

FINANCE COMMITTEE REPORT



Town of Upton, Massachusetts

Fiscal Year 2012

Budget Recommendation

FINANCE COMMITTEE

Town of Upton



Massachusetts

Dear Voters:

Attached is the FY 2012 operating budget for the Town of Upton. The budget is \$16,542,502, which is 7.5% higher than FY 2011, and out of balance by \$364,584. Much of the increase is attributable to contractual obligations and increased costs which are beyond our control (such as insurance and energy). On wages, the Finance Committee reluctantly accepted the Personnel Board's recommendation to increase wages on average by nearly 4.5%. This increase includes both the deferred amount from FY'11 and an additional increase of 3.0% for FY'12. Given the economic realities of unprecedented (high) unemployment, coupled with the fact that neighboring municipalities, the Mendon Upton Regional School District ("MURSD"), and the federal government have all instituted a wage freeze, we do not see the justification for such an increase at this time. We continue to face significant challenges in balancing the budget while attempting to maintain services at a level that we have all become accustomed. Next year, undoubtedly, will require us to contemplate significant cuts vs. increasing taxes to achieve a balanced budget. Given that, we would urge town officials to implement a spending freeze early on and not fill positions that are vacant or become vacant during the fiscal year.

Similar to last year, we will be asking the voters to postpone action on the line item budget for MURSD and several of the articles that significantly impact the budget until we can obtain better focus on the final funding available for the schools. MURSD makes up nearly 56% of the Town's budget and as such, swings in our required funding obligations can dramatically affect our bottom line by hundreds of thousands of dollars. The Finance Committee has voted to fund the MURSD budget at 100% of the amount requested for FY 2012--\$8,645,607. This is our portion of the Regional School's operational budget which exceeds \$28M for FY 2012. Ultimately we will balance the Town's budget in one of two ways: (1) Assuming MURSD is fully funded, we will ask voters to use \$418k from the MURSD Stabilization Account (leaving a balance of approximately \$99k), and we will ask voters to pass over \$300,000 in articles that were meant to add money to our stabilization accounts; or (2) Assuming MURSD reduces its certified budget because Mendon fails to pass the override it needs to fund the School District, the amount of Upton's contribution will also be reduced. The end result could be a reduction of over \$500,000 on the expense side of our budget. Should this occur, we will not need to use funds from the MURSD Stabilization Account to balance the budget, and depending on the final School budget numbers, we could use some of the pending articles to transfer any surplus funds into our stabilization accounts. Either scenario is not a win for the Town. By using stabilization to balance a budget, we are relying on a finite resource that will not be available in future years, and we are essentially starting the FY 2013 budget cycle in a deficit by whatever amount we use from stabilization. Similarly, if the School Committee reduces its certified budget because it cannot obtain the approval of both towns, thereby reducing Upton's obligation, the District will be facing significant cuts that will ultimately impact the quality of education and potentially our property values.

COMMITTEE MEMBERS:

Joan Shanahan, Co-Chair

Steve Bern, Co-Chair

Jonathan Calianos
Jennifer Malin

Paul Flaherty
Herman Meisner

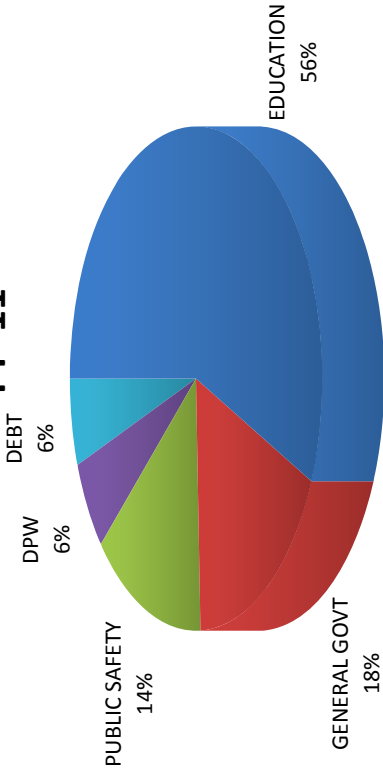
Karen Glowacki
John O'Sullivan



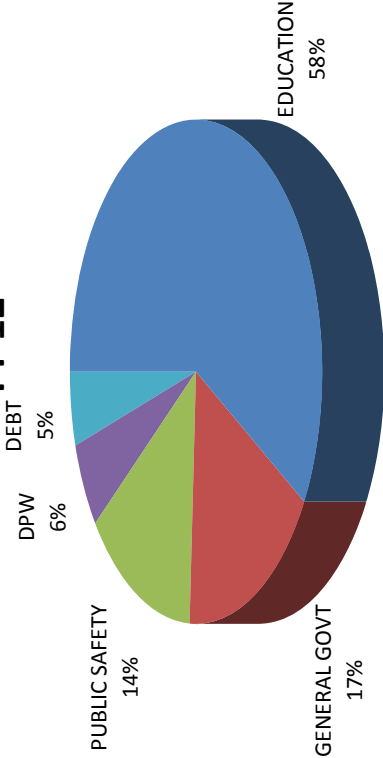
TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
YEAR OVER YEAR COMPARISON BY MAJOR BUDGET CATEGORY

CATEGORY	FY '11	FY'12
EDUCATION	8,697,423	9,674,079
GENERAL GOVT	2,734,835	2,874,767
PUBLIC SAFETY	2,200,773	2,293,436
DPW	883,127	928,428
DEBT	865,410	771,793
	15,381,567	16,542,502

FY '11



FY'12





**TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
SUMMARY**

Category	Amount
Revenues (Estimated)	17,440,524
Expenses (Finance Committee Recommendation)	
Operating Expenses	16,542,502
Other Expenses (Recap)	222,485
Articles	1,040,120
Total Expenses	17,805,107
Favorable (Unfavorable)	(364,584)



TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
LINE ITEM DETAILS

	FY '11 Approved	FY '11 Additional	FY '11 Total	FY '12 Request	FY '12 Recommend	% Change vs FY '11
1 ACCOUNTANT:						
2 Wages	36,091	-	36,091	36,587	36,587	1.37%
3 Salaries	-	-	-	-	-	
4 Other Expense Detail						
5 Miscellaneous	2,000	-	2,000	2,000	2,000	0.00%
6 Municipal Accounting Program	3,068	-	3,068	3,222	3,222	5.02%
7 Total Departmental Expense	41,159	-	41,159	41,809	41,809	1.58%
8 ANIMAL CONTROL:						
9 Wages	27,871	-	27,871	29,222	29,221	4.85%
10 Salaries	-	-	-	-	-	
11 Other Expense Detail						
12 Kennel Rental	2,000	-	2,000	2,000	2,000	0.00%
13 Miscellaneous	1,000	-	1,000	1,000	1,000	0.00%
14 Vehicle Expense	1,200	-	1,200	1,200	1,200	0.00%
15 Total Departmental Expense	32,071	-	32,071	33,422	33,421	4.21%
16 BLACKSTONE VALLEY REGIONAL SCHOOL:						
17 Other Expense Detail						
18 Expansion Debt Service	23,038	-	23,038	22,379	22,379	-2.86%
19 Town Funded Op Exp	319,104	-	319,104	453,761	453,761	42.20%
20 Total Departmental Expense	342,142	-	342,142	476,140	476,140	39.16%
21 BOARD OF ASSESSORS:						
22 Wages	42,180	-	42,180	44,228	44,228	4.85%
23 Salaries	17,908	-	17,908	18,625	18,625	4.00%
24 Other Expense Detail						
25 Interim / In Home Valuation	-	-	-	6,500	6,500	#DIV/0!
26 In Home Inspections	14,800	-	14,800	14,800	14,800	0.00%
27 Mapping	2,950	-	2,950	2,950	2,950	0.00%
28 Miscellaneous	3,700	-	3,700	3,700	3,700	0.00%
29 Software	3,500	-	3,500	3,500	3,500	0.00%
30 Total Departmental Expense	85,039	-	85,039	94,303	94,303	10.89%
31 BOARD OF HEALTH:						
32 Wages	42,823	-	42,823	44,174	44,175	3.16%
33 Salaries	2,428	-	2,428	2,523	2,523	3.92%
34 Other Expense Detail						
35 Demolition/buildings	10	-	10	10	10	0.00%
36 Miscellaneous	4,000	-	4,000	4,000	4,000	0.00%
37 Food Inspector	2,472	-	2,472	2,472	2,472	0.00%
38 Total Departmental Expense	51,733	-	51,733	53,179	53,180	2.80%
39 BOARD OF SELECTMEN:						
40 Wages	196,529	-	196,529	206,700	206,700	5.18%
41 Salaries	1,750	-	1,750	1,750	1,750	0.00%
42 Other Expense Detail						
43 Town Manager Expenses	5,000	-	5,000	7,650	7,650	53.00%
44 Annual Audit	11,000	-	11,000	12,000	12,000	9.09%
45 General Computer Account	29,000	-	29,000	30,000	30,000	3.45%
46 General Expenses	2,000	-	2,000	2,000	2,000	0.00%
47 Insurance	700,000	35,000	735,000	790,000	790,000	7.48%
48 Medical Testing	2,000	-	2,000	2,000	2,000	0.00%
49 Printing	8,000	-	8,000	6,000	6,000	-25.00%
50 Telephone	30,000	-	30,000	18,000	18,000	-40.00%
51 Architectural Retainer	1,000	-	1,000	-	-	-100.00%
52 Total Departmental Expense	986,279	35,000	1,021,279	1,076,100	1,076,100	5.37%
53 BONDING TOWN OFFICERS:						
54 Other Expense Detail						
55 Miscellaneous	1,200	-	1,200	1,200	1,200	0.00%
56 Total Departmental Expense	1,200	-	1,200	1,200	1,200	0.00%
57 CABLE ADVISORY						
58 Wages	15	-	15	15	15	0.00%
59 Salaries	-	-	-	-	-	



TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
LINE ITEM DETAILS

	FY '11 Approved	FY '11 Additional	FY '11 Total	FY '12 Request	FY '12 Recommend	% Change vs FY '11
60 Other Expense Detail						
61 Miscellaneous	-	-	-			
62 Total Departmental Expense	15	-	15	15	15	0.00%
63 CAPITAL BUDGET COMMITTEE:						
64 Other Expense Detail						
65 Miscellaneous	-	-	-			
66 Total Departmental Expense	-	-	-	-	-	
67 CEMETERY COMMISSION:						
68 Wages	-	-	-		-	
69 Salaries	1,317	-	1,317	1,317	1,317	0.00%
70 Other Expense Detail						
71 Miscellaneous	-	-	-			
72 Total Departmental Expense	1,317	-	1,317	1,317	1,317	0.00%
73 CODE ENFORCEMENT:						
74 Wages	139,742	-	139,742	145,930	145,931	4.43%
75 Salaries	-	-	-		-	
76 Other Expense Detail						
77 Continuing Education	1,500	-	1,500	1,500	1,500	0.00%
78 Mileage	7,000	-	7,000	7,000	7,000	0.00%
79 Miscellaneous	8,500	-	8,500	8,500	8,500	0.00%
80 Office Expense	1,500	-	1,500	1,500	1,500	0.00%
81 Total Departmental Expense	158,242	-	158,242	164,430	164,431	3.91%
82 CONSERVATION COMMISSION:						
83 Wages	6,697	-	6,697	18,214	18,214	171.99%
84 Salaries	-	-	-		-	
85 Other Expense Detail						
86 Beaver Management	5,000	-	5,000	5,000	5,000	0.00%
87 Miscellaneous	3,560	-	3,560	5,560	5,560	56.18%
88 Total Departmental Expense	15,257	-	15,257	28,774	28,774	88.60%
89 COUNCIL ON AGING:						
90 Wages	137,548	-	137,548	145,377	145,377	5.69%
91 Salaries	-	-	-		-	
92 Other Expense Detail						
93 Electricity	8,000	-	8,000	6,000	6,000	-25.00%
94 Equip Maintenance	1,375	-	1,375	1,375	1,375	0.00%
95 Gas (heat)	11,000	-	11,000	9,000	9,000	-18.18%
96 Membership Dues	300	-	300	300	300	0.00%
97 Miscellaneous	1,000	-	1,000	1,000	1,000	0.00%
98 Office Supplies	1,700	-	1,700	1,700	1,700	0.00%
99 Programs	3,500	-	3,500	3,500	3,500	0.00%
100 Rent	1	-	1	1	1	0.00%
101 Training	1,500	-	1,500	1,500	1,500	0.00%
102 Transportation	12,000	-	12,000	10,000	10,000	-16.67%
103 Water and Sewer	1,500	-	1,500	1,500	1,500	0.00%
104 Total Departmental Expense	179,424	-	179,424	181,253	181,253	1.02%
105 DEPT. OF PUBLIC WORKS:						
106 Wages	381,827	-	381,827	441,578	419,028	9.74%
107 Salaries	-	-	-		-	
108 Other Expense Detail						
109 Animal Disposal	1,200	-	1,200	1,200	1,200	0.00%
110 Cemetery Maintenance	36,000	-	36,000	37,000	37,000	2.78%
111 DPW General Expense	27,900	-	27,900	22,940	22,940	-17.78%
112 DPW Contracted Services	20,000	-	20,000	20,000	20,000	0.00%
113 DPW General Highway Materials	20,000	-	20,000	22,500	22,500	12.50%
114 DPW Oil & Paving	27,000	-	27,000	31,000	31,000	14.81%
115 DPW Snow Removal	210,000	-	210,000	210,000	210,000	0.00%
116 DPW Building Utilities	23,100	-	23,100	28,060	28,060	21.47%
117 DPW Building Maint	8,500	-	8,500	8,500	8,500	0.00%
118 DPW Radio Maintenance	1,500	-	1,500	1,500	1,500	0.00%



TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
LINE ITEM DETAILS

	FY '11 Approved	FY '11 Additional	FY '11 Total	FY '12 Request	FY '12 Recommend	% Change vs FY '11
119 DPW Training	1,750	-	1,750	1,750	1,750	0.00%
120 DPW Clothing Allowance	3,850	-	3,850	3,850	3,850	0.00%
121 DPW Consultant	10,000	10,000	20,000	20,000	20,000	0.00%
122 Forestry Expense	7,500	-	7,500	9,000	9,000	20.00%
123 Parks Ramsey Building	4,000	-	4,000	4,000	4,000	0.00%
124 Parks Lawn Maintenance	5,000	-	5,000	5,100	5,100	2.00%
125 Pest Control	1,500	-	1,500	1,500	1,500	0.00%
126 Vehicle Fuel	27,500	(4,500)	23,000	20,000	20,000	-13.04%
127 Vehicle Maintenance/Repair	33,000	-	33,000	33,000	33,000	0.00%
128 Weed Control	6,500	-	6,500	6,500	6,500	0.00%
129 StormWater Management	20,000	-	20,000	22,000	22,000	10.00%
130 Total Departmental Expense	877,627	5,500	883,127	950,978	928,428	5.13%
131 ELECTIONS & TOWN MEETINGS:						
132 Other Expense Detail						
133 Miscellaneous	7,500	1,500	9,000	10,000	10,000	11.11%
134 Total Departmental Expense	7,500	1,500	9,000	10,000	10,000	11.11%
135 EMERGENCY MANAGEMENT						
136 Wages	5,125	-	5,125	5,358	5,358	4.55%
137 Salaries	-	-	-	-	-	
138 Other Expense Detail						
139 Miscellaneous	468	-	468	468	468	0.00%
140 Reverse 911 Support	5,000	-	5,000	5,000	5,000	0.00%
141 Total Departmental Expense	10,593	-	10,593	10,826	10,826	2.20%
142 EMERGENCY MEDICAL SERVICES:						
143 Wages	120,890	-	120,890	127,213	127,214	5.23%
144 Salaries	-	-	-	-	-	
145 Other Expense Detail						
146 Ambulance Supplies	12,932	-	12,932	13,191	13,191	2.00%
147 Ambulance Maintenance	2,600	-	2,600	3,000	3,000	15.38%
148 Clothing Allowance	1,750	-	1,750	1,800	1,800	2.86%
149 Licensing & Certification	3,325	-	3,325	3,400	3,400	2.26%
150 Miscellaneous Office & Billing	1,000	-	1,000	1,000	1,000	0.00%
151 Training	2,500	-	2,500	5,000	5,000	100.00%
152 Vehicle Fuel				6,000	6,000	
153 Total Departmental Expense	144,997	-	144,997	160,604	160,605	10.76%
154 FINANCE COMMITTEE:						
155 Other Expense Detail						
156 Miscellaneous	1,000	-	1,000	1,000	1,000	0.00%
157 Total Departmental Expense	1,000	-	1,000	1,000	1,000	0.00%
158 FIRE DEPARTMENT:						
159 Wages	432,441	-	432,441	449,584	450,233	4.11%
160 Salaries	-	-	-	-	-	
161 Other Expense Detail						
162 Building Maintenance	5,000	-	5,000	5,000	5,000	0.00%
163 Clothing Allowance	4,000	-	4,000	4,000	4,000	0.00%
164 Copier / Computer Maintenance	2,200	-	2,200	2,200	2,200	0.00%
165 Fire Alarm Maintenance	1,000	-	1,000	1,000	1,000	0.00%
166 Forest Fire Expenses	4,000	-	4,000	4,000	4,000	0.00%
167 Fuel Expense	6,000	7,000	13,000	9,000	9,000	-30.77%
168 General Expenses	17,000	-	17,000	17,500	17,500	2.94%
169 New Equipment	15,000	-	15,000	15,500	15,500	3.33%
170 Radio Maintenance	3,000	-	3,000	3,000	3,000	0.00%
171 Training Expense	3,000	-	3,000	6,000	6,000	100.00%
172 Utilities Expenses	32,500	-	32,500	32,500	32,500	0.00%
173 Vehicle Maintenance	13,500	-	13,500	20,000	20,000	48.15%
174 Total Departmental Expense	538,641	7,000	545,641	569,284	569,933	4.45%
175 INTEREST PAID:						
176 Other Expense Detail						
177 Fire Station	105,823	-	105,823	88,550	88,550	-16.32%



TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
LINE ITEM DETAILS

	FY '11 Approved	FY '11 Additional	FY '11 Total	FY '12 Request	FY '12 Recommend	% Change vs FY '11
178 Stefan's Property	65,603	-	65,603	56,325	56,325	-14.14%
179 Route 140 Water Main	23,233	-	23,233	58,344	58,344	151.13%
180 Total Departmental Expense	194,658	-	194,658	203,219	203,219	4.40%
181 LIBRARY:						
182 Wages	159,381	-	159,381	164,377	164,376	3.13%
183 Salaries	-	-	-	-	-	
184 Other Expense Detail						
185 Library Materials	34,907	-	34,907	35,430	35,430	1.50%
186 Library Network Membership	8,059	-	8,059	8,237	8,237	2.21%
187 Miscellaneous Budget	8,000	-	8,000	8,000	8,000	0.00%
188 Miscellaneous Credit	(6,676)	-	(6,676)	(6,531)	(6,531)	-2.17%
189 Total Departmental Expense	203,671	-	203,671	209,513	209,512	2.87%
190 LOCAL COMMUNITY HOUSING PARTNERSHIP COMMITTEE						
191 Other Expense Detail						
192 Miscellaneous	-	-	-	500	500	
193 Total Departmental Expense	-	-	-	500	500	
194 MATURING DEBT:						
195 Other Expense Detail						
196 Admin Fee - Sewer	3,558	-	3,558	3,157	3,157	-11.27%
197 Fire Station	185,500	-	185,500	175,000	175,000	-5.66%
198 Sewer Plant Upgrade	227,194	-	227,194	220,417	220,417	-2.98%
199 Stefan's Property	129,500	-	129,500	125,000	125,000	-3.47%
200 Route 140 Water Main	125,000	-	125,000	45,000	45,000	-64.00%
201 Total Departmental Expense	670,752	-	670,752	568,574	568,574	-15.23%
202 MENDON-UPTON REGIONAL SCHOOL:						
203 Other Expense Detail						
204 Town Funded Operating Expenses	7,184,538	135,836	7,320,374	8,544,740	8,126,615	11.01%
205 Capital Assessment	73,261	-	73,261	100,867	100,867	37.68%
206 Nipmuc HS & Miscoe Bond	406,745	-	406,745	413,906	413,906	1.76%
207 Memorial School Bond	554,900	-	554,900	556,551	556,551	0.30%
208 Total Departmental Expense	8,219,445	135,836	8,355,281	9,616,064	9,197,939	10.09%
209 MISCELLANEOUS:						
210 Other Expense Detail						
211 Historical Commission	1,000	-	1,000	1,000	1,000	0.00%
212 Memorial Day	2,000	-	2,000	2,000	2,000	0.00%
213 Medicare - PR Taxes	60,000	-	60,000	60,000	60,000	0.00%
214 Weights and Measures	1,200	-	1,200	1,200	1,200	0.00%
215 Parking Ticket Warrant Officer	1,000	-	1,000	1,000	1,000	0.00%
216 Street Lighting	31,500	-	31,500	32,000	32,000	1.59%
217 Unemployment Comp.	38,000	-	38,000	25,000	25,000	-34.21%
218 Total Departmental Expense	134,700	-	134,700	122,200	122,200	-9.28%
219 MODERATOR:						
220 Wages	-	-	-	-	-	
221 Salaries	480	-	480	480	480	0.01%
222 Other Expense Detail						
223 Miscellaneous	70	-	70	70	70	0.00%
224 Total Departmental Expense	550	-	550	550	550	0.01%
225 MUNICIPAL BUILDINGS:						
226 Other Expense Detail						
227 Miscellaneous	45,000	-	45,000	45,000	45,000	0.00%
228 Total Departmental Expense	45,000	-	45,000	45,000	45,000	0.00%
229 NURSE - HEALTH SVCS:						
230 Wages	29,760	-	29,760	30,950	30,950	4.00%
231 Salaries	-	-	-	-	-	
232 Other Expense Detail						
233 Miscellaneous	1,900	-	1,900	1,900	1,900	0.00%
234 Total Departmental Expense	31,660	-	31,660	32,850	32,850	3.76%
235 PERSONNEL BOARD:						
236 Wages	1,501	-	1,501	1,500	1,500	-0.08%



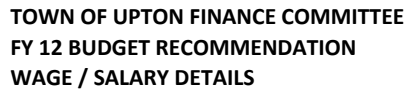
TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
LINE ITEM DETAILS

	FY '11 Approved	FY '11 Additional	FY '11 Total	FY '12 Request	FY '12 Recommend	% Change vs FY '11
237 Salaries	-	-	-	-	-	
238 Other Expense Detail						
239 Longevity Bonus	2,100	-	2,100	3,000	3,000	42.86%
240 MMPA Membership	200	-	200	200	200	0.00%
241 Miscellaneous	450	-	450	450	450	0.00%
242 Training	400	-	400	400	400	0.00%
243 Merit Bonus Pool		-	-	-	-	
244 Total Departmental Expense	4,651	-	4,651	5,550	5,550	19.33%
245 PLANNING BOARD:						
246 Wages	15,818	-	15,818	16,501	16,501	4.32%
247 Salaries	-	-	-	-	-	
248 Other Expense Detail						
249 Advertising/Printing	1,200	-	1,200	1,200	1,200	0.00%
250 CMRPC	1,350	-	1,350	1,350	1,350	0.00%
251 Membership & Training	320	-	320	320	320	0.00%
252 Miscellaneous	250	-	250	250	250	0.00%
253 Office Supplies	500	-	500	500	500	0.00%
254 Postage	300	-	300	300	300	0.00%
255 Professional Services	2,100	-	2,100	2,100	2,100	0.00%
256 Total Departmental Expense	21,838	-	21,838	22,521	22,521	3.13%
257 POLICE DEPARTMENT:						
258 Wages	1,322,136	-	1,322,136	1,378,073	1,373,072	3.85%
259 Salaries	-	-	-	-	-	
260 Other Expense Detail						
261 Building Maintenance	15,000	-	15,000	15,800	15,800	5.33%
262 Computer Maintenance	11,000	-	11,000	11,000	11,000	0.00%
263 Cruiser	29,406	-	29,406	30,000	30,000	2.02%
264 Cruiser Maintenance	10,000	-	10,000	11,000	11,000	10.00%
265 Cruiser Gas	32,000	-	32,000	32,000	32,000	0.00%
266 Clothing Allowance	15,500	-	15,500	15,500	15,500	0.00%
267 General Expenses	22,500	-	22,500	21,700	21,700	-3.56%
268 Utilities	36,000	-	36,000	36,000	36,000	0.00%
269 Total Departmental Expense	1,493,542	-	1,493,542	1,551,073	1,546,072	3.52%
270 POLICE DEPT. - COMMUNICATIONS:						
271 Other Expense Detail						
272 Disp Clothing FT	3,400	-	3,400	3,400	3,400	0.00%
273 Disp Clothing PT	400	-	400	400	400	0.00%
274 Radio Maintenance	2,200	-	2,200	2,200	2,200	0.00%
275 Total Departmental Expense	6,000	-	6,000	6,000	6,000	0.00%
276 RECREATION:						
277 Wages	10,008	-	10,008	12,000	12,000	19.91%
278 Salaries	-	-	-	-	-	
279 Other Expense Detail						
280 Beach Program	8,000	-	8,000	8,000	8,000	0.00%
281 Total Departmental Expense	18,008	-	18,008	20,000	20,000	11.06%
282 REGISTRARS OF VOTERS:						
283 Wages	-	-	-	-	-	
284 Salaries	996	-	996	1,036	1,036	3.99%
285 Other Expense Detail						
286 Miscellaneous	3,000	-	3,000	4,500	4,500	50.00%
287 Total Departmental Expense	3,996	-	3,996	5,536	5,536	38.53%
288 TOWN CLERK:						
289 Wages	9,132	-	9,132	9,526	9,526	4.32%
290 Salaries	48,740	-	48,740	50,690	50,690	4.00%
291 Other Expense Detail						
292 Miscellaneous	2,350	-	2,350	2,350	2,350	0.00%
293 Total Departmental Expense	60,222	-	60,222	62,566	62,566	3.89%
294 TOWN COUNSEL:						
295 Other Expense Detail						

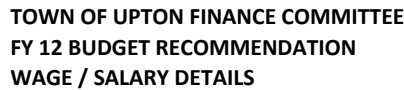


TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
LINE ITEM DETAILS

	FY '11 Approved	FY '11 Additional	FY '11 Total	FY '12 Request	FY '12 Recommend	% Change vs FY '11
296 Miscellaneous	14,000	20,000	34,000	35,000	35,000	2.94%
297 Total Departmental Expense	14,000	20,000	34,000	35,000	35,000	2.94%
298 TREASURER-COLLECTOR:						
299 Wages	40,465	-	40,465	42,337	42,337	4.62%
300 Salaries	50,064	-	50,064	52,277	52,277	4.42%
301 Other Expense Detail						
302 Expenses	29,020	-	29,020	30,000	30,000	3.38%
303 Tax Title Foreclosure	8,000	-	8,000	8,000	8,000	0.00%
304 Tax Title Auction	-	-	-			
305 Total Departmental Expense	127,550	-	127,550	132,614	132,614	3.97%
306 VETERANS SERVICES:						
307 Wages	7,754	-	7,754	7,365	7,365	-5.02%
308 Salaries	-	-	-			
309 Other Expense Detail						
310 Benefit Payments	2,000	15,000	17,000	20,000	20,000	17.65%
311 Miscellaneous	500	-	500	700	700	40.00%
312 Total Departmental Expense	10,254	15,000	25,254	28,065	28,065	11.13%
313 WASTE REMOVAL:						
314 Other Expense Detail						
315 Curbside Pickup	257,000	-	257,000	295,500	295,500	14.98%
316 Disposal	131,000	-	131,000	131,000	131,000	0.00%
317 Trash Bags	32,000	-	32,000	32,000	32,000	0.00%
318 Hazardous Waste	7,000	-	7,000	7,000	7,000	0.00%
319 Total Departmental Expense	427,000	-	427,000	465,500	465,500	9.02%
 320 Total Operating Expenses	 15,161,731	 219,836	 15,381,567	 16,987,529	 16,542,502	 7.55%
Salaries	123,685	-	123,685	128,698	128,699	4.05%
Wages	3,165,734	-	3,165,734	3,356,808	3,329,906	5.19%
Total Salaries & Wages	3,289,418	-	3,289,418	3,485,507	3,458,605	5.14%
 Other Operating Expenses	 11,872,313	 219,836	 12,092,149	 13,502,022	 13,083,897	 8.20%



