

**BOARD OF
SELECTMEN
MEETING
MINUTES**

August 20, 2019

Town Hall

**Chairman Stephen A. Matellian; Selectman Brett A. Simas; Selectman
Maureen Dwinnell, Town Manager, Derek S. Brindisi; Executive
Assistant, Sandra Hakala**

1 Chairman Matellian opened the regular meeting at 7:05 p.m. lead the pledge of allegiance and
2 reviewed the agenda.

3
4 **MINUTES**

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6 ***Motion #1:*** Motion made by Selectman Dwinnell to approve the Regular Session Meeting
7 minutes August 20, 2019.

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9 Second: Selectman Simas, Unanimous: Chairman Matellian.

10
11 **INVITED GUESTS**

12
13 7:05 Public Hearing – Class II 138 Milford Street

14
15 Chairman Matellian recused himself from the public hearing.

16
17 Chairman Matellian opened the public meeting under the provision of Chapter 140 of the Mass
18 General Law the Board of Selectmen will be reviewing the application of NextStop Automotive
19 LLC requesting a Class II License at 138 C Milford Street, Upton. The Board will review this
20 application for consideration on Tuesday, August 20 at 7:05pm at Town Hall One Main Street,
21 Upton, MA.

22
23 Proper notification to abutters was given. The Landlord Mr. Corneau cited rent issues which the
24 applicant refuted.

25
26 ***Motion #2:*** Motion made by Selectman Simas to issue NextStop Automotive LLC a Class II
27 License at 138 C Milford Street, Upton.

28
29 Second: Selectman Dwinnell, Majority Action of the Board.

30
31 Trust Fund Commission Joint Election

32
33 The Town Clerk is in receipt of a resignation letter from Jeanne Oliver from the Board of
34 Commissioners of Trust Funds. The procedure for filling this vacancy, under General Laws,
35 Chapter 41, Section 11, is for the remaining members of the Board of Commissioners of Trust
36 Funds to give written notice of the vacancy to the Board of Selectmen, who, with the remaining
37 members of this Board, shall, after one week's notice, fill such vacancy by paper ballot.
38 Notification of these vacancies must be made to the Board of Selectmen within one month;
39 otherwise the Selectmen shall fill such vacancy. The person elected to fill this vacancy will serve
40 until the next Town Election.

42 Two residents expressed interest in serving on the commission. Bob Fleming and Alan
43 Rosenfield.

44
45 Jim Brochu, Trust Fund Commissioner nominated Bob Fleming.

46 Roll Call Vote:

47 Chairman Stephen A. Matellian aye; Selectman Brett A. Simas aye; Selectman Maureen
48 Dwinnell aye, Trust Fund Commissioner James Brochu aye.

49 Unanimous

50 *Recreation Master Plan Presentation*

51 Together with the Recreation Commission, Andrew St. George, Recreation Director gave an
52 overview of the [master plan](#).

53 *Update from Municipal Community Center Feasibility Committee*

54 Greg Manning, Chair of the Municipal Community Center Feasibility Committee provided the
55 BoS with an update for a [Municipal Community Center](#). The Selectmen raised concern over the
56 parking not being proximal to the facility.

57
58 **Motion #3:** Motion made by Selectman Dwinnell to fund professional assessments of the
59 property for 10K.

60 Second: Selectman Simas, Majority Action of the Board.

61 **DISCUSSION ITEMS**

62 *Appoint Election Workers*

63 In accordance with Mass General Law, the Board of Selectmen annually appoint Town of Upton
64 election workers.

65
66 **Motion #4:** Motion made by Selectman Dwinnell to appoint those [election workers](#) supplied to
67 the BoS by the Town Clerk.

68 Second: Selectman Simas, Majority Action of the Board.

69 *Discuss Installation of Signs at Conservation Areas*

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71 **Motion #5:** Motion made by Selectman Simas to approve the installation of signs at
72 Conservation Areas as proposed by the Conservation Commission.

73
74 Second: Selectman Dwinnell, Unanimous, Chairman Matellian.

75 *Discuss Street Sign Request – Forest Street*

88 **Motion #6:** Motion made by Selectman Dwinnell to approve the [street sign request](#) – slow
89 children at play – near 12 Forest Street.
90 Second: Selectman Simas, Unanimous, Chairman Matellian.

91
92 **TOWN MANAGER REPORT**
93

94 • The State will conduct aerial spraying
95 • The DPW has restarted paving operations – 10 miles of roads representing 14%
96 • Roadside cutting on Hopkinton Road, similar agreement as Westboro Road trim back
97 • Kiwanis upper parking lot has been reopened

98
99 **PUBLIC COMMENT**
100

101 Marcia Kasilowski suggested locating the Municipal Center at Memorial School and build a new
102 school.

103
104 **ADJOURN MEETING**
105 **Motion #7:** At 9:48PM Selectman Dwinnell made motion to adjourn.

106
107 Second: Selectman Simas, Unanimous: Chairman Matellian

108
109 Respectfully submitted,

110
111 Sandra Hakala
112 Executive Assistant

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