



TOWN OF UPTON, MASSACHUSETTS

Capital Budget Committee Capital Budget Committee Meeting Minutes

Date: April 8, 2021

Location: Virtual – GoToMeeting Online

A: Call to Order

Having a quorum, Dan Lazarz called the Capital Budget Committee meeting to order at 7:03 pm.

B: In Attendance

Capital Budget Committee Members:

- Dan Lazarz
- Rick McGuire
- Dave O'Brien
- Justin Pollard
- Tom Davidson

Not Present

- Kristyn Moen

Guests

- Kelly McElreath
- Paul Flaherty
- Jim Brochu
- Dennis Westgate
- Lyn Haggerty

C: Discussion

Dan reviewed the Agenda for this evening.

Dan did not have any meeting minutes to bring forward.

Dan announced that two guests would review their Capital Warrant Item List which will be voted on during the Annual Town Meeting (ATM).

- Article 4 – Dennis Westgate reviewed his Capital Outlay line item of \$100K. The INI study from CDM identified infiltration issues in Zone 4 and 5 of the waste water study. These funds will be used for further investigation. The roll call vote resulted in Favorable Action - unanimous.
- Article 9 – Raise and appropriate \$562,380 for highway paving and improvements. Chapter 90 funds of \$315,081 for FY22 have been award by the state. This Chapter 90 money is additional money to the town’s contribution. The roll call vote resulted in Favorable Action - unanimous.
- Article 20 – Purchase a replacement pickup truck for \$55,000 for the water and waste water department. Retained Earnings will be the source of funding. An older pickup truck will be auctioned off or sold. The roll call vote resulted in Favorable Action - unanimous.
- Article 11 A – Jim Brochu presented the overview of the community center for Upton. This article seeks approval of \$12 million for the construction and project management of the community center. Jim proceeded to address questions which committee members brought forward:
 - The proposed building is 4192 square feet larger than the building size which was presented at the special town meeting of November 5, 2019. \$700K dollars were approved at that meeting for design and construction documents for a building costing \$8.2 million.
 - The HVAC system will contain MIRV13 filters and ultraviolet light.
 - Natural gas will power the heating system and a dedicated backup generator.
 - The project will deliver a 200 linear foot sewer line to connect to the sewer connection point on Main Street.
 - The VFW shared parking area will be resurfaced. Two handicap sites will be painted near the VFW entrance.
 - The HVAC mechanicals are being relocated from the attic to a fenced in area on the ground (next to the backup generator).
 - The HVAC distribution boxes will remain in the attic.
 - Justin Pollard indicated that this building utilizes a steel and wood structure.
 - Dan Lazarz pointed out that there are many Green Building grants available and that we should pursue these grants. Of course, this implies that we add these features to the building.
 - Rick McGuire pointed out that the auto industry is forecasting that 25% of their vehicle production will be electric vehicles in 2025. Rick pointed out that we should add additional conduit, power, and charging stations to support a minimum of 4 charging stations. The American Recovery Act contains grants for funding the acquisition and installation of these stations.
- Article 11A – A Roll call vote resulted in an UnFavorable Action - Dan, Rick, and Dave voted no. Tom and Justin voted yes.
- Article 12A – Transfer \$560,000 form Community Preservation Undesignated Fund to fund the construction of a new playground next to the proposed Community center. This new playground will meet all accessibility guidelines. The roll call vote

resulted in Favorable Action – Dan and Dave voted no. Rick, Tom, Justin voted yes.

- Article 26 – This article proposes spending \$45,000 for a ramp and an accessible entrance to the Risteen Building. This was voted on at the March 11th meeting. The roll call vote resulted in Favorable Action - unanimous. Rick McGuire not present at that meeting.

D: Committee Actions and Action Items

Motions recorded:

1. Dennis Westgate to provide the vehicle number for the pickup truck which is being disposed of at auction.
2. Dave O'Brien made a motion to adjourn the meeting, and it was seconded by Rick McGuire. Motion passed unanimously on a roll call vote.

G: Meeting Adjourned

The meeting was adjourned at 8:16PM.

Respectfully submitted,

Rick McGuire