Department	Position Title	FY11 Approved Amounts	FY12 Dept Request	FY12 PB Request	% Change	FY 12 FC Recommend	% Change
WAGES							
Acct	Department Assistant	4,867.20	4,911.76	4,911.76	0.92%	4,911.76	0.92%
Acct	Town Accountant	31,224.00	31,674.96	31,675.00	1.44%	31,674.96	1.44%
Anml Ctl	Animal Control Officer	27,870.56	29,221.46	29,102.35	4.42%	29,221.46	4.85%
BoA	Department Coordinator	42,180.42	44,227.66	44,227.66	4.85%	44,227.66	4.85%
BoH	Department Coordinator	35,490.51	36,555.00	35,490.51	0.00%	36,555.00	3.00%
BoH	Burial Agent	126.78	131.76	132.39	4.43%	131.76	3.93%
BoH	Health Agent	7,205.54	7,488.00	7,527.60	4.47%	7,488.00	3.92%
BoS	Department Coordinator	43,867.72	46,455.65	46,004.63	4.87%	46,455.65	5.90%
BoS	Custodian	37,660.95	39,490.54	39,490.54	4.86%	39,490.54	4.86%
BoS	Town Manager	115,000.00	120,753.52		-100.00%	120,753.52	5.00%
Cable	PEG Access Provider	15.00	15.00	16.83	12.20%	15.00	0.00%
CC	Conservation Agent	10.00	10,400.00	10,400.00	103900.00%	10,400.00	103900.00%
CC	Department Assistant	6,686.57	7,814.00	7,816.22	16.89%	7,814.00	16.86%
COA	Department Specialist	20,280.00	19,167.84	19,167.84	-5.48%	19,167.84	-5.48%
COA	COA Director	54,191.75	57,232.08	56,867.25	4.94%	57,232.08	5.61%
COA	Facilities Maintenance & Transportation Coordinator	21,498.13	26,402.76	26,403.70	22.82%	26,402.76	22.81%
COA	Social Services Coordinator	41,578.10	42,574.32	42,574.32	2.40%	42,574.32	2.40%
Code Enf	Assistant Plumbing & Gas Inspector	9,357.59	9,771.17	9,771.17	4.42%	9,771.17	4.42%
Code Enf	Assistant Wiring Inspector	9,357.59	9,771.17	9,771.17	4.42%	9,771.17	4.42%
Code Enf	Building Inspector/Local Inspector	17,604.94	18,383.02	18,383.02	4.42%	18,383.02	4.42%
Code Enf	Department Coordinator	36,907.87	38,547.60	38,547.60	4.44%	38,547.60	4.44%
Code Enf	Inspector of Buildings	27,256.87	28,461.54	28,461.54	4.42%	28,461.54	4.42%
Code Enf	Plumbing Inspector	19,397.23	20,254.52	20,254.52	4.42%	20,254.52	4.42%
Code Enf	Wiring Inspector	16,041.42	16,750.40	16,750.40	4.42%	16,750.40	4.42%
Code Enf	Department Assistant	3,818.96	3,991.26	3,991.26	4.51%	3,991.26	4.51%
DPW	Director of Public Works		22,500.00		N/A	22,500.00	N/A
DPW	Highway Supervisor	67,692.96	70,783.20		-100.00%	70,783.20	4.57%
DPW	Department Specialist	22,425.12	22,508.64	22,425.12	0.00%	22,508.64	0.37%
DPW	Equipment Operator	41,760.00	43,451.28		-100.00%	43,451.28	4.05%
DPW	Equipment Operator	41,760.00	43,451.28		-100.00%	43,451.28	4.05%
DPW	Equipment Operator	41,760.00	43,451.28		-100.00%	43,451.28	4.05%
DPW	Equipment Operator	41,760.00	43,451.28		-100.00%	43,451.28	4.05%
DPW	Mechanic / Equip Operator	54,308.88	56,501.28		-100.00%	56,501.28	4.04%
DPW	Full Time Parks Laborer	41,760.00	43,451.28		-100.00%	43,451.28	4.05%
DPW	Summer Park Employees	10,250.00	10,664.00		-100.00%	10,664.00	4.04%
DPW	DPW OT	13,000.00	13,525.00		-100.00%	13,525.00	4.04%
DPW	On Call Stipend	5,100.00	5,289.00		-100.00%	5,289.00	3.71%
DPW	8 Day Wage Adjustment	250.00			-100.00%		-100.00%
Emerg. Mgt.	CEMP/LEPC Director	5,125.00	5,358.00		-100.00%	5,358.00	4.55%
EMS	Assistant EMS Director - Administration	2,949.21	3,083.00	3,081.03	4.47%	3,083.00	4.54%
EMS	Assistant EMS Director - Training	2,949.21	4,000.00	4,000.00	35.63%	4,000.00	35.63%
EMS	CPR Officer	857.43	896.00	895.75	4.47%	896.00	4.50%
EMS	EMS Director	6,110.89	6,384.00	6,384.02	4.47%	6,384.00	4.47%
EMS	EMT Night on Call Compensation	19,282.26	20,144.00	20,144.11	4.47%	20,144.00	4.47%
EMS	EMT Training Compensation	19,925.42	20,816.00	20,816.01	4.47%	20,816.00	4.47%
EMS	Evening on Call Compensation	24,681.29	25,784.00	24,784.46	0.42%	25,784.00	4.47%
EMS	Hourly Compensation	27,845.69	29,090.00	29,090.29	4.47%	29,090.00	4.47%
EMS	Infection Control Officer	480.10	502.00	501.56	4.47%	502.00	4.56%
EMS	W/E on Call Compensation	15,808.81	16,515.00	16,515.41	4.47%	16,515.00	4.47%
Fire	Assistant Fire Chief	9,135.44	9,551.00	9,543.76	4.47%	9,544.00	4.47%
Fire	Deputy Chief	9,544.62	9,979.00	9,971.23	4.47%	9,972.00	4.48%
Fire	EMT/Financial Assistant	49,131.76	51,367.00	51,562.55	4.95%	51,563.00	4.95%
Fire	Fire Alarm Tech Lic.	500.00	600.00		-100.00%	600.00	20.00%
Fire	Fire Captain	4,352.05	4,550.00	4,546.57	4.47%	4,547.00	4.48%
Fire	Fire Captain		4,550.00				
Fire	Fire Chief	83,255.99	97,850.00		-100.00%	97,850.00	17.53%
Fire	Fire Chief (NEW)	20,000.00			-100.00%		-100.00%
Fire	Certified Lead Fire Inspector	500.00	400.00		-100.00%	400.00	-20.00%
Fire	Certified Fire Instructor I & II	500.00					
Fire	Fire Lieutenant	3,838.34	4,013.00	4,009.90	4.47%	4,010.00	4.47%
Fire	Fire Lieutenant	3,838.34	4,013.00	4,009.90	4.47%	4,010.00	4.47%
Fire	Fire Lieutenant	3,838.34	4,013.00	4,009.90	4.47%	4,010.00	4.47%
Fire	Fire Officer I & II	500.00	450.00		-100.00%	450.00	-10.00%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%



