

# BOARD OF SELECTMEN MEETING MINUTES

May 18, 2021  
Virtual Meeting

Chairman Brett A. Simas; Selectman Maureen Dwinnell; Selectman  
Stephen A. Matellian; Town Manager, Derek S. Brindisi

## **CALL MEETING TO ORDER**

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton are being conducted via remote participation to the greatest extent possible. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings as provided for in the Order.

Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order concerning imposition on strict limitations on the number of people that may gather in one place, meetings in the Town of Upton will be conducted via remote participation to the greatest extent possible. We will strive to provide access to such meetings via a link to call in, or other similar option. In the event we are unable to accommodate the same, despite best efforts, we will post recorded sessions of the meeting as soon as possible following the same.

As a preliminary matter, this is Brett Simas – Chair, Board of Selectmen. Permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative. *Stephen Matellian, aye, Maureen Dwinnell, aye,*
- Staff, when I call your name, please respond in the affirmative. Derek Brindisi, Town Manager aye, *State each staff members' name.*
- Anticipated Speakers on the Agenda, please respond in the affirmative. *None*

## **Public Comment**

None

## **Approval of Meeting Minutes**

**Motion #1:** Motion made by Selectman Dwinnell to approve the April 13, 27 and May 8.

Second: Selectman Matellian, Unanimous, Chairman Simas  
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

The Board will review April 6.

## **Guest Presentations**

[MVP Grant Update- Sara Adams](#)

MVP is a state grant program to support towns in planning for climate resiliency. The state provides resources for towns to proactively plan and act with the goal of reducing the vulnerability of residents, businesses, infrastructure, and the environment.

Designated MVP communities become certified and then eligible for MVP action grant funding. The program is community driven and includes participation from local stakeholders. The Core Team includes Town Manager Derek Brindisi, Town Planner Paul Dell'Aquila, Conservation Commission member Mike Penko, and Director of the Upton Center Janice Nowicki. A final report will be submitted to the Executive Office of Energy and Environmental Affairs in June with the intention of Upton receiving its MVP Community Certification shortly after and then be eligible for grants.

#### **Board Discussion Items (no public comment)**

Review and Motion to Approve [Kiwanis Beach Signage](#)- Andrew St. George

**Motion #2:** Motion made by Selectman Dwinnell replace the Kiwanis Beach Signage.

Second: Selectman Matellian, Unanimous, Chairman Simas  
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

Motion to Award BoS Scholarships

**Motion #3:** Motion made by Selectman Matellian award \$500 scholarships to: Applicants 2,3,4,5, 6, 10.

Second: Selectman Dwinnell, Unanimous, Chairman Simas  
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

**Motion #4:** Motion made by Selectman Dwinnell to award \$200 scholarships to: Applicats 1 and 7.

Second: Selectman Matellian, Unanimous, Chairman Simas  
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

Motion to Execute Three Year [911 Dispatch Intermunicipal Agreement](#) with the Town of Hopedale

**Motion #5:** Motion made by Selectman Dwinnell to Execute Three Year 911 Dispatch Intermunicipal Agreement with the Town of Hopedale.

Second: Selectman Matellian, Unanimous, Chairman Simas  
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

Motion to Appoint Associate Planning Board Member

**Motion #6:** Motion made by Selectman Dwinnell to appoint William Tessmer Associate Planning Board Member.

Second: Selectman Matellian, Unanimous, Chairman Simas  
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

[Discuss Men's Club 2021 Upton Fireworks Festival Funding Request](#)

To be discussed at next meeting.

Discuss Building Committee Vacancy

The vacancy will be advertised, and applicants will be considered with all other annual appointments at a June meeting.

**Town Manager's Report**

- Street Sweepers are out
- Towards the end of the full depth reclamation on the lower part of the phase one TIP projects and will stop paving the base code Friday, sewer lining on Warren Street
- BoH – Covid clinic to be reduced hours in the coming weeks
- Hazardous Waste Day is August 28
- On June 15th, the state of emergency will be lifted, hence Board may want to reconsider remote meeting statue; May 29<sup>th</sup> various restrictions will be lifted
- BoS may want to reconsider reappointing Municipal Steering Committee

**Closing Comments/Unanticipated Discussion Items (Board Members)**

Mr. Matellian noted that the Finance Committee Report did not include projected budgeted wages. Mr. Brindisi noted that decision was voted on by the finance committee during the budget discussions going back to 2020. The finance committee is responsible for final recommendation to Town meeting, and last year they voted to not include the wages for FY 22 and made a notation in that report it would be the last year that they would submit wages.

Detail wage information is described in the Town Manager's Budget Recommendation and the Town Annual Report.

**Adjourn Meeting**

**Motion #7:** At 8:37PM Selectman Dwinnell made motion to adjourn.

Second: Selectman Matellian, Unanimous, Chairman Simas  
Brett Simas, aye, Maureen Dwinnell, aye, Steve Matellian, aye

Respectfully submitted,  
Sandra Hakala, Executive Assistant