

BOARD OF SELECTMEN MEETING MINUTES

December 7, 2021

Chair Maureen Dwinnell; Selectman Stephen A. Matellian, Town Manager, Derek S. Brindisi; Executive Assistant, Sandra Hakala

1 CALL MEETING TO ORDER

2 Chair Dwinnell opened the regular meeting at 7:02 PM.

4 PUBLIC COMMENT

5 None.

7 APPROVAL OF MEETING MINUTES

8 **Motion #1:** Motion made by Selectman Matellian to approve the November 4, 16 meeting
9 minutes.

10 Second: Chair Dwinnell, Majority Action of the Board

13 BOARD DISCUSSION ITEMS (NO PUBLIC COMMENT)

15 Guest Presentations

16 Government Access Channel- Jan Lewis

17
18 Jan Lewis asked the Board to consider the relocation of the cable television studio when
19 discussing the future of the Risteen building.

21 Men's Club

22
23 Brad DiDio and Alan Rosenfield on behalf of the Men's Club presented an [open space concept –](#)
24 [a community amphitheater](#) to promote:

- 25 • Enjoyment of nature
- 26 • Participation in healthy outdoor activities
- 27 • Utilization and enjoyment of rural and scenic quality of our community “citizens in the
28 art of observation”
- 29 • Community gathering and socialization
- 30 • Entertainment
- 31 • Expanded public use of underutilized town land

33 Board Discussion Items (no public comment)

34 Discuss [Request to Extend Hours for NYE- Rushford & Sons](#)

35
36 **Motion #2:** Motion made by Selectman Matellian to approve request to extend hours for NYE-
37 Rushford & Sons from 10:00pm on December 31, 2021, to 1:00am on January 1, 2022.

39 Second: Chair Dwinnell, Majority Action of the Board

40

41 **Approve Contract for Northeast Revaluation**

42

43 **Motion #3:** Motion made by Selectman Matellian to authorize the Town Manager to execute a
44 five-year contract for Northeast Revaluation.

45

46 Second: Chair Dwinnell, Majority Action of the Board

47

48 **Vote to File and Accept FY22 Firefighter Safety Grant**

49

50 **Motion #4:** Motion made by Selectman Matellian to vote to file and accept fy22 firefighter
51 safety grant of \$13,795.87

52

53 Second: Chair Dwinnell, Majority Action of the Board

54

55 **Discuss Annual Renewal Licensing**

56 *Passover*

57

58 **Discuss MIIA Grant Property, Cyber and Safety**

59

60 **Motion #5:** Motion made by Selectman Matellian to accept the MIIA Grant Property, Cyber and
61 Safety for \$5000.00

62

63 Second: Chair Dwinnell, Majority Action of the Board

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65 **Discuss Trust Fund Letter**

66

67 **Motion #6:** Motion made by Selectman Matellian to authorize the Town Manager to have
68 discussions with KP Law and try to define those trusts and the authorization or usage of all the
69 funds.

70

71 Second: Chair Dwinnell, Majority Action of the Board

72

73 **Toys For Tots Parking Lot Usage Request**

74

75 **Motion #7:** Motion made by Selectman Matellian to approve the use of town property at 0
76 Grove Street for the Toys For Tots Trailer.

77

78 Second: Chair Dwinnell, Majority Action of the Board

79

80 **Town Manager Report/Updates**

81

- Chief Bradley will be sworn in as president of the Chiefs of Police Association this week.

82 • Groundbreaking ceremony is on December 12
83 • DPW Director is working with Verizon re: sidewalk plowing
84 • RR training with firefighters will be held tomorrow
85 • BOH will hold a booster clinic this weekend
86 • Planning Board will meet next week to review Governor's landing
87

88 **Adjourn Meeting**

90 ***Motion #8:*** At 8:03 PM Selectman Matellian made motion to adjourn.

91
92 Second: Chair Dwinnell, Majority Action of the Board
93
94 Respectfully submitted,
95 Sandra Hakala, Executive Assistant