

# BOARD OF SELECTMEN MEETING MINUTES

August 20, 2019

Town Hall

Chairman Stephen A. Matellian; Selectman Brett A. Simas; Selectman  
Maureen Dwinnell, Town Manager, Derek S. Brindisi; Executive  
Assistant, Sandra Hakala

Chairman Matellian opened the regular meeting at 7:05 p.m. lead the pledge of allegiance and reviewed the agenda.

## MINUTES

**Motion #1:** Motion made by Selectman Dwinnell to approve the Regular Session Meeting minutes August 20, 2019.

Second: Selectman Simas, Unanimous: Chairman Matellian.

## INVITED GUESTS

### 7:05 Public Hearing – Class II 138 Milford Street

Chairman Matellian recused himself from the public hearing.

Chairman Matellian opened the public meeting under the provision of Chapter 140 of the Mass General Law the Board of Selectmen will be reviewing the application of NextStop Automotive LLC requesting a Class II License at 138 C Milford Street, Upton. The Board will review this application for consideration on Tuesday, August 20 at 7:05pm at Town Hall One Main Street, Upton, MA.

Proper notification to abutters was given. The Landlord Mr. Corneau cited rent issues which the applicant refuted.

**Motion #2:** Motion made by Selectman Simas to issue NextStop Automotive LLC a Class II License at 138 C Milford Street, Upton.

Second: Selectman Dwinnell, Majority Action of the Board.

### Trust Fund Commission Joint Election

The Town Clerk is in receipt of a resignation letter from Jeanne Oliver from the Board of Commissioners of Trust Funds. The procedure for filling this vacancy, under General Laws, Chapter 41, Section 11, is for the remaining members of the Board of Commissioners of Trust Funds to give written notice of the vacancy to the Board of Selectmen, who, with the remaining members of this Board, shall, after one week's notice, fill such vacancy by paper ballot. Notification of these vacancies must be made to the Board of Selectmen within one month; otherwise the Selectmen shall fill such vacancy. The person elected to fill this vacancy will serve until the next Town Election.

Two residents expressed interest in serving on the commission. Bob Fleming and Alan Rosenfield.

Jim Brochu, Trust Fund Commissioner nominated Bob Fleming.

Roll Call Vote:

Chairman Stephen A. Matellian aye; Selectman Brett A. Simas aye; Selectman Maureen Dwinnell aye, Trust Fund Commissioner James Brochu aye.

Unanimous

#### Recreation Master Plan Presentation

Together with the Recreation Commission, Andrew St. George, Recreation Director gave an overview of the [master plan](#).

#### Update from Municipal Community Center Feasibility Committee

Greg Manning, Chair of the Municipal Community Center Feasibility Committee provided the BoS with an update for a [Municipal Community Center](#). The Selectmen raised concern over the parking not being proximal to the facility.

**Motion #3:** Motion made by Selectman Dwinnell to fund professional assessments of the property for 10K.

Second: Selectman Simas, Majority Action of the Board.

#### **DISCUSSION ITEMS**

##### Appoint Election Workers

In accordance with Mass General Law, the Board of Selectmen annually appoint Town of Upton election workers.

**Motion #4:** Motion made by Selectman Dwinnell to appoint those [election workers](#) supplied to the BoS by the Town Clerk.

Second: Selectman Simas, Majority Action of the Board.

##### Discuss Installation of Signs at Conservation Areas

**Motion #5:** Motion made by Selectman Simas to approve the installation of signs at Conservation Areas as proposed by the Conservation Commission.

Second: Selectman Dwinnell, Unanimous, Chairman Matellian.

##### Discuss Street Sign Request – Forest Street

88 **Motion #6:** Motion made by Selectman Dwinnell to approve the [street sign request](#) – slow  
89 children at play – near 12 Forest Street.  
90 Second: Selectman Simas, Unanimous, Chairman Matellian.

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92 **TOWN MANAGER REPORT**

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  - The State will conduct aerial spraying
  - The DPW has restarted paving operations – 10 miles of roads representing 14%
  - Roadside cutting on Hopkinton Road, similar agreement as Westboro Road trim back
  - Kiwanis upper parking lot has been reopened97

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99 **PUBLIC COMMENT**

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101 Marcia Kasilowski suggested locating the Municipal Center at Memorial School and build a new  
102 school.

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104 **ADJOURN MEETING**

105 **Motion #7:** At 9:48PM Selectman Dwinnell made motion to adjourn.

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107 Second: Selectman Simas, Unanimous: Chairman Matellian

108  
109 Respectfully submitted,

110  
111 Sandra Hakala  
112 Executive Assistant  
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