

# BOARD OF Health MEETING MINUTES

December 19, 2022  
Town Hall 1 Main St., Upton, MA 01568

The meeting was called to order at 9:32 a.m., by Chairman, Stedman (Ted) Briggs. Also in attendance were; Member, Laura Hebb; Member, Quinn Parks; and Asst. Public Health Supervisor, Diane Tiernan.

Agenda was reviewed and approved.

Minutes to the previous meeting were reviewed.

**Motion one** – Laura made a motion to approve of the minutes to the previous meeting dated 11/21/22. Quinn seconded the motion and Ted made the motion unanimous. Minutes were approved.

Applications for installers permits were reviewed for: Kenneth Malo of Curtis Septic -Northboro, and Robert Scott of Scott septic – Hopkinton.

**Motion two** – Laura made a motion to approve of the above installers permits. Quinn seconded the motion and Ted made the motion unanimous. Permits were approved.

An application for a food permit for the Rose Garden Lounge was reviewed. The establishment is under new ownership.

**Motion three** - Laura made a motion to approve of the food permit for the Rose Garden and Quinn seconded the motion. Ted made the motion unanimous. Permit was approved.

Applications for Garbage and offal permits were reviewed for; Curtis Septic Services - Northboro, and Scott Septic Services- Hopkinton.

**Motion four** - Laura made a motion to approve of the above Garbage and Offal permits. Quinn seconded the motion and Ted made the motion unanimous. Permits were approved.

9:40 a.m., Lyn Haggerty arrived. Lyn came to tonight's meeting to discuss the BOH supporting her volunteers during the Earth Day clean up projects. Lyn stated she has asked the Blackstone Valley Corridor to help her with more assistance, but they are not able to help. She stated the Selectmen can help with funding the small scale items she requires, but she needs help getting the word out to residents, signing off for kids that are offering volunteer hours, submitting vouchers, etc. If she has a Board backing her projects, the group could be acknowledged and the details can be administered more efficiently. She currently partners with Mendon, Economic Development group as well. She would like to report back to the Selectmen that the BOH approves of her Earth Day Committee, which would fall under the BOH.

**Motion five** – Laura made a motion to approve of the Earth Day Committee falling under the jurisdiction of the BOH. Quinn seconded the motion and Ted made the motion unanimous.

Diane stated she will notify the Selectmen of the Boards decision.

9:53 a.m., Lyn thanked the Board and left.

9:54 a.m., Town Nurse, Trish Parent arrived. Trish gave new board members a brief synopsis of what her role is at the BOH. She discussed the present COVID situation, flu cases, home visits, clinics, her role in Emergency Preparedness, PHEP, etc. Her role allows her to network with area towns and she feels we are prepared for any future public health emergency as was proven when COVID hit home.

10:12 a.m. – Board thanked Trish and she left.

BOH budget was reviewed and discussed.

**Motion six** – Laura made a motion to approve of the fiscal 24 budget and Quinn seconded the motion. Ted made the motion unanimous. Budget was approved.

10:27 a.m., Quinn left for a previous commitment.

**Motion seven** - Laura made a motion to adjourn and Ted seconded the motion.

10:40 a.m., meeting was adjourned.

Respectfully Submitted,

Diane Tiernan, Asst. Public Health Supervisor