimee T	Aide	\$13.01/hr.
Burns, Kristin A	Aide	\$14.70/hr.
Busby, Julia S	Aide	\$13.19/hr.
Callahan, Debra A.	Aide	\$14.70/hr.
Campbell, Roseann M	Aide	\$14.70/hr.
Cole, Jeffrey A	Aide	\$14.28/hr.
	Administrative	
Colonero, Anne Marie	Assistant	\$25,434
Comfort, Christine A.	Academic Tutor	\$4,731
Convers Vasquez, Martha E	Aide	\$14.28/hr.
Cote, Tanja N	Aide	\$14.28/hr.
Curley, Peter J	Aide	\$15.62/hr.
Curran, Catherine A	ABA Tech.	\$19.32/hr.
	District Data	
Curtis, Bernadette F.	Administrator	\$56,107
Dauley, Jennifer H	Aide Tech.	\$18.10/hr.
DeLuca, Sherry Lynn	ABA Tech.	\$19.67/hr.
Dewitt, Theresa N	ABA Tech.	\$19.32/hr.

D'Innocenzo, Nancy	Nurse Asst.	\$11,934
Drescher, Wendy L	Aide	\$14.70/hr.
Dumas, Alicia H	Aide	\$14.70/hr.
Farrell, Denise A.	Administrative Assistant	\$44,075
Ferris, Jay C.	Administrative Assistant	\$30,416
Ferrucci, Lauren	Administrative Assistant to Superintendent	\$26.47/hr
Fior, Cora	ABA Tech. Lunch/Recess	\$21.15/hr.
Flanagan, Cristen J	Aide Lunch/Recess	\$13.01/hr.
Fotheringham, Angela JH	Aide Tech. Teaching	\$13.01/hr.
Fleury, Katherine B.	Asst.	\$17,322
Fotheringham, A.	Aide Library Teaching	\$12.57/hr.
Gale, Karlyn M.	Asst.	\$28,871
Gaskill, Karen M	Aide	\$13.19/hr.
Gibson, Carol A.	Administrative Assistant	\$43,243
Gorman, Susan E	Aide	\$13.19/hr.
Grau De Arcieri, Olgalexandra	Aide	\$14.28/hr.
Grady, Janis L.	Administrative Assistant	\$43,243
Graves, Gina	Aide	\$17.99/hr.
Grigaitis, Christopher E	ABA Tech. Library Teaching	\$19.67/hr.
Hack, Catherine A.	Asst.	\$28,871
Hackenson, Sharon M	Aide	\$14.40/hr.
Harrison, Karen A	Aide	\$13.01/hr.
Hendon, Wendy	Library Asst.	\$20.71/hr.
Herd, Jacqueline R	Aide	\$14.46/hr.
Hess, Mary E	Aide	\$14.70/hr.
Hodgens, Tammy A	Aide	\$15.62/hr.
Holmes, Ellen F	Aide	\$15.62/hr.

Hurd, Lisa M	ABA Tech.	\$19.67/hr.
Hureau Allaire, Cora J.	Sped. Aide-G Before/After School Program	\$13.19/hr.
Laczka, Lana M.		\$23.99/hr
Leaver, Jessica	Aide Administrative Assistant	\$14.28/hr.
Linehan, Deborah A.		\$31,001
Lipscomb, Carol L	Aide	\$14.40/hr.
Loeper, Lorraine G	Aide	\$14.70/hr.
Lowther, Kimberly M	Aide	\$13.42/hr.
Mackie, Ellen F	Aide	\$15.62/hr.
Madden, Melissa K	Aide	\$13.01/hr.
Malisz, Ann Marie	Accounts Payable	\$43,053
Martinez, Patzy A	Aide	\$14.28/hr.
Mateer, Lisa	Aide	\$17.99/hr.
Mayzel, Karen S	Aide	\$13.42/hr.
Mccluskey, Heidi E	Aide Administrative Assistant	\$15.62/hr.
McDevitt, Cynthia L.		\$44,075
McQuilkin, Erika K	Aide	\$14.70/hr.
McShane, Leslie J	Aide	\$14.40/hr.
Meacham, Susan M	Lunch/Recess Aide Administrative Assistant	\$13.01/hr.
Moore, Ona S.		\$35,430
Mullarkey, Debra A.	Administrative Assistant	\$21,954
Milton, Lori	Aide	\$17.99/hr.
Murphy, Eileen S	Aide	\$13.42/hr.
Noreau, Catherine A	Aide	\$14.70/hr.
Oglesby, Pamela M.	Aide	\$14.28/hr.
Paiva, Susan J	ABA Tech.	\$19.32/hr.
Perkins, Carol M	ABA Tech.	\$19.67/hr.
Perkins, Tracee L	Clerical Asst.	\$13.01/hr.
Peterson, Lisa	Aide	\$13.01/hr.
Petrie, Sandra	ABA Tech.	\$19.67/hr.