Department	Position Title	FY11 Approved Amounts	FY12 Dept Request	FY12 PB Request	% Change	FY 12 FC Recommend	% Change
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter	2,014.88	2,105.00	2,104.94	4.47%	2,105.00	4.47%
Fire	Firefighter		2,105.00	2,104.94	N/A	2,105.00	N/A
Fire	Firefighter			2,104.94	N/A	2,105.00	N/A
Fire	Firefighter			2,104.94	N/A	2,105.00	N/A
Fire	Firefighter/EMT	49,221.68	52,171.00		-100.00%	52,171.00	5.99%
Fire	Firefighter/EMT	49,221.68	52,171.00		-100.00%	52,171.00	5.99%
Fire	Firefighter/EMT	49,221.68	52,171.00		-100.00%	52,171.00	5.99%
Fire	Holidays (X 11)	4,713.39	5,462.00		-100.00%	5,462.00	15.88%
Fire	Hourly Compensation	53,560.00	55,997.00		-100.00%	55,997.00	4.55%
Fire	S.A.F.E. Coordinator	500.00	300.00		-100.00%	300.00	-40.00%
Fire	Longevity	800.00				800.00	0.00%
Library	Children & Young Adult Librarian	42,608.83	44,492.00	44,686.09	4.88%	44,492.00	4.42%
Library	Circulation Clerk 1	9,319.39	10,554.00	10,554.00	13.25%	10,554.00	13.25%
Library	Circulation Clerk 2	11,258.65	11,029.20	10,975.00	-2.52%	11,029.20	-2.04%
Library	Circulation Clerk 3	11,258.65	11,029.20	10,975.00	-2.52%	11,029.20	-2.04%
Library	Circulation Specialist	25,675.00	25,392.00	25,392.00	-1.10%	25,392.00	-1.10%
Library	Library Director	59,260.55	61,879.68	61,909.28	4.47%	61,879.68	4.42%
Nurse	Town Nurse	29,759.92	30,950.00	31,075.22	4.42%	30,950.00	4.00%
Personnel	Department Assistant	1,501.15	1,500.00	1,568.25	4.47%	1,500.00	-0.08%
Planning	Department Coordinator	15,817.66	16,501.00	16,585.37	4.85%	16,501.00	4.32%
Police	Chief	112,981.00	118,561.00		-100.00%	118,561.00	4.94%
Police	Sergeant 1	78,602.00	82,483.00		-100.00%	82,483.00	4.94%
Police	Sergeant 2	71,456.00	74,985.00		-100.00%	74,985.00	4.94%
Police	Sergeant 3	77,064.00	82,483.00		-100.00%	82,483.00	7.03%
Police	Patrol 1 (SRO)	61,626.00	64,669.00		-100.00%	64,669.00	4.94%
Police	Patrol 2	58,691.00	61,590.00		-100.00%	61,590.00	4.94%
Police	Patrol 3	58,691.00	61,590.00		-100.00%	61,590.00	4.94%
Police	Patrol 4	64,561.00	67,749.00		-100.00%	67,749.00	4.94%
Police	Patrol 5	66,028.00	69,288.00		-100.00%	69,288.00	4.94%
Police	Patrol 6	58,691.00	61,590.00		-100.00%	61,590.00	4.94%
Police	Patrol 7	64,561.00	67,749.00		-100.00%	67,749.00	4.94%
Police	Patrol 8	57,140.00	62,188.00		-100.00%	62,188.00	8.83%
Police	Department Specialist	46,759.00	48,886.00	46,759.00	0.00%	48,886.00	4.55%
Police	Police OT	150,000.00	155,510.00		-100.00%	155,510.00	3.67%
Police	Police Training	17,500.00	17,500.00		-100.00%	17,500.00	0.00%
Police	Police Educational Incentive Program	50,000.00	46,000.00		-100.00%	46,000.00	-8.00%
Police	Police & Communications Longevity	5,350.00	5,400.00		-100.00%	5,400.00	0.93%
Police	Communication 1	43,913.00	46,081.00		-100.00%	46,081.00	4.94%
Police	Communication 2	46,987.00	46,081.00		-100.00%	46,081.00	-1.93%
Police	Communication 3	42,109.00	45,539.00		-100.00%	45,539.00	8.15%
Police	Communication 4	40,636.00	44,288.00		-100.00%	44,288.00	8.99%
Police	Communication PT & OT wages	35,818.00	31,890.00		-100.00%	31,890.00	-10.97%
Police	Communication Educational Incentive Program	10,000.00	8,000.00		-100.00%	8,000.00	-20.00%
Police	Communication Training	2,972.00	2,972.00		-100.00%	2,972.00	0.00%
Recreation	Recreation Director	10,007.69	12,000.00	12,000.00	19.91%	12,000.00	19.91%
Town Clerk	Department Associate	9,131.65	9,526.00	9,539.80	4.47%	9,526.00	4.32%
T/C	Assistant Treasurer/Collector	27,417.27	28,629.03	28,275.70	3.13%	28,629.03	4.42%
T/C	Department Associate	10,087.75	10,533.60	10,538.64	4.47%	10,533.60	4.42%
T/C	Overtime (Addl 92 hours + stipend)	2,960.44	3,174.00		-100.00%	3,174.00	7.21%
VetSvc	Veterans Director	6,252.85	7,365.00	7,365.00	17.79%	7,365.00	17.79%
VetSvc	Department Assistant	1,501.15			-100.00%		-100.00%
Sub-Total		3,165,733.76	3,329,276.22	1,156,432.94	-63.47%	3,329,906.22	5.19%
Water	Director of Public Works		13,500.00		N/A	13,500.00	N/A
Water	Water & Sewer Supervisor	34,692.12	35,391.60		-100.00%	35,391.60	2.02%
Water	Department Specialist (DPW)	13,505.18	13,505.18	13,455.07	-0.37%	13,505.18	0.00%
Water	Water / WW Operator	24,993.36	25,494.48		-100.00%	25,494.48	2.01%
Water	Water / WW Operator	24,993.36	27,916.56		-100.00%	27,916.56	11.70%
Water	Water / WW Operator	24,993.36	25,494.48		-100.00%	25,494.48	2.01%
Water	Scheduled OT	9,300.00	18,900.00		-100.00%	18,900.00	103.23%
Water	Unscheduled OT	2,000.00	4,000.00		-100.00%	4,000.00	100.00%
Water	On Call Stipend	2,530.00	2,644.00		-100.00%	2,644.00	4.51%
Wastewater	Director of Public Works		9,000.00		N/A	9,000.00	N/A



TOWN OF UPTON FINANCE COMMITTEE
FY 12 BUDGET RECOMMENDATION
WAGE / SALARY DETAILS

Department	Position Title	FY11 Approved Amounts	FY12 Dept Request	FY12 PB Request	% Change	FY 12 FC Recommend	% Change
Wastewater	Water & Sewer Supervisor	34,692.12	35,391.60		-100.00%	35,391.60	2.02%
Wastewater	Department Specialist (DPW)	9,003.46	9,003.46	8,970.05	-0.37%	9,003.46	0.00%
Wastewater	WW Operator	47,502.00	48,462.48		-100.00%	48,462.48	2.02%
Wastewater	Water / WW Operator	24,993.36	25,494.48		-100.00%	25,494.48	2.01%
Wastewater	Water / WW Operator	24,993.36	27,916.56		-100.00%	27,916.56	11.70%
Wastewater	Water / WW Operator	24,993.36	25,494.48		-100.00%	25,494.48	2.01%
Wastewater	Scheduled OT	10,000.00	12,900.00		-100.00%	12,900.00	29.00%
Wastewater	Unscheduled OT	2,400.00	4,000.00		-100.00%	4,000.00	66.67%
Wastewater	On Call Stipend	2,592.00	2,644.00		-100.00%	2,644.00	2.01%
Sub-Total		318,177.04	367,153.36	22,425.12	-92.95%	367,153.36	15.39%

SALARIES

Moderator	Moderator	479.96	480.00		-100.00%	480.00	0.01%
BoS	Selectmen #1	750.00	750.00		-100.00%	750.00	0.00%
BoS	Selectmen #2	500.00	500.00		-100.00%	500.00	0.00%
BoS	Selectmen #3	500.00	500.00		-100.00%	500.00	0.00%
BoA	Assessor #1	5,969.47	6,208.34		-100.00%	6,208.34	4.00%
BoA	Assessor #2	5,969.47	6,208.33		-100.00%	6,208.33	4.00%
BoA	Assessor #3	5,969.47	6,208.33		-100.00%	6,208.33	4.00%
T/C	Treasurer	50,064.41	52,277.24		-100.00%	52,277.24	4.42%
Town Clerk	Town Clerk	48,740.10	50,690.00		-100.00%	50,690.00	4.00%
BoH	Board of Health #1	883.24	917.86		-100.00%	917.86	3.92%
BoH	Board of Health #2	772.34	802.62		-100.00%	802.62	3.92%
BoH	Board of Health #3	772.34	802.62		-100.00%	802.62	3.92%
Cemetery	Cemetery Commission #1	658.74	658.74		-100.00%	658.74	0.00%
Cemetery	Cemetery Commission #2	329.37	329.37		-100.00%	329.37	0.00%
Cemetery	Cemetery Commission #3	329.37	329.37		-100.00%	329.37	0.00%
Voters	Registrars of Voters	996.25	1,036.00		-100.00%	1,036.00	3.99%
Sub-Total		123,684.53	128,698.82	-	-100.00%	128,698.82	4.05%
Total		3,289,418.28	3,457,975.04	1,156,432.94	-64.84%	3,458,605.04	5.14%

DEPARTMENT TOTALS

Acct		36,091.20	36,586.72	36,586.76	1.37%	36,586.72	1.37%
Annl Ctl		27,870.56	29,221.46	29,102.35	4.42%	29,221.46	4.85%
BoA		60,088.83	62,852.66	44,227.66	-26.40%	62,852.66	4.60%
BoH		45,250.74	46,697.86	43,150.50	-4.64%	46,697.86	3.20%
BoS		198,278.67	208,449.71	85,495.17	-56.88%	208,449.71	5.13%
COA		137,547.98	145,377.00	145,013.11	5.43%	145,377.00	5.69%
Cable		15.00	15.00	16.83	12.20%	15.00	0.00%
Cemetery		1,317.48	1,317.48	-	-100.00%	1,317.48	0.00%
Code Enf		139,742.48	145,930.68	145,930.68	4.43%	145,930.68	4.43%
CC		6,696.57	18,214.00	18,216.22	172.02%	18,214.00	171.99%
DPW		381,826.96	419,027.52	22,425.12	-94.13%	419,027.52	9.74%
Emerg. Mgt.		5,125.00	5,358.00	-	-100.00%	5,358.00	4.55%
EMS		120,890.32	127,214.00	126,212.64	4.40%	127,214.00	5.23%
Fire		432,441.14	449,603.00	131,857.55	-69.51%	450,233.00	4.11%
Library		159,381.08	164,376.08	164,491.37	3.21%	164,376.08	3.13%
Moderator		479.96	480.00	-	-100.00%	480.00	0.01%
Nurse		29,759.92	30,950.00	31,075.22	4.42%	30,950.00	4.00%
Personnel		1,501.15	1,500.00	1,568.25	4.47%	1,500.00	-0.08%
Planning		15,817.66	16,501.00	16,585.37	4.85%	16,501.00	4.32%
Police		1,322,136.00	1,373,072.00	46,759.00	-96.46%	1,373,072.00	3.85%
Recreation		10,007.69	12,000.00	12,000.00	19.91%	12,000.00	19.91%
Voters		996.25	1,036.00	-	-100.00%	1,036.00	3.99%
T/C		90,529.88	94,613.87	38,814.34	-57.13%	94,613.87	4.51%
Town Clerk		57,871.74	60,216.00	9,539.80	-83.52%	60,216.00	4.05%
VetSvc		7,754.00	7,365.00	7,365.00	-5.02%	7,365.00	-5.02%
Total		3,289,418.28	3,457,975.04	1,156,432.94	-64.84%	3,458,605.04	5.14%
Water		137,007.38	166,846.30	13,455.07	-90.18%	166,846.30	21.78%
Wastewater		181,169.66	200,307.06	8,970.05	-95.05%	200,307.06	10.56%



	Beg Balance	Net Activity	End Balance
Free Cash	24,813.17	-	24,813.17
Stabilization			
General	411,997.09	100,000.00	511,997.09
MURSD	518,121.33	(318,125.00)	199,996.33
Water	821.08	-	821.08
Wastewater	69,911.86	-	69,911.86
Capital	137,777.96	100,000.00	237,777.96
Stabilization Total	1,138,629.32	(118,125.00)	1,020,504.32
Total Free Cash & Stabilization	1,163,442.49	(118,125.00)	1,045,317.49

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IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Gymnasium at the Nipmuc Regional Middle/High School, 90 Pleasant Street, Upton on Monday, the second-day of May 2011, from Seven o'clock in the morning, until Eight o'clock in the evening, then and there to act on Article 1, and to meet at an adjourned session of the meeting in the Auditorium at said Nipmuc Regional Middle/High School on Thursday, May 5, 2011 punctually at Seven o'clock in the evening, then and there to act on the remaining Articles in the warrant.

