

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**September 30, 2020**

**Town Hall 1 Main St., Upton, MA 01568**

**Chairman William Taylor, Assessor Kelly McElreath, Assessor  
James Earl, Assistant Assessor, Tracey Tardy**

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton will be conducted via remote participation to the greatest extent possible. We will strive to provide access to such meetings via a link to call in, or other similar option. In the event we are unable to accommodate the same, despite best efforts, we will post recorded sessions of the meeting as soon as possible following the same.*

The virtual meeting called to order by Assessor McElreath 4:01 p.m. Roll Call vote: Assessor McElreath: Aye, Chairman Taylor: Aye Majority vote by the Board. (Assessor Earl unable to attend)

Attendees: Chairman Taylor, Assessor McElreath and Assistant Assessor Tracey Tardy

Motion made and second to approve the open session meeting minutes from September 16, 2020

Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
Majority vote of the Board

Motion made and second to approve 8 motor vehicle abatements and certificates

Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
Majority vote of the Board

Motion made and second to approve the change to have the Assistant Assessor sign the motor vehicle certificates after the Board has approved the applications

Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
Majority vote of the Board

Motion made and second to approve the Growth report (LA13) in the amount of \$457,420 and the classification break down report to show the value of each property type (LA4) with a total value of 1,316,591,366 that was submitted to the state.

Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
Majority vote of the Board

Motion made and second to approve the monthly list (September) of motor vehicle abatements totaling \$1,663.02

Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye  
Majority vote of the Board

40 The Assistant and Assessor McElreath spoke regarding the new reporting of the Assistant  
41 Assessor. All payroll and expense vouchers will be approved by the Financial Director. The  
42 Board will review the expense report monthly. The Board will be responsible for all other  
43 reports and abatements. The Finance Director will work on the budget with consultation of the  
44 Board. The yearly review will be performed by the Finance Director with input from the Board.  
45 The Board members agreed that this should work fine and if there are issues along the way it  
46 will be revisited.

47  
48 The Board agreed to changes to the subdivision guidelines. Only the building lots prime site will  
49 receive the discount and the road. All other parcels and the excess acres will be valued at  
50 regular pricing. The guidelines will be revised and the Board will vote on it at the next meeting.

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52 The meeting adjourned at 4:18 p.m. to enter into executive session.

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54 The next meeting will be scheduled for October 21, 2020

55  
56 Respectfully Submitted,

57  
58 Tracey Tardy, Assistant Assessor