Pilkington, Rebecca	Extended Day	\$17.88/hr
Polay, Dawn M	Aide	\$14.28/hr.
Pulkkinen, Diane C.	Administrative Assistant	\$44,075
Pucci, Susan	Aide	\$14.46/hr.
Quinn, Vicki A	Aide	\$13.42/hr.
Rapp, Karen P	Aide	\$13.19/hr.
Rawlings, Nancy	ABA Tech.	\$19.67/hr.
Richardson, Mary E	Clerical Asst.	\$13.01/hr.
Riordan, Tracey J.	Aide	\$13.19/hr.
Robbins, Nancy C.	Nurse Asst.	\$30,432
Rofrano, Julie A	Aide	\$14.28/hr.
Russell, Linda J	Aide	\$13.42/hr.
Ryan, Christina E	Aide	\$13.01/hr.
Scanlon, Nancy J	ABA Tech.	\$19.32/hr.
Schaefer, Stella F	Aide	\$19.67/hr.
Scholten Barys, Gretchen	Aide	\$14.46/hr.
Siska, Joan E.	A.P.E.	\$28.14/hr.
Stanley, Maria A	Aide	\$14.40/hr.
Steiger, Danielle	ABA Tech.	\$20.19/hr.
Sullivan, Carol E.	Academic Tutor	\$12,517
Thirsk, Barbara L	Aide	\$14.40/hr.
Thornton, Omaira J	Aide	\$14.40/hr.
Turner, Deborah J	ABA Tech. Lunch/Recess	\$19.67/hr.
Underhill, Sherri A	Aide	\$13.01/hr.
Vandervalk, Mary A	Aide	\$14.40/hr.
Vanslette, Cynthia K	Aide	\$13.42/hr.
Villemaire, Lori A.	Administrative Assistant	\$42,390
Wilcox, Lorraine R	Aide	\$18.10/hr.
Williams, Kimberly A	Aide	\$14.40/hr.
Zinno, Denise L.	Administrative Assistant	\$31,001

## **CUSTODIANS**

---

Baker, John C.	Custodian	\$31,075
Bergeron, Brett R.	Custodian	\$35,859
Burke, Frances J.	Custodian	\$52,582
Carlson, Richard P.	Custodian	\$47,466
Choiniere, Brad H.	Custodian	\$34,362
Coburn, Douglas E.	Custodian	\$40,726
Ellis, Gary R.	Custodian	\$38,106
Engblom, Gary A.	Custodian	\$30,867
Gentili, Richard B.	Custodian	\$48,485
Hackenson, Kevin A.	Custodian	\$41,954
King, Mark W.	Custodian	\$43,306
MacDonald, Robert H.	Custodian	\$44,637
Masters, Patrick K.	Custodian	\$31,075
Mullen, Jr., Joseph I.	Custodian	\$38,480
Nealley, John H. Jr.	Custodian	\$13.69/hr.
Opatka, Henry J.	Custodian	\$38,480
Sawash, Raymond J.	Custodian	\$31,678
Tobin, Jr., William H.	Custodian	\$34,632
Wheet, Jeffrey M.	Custodian	\$35,734
Willinski, John J.	Custodian	\$46,197

## **CAFETERIA**

---

Crisafulli, Anne W.	Food Service Director	\$28,726
Tritone, Kristin	Food Service Director	\$20,308
Armstrong, Laurie J.	Cafeteria	\$15.61/hr
Auty, Maryanne	Cafeteria	\$15.61/hr
Burton, Sherry A.	Cafeteria	\$16.70/hr
Camire, Denise M.	Cafeteria	\$15.92/hr
Cardoza, Bettian	Cafeteria	\$15.68/hr
Clifton, Theresa A	Cafeteria	\$15.92/hr
Cote, Doreen J.	Cafeteria	\$19.28/hr

Cutler, Elizabeth	Cafeteria	\$15.61/hr
D'Alesio, Kathleen M.	Cafeteria	\$15.92/hr
Doe, Charlene A.	Cafeteria	\$16.23/hr
Gannon, Nancy E.	Cafeteria	\$15.92/hr
Gardner, Elaine M.	Cafeteria	\$15.92/hr
Hadley, Karen A.	Cafeteria	\$16.70/hr
Jionzo, Laura J.	Cafeteria	\$15.92/hr
MacKinnon, Bonnilee	Cafeteria	\$15.61/hr
Nyborn, Barbara	Cafeteria	\$19.28/hr
Siple, Mary Lee	Cafeteria	\$19.28/hr
Thompson, Constance C.	Cafeteria	\$15.61/hr

# **REPORT OF THE BLACKSTONE VALLEY VOCATIONAL REGIONAL SCHOOL DISTRICT**

## **Gateway to Success**

At Valley Tech, students are given every opportunity guiding them toward a bright future and career path. A comprehensively motivated group of individuals comprise our staff and administrators, blended seamlessly with a group of highly motivated students, make it possible for Valley Tech to enjoy a strong reputation for success. Along with continued support from the community, including households and businesses, the invaluable experience and knowledge base of the instructional staff, and dedicated group of leadership team members feed the ever-growing hunger for knowledge of Valley Tech students and promote a true desire for everyone to learn on a daily basis.

In Fiscal Year 2011 (FY11) (July 1, 2010 – June 30, 2011), students, staff, and administrators continued to advance a reputation of achieving data verified accomplishments. This report details and highlights several of those accomplishments, while reinforcing that Valley Tech constantly looks toward the future to promote 21<sup>st</sup> century workforce advancements via the pinnacle of improvement techniques.

