

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**September 16, 2020  
Town Hall 1 Main St., Upton, MA 01568  
Chairman William Taylor, Assessor Kelly McElreath, Assessor  
James Earl, Assistant Assessor, Tracey Tardy**

1 Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open  
2 Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition  
3 on strict limitations on the number of people that may gather in one place, meetings in the  
4 Town of Upton will be conducted via remote participation to the greatest extent possible. We  
5 will strive to provide access to such meetings via a link to call in, or other similar option. In the  
6 event we are unable to accommodate the same, despite best efforts, we will post recorded  
7 sessions of the meeting as soon as possible following the same.

8  
9 The virtual meeting called to order by Assessor McElreath 4:03 p.m. Roll Call vote: Assessor  
10 McElreath: Aye, Chairman Taylor: Aye Majority vote by the Board. (Assessor Earl unable to  
11 attend)

12  
13 Attendees: Chairman Taylor, Assessor McElreath and Assistant Assessor Tracey Tardy

14  
15 Motion made and second to approve the open session meeting minutes from August 24, 2020  
16 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
17 Majority vote of the Board

18  
19 Motion made and second to approve the executive session meeting minutes from August 24,  
20 2020

21 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
22 Majority vote of the Board

23  
24 Motion made and second to approve 6 motor vehicle abatements and certificates  
25 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
26 Majority vote of the Board

27  
28 Motion made and second to approve the second supplemental bill commitment  
29 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
30 Majority vote of the Board

31  
32 Motion made and second to approve the sales report (LA3) and the Interim adjustments (LA15)  
33 that was submitted to the state.

34 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
35 Majority vote of the Board

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37 The LA4 classification report will be approved at a later meeting once the growth is (LA13) is  
38 done so the reports can be submitted at the same time.

39

40 Motion made and second to approve the monthly list of motor vehicle abatements totaling  
41 \$1,611.86

42 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
43 Majority vote of the Board

44  
45 The Board put in a request for a synopsis regarding the change in the Assistant Assessors  
46 position and which items they will be responsible for and which items the Financial Director will  
47 be responsible for. The Assistant will get something from the financial director and review for  
48 the next meeting.

49  
50 The Board put a hold on the subdivision guidelines discussion until further notice.

51  
52 The meeting adjourned at 4:21 p.m. to enter into executive session.

53  
54 The next meeting will be scheduled for September 30, 2020

55  
56 Respectfully Submitted,

57  
58 Tracey Tardy, Assistant Assessor