



## TOWN OF UPTON, MASSACHUSETTS

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### DEPARTMENT OF PUBLIC WORKS

The following **Mailbox Damage Policy** was submitted to the Board of Selectmen on February 15, 2011; it was subsequently unanimously approved on March 1, 2011 and became effective on September 1, 2011:

#### Mailboxes Damaged by Town Snowplows

In order to provide fair and uniform resolutions to disputes involving mailboxes damaged by Town snowplows, the Upton Board of Selectmen approves the following policy concerning mailboxes:

- A. All mailboxes should be securely fastened to a sturdy post which is sufficiently anchored in the ground to resist the impact of plowed snow. Information on proper installations is available at the Highway Department.
- B. In accordance with current postal guidelines, the mailbox should be placed in a location far enough back from the curb or edge of pavement in order to prevent contact by the plow itself.
- C. If a mailbox is struck by a Town snowplow, the Town will reimburse the owner an amount not to exceed \$20.00 for the post and an amount not to exceed \$20.00 for the box for a total of \$40.00, at the discretion of the Highway Supervisor. Payment will not include costs other than materials and will not cover the cost of decorative wood or metal posts, or decorative boxes.
- D. No box or post will be reimbursed if the post shows dry rot or is otherwise unstable.
- E. The Town Manager, or designated representative, is authorized to use reasonable discretion in resolving dispute

**TOWN MANAGER**  
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