Economic woes continue to plague the Commonwealth and our nation, but Valley Tech remains committed to providing quality education to a growing population. This is achieved by aggressively pursuing all possible non-taxpayer revenues. Valley Tech's FY11 budget, unanimously approved by each of its 13 member towns, reflected an overall increase of just 2.68 percent. During this year, future planning established the FY12 budget with an overall increase of just 1.99 percent.

Valley Tech, your vocational technical system, is proud to serve the needs of the Blackstone Valley and feed a quality labor force for the future. Our rigorous academic curriculum integrates student competencies with the advanced skill of the vocational technical instruction to create a well-rounded education.



## **Mission**

To create a positive learning community that prepares students for personal and professional success in an internationally competitive society through a fusion of rigorous vocational, technical, and academic skills.

## **District**

Blackstone Valley Regional Vocational Technical High School, based in Upton, Massachusetts, proudly serves the towns of Bellingham, Blackstone, Douglas, Grafton, Hopedale, Mendon, Milford, Millbury, Millville, Northbridge, Sutton, Upton, and Uxbridge.

## **A Letter from the Superintendent-Director**

At Valley Tech, we prepare our students for a multitude of career paths by providing high-quality academic and vocational education. The success of these students can be credited to the diligent support of the parents, families and guardians of our students, the solid preparation originally provided at the K-8 sending schools in our District's 13 member towns, along with the two-way education, and a strong emphasis on academics validated through work competencies by Valley Tech's highly qualified high school instructors. The yearly financial commitment you make to Valley Tech supports the growing student body and it provides substantial return on investment with remarkable accomplishments.

Throughout my 17-year career as superintendent-director at Valley Tech, there have been dramatic changes in our nation's education system. The success of your nationally recognized vocational technical system has always been of the utmost importance, and we continually strive to be the best for our students and our community.

Massachusetts has made great strides in education since 1993 and students have reached levels of performance that equal or surpass those in most other states and even countries. Each successive Valley Tech class consistently raises the bar for those who follow. We know our

contributors expect results and we take great pride in the achievements of our students. We hope you do as well.

An integral component in educating for a global advantage is keeping an eye on trends in the economy and job markets, to be at the forefront of education and provide our students with relevance in education. A strong emphasis of late has been on the fields of science, technology, engineering, and math. In recent years we have endeavored to provide our students with an abundance of opportunities and experience in these growing fields of study. We will continue this diligent work, always providing relevant education and skills to our students and the District.

Valley Tech continues to earn attention as more practitioners come to understand the value of integrating vocational and life skill training with academic curricula. I am proud to represent our model system as superintendent-director, but also representing our system as the President of the Massachusetts Association of School Superintendents.

As always, we remain steadfast in our commitment to pursue all non-taxpayer revenues available and devoted to supporting all of our students with quality educational opportunities. Thank you for your interest in our 2011 Annual Report. We hope that the reputation of your vocational technical system earns your pride.

Dr. Michael F. Fitzpatrick  
*Superintendent-Director*

## Students Respond to High Expectations

The accomplishments of our students reflect the Valley Tech commitment to learning and success:

- More than two-thirds of the graduating class of 2011 will be pursuing some form of post-secondary education while the remaining third will enter directly into the workplace or military.
- **Class of 2011:** The Class of 2011 included the following members from Upton (National Honor Society members are indicated by NHS in parentheses): Nicole A. Corbin (NHS), Business Technology; Jose A. Delgado, III, Electrical; Kayleigh D. Dowden (NHS), Business Technology; Matthew R.B. Erickson, Electrical; Gregory R. Picard, Manufacturing Technology
- .For the fourth straight year, the maximum number of seniors from Blackstone Valley Regional Vocational Technical High School were declared eligible for the John and Abigail Adams Scholarship awarded by the Commonwealth of Massachusetts through the state Department of Elementary and Secondary Education (DESE). The 70 members of the Class of 2011 qualifying for the scholarship program represent the threshold of the top 25 percent of the students in the district. The scholarship program was introduced by the Governor's office and the DESE for the Class of 2005. Twenty members from that class at Valley Tech were eligible. The number of qualifiers rose to 37 for the Class of 2006, to 42 for the Class of 2007 and to the maximum 56 for the Class of 2008 and 70 for the Classes of 2009, 2010, and 2011
- Students at Valley Tech realize the importance of finishing their secondary careers if they hope to find success in post-secondary institutions or the workforce. They have consistently responded by remaining in school throughout their four years at Valley Tech. The school has one of the lowest dropout rates in the Commonwealth, according to statistics compiled by the DESE. For the Class of 2010, Valley Tech accomplished a 0.5 dropout

rate, contrasted to the state average of 2.9 percent. Valley Tech was also among the leaders for the highest four-year graduation rate among district high schools. Valley Tech's graduation rate was 97 percent. The state average was 82.1 percent.

