

BOARD OF SELECTMEN MEETING MINUTES

May 18, 2021

Virtual Meeting

Chairman Brett A. Simas; Selectman Maureen Dwinnell; Selectman Stephen A. Matellian; Town Manager, Derek S. Brindisi

CALL MEETING TO ORDER

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton are being conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton will be conducted via remote participation to the greatest extent possible. We will strive to provide access to such meetings via a link to call in, or other similar option. In the event we are unable to accommodate the same, despite best efforts, we will post recorded sessions of the meeting as soon as possible following the same.

As a preliminary matter, this is Brett Simas – Chair, Board of Selectmen. Permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative. *Stephen Matellian, aye, Maureen Dwinnell, aye,*
- Staff, when I call your name, please respond in the affirmative. Derek Brindisi, Town Manager aye, *State each staff members' name.*
- Anticipated Speakers on the Agenda, please respond in the affirmative. *None*

Public Comment

None

Approval of Meeting Minutes

Motion #1: Motion made by Selectman Dwinnell to approve the April 13, 27 and May 8.

Second: Selectman Matellian, Unanimous, Chairman Simas
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

The Board will review April 6.

Guest Presentations

[MVP Grant Update- Sara Adams](#)

40 MVP is a state grant program to support towns in planning for climate resiliency. The state
41 provides resources for towns to proactively plan and act with the goal of reducing the
42 vulnerability of residents, businesses, infrastructure, and the environment.
43
44 Designated MVP communities become certified and then eligible for MVP action grant funding.
45 The program is community driven and includes participation from local stakeholders. The Core
46 Team includes Town Manager Derek Brindisi, Town Planner Paul Dell'Aquila, Conservation
47 Commission member Mike Penko, and Director of the Upton Center Janice Nowicki.
48 A final report will be submitted to the Executive Office of Energy and Environmental Affairs in
49 June with the intention of Upton receiving its MVP Community Certification shortly after and
50 then be eligible for grants.

51
52 **Board Discussion Items (no public comment)**

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54 Review and Motion to Approve [Kiwanis Beach Signage](#)- Andrew St. George

55 **Motion #2:** Motion made by Selectman Dwinnell replace the Kiwanis Beach Signage.

56
57 Second: Selectman Matellian, Unanimous, Chairman Simas
58 Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye
59

60 Motion to Award BoS Scholarships

61 **Motion #3:** Motion made by Selectman Matellian award \$500 scholarships to: Applicants
62 2,3,4,5, 6, 10.

63
64 Second: Selectman Dwinnell, Unanimous, Chairman Simas
65 Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye
66

67 **Motion #4:** Motion made by Selectman Dwinnell to award \$200 scholarships to: Applicats 1 and
68 7.

69
70 Second: Selectman Matellian, Unanimous, Chairman Simas
71 Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye
72

73 Motion to Execute Three Year [911 Dispatch Intermunicipal Agreement](#) with the Town of Hopedale

74 **Motion #5:** Motion made by Selectman Dwinnell to Execute Three Year 911 Dispatch Intermunicipal
75 Agreement with the Town of Hopedale.

76
77 Second: Selectman Matellian, Unanimous, Chairman Simas
78 Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye
79

80 [Motion to Appoint Associate Planning Board Member](#)

81 **Motion #6:** Motion made by Selectman Dwinnell to appoint William Tessmer Associate Planning Board
82 Member.

84 Second: Selectman Matellian, Unanimous, Chairman Simas
85 Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

86

87 [Discuss Men's Club 2021 Upton Fireworks Festival Funding Request](#)

88 To be discussed at next meeting.

89

90 [Discuss Building Committee Vacancy](#)

91 The vacancy will be advertised, and applicants will be considered with all other annual appointments at
92 a June meeting.

93

94 **Town Manager's Report**

- 95 • Street Sweepers are out
- 96 • Towards the end of the full depth reclamation on the lower part of the phase one TIP
- 97 projects and will stop paving the base code Friday, sewer lining on Warren Street
- 98 • BoH – Covid clinic to be reduced hours in the coming weeks
- 99 • Hazardous Waste Day is August 28
- 100 • On June 15th, the state of emergency will be lifted, hence Board may want to reconsider
- 101 remote meeting statue; May 29th various restrictions will be lifted
- 102 • BoS may want to reconsider reappointing Municipal Steering Committee

103

104

105 **Closing Comments/Unanticipated Discussion Items (Board Members)**

106 Mr. Matellian noted that the Finance Committee Report did not include projected budgeted
107 wages. Mr. Brindisi noted that decision was voted on by the finance committee during the
108 budget discussions going back to 2020. The finance committee is responsible for final
109 recommendation to Town meeting, and last year they voted to not include the wages for FY 22
110 and made a notation in that report it would be the last year that they would submit wages.

111

112 Detail wage information is described in the Town Manager's Budget Recommendation and the
113 Town Annual Report.

114

115 **Adjourn Meeting**

116

117 ***Motion #7:*** At 8:37PM Selectman Dwinnell made motion to adjourn.

118

119 Second: Selectman Matellian, Unanimous, Chairman Simas
120 Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

121

122 Respectfully submitted,
123 Sandra Hakala, Executive Assistant