

**BOARD OF
ASSESSORS
MEETING
MINUTES**

April 29,2020

Town Hall 1 Main St., Upton, MA 01568

**Chairman William Taylor, Assessor Kelly McElreath, Assessor
James Earl, Department Coordinator, Tracey Tardy**

1 Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open
2 Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition
3 on strict limitations on the number of people that may gather in one place, meetings in the
4 Town of Upton will be conducted via remote participation to the greatest extent possible. We
5 will strive to provide access to such meetings via a link to call in, or other similar option. In the
6 event we are unable to accommodate the same, despite best efforts, we will post recorded
7 sessions of the meeting as soon as possible following the same.

8 Board of Assessors

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10 The virtual meeting called to order by Assessor McElreath 4:02 p.m. Roll Call vote: Assessor
11 McElreath: Aye, Chairman Taylor: Aye Majority vote of the Board

12
13 Attendees: Chairman Taylor, Assessor McElreath & Department Coordinator Tracey Tardy
14 (Assessor Earl is unable to attend the meeting)

15
16 Motion made and second to approve motor vehicle Abatements. Roll Call vote: Chairman
17 Taylor: aye, Assessor McElreath: aye
18 Majority vote of the Board

19
20 Motion to approved motor vehicle certificates: Roll Call vote: Chairman Taylor: aye, Assessor
21 McElreath: aye and Assessor Earl: aye. Unanimous vote of the Board

22
23 Motion made and second to approve vouchers. Roll Call vote: Chairman Taylor: aye, Assessor
24 McElreath: aye Majority vote of the Board

25
26 Motion made and second to approve the monthly list of motor vehicle abatements for levy 2019
27 & 2020 to notify the Accountant and Collectors office of all abatements approved.
28 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye Majority vote of the Board

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30 Request from Assessor McElreath to contact Northeast Revaluation to make sure that they can
31 send a data collector out to 149 Main St to be sure the percent complete of growth is picked up
32 before June 30th. The Department Coordinator will contact them and let the Board know what
33 the plan is.

34
35 Discussion regarding article 32 on the warrant for the appointment, discipline, hiring and firing of
36 the assistant assessor or department coordinator for the Assessor's office. The staff for the
37 office would no longer be appointed by the Board but would report to the Town Manager with
38 recommendations from the Board of Assessors.

39
40 Motion made and second to recommend the changes regarding the staff for the Assessor's
41 office to report to the Town Manager with support of the Board of Assessors for hiring, firing and
42 discipline. Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye Majority vote of the
43 Board

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46 Next meeting will be scheduled for May 13, 2020 @ 4:00
47
48 Open meeting session adjourned at 4:25 p.m. to enter into executive session.
49
50 At 4:06 p.m. A roll-call motion made by Chairman Taylor to enter into Executive Session under M.G.L.
51 Chapter 30A section 21, Exception #7: to comply with, or act under the authority of, any general law
52 citing G.L. c. 59, s 60 as the stature requiring confidentiality for the purpose of reviewing real estate
53 exemption, abatement applications and chapter land applications.
54
55 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye Motion approved and the board
56 entered into executive session. The Board will close the executive session and not return to an open
57 meeting once business is complete. Majority vote of the Board.
58
59 Respectfully Submitted,
60
61 Tracey Tardy, Department Coordinator