- The results from the spring 2010 administration of the Massachusetts Comprehensive Assessment System (MCAS) tests to members of the Class of 2012 showed that for the tenth straight year Valley Tech students made noteworthy gains in reaching proficiency on the MCAS. Federal legislation requires all students to reach Advanced or Proficient in mathematics and English language arts by the year 2014. Eighty-nine percent in math and eighty-nine percent in English language arts reached that level on the first attempt in Valley Tech's Class of 2012. The data reflected a five percent increase in math and three percent increase in English language arts proficiency over Valley Tech's Class of 2011. The percentages of students who scored at Advanced or Proficient levels are well above the state averages of 75 percent in math and 78 percent in English. On the science and technology/engineering test, which the DESE has made a third requirement to receive a high school diploma, Valley Tech's Class of 2012 reached a proficiency percentage of 82, well above the state average of 65 percent. (see Valley Tech MCAS chart below.)

### ***Valley Tech MCAS Results***

<b>Test Date</b>	<b>Class YOG*</b>	<b>Math A/P*</b>	<b>Math NI/F*</b>	<b>ELA* A/P</b>	<b>ELA NI/F*</b>
Spring 2010	2012	89%	11%	89%	11%
Spring 2009	2011	84%	16%	86%	14%
Spring 2008	2010	78%	22%	79%	21%
Spring 2007	2009	74%	26%	73%	27%
Spring 2006	2008	70%	30%	66%	34%
Spring 2005	2007	62%	38%	55%	45%
Spring 2004	2006	55%	45%	58%	42%
Spring 2003	2005	36%	64%	42%	58%
Spring 2002	2004	34%	66%	34%	66%
Spring 2001	2003	34%	66%	29%	71%

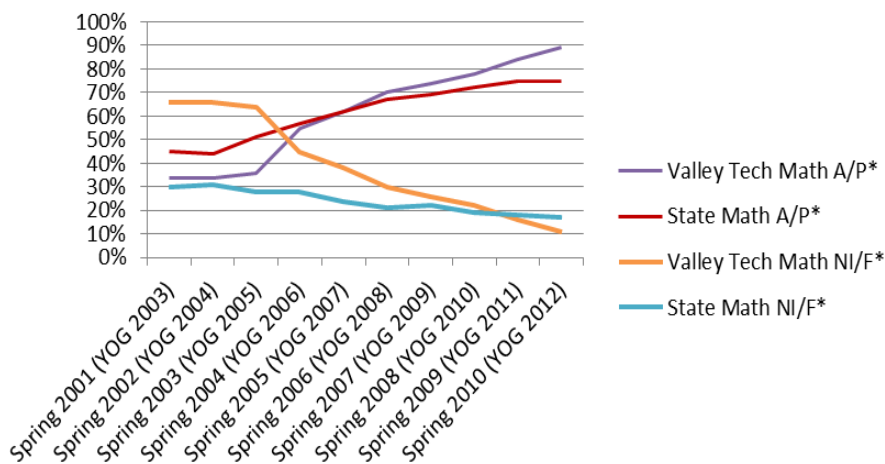
***\*YOG – Year of Graduation***

***\*A/P – Advanced/Proficient***

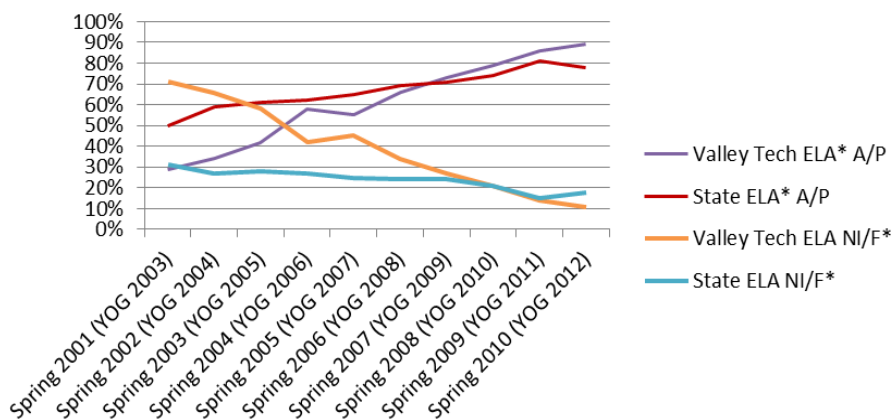
***\*ELA – English Language Arts***

***\*NI/F – Needs Improvement/Failure***

## Valley Tech Academic Achievements and Statewide Averages - MCAS Math



## Valley Tech Academic Achievements and Statewide Averages - MCAS ELA



- Recently released results of spring 2010 Advanced Placement testing yielded a record number of Valley Tech students achieving qualifying exam scores. This demonstrates Valley Tech’s continued dedication to a rigorous academic curriculum and the ability of our students to reach new levels of success.
- The sold-out 17<sup>th</sup> Annual Superintendent’s Dinner, a seven-course gourmet meal planned and prepared by the Culinary Arts students, staff, and alumni, yet again earned widespread cheers. Guests praised the menu, presentation, service, hospitality, and décor, calling the meal and the gala evening “an annual rite of spring” and “a not-to-be-missed event.” The funds raised by the dinner go toward various student initiatives. The dinner, which draws attendees from throughout the region including numerous state officials, highlights the contributions and talents of several vocational technical programs in addition to Culinary Arts. Those programs include students from Painting and Design Technologies, Carpentry, Electronics, Graphics Communications, and HVAC/R.