Article No.	Article	Justification/Submitted By	Finance Committee Recommendation
1	To choose necessary officers for the ensuing year, all to be voted for upon one ballot as follows: Moderator (1 for 1 year): Board of Selectmen (1 for 3 years): Board of Assessors (1 for 3 years): Mendon Upton Regional School Committee (1 for 3 years): Board of Health (1 for 3 years): Cemetery Commission (1 for 3 years): Library Trustees (3 for 3 years): Library Trustees (1 for 2 years): Library Trustees (1 for 1 year): Recreation Commission (1 for 3 years): Board of Trust Fund Commissioners (1 for 3 years): Planning Board (1 for 5 years): Finance Committee (1 for 3 years): Finance Committee (1 for 2 years): Housing Authority (1 for 5 years): Housing Authority (1 for 2 years). BALLOT QUESTION 1: Shall the Town of Upton be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued for the renovations to the Miscoe Hill Middle School located at 148 North Avenue, Mendon, Massachusetts, including replacement of the roof, boiler and windows under the "Green Repair Program."	Choose Officers for the Ensuing year.	Not Applicable
2	To hear reports of all Town Officers and Appointed Committees, or, to take any other action relative thereto.	Town Reports. Board of Selectmen	Not Applicable
3	To see if the Town will fix the salaries and compensation of all officers of the Town as provided by M.G.L. Chapter 41, Section 108, as amended, and to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer, such sums as may be necessary to defray expenses of the Town Departments for the ensuing year, or, to take any other action relative thereto.	Annual Town Budget. Board of Selectmen	Favorable Action

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4	To see if the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Water Enterprise Fund, or, to take any other action thereon. That the following sums be appropriated for the Water Enterprise Fund. <table><tr><td>Wages & Salaries</td><td>\$180,394.00</td></tr><tr><td>Expenses</td><td>258,400.00</td></tr><tr><td>Capital Outlay</td><td>-0-</td></tr><tr><td>Debt</td><td>-0-</td></tr><tr><td>Extra/Unforeseen</td><td>-0-</td></tr><tr><td>Total</td><td>\$438,794.00</td></tr></table> And that \$438,794.00 be raised as follows: <table><tr><td>Department receipts</td><td>\$438,794.00</td></tr><tr><td>Retained Earnings</td><td>-0-</td></tr><tr><td>Tax Levy</td><td>-0-</td></tr><tr><td>Free Cash</td><td>-0-</td></tr></table>	Wages & Salaries	\$180,394.00	Expenses	258,400.00	Capital Outlay	-0-	Debt	-0-	Extra/Unforeseen	-0-	Total	\$438,794.00	Department receipts	\$438,794.00	Retained Earnings	-0-	Tax Levy	-0-	Free Cash	-0-	Annual budget for the water enterprise fund. Board of Selectmen	Favorable Action
Wages & Salaries	\$180,394.00																						
Expenses	258,400.00																						
Capital Outlay	-0-																						
Debt	-0-																						
Extra/Unforeseen	-0-																						
Total	\$438,794.00																						
Department receipts	\$438,794.00																						
Retained Earnings	-0-																						
Tax Levy	-0-																						
Free Cash	-0-																						
5	To see of the Town will vote to raise and appropriate, transfer from available unappropriated funds in the Town Treasury, or transfer a sum of money to operate the Waste Water Enterprise Fund, or, to take any other action thereon. That the following sums be appropriated for the Waste Water Enterprise Fund. <table><tr><td>Wage & Salaries</td><td>\$209,344.00</td></tr><tr><td>Expenses</td><td>202,650.00</td></tr><tr><td>Capital Outlay</td><td>-0-</td></tr><tr><td>Debt</td><td>-0-</td></tr><tr><td>Extra/Unforeseen</td><td>-0-</td></tr></table>	Wage & Salaries	\$209,344.00	Expenses	202,650.00	Capital Outlay	-0-	Debt	-0-	Extra/Unforeseen	-0-	Annual budget for the waste water enterprise fund. Board of Selectmen	Favorable Action										
Wage & Salaries	\$209,344.00																						
Expenses	202,650.00																						
Capital Outlay	-0-																						
Debt	-0-																						
Extra/Unforeseen	-0-																						

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	Total \$411,994.00 And that \$411,994.00 be raised as follows: Department receipts 362,000.00 Retained Earnings -0- Tax levy 49,994.00 Free cash -0-		
6	To see if the Town will vote to authorize the Town Treasurer, with approval of the Board of Selectmen, to borrow in anticipation of revenue for the fiscal year 2012 beginning July 1, 2011, in accordance with the provisions of M.G.L., chapter 44, Section 4 and to issue a note or notes therefor payable within one year in accordance with M.G.L., chapter 44, Section 17, or, to take any other action relative thereto.	Authorize the treasurer to borrow in anticipation of revenue	Favorable Action
7	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four hundred thousand, three hundred fifty-six dollars (\$400,356.00), or any other sum, in conformity with M.G.L. Chapter 32, Section 22(7)(c)(ii) of the General Laws relative to the Pension, Expense, Worker's Compensation, and Military Service Funds of the Worcester Regional Retirement System for the fiscal year 2012 beginning July 1, 2011 through June 30, 2012, or, to take any other action relative thereto.	Funding to meet the Town's obligations to the regional retirement system. Board of Selectmen	Favorable Action
8	To see if the Town will vote to establish a revolving fund, to be known as the Conservation Commission "Wetland By-Law Fund" in accordance with M.G.L., Chapter 44, § 53E ½. The fund will be used to pay costs associated with reviewing Wetlands Filings; processing Certificates of Compliance; and providing for related operating expenses and essential functions of the Conservation Commission. Monies to be deposited into this fund will be fees collected from filings made under the Town of Upton Wetlands By-Law. Expenditures from this fund shall be	Revolving Fund for Wetland-related activities. Conservation Commission	Favorable Action

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	authorized by the chairperson of the Conservation Commission and be limited to Fifteen thousand dollars (\$15,000.00) for Fiscal Year 2012; provided further that any funds remaining in the revolving fund at the end of FY 2011 shall be retained by said fund, or, to take any other action relative thereto.		
9	To see if the Town will vote to establish a revolving fund, to be known as the Board of Health "Curbside Bulk Items Fund" in accordance with M.G.L., Chapter 44, § 53E ½. The purpose of this fund shall be to pay the cost of removing residential bulk items through curbside pick-up. Monies to be deposited into this fund shall be fees collected for the removal of bulk items. Expenditures from this fund shall be collected for removal of bulk items. Expenditures from this fund shall be authorized by the chairperson of the Board of Health, and be limited to Ten thousand dollars (\$10,000.00) for Fiscal Year 2012; or, to take any other action relative thereto.	Revolving Fund – curbside bulk items. Board of Health	Favorable Action
10	To see if the Town will vote to establish a revolving fund, as recommended by the Board of Selectmen, for the Upton Town Library in accordance with M.G.L. Chapter 44, § 53E ½. The purpose of this fund shall be to replace items lost or damaged by those who borrow materials, and to replace items used in activities for which a fee is paid and to purchase new materials. Receipts to this fund shall be fees and fines paid for lost or damaged materials or, for overdue books, for use of the fax, copier and printing facilities, and for purchase of used library materials. Expenditures from this fund shall be authorized by the Library Director, with the approval of the Library Board of Trustees, and be limited to Six thousand dollars (\$6,000.00) for Fiscal Year 2012; or, to take any other action relative thereto	Revolving Fund - Library Library Board of Trustees	Favorable Action
11	To see if the Town will vote to establish a revolving fund, to be known as the Council on Aging Fund in accordance with M.G.L., Chapter 44, § 53E ½ as recommended by the Board of Selectmen. The purpose of this fund will be to provide programming for the elderly of Upton as administered through the Senior Center and the Council on Aging.	Revolving Fund – Council on Aging. Board of Selectmen	Favorable Action

