Finance Committee MEETING MINUTES	**July 11, 2022**
	Upton Town Hall – Second Floor conference room
	Paul Flaherty, Stephen Bern, Shawn Craig (virtual)
	Guests (virtual unless noted): Joseph Laydon (in person), Kenny Costa, Deb Tata, Michael Bradley, Maureen Dwinnell

1   The meeting was opened at 7:11 pm by Paul Flaherty.
2
3   Discussion of the meeting minutes sent by Kelly McElreath along with edits proposed by
4   Stephen Bern.
5
6   Motion by Paul Flaherty to approve the minutes for the meeting that took place on March 3,
7   March 10, March 17, March 23, March 31 and May 4, seconded by Stephen Bern. Motion was
8   unanimous approval by those present.
9
10 Paul Flaherty started to discuss the reorganization of the committee and deferred this
11 conversation until the full committee was present, likely the next meeting.
12
13 Discussion of the year-end transfers, included overview by Town Manager Joe Laydon, Finance
14 Director Kenny Costa and Paul Flaherty.
15
16 Transfer #1 – contractual obligation to the former Town Manager (vacation plus sick time
17 payouts) along with costs of interim Town Manager.
18 Transfer #2 – due to contractor use to cover the Treasurer / Collector workload (role turnover)
19 Transfers #3, 7, 8, 9 & 10 – see justification provided on overview sheet
20 Transfers #4, 5 & 6 – Police wage excess driven by 911 support grant incentive
21
22 Motion by Stephen Bern to approve 10 line item transfers totaling $64,105, per the sheet dated
23 7/11/22, seconded by Shawn Craig. Motion was unanimous approval by those present.
24
25 Paul Flaherty recognized the work performed by now former Town Clerk Kelly McElreath and
26 mentioned the efforts and assistance that she has made to and for this committee during her
27 tenure. She will be greatly missed.
28
29 Motion to adjourn the meeting by Stephen Bern, seconded by Shawn Craig. Motion was
30 unanimous approval by those present.
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32
33 Respectfully submitted,
34 Stephen M. Bern, co-chair of the Finance Committee