### **Valley Tech Graduates First Class of Licensed Practical Nurses from Post-Secondary Program**

Valley Tech opened its post-secondary Practical Nursing program in September 2009, following full approval from the Massachusetts Department of Elementary and Secondary Education. On January 13, 2011 the members of the first Practical Nursing class at Blackstone Valley Regional Vocational Technical High School took their biggest steps toward a career in the medical field – a walk across the stage to receive their certificates and pins. The 19 students who graduated attended the 16-month, evening program three days a week and their monthly clinical experiences, many of them while working full-time.

In the demanding 60 week program each student completed more than 950 hours of training plus clinical work topping 540 hours. The program curriculum is designed to assist graduates in passing the

challenging National Council Licensing Examination for Practical Nurse (NCLEX-PN). The students were among the more than 70 applicants who sought admission into the program.

Valley Tech and the Practical Nursing Program are grateful to partner health care organizations that support the program by offering exceptional clinical affiliation for students to practice and refine their nursing skills. The success of the program and of each student is in no small measure due to the generosity of these organizations: Milford Regional Medical Center, Countryside Healthcare of Milford, St. Camillus Health Center in Whitinsville, Beaumont Rehabilitation and Nursing of Northbridge, Tri-River Medical in Uxbridge, Whitney Place in Westborough, and Knollwood Nursing in Worcester.

### **Valley Tech: the Home of Champions**

#### ***SkillsUSA***

For the fifth straight year, Valley Tech proudly hosted the annual SkillsUSA Massachusetts State Championships. To qualify, students participated in district competitions throughout the state. More than 1,000 students from throughout the Commonwealth competed in over 60 vocational-technical trade and employment contests. SkillsUSA Massachusetts is the largest educational organization in New England with more than 25,000 members and is the second largest in the country with the national organization boasting nearly 300,000 members.

Again this year, Valley Tech partnered with Milton-CAT of Milford and the Upton Highway Department for two contests. Milton-CAT hosted the diesel competition and the Upton Highway Department hosted the masonry competition at the Department's barn on Pleasant Street in Upton near Valley Tech.

In partnership with a sizable number of businesses and industries, the SkillsUSA championships and conference have evolved into a nationwide multi-million dollar event with major non-tax support and donations.

A total of 23 Valley Tech students including two teams won either gold, silver or bronze medals, at the SkillsUSA State Championships. At the prestigious National SkillsUSA Championships in Kansas City, Missouri, Valley Tech recorded podium finishes for the eighth time in the last nine years with two students securing gold medals and four students capturing silver medals. All seven of the 2011 student representatives from Valley Tech placed in the top 10 for their respective competitions.

Daniel Serafin, a 2011 graduate from Millbury, won the gold medal in the Plumbing competition.

Stephanie Rivard of Northbridge took the gold medal in the Technical Drafting competition.

Valley Tech's Community Service team, under the direction of English and History Team Leader Rosemary Quirk, won the silver for its school year-long campaign promoting respect in the school and in the community with its project entitled Respect Y.E.S! (Yourself, Environment, Society). The three-person team included Elizabeth Belanger of Northbridge, Mollie Letendre of Hopedale, and Melissa Burdick of Northbridge.

Marissa Bunnewith of Millbury won the silver medal in the Commercial Baking competition.

Andrew Cardin of Sutton finished 4<sup>th</sup> in the nation in Welding.

### ***Robotics and LEGO Competitions***

The BVT Robotics Team consists of about 40 students and participation is a school-wide undertaking. Our U.S. FIRST Robotics team had another successful season making it to the quarterfinals in multiple regional competitions. Valley Tech constructs a robot each year as an integrated project across several vocational-technical programs. Numerous vocational technical areas at Valley Tech volunteer with Robotics projects by offering their technical skills to assist the team. Drafting students create mechanical designs and drawings,



Manufacturing Technology students machine parts, Electronics students wire the robot with controls, Information Technology students program the robot, Auto Body students paint the robot, Carpentry students design and build the competition course, and Graphic Arts students design and produce team apparel. The BVT Robotics Team project bridges technical areas and involves all students. It allows an additional opportunity for team building skills to be integrated into the curriculum.

Valley Tech also hosted the FIRST LEGO League Competition for middle school students learning science, technology, engineering, and math through intense and fun hands-on competitions. A full field of 64 teams of students ages 9-14 from across the Northeast competed.

### ***Successful Year for BVT Athletics***

After another year of dedication, hard work and plenty of sweat, Valley Tech's athletic teams continue their successes in the Colonial Athletic League as well as in the Massachusetts Interscholastic Athletic Association (MIAA). Alex Schleper, a 2011 Valley Tech graduate from Sutton, competed in the Central Massachusetts Decathlon and finished 16<sup>th</sup> out of 125 competitors. Out of our 18 varsity teams, 17 qualified for District playoffs. The varsity cheerleading team won the Central Massachusetts Championship in the Co-ed division and the varsity football team qualified for the Superbowl playoffs and triumphed over Nipmuc during the popular Thanksgiving Day game. Proudly reinforcing the values that we uphold at Valley Tech, Boys Volleyball was named MIAA State Sportsmanship Team. Off the field, our athletes upheld those same values. The girls soccer team, girls volleyball team, and boys volleyball teams raised over \$5,000 for local and regional charities. We were also proud to add the field hockey program to our athletic offerings, without affecting the athletic budget.

