

**BOARD OF  
Health  
MEETING  
MINUTES**

**April 1, 2020  
Town Hall 1 Main St., Upton, MA 01568**

1 The remote meeting was called to order at 2:00 p.m., by Chairman, Richard Desjardins. Also attending  
2 remotely were; member, Al Holman; Member, Ted Briggs; Asst. Public Health Supervisor, Diane Tiernan;  
3 and Town Nurse, Trish Parent.

4 Richard D read the following: *Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain  
5 Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning  
6 imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of  
7 Upton will be conducted via remote participation to the greatest extent possible. We will strive to provide access to  
8 such meetings via a link to call in, or other similar option. In the event we are unable to accommodate the same,  
9 despite best efforts, we will post recorded sessions of the meeting as soon as possible following the same.*

10 Agenda was approved by Al, Ted and Richard.

11 **Motion one** – Al made a motion to accept the meeting minutes from the previous meeting dated, February 26,  
12 2020. Ted seconded the motion and Richard made the motion unanimous. Minutes were approved.

13 Vouchers were reviewed and signed.

14 Town Nurse, Trish Parent gave an update to all on the current COVID-19 situation. Trish stated all Boards are  
15 doing a wonderful job. Things change so quickly day to day with this virus but all Boards are staying in  
16 communication and reviewing and adopting policies as needed.

17 There are many ways this virus can present itself, Symptoms vary greatly, depending upon age, sex, underlying  
18 diseases, etc. It appears the contagious period starts approximately 48 hours before the symptoms start. The best  
19 tool we have against it is to wash your hands for 20 seconds and refrain from touching your face.

20 The DPH is recommending that towns do not state the actual number of positive cases to the public, but to let the  
21 state show the numbers by county. This allows small towns to maintain anonymity. Reporting actual numbers does  
22 nothing to change the way we handle the virus. Only those residents that are actually tested with a confirmed case  
23 are counted. Anyone told to just stay home and quarantine themselves are not reported. An online observer asked  
24 where someone could be tested. Trish stated your physician will direct you on where to go to be tested.

25 Local BOH's are also receiving funding from the state to help out with supplies, salaries, or whatever else may be  
26 needed to fight the virus. More funding may be available in the near future.

27 The Board discussed the construction guidelines relating to COVID-19, initially put out by Governor Baker for the  
28 Boston area. Diane and Trish amended the guidelines to accommodate the needs of construction sites in Upton.  
29 The Board has previously reviewed these guidelines.

30 **Motion two** – Al made a motion to accept the amended Construction Site Guidelines relating to COVID-19. Ted  
31 seconded the motion and Richard made the motion unanimous. Guidelines were accepted.

32 Trish left the meeting.

33 A septic repair design was reviewed for 78 High Street – Swart. The plan was previously approved by Agent, Paul  
34 McKeon.

35 **Motion three** – Ted made a motion to approve the septic permit for 78 High Street and Al seconded the motion.  
36 Richard made the motion unanimous. Plan was approved.

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37 A septic design was reviewed for Lot 2 East Street – Afonso. The plan was previously approved by Agent, Paul  
38 McKeon.  
39 **Motion four** – Al made a motion to approve the septic design for Lot 2 East Street and Al seconded the motion.  
40 Richard made the motion unanimous. Plan was approved.

41 A preliminary septic design was reviewed for 5A Wildwood Avenue – Xavier Ortiz. John Dupras, engineer for the  
42 design was remotely in attendance. John reviewed the design with the Board, but explained no testing has yet  
43 been completed on the lot. Right now he wants to know if the Board will entertain the design that is shown before  
44 them. The system would be 52' to wetlands, vs the 100' requirement of the Board. Board stated they will need to  
45 see the property firsthand before a decision can be made. Ted stated he would walk the property with the Agent.  
46 Diane stated she would get back to John with a date and time. John thanked the Board and left the meeting.

47 A septic repair design was reviewed for 57 Taft Street. The plan was previously approved by Agent, Paul McKeon.  
48 **Motion five** – Al made a motion to approve the septic design for 57 Taft Street and Al seconded the motion.  
49 Richard made the motion unanimous. Plan was approved.

50 A request for a food permit for Kelly's Farm Stand was reviewed.  
51 **Motion six** – Ted made a motion to approve of the food permit for Kelly's Farm and Al seconded the motion.  
52 Richard made the motion unanimous. Permit was approved.

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54 A request for an animal permit for 55 Plain Street – Lewis was reviewed for 7 chickens.  
55 **Motion seven** - Ted made a motion to approve of the animal permit for Lewis and Al seconded the motion. Richard  
56 made the motion unanimous. Permit was approved.

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58 The Dept. of Agriculture is requesting the nomination form for the inspector of animals for the town of Upton.  
59 **Motion eight** – Ted made a motion to re-appoint Michael Moran as Upton's animal control officer. Al seconded  
60 the motion and Richard made the motion unanimous. Diane will send the form to the Dept. of Agriculture as  
61 required.

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63 **Motion nine** - Richard made a motion to adjourn and Ted seconded the motion. Al made the motion unanimous.  
64 2:45 p.m., Meeting was adjourned.

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66 Respectfully Submitted,

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69 Diane Tiernan,  
70 Asst. Public Health Supervisor