

**BOARD OF
ASSESSORS
MEETING
MINUTES**

June 10, 2020

Town Hall 1 Main St., Upton, MA 01568

**Chairman William Taylor, Assessor Kelly McElreath, Assessor
James Earl, Department Coordinator, Tracey Tardy**

1 Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open
2 Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition
3 on strict limitations on the number of people that may gather in one place, meetings in the
4 Town of Upton will be conducted via remote participation to the greatest extent possible. We
5 will strive to provide access to such meetings via a link to call in, or other similar option. In the
6 event we are unable to accommodate the same, despite best efforts, we will post recorded
7 sessions of the meeting as soon as possible following the same.

8 Board of Assessors

9
10 The virtual meeting called to order by Assessor McElreath 4:05 p.m. Roll Call vote: Assessor
11 McElreath: Aye, Chairman Taylor: Aye and Assessor Earl: Aye Unanimous vote of the Board

12
13 Attendees: Chairman Taylor, Assessor McElreath, Assessor Earl & Department Coordinator
14 Tracey Tardy

15
16 Motion made and second to approve the open session meeting minutes from May 13th
17 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye, Assessor Earl: aye
18 Unanimous vote of the Board

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20 Motion made and second to approve the executive session meeting minutes from May 13th
21 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye, Assessor Earl: aye
22 Unanimous vote of the Board

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24 Motion made and second to approve motor vehicle Abatements. Roll Call vote: Chairman
25 Taylor: aye, Assessor McElreath: aye, Assessor Earl: aye
26 Unanimous vote of the Board

27
28 Motion to approve motor vehicle certificates: Roll Call vote: Chairman Taylor: aye, Assessor
29 McElreath: aye, Assessor Earl: aye
30 Unanimous vote of the Board

31
32 Motion made and second to approve vouchers. On expense voucher for \$6 and 2 payroll
33 vouchers for the Department Coordinator one for this week and one for next week as she will be
34 on vacation Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye, Assessor Earl: aye
35 Unanimous vote of the Board

36
37 Motion made and second to approve the Motor Vehicle commitment in the amount of
38 \$24,203.04 Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye, Assessor Earl: aye
39 Unanimous vote of the Board

40
41 Chairman Taylor reported on the site visit he conducted at land owned by Joseph Whitney on
42 Mechanic St. currently the land is considered at fair value. Recommends to have an engineer to
43 demonstrate that the lot is unbuildable. Also, an analysis will be done to see if it would benefit

44 the land owner to couple the lots together. Once that is complete an email will be sent to Mr.
45 Whitney explaining the options.

46
47 Under new business Assessor McElreath informed the Board about a new permitting system the
48 is being looked at that will directly interface with the Assessor Patriot system for property data.
49 about 2 years ago the Town voted to have the assessing system interface with the current
50 permitting system but it didn't work. The money that was voted on at the town meeting will be
51 put towards the new permitting system if purchased. Motion to approve and second the \$3,500
52 toward the new permit system: Roll Call vote: Chairman Taylor: aye, Assessor McElreath: aye,
53 Assessor Earl: aye

54 Unanimous vote of the Board

55
56 Chairman Taylor checked with the Department Coordinator to be sure we are with in our budget
57 for the reminded or fiscal 2020. The Coordinator informed the Board that no adjustments
58 should be made.

59
60 Next meeting will be scheduled for June 24, 2020 @ 4:00 p.m.

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62 Meeting adjourned 4:23 p.m.

63
64 Respectfully Submitted,

65
66 Tracey Tardy, Department Coordinator