### **Career Guidance Receives National Accolades**

Blackstone Valley Tech's innovative approach to career counseling affords students the maximum benefit for their future and is yielding results. Because of the highly positive and tangible results taking place at Valley Tech, the success of the career guidance curriculum was

recently featured in the Southern Regional Education Board's publication *Skills for a Lifetime: Teaching Students the Habits of Success* written by Gene Bottoms and Ione Phillips.

Valley Tech implemented numerous school improvement initiatives in 1995 and remarkable changes have occurred since. Combined with the successful efforts to increase student achievement and proficiency on MCAS results, significant modifications were made to the roles and expectations of school counselors which led to the school serving as a model for its career guidance curriculum. Strategies for helping students changed allowing for integration of the habits of success into the curriculum with an across the curriculum approach to career counseling that is a part of each student's program of study throughout their four years of study.

The career counseling curriculum at Valley Tech involves an outreach approach to counseling as opposed to the traditional method of one-on-one counseling. It begins by assisting students in choosing a career technical course of study during their freshmen year. Throughout the student's high school career 30 Employability Skills courses are attended per year in each grade taught by school counselors for a total of 120 lessons across four grades. This approach also allows counselors a chance to know each student individually which can help identify at-risk students earlier. Topics of study focus on employability skills necessary for success including: organization, time management, study skills, positive relationships with peers and adults, goal-setting, and exposure to career and college resources.

The results speak for themselves. The goal was for every student to pass the MCAS and that goal has been realized every year since 2004. The program prides itself on a goal of 100% placement of students after high school in post-secondary study, employment, or military service. College-going rates are at an all time high and rise annually and nearly every Valley Tech student leaves the school with a solid plan for the future.

## **Valley Tech Awarded Life Sciences Grant**

In February 2011, Valley Tech was awarded a grant in the amount of \$120,000 from the Massachusetts Life Sciences Center, a quasi-public agency tasked with implementing the state's ten-year, \$1 billion Life Sciences Initiative through its Equipment and Supplies Program for Skills Training and Education. The funds will be used to purchase science equipment and supplies. The program for Skills Training and Education provides funding for the purchase of equipment at vocational technical schools, community colleges, and workforce training organizations in Massachusetts.

The program was formally announced by Lieutenant Governor Timothy Murray at a statewide Science, Technology, Engineering, and Math (STEM) Summit on September 28, 2010 and accepted applications from October 2010 to January 2011. It provides grants totaling more than \$3.4 million to support STEM education across the state.

## **Valley Tech Wins State Funds to Fix Old Roof without Impacting Local Taxes**

In the spring of 2011, Valley Tech received approval from the state for the completion of a roof repair project on an older section of the school. State support comes from the Massachusetts School Building Authority, a unit of the State Treasurer's office. Valley Tech garnered the funds in a state-wide \$300 million Green Repair Program competition that drew applications from approximately 500 eligible schools.

Valley Tech's state funding proposal documented the need for the repairs. Infrared testing revealed a faulty roof membrane and disclosed that the seams, flashing, and insulation were, however, in sound condition. A total of 142 leaks were tallied at 112 locations since February 2007. If the work were left undone, the building eventually would have become 'sick,' and would have created conditions causing illness and potentially serious allergic reactions to some of the nearly 1,350 students, faculty members, and staffers who study and work in the building on any given school day.

The funding allows the District to avoid additional costs to its 13 member towns for the state-assisted 53 percent funding of repairs to leaky sections of the roof of the 46-year-old award-winning school. The total cost avoidance to the District, which includes the reimbursement from MSBA of 53 percent, is approximately \$1,190,000. Previously, Valley Tech gradually set aside some \$600,000, which it earmarked for the roof project. As a direct result, the roof repairs and restoration project avoided further spending by the member towns, whether by a Proposition 2 ½ debt exclusion override or a bond issue.

In receiving these funds, the following tax impacts, fees, and debt interest for each member town was avoided: Bellingham at \$65,788; Blackstone at \$97,150; Douglas at \$68,122; Grafton at \$109,527; Hopedale at \$27,549; Mendon at \$46,256; Milford at \$163,560; Millbury at \$72,764; Millville at \$44,619; Northbridge at \$142,058; Sutton at \$111,442; Upton at \$47,631; and Uxbridge at \$193,365.

### **Dr. Michael F. Fitzpatrick Named Massachusetts Superintendent of the Year**

Blackstone Valley Vocational Regional School District Superintendent-Director, Dr. Michael F. Fitzpatrick was named Massachusetts Superintendent of the Year by the American Association of School Administrators (AASA), ARAMARK Education, and the ING Foundations. This prestigious tribute is bestowed upon superintendents who successfully lead learning in their districts, who have strength in both personal and organizational communication, who illustrate constant improvement of administrative knowledge and skills, and who participate in local community activities as well as understand regional, national, and international issues. There were 49 state-level superintendent recipients on behalf of their respective states along with Canadian and international winners.