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	Monies to be deposited in this fund shall be fees and charges for Senior Center and Council on Aging programs. The Director of the Upton Council on Aging, with the approval of the Council on Aging, shall be authorized to expend from this fund. Expenditures from this fund shall not exceed Ten thousand dollars (\$10,000.00), or the total of receipts into the fund, in any given year, or, to take any other action relative thereto.		
12	To see if the Town will vote to establish a revolving account, to be known as the Recreation Commission Revolving Account, pursuant to the provisions of M.G.L. Chapter 44, section 53E ½, to collect fees for, and to fund all operating expenses of, the various Recreation Programs administered by the Recreation Commission. Expenditures from this fund shall be authorized by the chairperson of the Recreation Commission, and be limited to One hundred forty-five thousand dollars (\$145,000.00) for Fiscal Year 2012, or, to take any other action relative thereto.	Revolving Fund - Recreation	Favorable Action
13	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three hundred twenty thousand, forty-nine dollars (\$320,049.00), or, any other sum, to be used for the construction and/or improvement of Town Roads, and to be reimbursed by the Commonwealth under M.G.L. Chapter 90, for Upton's apportionment for Fiscal Year 2012, beginning July 1, 2011, or, to take any other action relative thereto.	Annual Road repair appropriation from the State. Board of Selectmen	Favorable Action
14	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of One hundred thousand dollars (\$100,000.00), or, any other sum, to be used for the construction and/or improvement of Town Roads to supplement those provided for under the Commonwealth of Massachusetts M.G.L. Chapter 90 Program, or, to take any other action relative thereto.	Additional funding to repair roads in accordance with the Town's pavement management program recommendation. Board of Selectmen	To be Determined

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15	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Six hundred thousand dollars (\$600,000.00), or, any other sum, to be used for design of roadway, safety and traffic improvements to Hopkinton Road, High Street and Hartford Avenue North – a distance of about 2.8 miles, such appropriation being the Town's required share of the federal Transportation Improvement Program (TIP), administered by the Department of Transportation and for the acquisition by gift, purchase, eminent domain or otherwise of Rights of Way required to complete the project; and to authorize the Board of Selectmen to acquire such rights of way, or, to take any other action relative thereto.	To fund 10% of the total cost of repairs/upgrades to these roads and associated intersections – this is the total design cost of this project. Board of Selectmen	To be Determined
16	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifty-five thousand, three hundred seventy dollars (\$55,370.00) or any other sum, for the second year payment of a three year lease/purchase of one 5-ton dump truck for use within the DPW Highway Division, or, to take any other action relative thereto.	Funding for the 2 nd year of a 3 year lease/purchase of a 5-ton dump truck. Board of Selectmen	Favorable Action
17	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Two hundred eighty-six thousand Dollars (\$286,000.00), or any other sum, for the design and construction of a replacement well field at the existing Glen Avenue Well field, including all expenses incidental and related thereto, and as funding therefor, to authorize the Treasurer, with the approval of the Board of Selectmen to borrow said sum pursuant to G.L. c44, §§7 and 8 or any other enabling authority, and issue bonds and notes therefor; with the intent that while such bonds or notes shall be general obligations of the Town, the principal and interest on the bonds will be repaid from the Water Enterprise Fund, or, to take any other action relative thereto.	Cost of replacing the rear portion of the Glen Avenue well field with 3 gravel packed wells and associated equipment. Board of Selectmen	To be Determined
18	To see if the Town will vote to raise and appropriate, appropriate from	To comply with DEP mandated	

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	available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Fifteen thousand dollars (\$15,000.00), or any other sum, for the purposes of complying with the Phase II National Pollutant Discharge Elimination System (NPDES) Storm Water Program to address, evaluate, and monitor storm water discharges from the Town's existing small municipal separate storm sewer systems (MS4s), including all costs incidental and related thereto. The Phase II NPDES storm water requirements are mandated by the United States Environmental Protection Agency and the Massachusetts Department of Environmental Protection, or, to take any other action relative thereto.	storm water management regulations. Board of Selectmen	To be Determined
19	To see if the Town will vote to amend the Town of Upton General By-Laws, last amended and incorporated October 2010 by inserting two new sections concerning due dates for payment of water and sewer bills as follows, or, to take any other action relative thereto: Title 2, Chapter 12, Section 9: "Payments for water bills are due to the Treasurer/Collector's Office thirty calendar (30) days after the date of issue. Charges that remain unpaid after that date shall be subject to an interest rate of fourteen percent (14%) per annum." Title 2, Chapter 13, Section 5: "Payments for sewer bills are due to the Treasurer/Collector's Office thirty calendar (30) days after the date of issue. Charges that remain unpaid after that date shall be subject to an interest rate of fourteen percent (14%) per annum."	Enable the Town to charge interest on payments for water usage that are more than 30 days past due. Board of Selectmen	Not Applicable
20	To see if the Town will vote to accept the provisions of M.G.L. Chapter 138, Section 33B, which allows the Board of Selectmen to authorize license holders under G.L. c 138, §12, so-called "pouring" establishments such as restaurants, taverns and bars, to sell alcoholic beverages between the hours of 10:00 a.m. and 12:00 noon on Sundays, the last Monday in May and on Christmas day or on the day following when said day occurs on a Sunday, or, to take any other action relative thereto.	Accepting this section of the State law would allow establishments of liquor licenses to apply to sell alcohol earlier in the day than they do presently. Board of Selectmen	Not Applicable

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21	To see if the Town will vote to amend the Town of Upton General By-laws, last amended and incorporated October, 2010, TITLE 2, MUNICIPAL GOVERNMENT AND FINANCE; Chapter 2 – General Powers and Duties of Town Officers, as follows: Delete the following section: Section 5: Obligations or contracts involving five hundred dollars or more shall be in writing and signed by a majority at least of the board of committee authorized or having control of the appropriation against which such obligations is incurred; and such board or committee shall retain a signed copy of every such contract which shall be filed with the Town Clerk for permanent record.	Remove this section from the General By-law because M.G.L. Chapter 30B, §17 requires contracts of more than \$5,000 retained anyway. Board of Selectmen	Not Applicable
22	To see if the Town will vote to accept, for all board, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met, or take any other action relative thereto.	To allow a board member to miss a session of a public hearing and still vote on the outcome of that hearing. Board of Selectmen	Not Applicable
23	To see if the Town will vote pursuant to M.G.L. Chapter 40A, Section 5 to amend the Zoning By-Laws by deleting the text of Section 8.1, Flood Plain District, in its entirety, and inserting in place thereof, a new Flood Plain District bylaw that meets new federal requirements to allow Upton property owners to qualify for Federal Flood Insurance. The complete text of the proposed By-Law amendment and the proposed Zoning Map are available for review at the Town Clerk's office, or take any other action relative thereto.	Amend the zoning by-laws to update the regulations for a flood plain district to allow residents to continue to participate where applicable in the national flood insurance program. Planning Board	Not Applicable
24	To see if the Town will vote to raise and appropriate, appropriate from	Funds set aside for the triennial	

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	available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Eighteen thousand dollars (\$18,000.00), or any other sum, for the revaluation to be performed by the Board of Assessors, or, to take any other action relative thereto.	revaluation process. Board of Assessors	To be Determined
25	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Ten thousand dollars (\$10,000.00), or any other sum, to be used to supplement the MAS GIS E911 mapping grant to include completed map and parcel text, provided, however, that expenditure of such funds shall be contingent upon appropriation by the General Court of the funding for the MASS GIS Grant in FY 2012, or, to take any other action relative thereto.	Funds for GIS Services. Board of Assessors	To be Determined
26	To see if the Town will vote to appropriate the sum of Ten thousand dollars (\$10,000.00) from the Community Preservation Act Fund Fiscal Year 2012 estimated annual revenues to the Community Preservation Committee Administrative Expense Account (#24-300-3249-1000) for Fiscal Year 2012, or, to take any other action relative thereto.	Appropriate revenues received in FY 2012 into the Administrative Expense Account Community Preservation Committee	Favorable Action
27	To see if the Town will vote to transfer the sum of Fifty-six thousand eight hundred thirty-six dollars (\$56,836.00) from the Community Preservation Act Reserve Fund Balance – Historic Resources and Eighteen thousand one hundred sixty-four dollars (\$18,164.00) from Reserved Fund Balance – Undesignated for a total of Seventy-five thousand dollars (\$75,000.00) to fund development of schematic design documents for the proposed renovation and preservation of the historic Upton Town Hall building, including but not limited to: improvements to comply with the Americans with Disabilities Act and other federal, state or local building codes; providing additional office space for Town Departments and boards and related parking. This project is to be managed by a Town Hall Renovation Committee appointed by the Board of Selectmen and performed by a Massachusetts Registered Architect. The final design development documents shall require the approval of the Massachusetts Historical	Completion of the first two phases of architectural design to renovate the Town Hall. Community Preservation Committee	To be Determined

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	Commission; said project to be completed within three years; or, to take any other action relative thereto.		
28	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of One hundred eighty-five thousand dollars (\$185,000.00), or any other sum, to purchase and equip a new 2011 Ambulance for the Upton Fire/EMS Department, including all costs incidental and related thereto, or, to take any other action relative thereto.	Purchase of a new ambulance to replace a 1996 model. Board of Selectmen	To be Determined
29	To see if the Town will vote to delete Section II-H of the Personnel By-law regarding Seniority and replace it with the text set forth below, or, to take any other action relative thereto. The Town of Upton values long-term employees and rewards them with increases in earned vacation time. Longevity bonus payments are also made at every 5 th anniversary of their employment. The Town of Upton does not use seniority as a sole basis for promotion, raises, or selection of work assignments.	To adjust the existing longevity program to reward employee's service to the Town at every 5 th anniversary of their employment. Personnel Board	To be Determined
30	To see if the Town will vote to amend Section VI-B of the Personnel By-law regarding Salary Review by adding a paragraph following the third paragraph of the existing text to establish a Meritorious Bonus Program for non-union employees. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.	To create a meritorious bonus program to reward performance that significantly exceeds expectations. Personnel Board	To be Determined
31	To see if the Town will vote to delete Section VII-B of the Personnel By-law regarding Grievances in its entirety, and replacing it with an updated process for managing grievances by employees. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.	An adjustment is warranted based upon a practiced use of the policy. Personnel Board	Not Applicable

