

**BOARD OF
ASSESSORS
MEETING
MINUTES**

January 8,2020

Town Hall 1 Main St., Upton, MA 01568

**Chairman William Taylor, Assessor Kelly McElreath, Assessor
James Earl, Department Coordinator, Tracey Tardy**

1 The meeting, located at 1 Main St Upton MA, ground floor conference room, called to order by
2 Assessor McElreath 4:03 p.m. Second: Assessor Earl Unanimous vote by the Board with
3 Chairman Taylor

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5 Attendees: Chairman Taylor, Assessor McElreath, Assessor Earl, Department Coordinator
6 Tracey Tardy

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8 Motion to approve the open meeting minutes from December 18, 2019. Unanimous vote by the
9 Board.

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11 Motion to approve the executive meeting minutes from December 18, 2019. Unanimous vote by
12 the Board.

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15 Motion to approve motor vehicle abatements, certificates and denials. Unanimous vote by the
16 Board

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18 Motion to approve vouchers. Unanimous vote by the Board.

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20 Motion made to added new growth estimate review to the agenda. Unanimous vote by the
21 Board. The Board voted to recommend \$250,000 for the growth for FY2021 Budget.
22 Unanimous vote by the Board

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24 Motion made by Assessor McElreath to reassess all owner unknown parcels to the correct
25 owners or accept them as actually owner Unknown parcels as all the backup work for each
26 have been completed. Data was checked with mapping company to be sure that the parcel
27 actually exists, Worked with Attorney Dave Condon to review all the deeds for the surrounding
28 parcels to see if an owner could be located. Unanimous vote by the Board to accept all
29 parcels.

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31 Motion to add to the agenda a change to the Department Coordinator's job description to
32 Assistant Assessor. Unanimous vote by the Board.

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34 The Board discussed changed the title as the Department Coordinator obtained her
35 Massachusetts Accredited Assessor's certificate a couple years ago along with taking on a few
36 new rolls. The Board is in agreement of the changes and will go to the Personal Board to have
37 it reviewed and changed.

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39 A discussion took place regarding chapter 59 section 5 clause 18 for financial hardship
40 exemption. Chairman Taylor researched and found that it is not a local option. The Board of
41 Assessors have control and will set the guidelines.

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43 Motion to have Chairman Taylor to attend 2 classes so he may finish getting his designation to
44 be a Massachusetts Accredited Assessor. Unanimous vote of the Board.

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47 The next meeting will be scheduled for Wednesday, January 22, 2020 @ 4:00 p.m.

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49 Open meeting session adjourned 4:25 p.m. to enter into executive session.

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51 At 4:25 p.m. A role-call motion made by Chairman Taylor to enter into Executive Session under
52 M.G.L. Chapter 30A section 21, Exception #7: to comply with, or act under the authority of, any general
53 law citing G.L. c. 59, s 60 as the stature requiring confidentiality for the purpose of reviewing real estate
54 exemption, abatement applications and chapter land applications.

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56 Role Call vote: Chairman Taylor: aye, Assessor Earl: aye, Assessor McElreath: aye, Motion approved
57 and the board entered into executive session. The Board will close the executive session and not return
58 to an open meeting once business is complete.

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60 Respectfully Submitted,

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63 Tracey Tardy, Department Coordinator