A dedicated administrator with some 40 years of experience, Dr. Fitzpatrick has been Superintendent-Director of Blackstone Valley Vocational Regional School District for 17 years. In those 17 years, the District has earned acclaim for dramatically improved student

performance and has served as a model of education reform and excellence.

### **Numbers Reflect Conservative Approach**

The District's operating budget for FY11 was developed with sensitivity to the continued financial challenges faced by our 13 member towns and designed to maximize stakeholder investment. It accommodated a 4.80% increase in students to be served, yet was held to a 2.68% overall increase.

The District's FY11 total operating budget was \$18,949,245. Chapter 70 Aid was expected to contribute \$7,631,018 and Minimum Contributions from the 13 member towns totaled \$8,592,069.

In the operation portion of the budget but outside DESE Net School Spending areas, the District budgeted \$623,086 for transportation costs and \$799,372 for retiree medical coverage, and deferred the acquisition of capital assets. This was offset by \$615,512 in regional student transportation funds received from the Commonwealth. In addition to their state-required Minimum Contributions, the member towns unanimously supported the school's operating budget with shared assessments for operations, student transportation, and retiree medical.

In response to the ongoing financial crisis, the State reduced its initial Chapter 70 State Aid estimates by \$301,139; however this reduction was offset by a \$28,598 increase in Chapter 71 Transportation Aid, \$39,350 in ARRA-State Fiscal Stabilization Funds, and \$193,718 in Ed Jobs Funds. In addition to staffing efficiencies, the District is diligent in seeking out competitive pricing for the purchase of supplies, technology, and other contractual services. These efforts allowed the District to utilize \$236,500 of unreserved fund balance as a direct offset to member assessments. Finally, Valley Tech secured approximately \$1.2 Million in grants and private donations to provide additional educational investments and vocational instructional equipment.

<b>FY11 REVENUES</b>	<b>Budgeted</b>	<b>Actual</b>
Member Town Assessments:		
Minimum Contribution	8,592,069	8,592,069
Transportation (Over State Aid)	623,086	623,086
Capital Equipment	-	-
Retiree Medical	799,372	799,372
Member Credits	(307,946)	(307,946)
Debt Service	<u>658,232</u>	<u>658,232</u>
Total Member Assessments	10,364,813	10,364,813
State Aid:		
Chapter 70 - Regional Aid	7,631,018	7,329,879
Transportation Reimbursement	<u>586,914</u>	<u>615,512</u>
Total State Aid	8,217,932	7,945,391
Other Revenue Sources:		
Miscellaneous Income	130,000	107,261
Unreserved Fund Balance	<u>236,500</u>	<u>236,500</u>
Total Other Revenues	366,500	343,761
<b>GRAND TOTALS</b>	<u><b>18,949,245</b></u>	<u><b>18,653,965</b></u>

### **Researching and Earning Grants, Awards and Rebates**

Valley Tech continually pursues any non-taxpayer resources available through public and private grants or donations. These dollars provide additional support for expanded learning, programs, and services for students. The funds also assist in reducing member town assessments. The District welcomes additional suggestions regarding untapped sources or new funding opportunities. Grants secured during FY11 are on the following page.

SOURCE	GRANT	AMOUNT
<i>Stimulus Funds</i>		
ARRA <sup>a</sup>	Title I ARRA <sup>a</sup>	\$19,722.00
ARRA <sup>a</sup>	ARRA <sup>a</sup> IDEA <sup>b</sup>	132,350.00
ARRA <sup>a</sup>	State Fiscal Stabilization Fund (SFSF)	39,350.00
ARRA <sup>a</sup>	EdJobs	290,739.00
<i>Federal Entitlement</i>		
Federal	Title I	\$72,487.00
Federal	Title II A	24,127.00
Federal	Special Education 240	277,424.00
Federal	Perkins	141,961.00
<i>State Entitlement</i>		
State	Special Ac. Support	\$24,000.00
State	Academic Support	17,100.00
<i>Competitive/Private</i>		
Commonwealth Corp.	Bridging the Opportunity Gap-DYS <sup>c</sup>	\$30,000.00
MassBioEd	Biotechnology Equipment and Professional Dev.	13,439.00
Life Sciences Center	Life Sciences Equipment and Supplies	120,000.00
Federal	Race to the Top	6,582.00
State	DESE <sup>d</sup> /Dist. Accountability Office	10,000.00
State/local	Local Cultural Council Grant Sutton	200.00
State/local	Local Cultural Council Grant Milford	500.00
State/local	Local Cultural Council Grant Bellingham	310.00
VTEF <sup>e</sup>	Yoga for Teens	1,000.00
VTEF <sup>e</sup>	Aviation Club	1,000.00
VTEF <sup>e</sup>	LPN Professional Development	500.00
VTEF <sup>e</sup>	Two UConn E <sup>2</sup> Scholarships	1,000.00
VTEF <sup>e</sup>	Project SMILE <sup>f</sup>	1,000.00
BVCC <sup>g</sup>	Clean Tech Awareness	4,500.00
BVCC <sup>g</sup>	Watch Your Mouth	500.00
Total:		\$1,229,791.00