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32	To see if the Town will vote to delete the fourth paragraph of Section VII-E the Personnel By-law regarding Attendance and Hours of Work and replace it with a policy outlining Emergency Closing procedures for Town Offices during inclement weather situations. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto	To set procedures for reporting to work in inclement weather. Personnel Board	Not Applicable
33	To see if the Town will vote to amend Section IV-G of the Personnel By-law regarding Access to Personnel Files by adding the following sentence at the end of the second paragraph: The Administrative Staff within the Board of Selectmen's Office is granted access to these files for the purposes of record keeping. However, they are not to grant others access except at the request of one of the aforementioned individuals, And, further to amend Section VIII-A regarding Terminations of Employment – Resignations by changing the reference in the second sentence of the second paragraph from "Personnel Board" to Personnel Coordinator"; or, take any other action relative thereto.	To allow more efficient management of the personnel files and to transfer responsibility for conducting exit interviews from the Personnel Board to the Personnel Coordinator. Personnel Board	Not Applicable
34	To see if the Town will vote to delete Section IX.A of the Personnel By-law regarding Vacation in its entirety, and inserting in place thereof a new section on Vacation that provides employees with fifteen (15) years or more of service a 5th week of vacation and clarifies how vacation is accrued and carried over from one fiscal year to the next. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto	To provide more consistency between union and non-union employees in the amount of vacation allotted to employees with more than 15 years of service. Personnel Board	To Be Determined
35	To see if the Town will vote to amend Section IX-G of the Personnel By-Law regarding Holidays by deleting the entire section and replacing it with the text set forth below; or, take any other action relative thereto.	To accurately reflect the name of the approved February holiday and to adjust for 4-day work weeks.	Not Applicable

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	All full time employees and regular part-time employees working 20 hours per week or more are entitled to the following eleven paid holidays: New Year's Day Martin Luther King Day President's Day Patriot's Day Memorial Day Fourth of July Labor Day Columbus Day Veteran's Day Thanksgiving Day Christmas Day The Town of Upton shall follow the State of Massachusetts' holiday calendar. If an employee is required to work on a holiday or their regular work schedule causes them to miss a holiday, his or her supervisor will allow equivalent time off at a mutually convenient time. No other days shall be taken, other than as vacation days.	Personnel Board	
36	To see if the Town will vote to amend Section IX.H of the Personnel By-law regarding Leaves by amending subsection 4 – Family Medical Leave to be in compliance with updates to the Federal Law to extend benefits for qualifying exigencies or to care for a family member of a seriously ill military service member. The complete text of the proposed by-law amendment is available for review at the Office of the Town Clerk, or, to take any other action relative thereto.	To adjust the by-law to be in compliance with current federal regulations. Board of Selectmen	Not Applicable
37	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Three thousand five hundred dollars (\$3,500.00), or any other sum, for a classification and compensation plan review and update to be completed by or before the start of Fiscal Year 2015, or, to take any other action relative thereto.	Funding for the next classification & compensation plan review. Personnel Board	To be Determined
38	To see if the Town will vote accept the provisions of G.L. c32B, §20, to create an "Other Post Employment Benefits Liability Trust Fund" to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligations for the cost of	To set up a trust fund to meet the Town's future OPEB obligations and deposit into that trust \$5,000 as its beginning balance.	To be Determined

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	other post employment benefits identified by the GASB 45 Report; and, as funding therefor, to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, the sum of Five thousand dollars (\$5,000.00) more or less; or, to take any other action relative thereto.	Board of Selectmen	
39	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Four thousand five hundred dollars (\$4,500.00), or any other sum, for the purchase of a refurbished Accu-Vote ES-2000, optical scan vote tabulation system for the use at Town Elections, said sum to be expended by the Town Clerk; this additional machine is needed because the law requires an increase of one voting precinct in Town as a result of recently available census information, or, to take any other action relative thereto.	Due to the requirement that Upton have a 2 nd voting precinct a 2 nd voting machine is required. Town Clerk	Favorable Action
40	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Three thousand dollars (\$3,000.00), or any other sum for the purchase of 4 voting booth units and related equipment, and voting supplies for use at the additional voting precinct in Town required by state law as a result of recently available census information, or, to take any other action relative thereto.	Due to the requirement that Upton have a 2 nd voting precinct the purchase of four additional voting booth units is required. Town Clerk	To be Determined
41	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Three thousand four hundred dollars (\$3,400.00) or any other sum, for the purchase of eReader devices and eBook content, for public use as a new circulating collection at the Upton Town Library, or, to take any other action relative thereto.	Enable the purchase of a digital book collection and devices. Library Trustees	Favorable Action
42	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or	Replacement of the 15-year old multipurpose trackless machine.	To be Determined

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	borrow the sum of One hundred forty-five thousand dollars (\$145,000.00) or any other sum, for the purchase and equipping of one trackless multipurpose machine for use by the DPW Highway Division, including all costs incidental and related thereto, or, to take any other action relative thereto.	Board of Selectmen	
43	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Thirty-two thousand dollars (\$32,000.00) or any other sum, for the purchase and equipping of a replacement tractor for the John Deere Tractor for use by the DPW Highway Division, including all costs incidental and related thereto, and to authorize the trade-in or sale of the John Deere Tractor, or, to take any other action relative thereto.	Trade in and replace the 1986 John Deere Tractor with a model better suited to the needs of the DPW Parks Division. Board of Selectmen	To be Determined
44	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred eighty-five thousand dollars (\$185,000.00) or any other sum, to purchase and equip one 5-ton dump truck for use by the DPW Highway Division, including all costs incidental and related thereto, or, to take any other action relative thereto.	Replace Truck #26 which will be 23 years old at the time of this meeting and has outlived its useful life span. Board of Selectmen	To be Determined
45	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred thousand dollars (\$100,000.00) or any other sum, for the construction of a salt shed pursuant to U.S. EPA and MassDEP storm water regulations, including all costs incidental and related thereto, or, to take any other action relative thereto.	To construct a 2 nd salt shed pursuant to State & Federal regulations. Board of Selectmen	To be Determined
46	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Fifty-five thousand dollars (\$55,000.00) or any other sum, for construction, drainage, and road repairs at various locations in Town as identified by the July 2010 Drainage Report as accepted by the	To fund drainage repairs at various locations that have caused road and property damage that needs to be alleviated.	To be Determined

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	Board of Selectmen, including all costs incidental and related thereto, or, to take any other action relative thereto.	Board of Selectmen	
47	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty-five thousand dollars (\$25,000.00) or any other sum, for the architectural design costs for an addition to the Public Works Highway Garage located at 100 Pleasant Street, including all costs incidental and related thereto, or, to take any other action relative thereto.	Architectural design for an addition to the DPW Garage to accommodate an add'l truck bay, wash bay and office area. Board of Selectmen	To be Determined
48	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Twenty thousand dollars (\$20,000.00) or any other sum, for the purchase of replacement fire department equipment including fire hose, nozzles, foam, saw, keyless entry system for the building, and turnout gear, or, to take any other action relative thereto.	For the purchase of replacement fire dept. hose, nozzles and other equipment that has outlived its useful life. Board of Selectmen	To be Determined
49	To see if the Town will vote to approve a Four million, twenty-eight thousand, six hundred eighty-two dollars (\$4,028,682.00) borrowing to be authorized by the Mendon Upton Regional School District Committee for the purpose of paying costs of renovations to the Miscoe Hill Middle School located at 148 North Avenue, Mendon, Massachusetts, including replacement of the roof, boiler and windows under the "Green Repair Program", for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"). The proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District. Any grant that the Mendon Upton Regional School District may receive from the MSBA for the Project shall not exceed the lesser of 47.21% of eligible, approved project costs, as determined by the MSBA,	To approve a debt exclusion to fund repairs to the Miscoe Hill Middle School roof, boiler and windows. MURSD	Favorable Action

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	or,(2) the total maximum grant amount determined by the MSBA; provided, however, that any vote taken hereunder shall be contingent upon approval by the voters of the Town of a Proposition 2 ½ debt exclusion question authorizing the Town to repay the principal and interest on its share of the borrowing outside the limits of Proposition 2 ½, or, to take any other action relative thereto.		
50	To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to the General Stabilization Fund, or, take any action relative thereto.	Funds to supplement the general stabilization fund. Finance Committee	To be Determined
51	To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate from available unappropriated funds in the Town Treasury, or transfer the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to the Capital Stabilization Fund, or, to take any other action relative thereto.	Funds to supplement the capital stabilization fund. Finance Committee	To be Determined
52	To see if the Town will vote pursuant to M.G.L. Chapter 40, Section 5B to raise and appropriate from available unappropriated funds in the Town Treasury, or transfer the sum of One hundred thousand dollars (\$100,000.00), or any other sum, to the Mendon-Upton Regional School District, MURSD, Stabilization Account and to provide that such fund shall be used for the purpose of funding capital and operational expenses of the Mendon-Upton Regional School District, or, to take any other action relative thereto.	Funds to supplement the MURSD school stabilization fund. Finance Committee	To be Determined
53	To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow, the sum of Twenty thousand dollars (\$20,000.00), or any other sum, to the Finance Committee Reserve Account, said amount to be expended in accordance with M.G.L. Chapter 40, §6, or, to take any other action relative thereto.	Finance Committee Reserve Fund Account Finance Committee	To be Determined