<sup>a</sup> ARRA-American Recovery and Reinvestment Act

<sup>b</sup> Individuals with Disabilities Education Act

<sup>c</sup> Department of Youth Services

<sup>d</sup> DESE-Department of Elementary and Secondary Education

<sup>e</sup> VTEF-Valley Tech Education Foundation

<sup>f</sup> Students Making Important Lasting Effects

<sup>g</sup> BVCC-Blackstone Valley Chamber of Commerce

## **School Committee Provides Experience and Expertise**

Valley Tech's School Committee, comprised of 13 dedicated individuals, proves invaluable in overseeing District operations. Committee members are elected to four-year terms in biennial voting across the District. Our students benefit from their experience and expertise representing an array of industry occupations, which contributes to the success of Valley Tech and always improves the school.

Michael D. Peterson, Mendon

*Chairman*

Gerald M. Finn, Millville

*Vice Chairman*

Paul M. Yanovitch, Hopedale

*Assistant Treasurer*

Joseph M. Hall, Bellingham

William J. Pontes, Blackstone

John C. Lavin, III, Douglas

Anthony M. Yitts, Grafton

Arthur E. Morin, Jr., Milford

Chester P. Hanratty, Jr., Millbury

Jeff T. Koopman, Northbridge

Mitchell A. Itinarelli, Sutton

Kenneth M. Pedersen, Jr., Upton

James H. Ebbeling, Uxbridge

Dr. Michael F. Fitzpatrick

*Superintendent-Director*

Barbara Auger

*District Treasurer*

Diana Pedersen

*Secretary*

*Special thanks to Daniel L. Baker of Uxbridge for his many years of distinguished service to Valley Tech and the communities in our District.*

**Blackstone Valley Vocational Regional School District**

**65 Pleasant Street**

**Upton, MA 01568-1499**

**(508) 529-7758**

**[www.valleytech.k12.ma.us](http://www.valleytech.k12.ma.us)**





## **REPORT OF THE COMMISSION ON DISABILITY**

The Commission on Disability installed TTY devices in many locations throughout our municipal offices, in order that the hearing impaired might be able to communicate with Upton Town Departments by telephone. Training on the use of the TTY devices was provided to municipal personnel. The following are each department's TTY telephone number:

Department of Public Works	(508) 529- 3067
Water/Wastewater	(508) 529- 3067
Board of Health	(508) 529- 6813
Tree Warden	(508) 529- 3067
Parks and Recreation	(508) 529- 3067
Council on Aging	(508) 529- 4558
Town Accountant	(508) 529- 3737
Town Treasurer	(508) 529- 3737
Upton Cable	(508) 529- 3737
Town Clerk	(508) 529- 3565
Planning Board	(508) 529- 3565
Board of Assessors	(508) 529- 1002
Board of Selectman	(508) 529- 1002

## INDEX

Animal Control Officer.....	200
Aquatic Weed Control Assessors.....	129
Assessors.....	117
Blackstone Valley Vocational Regional School District.....	289
Board of Health.....	160
Board of Commissioner of Trust Funds.....	203
Cable Advisory Committee.....	131
Cemetery Commission.....	148
Code Enforcement Department1.....	69
Commission on Disability.....	306
Community Preservation Committee.....	125
Conservation Commission.....	120
Council on Aging.....	133
Development & Industrial Commission1.....	49
Emergency Management1.....	57
Fire and Emergency Medical Services.....	150
Highway Division.....	136
Historical Commission.....	163
Housing Authority.....	167
Land Stewardship Committee.....	121
Library Director, Report of.....	174
Library, Board of Trustees.....	172
Local Community Housing Partnership Committee.....	121
Memoriam.....	6
Mendon-Upton Regional School District.....	211
Moderator.....	177
Nipmuc Regional Commencement Program.....	252
Open Space.....	123
Parks Department.....	138
Personnel Board.....	179
Planning Board.....	181
Police and Communications Department.....	189

## INDEX

Public Works Department.....	140
Recreation Commission.....	142
Registrar of Voters.....	185
Selectmen.....	109
Town Accountant.....	113
Town Census.....	4
Town Clerk.....	186
Town Hall Renovation Committee.....	209
Town Manager.....	105
Town Officers.....	10
Town Treasurer/Collector.....	202
Tree Warden.....	205
Veteran's Graves.....	206
Veteran's Services.....	207
Water and Waste Water Division.....	140

## WARRANTS & PROCEEDINGS

Warrant of Special Town Meeting January 11, 2011.....	24
Proceedings of Special Town Meeting January 11, 2011.....	26
Warrant for Special Town Meeting May 5, 2011.....	30
Proceedings of the Special Town Meeting May 5, 2011.....	34
Warrant for the Annual Town Meeting May 5, 2011.....	40
Proceedings of the Annual Town Election May 2, 2011.....	57
Proceedings of the Adj. Annual Town Meeting May 5, 2011.....	61
Proceedings of the Adj. Annual Town Meeting May 16, 201.....	174
Warrant of Special Town Meeting November 15, 2011.....	96
Proceedings of the Special Town Meeting November 15, 2011.....	100